

Faculty Senate Minutes #193

John Jay College of Criminal Justice

December 10, 1999

9:30 AM

Room 630 T

Present (30): Erica Abeel, Shevaletta Alford, Luis Barrios, Anthony Carpi, James Cauthen, Marsha Clowers, Edward Davenport, Kirk Dombrowski, Janice Dunham, P.J. Gibson, Marlene Goldstein, Amy Green, Edward Green, Karen Kaplowitz, Kwando Kinshasa, Maria Kiriakova, Stuart Kirschner, Sandra Lanzone, Leona Lee, Gavin Lewis, Patricia Licklider, Tom Litwack, Amie Macdonald, Emerson Miller, Patrick O'Hara, Jacqueline Polanco, Rick Richardson, Carmen Solis, Katherine Stavrianopoulos, Agnes Wieschenberg

Absent (5): C. Jama Adams, **Lou** Guinta, Andrew Karmen, James Malone, Lydia Segal

Guests: Professors Ned Benton, Jane Davenport, John Kleinig

Invited Guests: CUNY Vice Chancellor for Facilities, Planning, and Construction Emma Macari, President Gerald W. Lynch, Vice President Robert Pignatello, Mr. Robert Huffman

AGENDA

1. Announcements
2. Adoption of Minutes #192 of the November 17, 1999, meeting
3. Invited guest: President Gerald W. Lynch
4. Consideration of Honorary Degree candidates recommended by the Committee on Honorary Degrees
5. Report on the Faculty Senate's survey of faculty about JJ's Barnes & Noble Bookstore
6. Report on the CUNY Trustees "Policy on Articulation and Transfer" and Proposed Resolution:  
Resolved, That the Senate requests that the Curriculum Committee consider this policy and ways that JJ might modify its own curricular and other policies in light of this new CUNY- wide policy
7. Proposal: That the Faculty Senate sponsor a debate between the candidates for President of the PSC
8. Proposal: That the Senate authorize the Executive Committee to develop a proposal for consideration by the Senate for a Committee on Academic Freedom and Professional Ethics
9. Proposal: That the Senate propose that the Bulletin language about procedures for faculty to follow when a student has plagiarized be modified to comport with actual practice and policies
10. Proposed Resolution: Resolved: That the Senate requests its Technology Committee to develop proposals for ensuring that distance learning students are the ones doing the coursework
11. Proposed Resolution: Resolved: That the Senate requests its Technology Committee look into issues of intellectual property and other relevant issues and make recommendations to the Senate with regard to JJ students selling their classnotes for posting on the Web
12. Invited Guest: CUNY Vice Chancellor for Facilities, Planning, and Construction Emma Macari
13. New business

## 1. Announcements [Attachment A]

At its November meeting, the Board of Trustees approved John Jay's proposal for a Bachelor of Arts degree in International Criminal Justice, effective September 2000. At the November meeting of the College Council, a proposal for an Associate Degree in Criminal Justice, developed by Professors Lou Guinta and Robert Panzarella and approved by the Cumculum Committee, was approved and will now be sent to 80<sup>th</sup> Street for approval by the Board of Trustees.

80<sup>th</sup> Street – including the Board of Trustees – is working on reforming the entire budget processes for CUNY [Attachment A-1].

80<sup>th</sup> Street has just released a chart showing the number of full-time faculty as well as the number of those on the Executive Compensation Plan at all the colleges [Attachment A-2]. This is relevant to CUNY Budget Director Ernesto Malave's comments at our last Senate meeting about colleges' internal allocation of resources. [Those wishing to also see the data for the community colleges and professional schools can receive that portion of the document from the Faculty Senate office.]

The Board of Trustees' Resolution approving the CUNY Budget Request of Albany for CUNY's 2000-2001 operating budget includes the following text:

Creating a Flagship Environment with "Top Tier" Undergraduate Colleges:

The budget request includes a strategy for building national prominence by drawing on the resources available to the system as a whole – the creation of a *'flagship environment'* that is enriched by the combined strengths of the University's geographical proximate campuses. This will enable the system to become greater than the sum of its parts while supporting the ability of individual colleges to increase admissions standards and recruit among the most highly qualified undergraduate students. The combined effect of a flagship environment and the steady increase of admissions cntena will promote a clearer identity for CUNY's "top tier" colleges. **An** important component of the combined effort initiative is replenishing full-time faculty at the colleges, a sine qua non of any first-rate institution, and a stragetegic efort to bring to the University significant clusters of new faculty in particular areas.

**An** overlay to the University's concern to support an intensive undergraduate educational experience for highly qualified students is the development of a University Honors Academy, which provides honors students a special opportunity to benefit from expertise across the campuses.

A letter requesting proposals for new faculty lines in four areas – Photonics; Teacher Education; New Media and Software Development; and Foreign Languages – was sent earlier in the Fall from the Vice Chancellor for Academic Affairs to each CUNY president. The letter states that

As you know, among the University's primary goals is a commitment to provide the opportunity for colleges to build upon their existing academic strengths as well as to develop strengths in emergeing fields of scholarly and economic importance. Concurrently, it is important that the University move to build capacity and recognition in such fields. To facilitate these goals, the University will pursue a policy whereby

all new financial resources for faculty positions will be consigned to specific areas targeted for development. This targeted commitment of new resources will commence during the current academic year with the following four areas designated for development: [photonics; teacher education; new media and software development; foreign languages].

A letter from Commissioner Richard Mills to Chancellor Goldstein explains the status of the Board of Trustees policy, as approved by the *NY S* Regents, eliminating remediation from baccalaureate programs [Attachment A-31.

## **2. Adoption of Minutes # 192 of the November 1 meeting**

By a motion duly made and carried, Minutes #192 were adopted.

## **3. Invited guest: President Gerald W. Lynch**

President Lynch was welcomed and he thanked the Senate for extending the invitation to him. He said that the University is in the process of acquiring the land next to T Building for Phase II. He said the College has support **from** the Governor, the Legislature, and the Mayor and so he expects we will be able to acquire the property despite the opposition of the current owner and begin demolition by next Spring. President Lynch said that we would have a rich choice of architects to choose **from**. The next step is a hearing at which the University will make the case that the land should be sold for John Jay's use under the eminent domain process. He said it would be very useful if the Faculty Senate made a presentation in support of eminent domain.

Reporting on the new security turnstile system, he said it will not be installed until possibly Spring recess: the technology uses proximity checking (not swiping) of one's ID card and will depend upon social security numbers but those numbers will be coded and not revealed to human eyes.

President Lynch reported that he told the Chancellor that *U.S. News & World Report* will reevaluate the College's number one-rated program again this year, based on funding and student/faculty ratios, and thus the College has to receive better funding this year. The Chancellor has said he is looking to again implement Base Level Equity funding, which would help us.

The President spoke about the Transit Strike and the need to have some way to reschedule the final exams which are currently scheduled during the probable strike time. President Lynch said we do not want to hurt the students and he thought giving grades of Incomplete would hurt students. Senator Litwack said we need to have a plan ready before Tuesday, December **14**, so that we can let everyone know what is going to be done in the case of a strike. Senator Litwack suggested moving exams to December 20 through 23 since no exams are scheduled for that time. President Lynch suggested January 5-7. Several Senators noted that many students and many faculty (not to mention other staff) have travel plans for both the days before Christmas as well as for January. President Kaplowitz suggested that the College arrange to pay faculty – full-time and adjunct – to proctor exams when other faculty are unavailable because of prior commitments. President Lynch said he thought that could be arranged.

Senator Litwack said that President Lynch had said it would be good for the Faculty Senate to

make a presentation at the public hearing on the land acquisition for Phase II: what kind of presentation did he have in mind? President Lynch said that faculty could point out that by moving from North Hall to Phase II, John Jay would be putting a more expensive property back on the tax rolls and moving into a less expensive property. Senators asked whether parking would be provided for Phase II. President Lynch said that requests for parking and housing are the two topics which would prevent legislators from supporting our project. Questions were raised about facilities in Phase II, including a faculty dining room, an expanded Writing Center, a moot court, improved media services. President Lynch said we need faculty input on issues like these to make sure all important areas are considered and for that reason he has turned the planning for Phase II to the Comprehensive Planning Committee to which faculty may address suggestions and concerns.

President Lynch apologized for having to leave for another commitment and wished the Senate well at its all-day meeting and, especially, its meeting with Vice Chancellor Emma Macari, the vice chancellor in charge of buildings, construction, and planning.

#### **4. Consideration of Honorary Degree candidates recommended by the Committee on Honorary Degrees: Invited Guest: Professor John Kleinig, Chair of the Committee**

As required by established procedures, the discussion of candidates presented by the Committee on Honorary Degrees was off the record and the votes were by secret written ballot.

By the requisite **75%** affirmative vote of those Senators present **and** voting, the Faculty Senate approved the following individuals to receive **an** honorary degree at the May 31, 2000, commencement: Kofi Annan, Danny Glover, **John** Lewis, Marcia Robinson Lowry, and Martin Symonds.

The Senate also voted to recommend to President Lynch that should Kofi Annan accept, that he be invited to give the commencement address and that the other honorary degree recipients each also be asked to speak briefly.

Professor Kleinig was thanked and thanks were extended to the other members of the Committee on Honorary Degrees: Professors William Coleman, Peter DeForest, Jannette Domingo, Lotte Feinberg, Elizabeth Hegeman, and Jeny Markowitz.

#### **5. Report on the Faculty Senate survey of faculty about John Jay's B & N Bookstore**

President Kaplowitz presented the findings of the survey of faculty experiences with the John Jay B&N bookstore which was sent by the Faculty Senate and VP Witherspoon (to whom the bookstore reports): 167 faculty completed and returned the survey. In response to the overall, *summary* question **as** to whether book orders for their courses were correctly filled, with the books arriving on time and in sufficient numbers, 49 faculty answered Yes and 118 answered No.

The most dramatic response was to the question asking faculty whether they were notified about book order problems: 12 answered Yes and 100 answered No. All but two of the 167 faculty who returned the survey gave permission to President Kaplowitz to give a copy of their returned survey to the B&N management: two asked that their name be deleted; all the other 165 faculty gave permission and all responses – positive and negative – were photocopied and given to B&N; many faculty provided written comments – often quite lengthy – detailing the nature of the situation).

President Kaplowitz reported that the bookstore manager has just issued a list, a copy of which he gave her, which is also cc'd to the Provost and to Department Chairs, that purports to name faculty who have not yet submitted book orders for courses to be taught in the Spring 2000 semester. A copy was also given to the president of the Student Council.

Senators whose names appear on the list reported various explanations for the presence of their names and for the presence of various colleagues whose situations they were familiar with: teaching schedules had been changed; some will be on leave or on sabbatical and will not be teaching next semester; some faculty are retiring at the end of the fall semester; others had been informed that their course(s) had been cancelled; others are not using books for their courses; and others had had problems with placing orders. Senator James Cauthen noted that he had filed his book order on the website but had never received a promised e-mail confirmation from the bookstore. Senator Edward Davenport reported that the store now has a computer that faculty can use to check the status of their orders. Senator Anthony Carpi noted that in the Science Department, 10 instructors are assigned to a course, 9 of whom are lab instructors who do not have to order books and, thus, their names should not be on the list. Senator Kirk Dombrowski recalled that late faculty orders was not the identified problem when the bookstore was last asked to account for problems with books: shelf space, storage facilities, etc., were the problems identified by the B&N managers who visited with the Senate's Executive Committee earlier in the semester.

The Senate asked President Kaplowitz to inform the bookstore manager and the Provost that the list is filled with inaccuracies and to protest that such a list was released and to request that such a list not be released in the future because it only creates an adversarial situation. President Kaplowitz said she would do so and noted that B&N executives had pledged excellent service by the spring semester **and** that we may want to survey the faculty again next semester. The JJ bookstore has been undergoing extensive physical renovations this semester in **an** effort to improve the service and ameliorate problems.

Senator Carpi asked why we could not have students order books from B&N online. President Kaplowitz explained that the College B&N division is totally separate from B&N online, and, furthermore, it is the policy of 80th Street that students who receive financial aid use their book vouchers at the college's on-campus bookstore. We would have to ask 80<sup>th</sup> Street to change its policy.

**6. Report on the CUNY Trustees November "Policy on Articulation and Transfer" and Proposed Resolution: Resolved. That the Senate reuquests the Standards and Curriculum Committees consider this policy and possible ways that John Jay might modifv its own curricular and other policies in light of this new CUNY-wide policy [Attachment B]**

The *CUNY* Board of Trustees has passed a new policy on articulation and transfer [Attachment B] that has wide ranging implications for all CUNY colleges and, especially, for colleges such **as** John Jay that have both associate and baccalaureate programs. The policy requires all CUNY colleges to accept all Associate Degree credits and to treat them as fulfilling the core requirements for all CUNY baccalaureate degrees.

The Senate's proposal asks John Jay's Standards Committee and its Curriculum Committee to examine the Board of Trustees policy and consider ways to possibly modify John Jay's curricular or other policies in light of this new policy (such as making some core courses upper-division courses). **As** the policy is written, students who receive an associate degree and who proceed to a baccalaureate degree would have to take far fewer core courses for the baccalaureate degree than students who study for the

baccalaureate degree only.

Senator Tom Litwack said he believes the Proficiency Exam will address the situation, because students will have to pass the Proficiency Exam in order to move from the associate to the baccalaureate program and he thinks that if a student can pass the Exam, the student is prepared to undertake upper-division work. Senator Kirk Dombrowski said he believes there is an important difference between being prepared for upper-division work and having a well-rounded and comprehensive undergraduate education. The motion was adopted by unanimous vote.

**7. Proposal: That the Faculty Senate sponsor an election forum/debate between the two candidates for President of the Professional Staff Congress (PSC)**

Three years ago the Faculty Senate sponsored an election forum between the two candidates for PSC president (that having been the first time in the Senate's history that the PSC had a contested election for president) and the Senate was thanked for having done so. The proposal from the Executive Committee is to again sponsor a non-partisan election forum or debate since, once again, there will be a contested election. Ballots will be mailed the beginning of April and so the election forum/debate would take place in March. The proposal was approved by a vote of 29 yes, 1 no, and 0 abstentions.

**8. Proposal: That the Senate authorize its Executive Committee to develop a proposal for consideration by the Senate for a Committee on Academic Freedom and Professional Ethics**

The proposal was approved by unanimous vote.

**9. Proposal: That the Senate recommend that the Bulletin language about procedures for faculty to follow when a student has plagiarized be modified to comport with actual policies and practices**

The Senate revisited an issue it had discussed the previous year and which it had referred to the Standards Committee for action at that time: the language in the Undergraduate and Graduate Bulletins and in the Student Handbook regarding procedures to be followed when a faculty member believes a student has engaged in plagiarism or cheating and the procedures to be followed by students who challenge such allegations had been changed without consultation with the faculty or with any policy making body: neither the Standards Committee nor the College Council had been consulted and the changed procedures had never been approved. Equally important, the new language does not comport with either policy or practice.

The Senate decided to refer the matter again to the Standards Committee (which had proposed the original language about plagiarism which had been approved by the College Council) and, if the Standards Committee chooses to not take this issue up, to submit the item directly to the College Council. This course of action was approved unanimously.

**10. Proposed: Resolved: That the Senate requests its Technology Committee to develop proposals for ensuring that distance learning students are the ones doing required course work**

The proposal was approved by unanimous vote.

**11. Proposed: Resolved: That the Senate requests its Technology Committee to look into issues of intellectual property and other relevant issues and to make recommendations to the Senate with regard to John Jay students selling their classnotes for posting on the Web**

The Senate discussed an advertisement appearing in the December issue of the *John Jay Times*, the student newspaper, soliciting students to sell their lecture notes, for up to \$1,000, from John Jay courses for posting on the advertiser's website. After a discussion about intellectual property rights of faculty and the rights of students and the College's student code of behavior, which is silent on this issue, the Senate voted to ask its Technology Committee to consider the issue and report back to the Senate with recommendations, if any.

**12. Invited Guest: CUNY Vice Chancellor for Facilities, Planning, and Construction Emma Macari [Attachment C-1 & C-2]**

Vice Chancellor Emma Macari was welcomed as were Vice President Robert Pignatello and Mr. Robert Huffman, John Jay's **Campus** Facilities Officer. President Kaplowitz thanked VC Macari for all her efforts and successful work on behalf of John Jay and Phase II and on her efforts toward helping us improve our current facilities. Vice Chancellor Macari said she had worked as **part** of a team and that Vice President Pignatello had been a part of that team and that President Lynch had always made a good presentation on behalf of the new building so that in the end it was an easy case to make. Vice Chancellor Macari explained that her motto in managing the capital budget request is that academics drives facilities. She said she believes the new procedure of proposing a five-year plan for capital projects is an improvement because capital projects take a long time. She gave the Senators a handout about the multi-billion 5-year capital plan for the University. She explained that the University has a reserve fund for improving infrastructure for computer networking and related projects so that older buildings can be brought **up** to the same standard as the newer buildings. The Vice Chancellor explained some of the details of the process of requesting funds for Phase II and explained that the funds requested for the building, furniture and equipment of Phase II have been increased in the past year to correspond with the growth of the College and the length of time that planning for this project has been taking place.

Vice Chancellor Macari reported the history of legal, financial and bureaucratic difficulties in acquiring the site for the new building. She said that the way the Trustees approved the funds for the site was that we must first offer the appraised value to the owner of the land and if that offer is refused we must next proceed by eminent domain. The owner has refused to accept the appraised value, so there will be a public hearing on December 17 on the request for eminent domain. She said she had recently been through similar proceedings on behalf of Medgar Evers and everything there had gone fine so she is confident about John Jay's proceedings. She explained that the University does not have the authority to condemn property. That must be done by the State Dormitory Authority (DASNY) which is now proceeding on our behalf. She said she expects that John Jay will own the property by the middle of 2000, though she explained that condemnation procedures can drag on for a long time; for example with regard to the project at Baruch, the University paid money for a site and has already built a new building on it but they have not yet had a condemnation hearing with the State to decide certain aspects. Senator

Litwack asked what other legal issues had to be resolved at such a hearing besides whether the site is needed for a public purpose. The Vice Chancellor said she prefers to not discuss this because the owner could raise all kinds of issues and she does not want to venture a guess as to what they might be.

The Vice Chancellor said that an ad in the paper for an architect for Phase II had resulted in more than 30 responses. She spoke about the standards such **firms** would have to meet, explaining that architects are asked to submit evidence that they have worked on projects similar to John Jay's Phase II and they have about a month to put together and submit evidence from their other projects.

She said the planning process for the new building at Baruch took two and a half years but she said there were special problems there which hopefully we will not have – nevertheless it take two years for planning and another two and a half years for construction. The Vice Chancellor said ours is not a very complicated project – not as complicated as Baruch's, for example. Senator Licklider asked whether this is because our project involves John Jay's owning an entire block. The Vice Chancellor said that is partly the reason but it is also partly because we are not displacing any people in the condemnation process: no one lives on the land we are seeking for Phase II.

President Kaplowitz said she is available to testify at the December 17 hearing. Vice Chancellor Macan responded that it is very important for President Kaplowitz to testify at the December 17 hearing, especially if she does so officially on behalf of the John Jay Faculty Senate and she also encouraged individual faculty members to testify **as** well. Vice President Pignatello said it is also permissible to submit written testimony after the hearing, through December 29, 1999: written presence bears equal weight to physical presence at the hearing, he said. President Kaplowitz noted that under new business later today, the Senate will have the opportunity, if it wishes, to authorize her to provide written and oral testimony on behalf of the Faculty Senate, which is the official voice of the John Jay faculty [see Agenda item #13 – New Business – on Page 10 and Attachment C-1 & C-2].

Vice President Pignatello said he would be remiss if he were not to add personal comments on Vice Chancellor Macan's leadership in moving the Phase II project forward despite obstacles. He said she has been a patient, aggressive, and strong advocate and that without her at the University-level, Phase II would not have happened. He said he wishes to thank her publicly before the Faculty Senate for her tenacity and support. He also remarked on her creative use of the capital budget to enhance and maintain John Jay's current facilities. He pointed out that this year's budget includes a 100% increase for minor repairs, **from** \$50,000 to \$100,000, and that she has come to the College's rescue many times. He noted that because it will take at least five years to complete Phase II, the College must continue to maintain North Hall in a way that provides the best possible learning environment for those students who will enter and graduate from John Jay by the time Phase II is completed. Vice President Pignatello said that \$1.4 million capital funding had been made available to us to expand on-line capacity at the College. The heating and ventilation system in North Hall will undergo a massive overhaul, an \$800,000 job.

Vice Chancellor Macari thanked Vice President Pignatello for bringing such worthy projects to her attention. President Kaplowitz said that the faculty are appreciative of Vice President Pignatello's responsiveness to their quality of life and facilities concerns.

Returning to Phase II, Vice President Pignatello explained that the College's efforts to rouse support among elected officials and community organizations in support of the new building have been extremely successful. Very importantly, Community Board 4 has spoken in support of the College's desire to occupy the entire block. He added that he has Vice Chancellor Macan's support in the College's decision to hire a project manager for Phase II. Vice Chancellor Macari agreed that the project would pay for a project manager on campus who would serve as liaison between John Jay, 80th St, and **DASNY**. She added that additional project staff is also on the agenda. She said that North Hall is so bad



that it has supported the case for Phase II, and that the site is valuable to sell and return to the tax rolls of the City and State.

Senator Edward Davenport told the Vice Chancellor that John Jay's planning committee had met with representatives of other CUNY colleges and that one of the issues that arose from those sessions was the size of faculty offices and the capacity for a faculty member's books. Vice Chancellor Macari said that 120 square feet is the standard. Baruch, she explained, was able to add 15 square feet to faculty offices for technology, which brought the square footage to 135. But, she noted, such enlargements are not free. Something else will have to be reduced in size. The College would have to come up with a creative solution. The 120 square feet standard is a guideline, she said, and so is not written in stone.

Professor Ned Benton said that he wants to help move the process along by telling the Vice Chancellor about the severity of the problems in North Hall that require solutions as soon as possible. He spoke of the traffic congestion which creates a dangerous environment that creates a lot of wear and tear on the building. Even problems that are fixed are quickly undone by the overload of use. Another issue is ventilation. Students often fall asleep part way through class, because there is so little air in the classrooms due to terrible ventilation. Several faculty this year have come into their offices and found water draining down onto their computer and books, because the pipes above have worn out. He said he does not say these things as a criticism of the administration but just to emphasize the level of wear and tear in North Hall. The Vice Chancellor said that we are victims of the fact that the Phase II project was scheduled to move at a much faster pace than it has. Professor Benton said that an example of what happens in a building with such heavy use as North Hall is that the heavy doors which were installed to provide fire safety in North Hall are now broken. **As** of this morning, on the second floor of North Hall, 12 of 27 fire doors are broken. **As** of this morning, 11 of 17 fire doors in the stairwells are also broken. He repeated that these are not criticisms of the John Jay administration but he wants to emphasize the fire hazards in North Hall and the urgent need to move the College out of North Hall as soon as possible.

The Vice Chancellor responded by saying that one of the things 80<sup>th</sup> Street has done elsewhere is implement extended maintenance contracts, by which the usual one-year warranty on the facilities in a new building are extended to three years. She said under this arrangement the person who builds and installs is the person required to maintain the facilities and the hope is that this will motivate them to build and install better equipment and facilities.

Senator Litwack asked the Vice Chancellor whether the faculty can have a meaningful role in selecting the architect. The Vice Chancellor said yes. Senator Litwack asked whether the plan for Phase II will be based on space for the number of faculty we have now when we are grossly underfunded and understaffed, or whether the building will be planned for the number of faculty we would have if we were equitably staffed. The Vice Chancellor said she and Vice President Pignatello had already been thinking about this and it is one reason they have argued that **John Jay** needs the entire block – because we need to plan for the college's growth, both current and future.

Senator Shevaletta Alford mentioned some of the legal complications the Vice Chancellor had mentioned about the forthcoming condemnation process. She said that it seems that it is possible that the owner might raise complications for us even after the site is condemned. What then, she asked. What would happen to us then? Vice President Pignatello said there had already been so many points at which this process could have been derailed and yet it has not been that he is confident that we will prevail,

Professor Jane Davenport asked the Vice Chancellor what the process is for deciding how much is spent on a heating, ventilation, and air conditioning [HVAC] system, because there are many problems with the HVAC system in T building, which is fairly new, and the repair people always report that the system which was put in was the cheapest system possible. The Vice Chancellor responded by saying

that T Building was not built by her office or by the normal procedure with oversight by DASNY and 80th Street and this permitted the building to be built more rapidly than it would have otherwise but there was a certain price paid for the procedure used. Vice President Pignatello said that he has begun engaging the College community in a discussion of what people want in the new building. He said he had done a small survey on behalf of the Comprehensive Planning Committee, on which Professor Kaplowitz and four other members of the Faculty Senate serve, and the top priority identified was HVAC and he said that **as** a result, HVAC will be a top priority in designing the new building.

Senator Carpi spoke about the need for planning for better science laboratories and he said a general architect might not have the expertise to plan for science labs, so he suggested that special consultants be hired. The Vice Chancellor assured him that special consultants would be brought in for such special needs – she said, having built a lot of labs, she agrees that specialists are essential. Senator Kinshasa spoke about the need for enlarged space for the bookstore in the new building **and** he asked at what point in the planning process the space for the bookstore would be provided for. The Vice Chancellor explained that it would be at the initial programming stage. Senator Carpi asked what the planning process entails. The Vice Chancellor said that there will be different stages to let everyone, including the neighboring community, have input into the planning for the building. She said the more they hear the better. The Vice Chancellor then provided additional detailed background about the legal and political struggle and issues involved in obtaining the site for Phase II.

Vice Chancellor Macari was thanked for all her work on behalf of John Jay and was thanked for coming to meet with the Senate today. She thanked the Senate for the invitation and said she welcomes future opportunities to meet with the Faculty Senate as the project proceeds. [The Senate gave VC Macari a sustained **and** enthusiastic ovation.]

### **13. New business [Attachment C-1 & C-2]**

A motion was made authorizing Professor Karen Kaplowitz, in her capacity **as** President of the Faculty Senate, the official voice of the John Jay faculty, to testify on behalf of the Senate at the December 17, 1999, hearing by the New York State Dormitory Association (DASNY) in support of the condemnation and purchase of the land between T Building and 11<sup>th</sup> Avenue, for use as the future site for Phase II. The Senate also authorized her to provide additional written testimony during the 12-day post-hearing period as she sees appropriate and necessary. The motion was adopted by unanimous vote.

Senator Litwack recommended that President Kaplowitz's written testimony and any additional written documents she may submit on behalf of the Senate about Phase II be circulated to the Senate and that such materials also be attached to the Senate minutes that are sent to the faculty and administration of John Jay. This was agreed to [Attachment C-1 & C-2].

By a motion duly made and carried, the meeting adjourned at 5:30 PM.

Respectfully submitted,

Edward Davenport  
Recording Secretary &

Amy Green  
Vice President

## ATTACHMENT A-1

### SUMMARY OF NOVEMBER 1, 1999, MEETING OF THE BOARD OF TRUSTEES COMMITTEE ON FISCAL AFFAIRS

Provided by: Karen Kaplowitz for the University Faculty Senate

Present: Trustees Ronald Marino (Chair), George J. Rios (Vice Chair), Satish Babbar, Mizanoor Biswas, Alfred B. Curtis, John Morning, Nilda Soto Ruiz, Karen Kaplowitz (faculty member), Bernard Sohmer (faculty alternate).

Chancellor Goldstein made an oral presentation about how CUNY generates resources to support our activities and about the sometimes wide gap between what CUNY has and needs. He proposed that there be a joint meeting of Fiscal and CAPP and then meetings in small groups and meetings of the Council of Presidents (COPS) to discuss these issues.

He spoke of CUNY being two systems: the senior colleges which receive State funding and tuition dollars and is under the authority of *NYS* and the community colleges which receive State and City funding and tuition dollars and is under the authority of the City.

The Chancellor suggested we review budgetary matters, including funding history; the role of tuition **and** fees; the allocation method; the **Instructional Staffing Model (ISM)** for adjunct funding but at the **community colleges for all funding**; our IRF; all funds budgeting; and the CUNY **Task Force Report with** reference to planning and budgeting.

The Chancellor said that the flagship environment is derivative of but changes the **Task Force** recommendation of flagship colleges. Overlaying the flagship environment will be an Honors Program. He said there had been a spirited discussion that morning about these initiatives at COPS and that the Fiscal Committee needs to help focus two platforms of funding.

Chancellor Goldstein explained that we have a regulated part of our budget, which is the ISM, which is a tired model that has been around for about 30 years that has little or no relation with reality. The ISM is a way to allocate resources on the basis of student/faculty ratios on the basis of disciplines and upper and lower class. It is difficult to defend. It does not take into account discipline changes during the past 30 years or the use of technology in the way faculty teach. Rationality has to be introduced and, therefore, we have to look at the ISM.

He spoke also of the unregulated part of our budget: the basis of value is what happened the previous year. There is no model. He said the question is how to regulate non-instructional activities, especially in the senior colleges. He said this will be worked on at COPS and, especially, at COPS' Fiscal Committee as well as at the BoT's Fiscal Committee and he hopes the Faculty Senate will be a partner in this.

The Chancellor said CUNY generates revenue by collecting tuition dollars and by receiving tax-levy support but that we must generate other revenue sources. Our biggest challenge is to find a way to subsidize instruction for our students. He spoke of the tremendous wealth and tremendous liquidity that exists and the fact that we are not tapping into large gift campaigns. He called this a large challenge for the presidents and for the chancellor, one that requires time away from campus. At CUNY, he said, we have been sorely lacking, given the wealth and depth of our alumni base.

He spoke about all funds budgeting and that in that context we need to obtain corporate support as well as patents, licenses, etc.

Chancellor Goldstein praised the great depth of our faculty and called ours a great faculty. But, he said, the lack of funding does not allow us to support our faculty.

He said we should look at our procurement practices at **CUNY**: we can create great efficiencies and that we should look at our pricing strategies, especially for our graduate programs.

Chancellor Goldstein ended with the caveat that we should, of course, avoid any arrangements that debase the academic enterprise.

Chair Marino then asked each member of Fiscal to comment on the Chancellor's remarks and then invited the presidents to comment, if they wish. The remarks ranged from support to concern that the issues are so large that only a few could be taken up this year to one trustee declining to comment at all.

The following calendar items approved for action by the Board involve either the authorization of a contract or the authorization to effect a purchase.

1. Baruch: Health care services for students: \$350,000.
2. John Jay: Purchase network, wiring, **and** electronics equipment: **\$1.4** million.
3. NYC Tech: Use of Vorhees Endowment Fund to improve technology education: \$750,000.
4. NYC Tech: Purchase installation of a closed circuit TV system: \$210,000.
5. Queens: Purchase computers and peripherals: \$200,000.
6. Queens: Lease computer equipment: \$200,000.
7. University Contracting Office: To obtain services of an auditor for its financial statements, as required by law: \$450,000.

**An** additional action item:

8. **A** change in the way purchases of services and goods less than \$500,000 will be handled. Only services and goods of more than \$500,000 will be policy items for action by the Fiscal Committee or by the Facilities Committee and then by the full Board. This item was amended so that services and goods greater than \$100,000 and less than \$500,000 will be reported as action items on the agenda of the appropriate committee, will **be** placed on the University Report, and will be listed, with a brief description, as an attachment to the Board calendar, so the public may have an opportunity to comment; goods and services greater than \$20,000 and less than \$100,000 will be placed on the Chancellor's Report, and the public will also have an opportunity to comment; and all items on either Report are to be reviewed and approved by the Chancellor. This change would take place beginning December.

THE CITY UNIVERSITY OF NEW YORK  
 EXECUTIVE COMPENSATION PLAN / REM AND FULL-TIME FACULTY TITLES - RATIO ATTACHMENT A-2  
 FALL, 1995 TO FALL, 1999

	FALL. 1995	FALL. 1996	FALL. 1997	FALL 1998	FALL. 1999**
<b>Baruch College</b>					
President	1	1	1	1	1
Sr. VP & VP	3	4	4	4	4
Assistant VP	2	2	2	2	1
Dean	5	4	4	4	4
Associate Dean	4	3	3	3	3
Assistant Dean	2	1	0	0	0
Administrator	0	0	0	0	0
Associate Administrator	2	1	2	0	1
Assistant Administrator	2	2	2	3	4
<b>ECP &amp; REM SUBTOTAL</b>	<b>21</b>	<b>18</b>	<b>18</b>	<b>17</b>	<b>18</b>
<b>Full-Time Faculty Titles</b>	<b>433</b>	<b>425</b>	<b>431</b>	<b>451</b>	<b>462</b>
<b>RATIO</b>	<b>20.6</b>	<b>23.6</b>	<b>23.9</b>	<b>26.5</b>	<b>25.7</b>

<b>Brooklyn College</b>					
President	1	1	1	1	1
Sr. VP & VP	3	3	3	3	3
Assistant VP	4	5	5	3	4
Dean	3	3	3	4	4
Associate Dean	0	0	1	1	1
Assistant Dean	4	2	0	2	4
Administrator	0	0	0	0	0
Associate Administrator	2	2	3	3	1
Assistant Administrator	4	4	4	5	4
<b>ECP &amp; REM SUBTOTAL</b>	<b>21</b>	<b>20</b>	<b>20</b>	<b>22</b>	<b>22</b>
<b>Full-Time Faculty Titles</b>	<b>509</b>	<b>500</b>	<b>502</b>	<b>508</b>	<b>503</b>
<b>RATIO</b>	<b>24.2</b>	<b>25.0</b>	<b>25.1</b>	<b>23.1</b>	<b>22.9</b>

<b>City College</b>					
President	1	1	1	1	1
Sr. VP & VP	4	4	4	4	4
Assistant VP	0	1	1	1	1
Dean (incl. Dean of Medical School)	7	7	7	7	7
Associate Dean	8	9	9	10	9
Assistant Dean	4	3	3	4	5
Administrator	0	0	0	0	0
Associate Administrator	2	1	1	0	0
Assistant Administrator	1	0	0	1	2
<b>ECP &amp; REM SUBTOTAL</b>	<b>27</b>	<b>26</b>	<b>26</b>	<b>28</b>	<b>29</b>
<b>Full-Time Faculty Titles</b>	<b>562</b>	<b>512</b>	<b>510</b>	<b>513</b>	<b>502</b>
<b>RATIO</b>	<b>20.8</b>	<b>19.7</b>	<b>19.6</b>	<b>18.3</b>	<b>17.3</b>

<b>Graduate Center***</b>					
President	1	1	1	1	1
Sr. VP & VP	3	3	3	3	5
Assistant VP	0	0	0	1	0
Dean	2	2	2	1	2
Associate Dean	1	0	0	1	0
Assistant Dean	0	0	0	0	0
Administrator	0	0	0	0	0
Associate Administrator	3	3	3	2	3
Assistant Administrator	7	6	5	5	4
<b>ECP &amp; REM SUBTOTAL</b>	<b>17</b>	<b>15</b>	<b>14</b>	<b>14</b>	<b>15</b>
<b>Full-Time Faculty Titles</b>	<b>126</b>	<b>119</b>	<b>123</b>	<b>121</b>	<b>122</b>
<b>RATIO</b>	<b>7.4</b>	<b>7.9</b>	<b>8.8</b>	<b>8.6</b>	<b>8.1</b> ***

<b>Hunter College</b>					
President	1	1	1	1	1
Sr. VP & VP	3	4	4	4	4
Assistant VP	1	1	1	1	1
Dean	8	8	7	6	6
Associate Dean	0	1	1	2	2
Assistant Dean	1	1	1	1	3
Administrator	0	0	0	2	2
Associate Administrator	1	0	0	0	0
Assistant Administrator	7	7	8	4	4
<b>ECP &amp; REM SUBTOTAL</b>	<b>22</b>	<b>23</b>	<b>23</b>	<b>21</b>	<b>23</b>
<b>Full-Time Faculty Titles</b>	<b>584</b>	<b>548</b>	<b>544</b>	<b>561</b>	<b>571</b>
<b>RATIO</b>	<b>26.5</b>	<b>23.8</b>	<b>23.7</b>	<b>26.7</b>	<b>24.8</b>

Please note: In Fall, 1999 the Graduate Center allocated 227 Full-Time Faculty to other CUNY campuses. The inclusion of these faculty at the Graduate Center would increase their ratio to 23.3.

THE CITY UNIVERSITY OF NEW YORK  
 EXECUTIVE COMPENSATION PLAN / REM AND FULL-TIME FACULTY TITLES - RATIO  
 FALL, 1995 TO FALL, 1999

**ATTACHMENT A-2 (con)**

	<u>FALL. 1995</u>	<u>FALL. 1996</u>	<u>FALL. 1997</u>	<u>FALL. 1998</u>	<u>FALL. 1999**</u>
<b>John Jay College</b>					
President	1	1	1	1	1
Sr. VP & VP	4	4	5	5	5
Assistant VP	0	0	0	0	0
Dean	7	6	7	8	7
Associate Dean	1	1	0	0	0
Assistant Deal	3	3	4	3	3
Administrator	1	1	1	1	1
Associate Administrator	0	0	0	0	1
Assistant Administrator	6	5	3	4	4
<b>ECP &amp; REM SUBTOTAL</b>	<b>23</b>	<b>21</b>	<b>21</b>	<b>22</b>	<b>22</b>
<b>Full-Time Faculty Titles</b>	<b>240</b>	<b>242</b>	<b>263</b>	<b>272</b>	<b>271</b>
<b>RATIO</b>	<b>10.4</b>	<b>11.5</b>	<b>12.5</b>	<b>12.4</b>	<b>12.3</b>
<b>Lehman College</b>					
President	1	1	1	1	1
Sr. VP & VP	2	2	2	3	4
Assistant VP	0	0	0	0	0
Dear	6	6	6	5	4
Associate Dean	0	0	0	0	0
Assistant Dean	1	1	1	1	1
Administrator	0	0	0	0	0
Associate Administrator	0	0	0	0	0
Assistant Administrator	3	3	3	3	3
<b>ECP &amp; REM SUBTOTAL</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>	<b>13</b>
<b>Full-Time Faculty Titles</b>	<b>297</b>	<b>285</b>	<b>296</b>	<b>303</b>	<b>296</b>
<b>RATIO</b>	<b>22.8</b>	<b>21.9</b>	<b>22.8</b>	<b>23.3</b>	<b>22.8</b>
<b>Medgar Evers College</b>					
President	1	1	1	1	1
Sr. VP & VP	0	2	1	3	4
Assistant VP	0	0	0	0	0
Dean	5	3	4	5	7
Associate Dean	4	3	1	1	1
Assistant Dean	0	2	3	0	0
Administrator	0	0	0	0	0
Associate Administrator	0	0	1	2	2
Assistant Administrator	2	1	3	2	0
<b>ECP &amp; REM SUBTOTAL</b>	<b>12</b>	<b>12</b>	<b>14</b>	<b>14</b>	<b>15</b>
<b>Full-Time Faculty Titles</b>	<b>123</b>	<b>121</b>	<b>127</b>	<b>147</b>	<b>143</b>
<b>RATIO</b>	<b>10.3</b>	<b>10.1</b>	<b>9.1</b>	<b>10.5</b>	<b>9.5</b>
<b>New York City Technical College</b>					
President	1	1	1	1	1
Sr. VP & VP	2	2	2	2	4
Assistant VP	0	0	0	0	1
Deal	2	3	3	3	5
Associate Dean	3	3	3	3	0
Assistant Dean	2	2	2	3	0
Administrator	0	0	0	0	0
Associate Administrator	0	0	0	0	0
Assistant Administrator	2	1	3	2	3
<b>ECP &amp; REM SUBTOTAL</b>	<b>12</b>	<b>12</b>	<b>14</b>	<b>14</b>	<b>14</b>
<b>Full-Time Faculty Titles</b>	<b>284</b>	<b>268</b>	<b>286</b>	<b>285</b>	<b>273</b>
<b>RATIO</b>	<b>23.7</b>	<b>22.3</b>	<b>20.4</b>	<b>20.4</b>	<b>19.5</b>
<b>Queens College</b>					
President	1	1	1	1	1
Sr. VP & VP	3	3	3	2	2
Assistant VP	4	4	4	4	4
Dean	6	5	4	6	7
Associate Dean	0	0	0	0	0
Assistant Dean	0	0	0	0	0
Administrator	3	4	3	3	3
Associate Administrator	1	1	1	2	2
Assistant Administrator	7	6	6	5	6
<b>ECP &amp; REM SUBTOTAL</b>	<b>24</b>	<b>24</b>	<b>22</b>	<b>23</b>	<b>25</b>
<b>Full-Time Faculty Titles</b>	<b>557</b>	<b>626</b>	<b>543</b>	<b>541</b>	<b>565</b>
<b>RATIO</b>	<b>22.3</b>	<b>26.1</b>	<b>24.7</b>	<b>23.5</b>	<b>22.6</b>



THE STATE EDUCATION DEPARTMENT | THE UNIVERSITY OF THE STATE OF NEW YORK | ALBANY, NY 12234

DEPUTY COMMISSIONER FOR HIGHER EDUCATION  
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THE CITY UNIVERSITY  
OF NEW YORK

1999 NOV 29 P 4 10

OFFICE OF THE  
CHANCELLOR

November 23, 1999

Matthew Goldstein, Chancellor  
The City University of New York  
535 East 80<sup>th</sup> Street  
New York, NY 10021

Dear Chancellor Goldstein:

I am pleased to inform you that, on November 22, 1999, the Regents took the following action:

VOTED, that the long-range plan of The City University of New York (CUNY) be amended and incorporated into the Regents statewide master plan for higher education, to authorize CUNY to change its admissions policy by phasing out remedial education in its senior colleges consistent with the implementation plan and other documentation submitted by CUNY to the Regents and made part of the proposed long-range plan amendment, for a period ending on December 31, 2002, and subject to the following conditions:

1. That such master plan amendment shall not take effect with respect to Lehman College or *City* College until September 2001.
2. By December 31, 2001, CUNY shall make a written report to the Regents concerning the following matters during the period January 1, 2000, through the beginning of the fall semester of 2001: (a) the effect of the change on access to baccalaureate programs, including, but not limited to, data reflecting the impact on minority students; (b) the effect on remedial efforts at senior and community colleges; (c) the effect on the academic programs of the senior and community colleges; and (d) the validity and reliability of any examinations being used by CUNY to assess student remediation needs. The Commissioner will provide for an independent audit of CUNY's data.
3. During the 2001-2002 academic year, the Commissioner will send a team of consultants on a site visit to CUNY. The team will examine the implementation of the change in admission requirements and its effect on access to baccalaureate programs, on remedial efforts at senior and community colleges, and on the academic programs of the senior and community colleges. It will visit selected senior and community college campuses and will consider information from

CUNY and from the Department, and from meeting with students, faculty, staff, and Trustees of CUNY.

4. CUNY will be required to update the report submitted on December 31, 2001 through the beginning of the fall 2002 semester by November 15, 2002.
5. The Commissioner will monitor implementation by collecting and auditing the above data and any other information he deems relevant to the Regents reevaluation in the fall of 2002 of CUNY's long-range plan.

The Commissioner has asked the Governor to act favorably on this matter. Should the Governor do so, I will contact you about the information we will require in the December 31, 2001, and November 15, 2002, reports.

Sincerely,

A handwritten signature in black ink, appearing to read "Gerald W. Patton". The signature is fluid and cursive, with a large initial "G" and "P".

Gerald W. Patton

cc: Commissioner Mills



## ATTACHMENT B

### C. THE CITY UNIVERSITY OF NEW YORK - ARTICULATION AND TRANSFER:

WHEREAS, The Board of Trustees has established and confirmed transfer policies intended to facilitate intra-University transfer and endeavors to strengthen the University's commitment to upward mobility and equality of opportunity for all students; and

WHEREAS, The Board reaffirms the existing transfer policy of 1985 and especially the provision that provides City University students with preference for transfer and admissions over other transfer applicants; and

WHEREAS, The 1985 University Transfer Policy provides that all liberal arts and science courses taken in one City University college be considered transferable, with full credit, to each college of The City University; and that full credit be granted for these courses in all departments and programs; and be recognized for the fulfillment of degree requirements even when transfer occurs before the completion of an associate's degree; and

WHEREAS, The Board has established that common objective tests reflecting national norms will be used to qualify students for exit from remediation, and that all students will be required to pass a University Proficiency Examination to demonstrate the skills proficiency necessary to graduate from associate degree programs, transfer into a senior college, and advance from the lower division to the upper division of a senior college; therefore be it

RESOLVED, That the Board of Trustees of The City University of New York affirms its commitment to all established University transfer policies and further directs that, effective Fall 2000, students who have earned a City University Associate in Arts (A.A.) or an Associate in Science (A.S.) Degree will be deemed to have automatically fulfilled the lower division liberal arts and science distribution requirements for a baccalaureate degree, however, students may be asked to complete a course in a discipline required by a college's baccalaureate distribution requirements that was not part of the student's Associate Degree program; and be it further

RESOLVED, That effective Fall 2000, when students transfer after completing a City University Associate in Applied Science (A.A.S.) Degree, or prior to the completion of an A.A., A.S., or Baccalaureate Degree, the liberal arts and science courses they have completed will be deemed to have fulfilled discipline-specific distribution requirements for all baccalaureate programs on a discipline by discipline basis, with the exception that upper division coursework will not be recognized unless appropriate pre-requisites have been satisfied; and be it further

RESOLVED, That the Chancellor, in consultation with the Council of Presidents and the faculty, including the Discipline Councils, establish a process that will entail a review of transfer program distribution requirements, ensure full implementation of all transfer policies, including those related to student admission and testing, and also ensure that the policies are properly interpreted and broadly disseminated to students, faculty and administrators.

RESOLVED, That the University policies requiring the passage of a University Proficiency Examination and passage of a common objective test to exit from remediation, as adopted by the Board on November 23, 1998, Cal. No. 5.A., and September 27, 1999, Cal. No. 5.A., respectively, as they relate to transfer students or otherwise, are in no way affected or altered by the provisions contained herein.

**EXPLANATION:** This Resolution serves to strengthen University transfer policies and seeks to ensure that they are effective at removing barriers that might impede intra-University transfer. The Resolution also serves to establish a process by which implementation procedures will be addressed and changes that occur in student admission and testing requirements will be clarified.

The development of implementation guidelines, combined with the availability of the on-line Transfer Information and Program Planning System (TIPPS) currently being developed, will provide students with more clearly defined transfer paths and proper recognition of all coursework.



JOHN JAY COLLEGE OF CRIMINAL JUSTICE

*The City University of New York*  
445 West 59th Street, New York, N.Y. 10019  
212 237-8000 / 8724

December 17, 1999

Dormitory Authority of  
New York  
New York State

To Whom It May Concern:

I am writing and testifying today at the direction and on behalf of the Faculty Senate of John Jay College of Criminal Justice, which is the official voice of the faculty of the College, and I am doing so in my capacity as the elected President of the Faculty Senate.

First, I would like to thank you for providing this opportunity to testify as to the importance of a new facility for John Jay College, one that would be contiguous to the 899 Tenth Avenue Building (and which I will refer to as Phase 11) and that would replace 445 West 59th Street, known as North Hall.

John Jay College of Criminal Justice is the leading institution of criminal justice higher education in the United States. Our special mission is unique within the City University of New York and this means that we offer both undergraduate and graduate degree programs that are offered no place else in CUNY and, often, no place else in New York City or, indeed, New York State. Some examples of our special mission programs are: forensic psychology, forensic science, fire science, fire science administration, protection management, judicial studies, criminology, correction administration, security management, police studies, dispute resolution, and criminal justice administration and planning.

John Jay is also the only CUNY college that offers the full range of degrees, from the associate degree through the doctoral degree. Although the doctorate in criminal justice is actually a program of the CUNY Graduate School, as are all CUNY doctoral programs, it is physically housed at John Jay because of our unique library holdings and laboratory facilities.

John Jay's Faculty Senate has long focused its attention to issues related to our College's physical facilities. One way the Faculty Senate has done this has been to invite various members of the CUNY Board of Trustees, various members of the CUNY

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December 17, 1999  
Page 2

Chancellory, and various elected officials, most especially members of the New York State Legislature, to our Senate meetings over the years so that we could educate them about John Jay's compelling need for Phase 11. Those meetings have been reported in our Faculty Senate minutes, which are available for review. My testimony and written statement are drawn from statements that members of John Jay's faculty have made, for the record, at those meetings .

My testimony and written statement are also informed by my own experiences as a member of the faculty whose office, as a member of the English Department, and whose classrooms are all in North Hall. Indeed, North Hall houses the vast majority of faculty offices, the vast majority of classrooms, almost all student support services, including the registrar's office, financial aid, tutoring, and counseling, as well as all the student club offices.

There are several reasons why the faculty see Phase II as critically important for our College: first, our current space, which was designed for fewer than half the 11,000 students currently enrolled, is far too small; second, North Hall, originally a shoe factory, is not and has never been properly designed as a college classroom and office facility; third, we are concerned about the serious risks to safety and health that the size, design and age of this facility pose: fourth, we are constrained academically by our lack of space and by our lack of facilities.

We are forced to make curricular compromises because of lack of space: for example, although our professional opinion as a faculty is that all associate degree students should be required to take a laboratory science course, our lack of science laboratory space makes this an impossibility. Our science labs are in North Hall and they are simply inadequate in number and in size to enable us to require all students to take a laboratory science course. Major curricular decisions should not be determined by physical plant restrictions.

We are also limited in our ability to receive grants because of our severe lack of both space and facilities: many faculty and many programs are restricted in their ability to apply for and receive grants because of brick and mortar limitations.

We are limited in our ability to recruit faculty. Our forensic science program does not have adequate space for research laboratories for faculty and thus we are severely restricted in our ability to recruit forensic scientists to our faculty. Similarly, we are limited in our ability to recruit students who wish to study forensic science because of our space limitations which lead to our inability to house state of the art forensic science equipment. And we desperately need space for research forensic psychology labs as well. Both the Forensic Science and Forensic Psychology departments and programs are housed in North Hall.

We are also limited, because of our severe space shortage and especially our severe classroom space shortage, in our ability to provide our students with courses at the times that they need them, given their very demanding work schedules. Many of our students

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December 17, 1999  
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are police offices, fire fighters, and other members of the public sector, who put their lives on the line day and night, many of whom work rotating shifts. We accommodate them by having a unique schedule of classes whereby the same faculty member teaches each course both in the mornings and again in the evenings so that students who work rotating shifts can be in class with their own professor learning the same material and rotating back and forth between day and night courses, as their work schedule demands. But this means that we must have sufficient classrooms to enable us to offer all these sections and we simply do not have enough classrooms.

In addition to these concerns, there are the urgent issues of health and safety. A mandatory evaluation, required by CUNY of all degree programs, was conducted in April 1997 of our Fire Science programs, which are housed in North Hall. This evaluation by outside evaluators was written by the Chief of Training of the Bureau of Training of the Fire Academy of the NYC Fire Department and by a Professor of Fire Protection Engineering at Worcester Polytechnic Institute in Massachusetts, who together visited John Jay in 1997 for the purpose of the external evaluation of the fire science programs. Under the category of "Facilities," the report states:

"Classes and faculty and staff offices for the fire programs and apparently for many other academic programs are located in North Hall, a former shoe factory at 445 West 59 Street. This building is too small, ill-equipped, and too dangerous to conduct an academic operation of this size currently situated here. During our visit, traffic congestion on the stairways, in the corridors, and in the extended distances to emergency exits made it apparent that a rapid evacuation would be very difficult if not impossible. Furthermore, there are apparently no sprinkler systems in most areas of the building. It is incongruous if not downright hypocritical to deliver fire safety education in such surroundings. Classrooms are dull, nondescript and difficult to find. Fire program classes are often in classrooms scattered throughout the building without any home base for students to congregate. The educational environment would be significantly enhanced with a new facility in which classrooms could be grouped together by academic program to the extent possible."

Among the recommendations listed at the conclusion of the external evaluators' report is the following statement:

"We recommend the administration acquire a new building for the fire programs and for most other academic programs. The new building should have adequate emergency egress and other fire protection features that are sorely lacking in North Hall and which may

ATTACHMENT C-1 (cont)

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Page 4

generate the potential for scepticism about the administration's commitment and support of fire protection at John Jay College. The new building should create an educational environment that is dramatically better than the dilapidated physical plant in which most classes are now held and in which most of the faculty have to work."

Relevant to the future of this College, and relevant to our need for Phase II, is the fact that criminal justice is the fastest expanding major in the United States: one quarter of a million people are now majoring in this field throughout the United States and the number will continue to grow as police departments and as correction departments inexorably raise their standards and require a college degree for everybody taking these extraordinarily responsible positions.

It is our sense of responsibility to not only our students and our College but to the City and State of New York that convinces us of the urgent and compelling need for Phase II contiguous to Phase I at 899 Tenth Avenue.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Kaplowitz". The signature is fluid and cursive, with a long, sweeping tail on the final letter.

(Prof.) Karen Kaplowitz, Ph.D.  
President, Faculty Senate



ATTACHMENT C-2

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

*The City University of New York*  
445 West 59th Street, New York, N.Y. 10019  
212 237-8000 / 8724

December 29, 1999

The City University of New York  
555 West 57th Street  
New York NY 10019  
Att: Alfred R. Toscano  
Manager of Real Estate Operations

Dear Mr. Toscano and To Whom Else This May Concern:

This is an addendum to the written and oral testimony I provided on December 17, 1999, at the hearing, in support of the acquisition of the property at 520-550 West 59th Street and at 521-551 West 59th Street as well as in support of the construction of a new facility for John Jay College of Criminal Justice/CUNY on that property.

As was the case with my December 17, 1999, testimony, I am submitting this statement in my capacity as the elected President of the Faculty Senate of John Jay College of Criminal Justice, the official voice of the faculty of the College. Indeed, I am writing at the direction and on behalf of the Faculty Senate.

In my December 17, 1999, oral and written testimony, I quoted from an April 1997 report of external reviewers of John Jay's Fire Science programs, which are housed in North Hall.

Other external reviews of John Jay's programs have been conducted and I will provide information from just two of them, for the current purpose.

The City University of New York requires each of its component colleges to conduct reviews of its majors and programs: the college conducts a self-study of each program and engages in an internal review and then people from the outside who are independent of The City University and who are expert in that field come to the college and evaluate the program.

Several years ago John Jay conducted a program review of its undergraduate major in Criminal Justice Administration and Planning. One of the external evaluators was Le Ann Shelton, Esq., an architect with a law degree, of the firm of Silver & Ziskind, Architects, Planners, Interior Designers at 233 Park Avenue South, New York City. The other external reviewer was Cole

The City University of New York  
December 29, 1999 - page 2

Blease Graham, Jr., of the College of Criminal Justice at the University of South Carolina in Columbia, South Carolina. The date of their site visit and written report was May 8-9, 1995.

Because the Bachelor of Science program in Criminal Justice Administration and Planning is offered jointly by the Department of Public Management, which is in North Hall, and by the Department of Law, Police Science, and Criminal Justice Administration, which is located in T Building (899 Tenth Avenue), the evaluators visited both buildings.

One of the evaluators' findings as stated in their report is that the undergraduate major in Criminal Justice Administration and Planning (CJAP), a major which is unique to CUNY, "addresses an apparently growing need for middle to upper level agency staff with management/policy analysis skills. In a time of shrinking public resources, graduates in this major should find their administrative and decisionmaking preparation attractive to agencies seeking broader public acceptance, heightened internal efficiencies, and increased synergies with other criminal justice agencies."

The evaluators' recommendations about the physical plant, based on "comprehensive tours of the physical facilities" is as follows:

"RECOMMENDATION 5-2: The College should consider relocating all academic programs from the North building .

A. Fire and Safety Issues

During our visit to the campus, several serious fire and safety hazards were apparent:

1. Doors separating fire compartments are fixed in an open position. It was reported that several are left open because of broken locks, latches or door frames.
2. Travel paths to exits are circuitous and difficult to follow.
3. Both classroom areas and offices appear to be at capacity. Adjunct faculty are crowded into offices, and during peak hours of attendance, students stand or sit in the hallways, blocking means of egress.
4. Due to the building configuration, the front stair is heavily used, particularly between class periods. In an actual fire emergency evacuation, there may not be sufficient capacity to handle the flow. Since it is unlikely that someone will actively direct occupants to alternative exits, there is the possibility of a trampling incident.

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"B. General Conditions

The physical facilities in the North Building do not facilitate the educational process, in general, and significantly impact the provision of the CJAP major:

1. The building is a maze of anonymous corridors, offices and classrooms. There is little distinction between one area and the next, which tends to de-personalize departmental areas and the faculty who support it. Compared to the South building [sic], the North building lacks personality, or more specifically, an inspiring academic personality.
2. The bathrooms are heavily used and undermaintained. As the day proceeds, their condition becomes unsanitary.
3. The mechanical system appears to be undersized. Faculty report that air conditioning is problematic. Classrooms and offices are frequently either too hot or too cold.

"RECOMMENDATION 5-3: An effort should be made to construct new facilities on a site adjacent to the South building. Relocating programs from the North building to the proposed site would establish a campus-type setting for the College and thus enhance the overall academic environment for students in John Jay College."

This external review was six single-spaced pages: the comments on the physical plant comprised more than a full page of the report, indicating the seriousness of the problems in the view of the external evaluators of this program.

During the Spring 1996 semester, the Master's Degree Program in Forensic Psychology engaged in the review process. This program is unique to CUNY and, indeed, there is only one other such program in the United States and it is outside the State of New York.

Although most graduate courses are held in T Building, the Forensic Psychology Department, including the offices of all its faculty, are in North Hall. Undergraduate Forensic Psychology courses are taught in North Hall. The external reviewers of this program were Bruce D. Sales, Ph.D., J.D., of the University of Arizona and Norman J. Finkel, Ph.D., of Georgetown University. The date of their report is June 11-12, 1996.



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The summary recommendations section begins with the statement: "While we were asked to evaluate the Master's Degree Program (and we will), both evaluators felt that a first-rate Doctoral Program could be developed here, if certain conditions obtain, which currently do not." The evaluators then list the conditions which do not obtain which include: "facilities, such as observation rooms, . . . larger classrooms, a faculty-student lounge where discussions of forensic psychological matters can occur, more library carrolls; greater computer online access . . . ." It is worth noting that no Forensic Psychology doctoral program exists anywhere in the United States.

In writing about the full-time Forensic Psychology faculty, the evaluators state that the faculty "survive with gallows humor and New York toughness, in an old shoe factory building, in shoe box conditions. . . ."

The section of the report on the physical plant states:

"Facilities

The current space is not only inadequate for teaching purposes, it is poorly configured. Classrooms of a similar size seem to dictate how one teaches, and how often one teaches, rather than pedagogy. The 'psychology laboratory' would be an embarrassment at the turn of the last century. To teach courses on forensic interviewing, counseling, and therapy, and to teach courses dealing with forensic testing, observation rooms with a one-way mirror are required, along with up-to-date and complete testing kits — yet these are either absent, inadequate, or incomplete. In addition, what is missing for faculty and graduate students is a place — a faculty/student lounge — where small meetings, discussions of forensic psychology and possible research and collaborative efforts — go on. An upgrading is needed now, and it will have to be more extensive if a Doctoral Program is started. . . . Finally, the faculty, Master's level students, and particularly doctoral level students, if that comes to pass — will need more computer terminals, with access not only to PsychLit, but Westlaw or Lexis\Nexis, to efficiently access the law, forensic, psychology, criminology, sociology, bioethics, philosophy, and medical literature."

The evaluators conclude that "a shoe factory mentality can create an 'in and out' night school atmosphere," a condition which they characterize as "deadly for graduate education."

ATTACHMENT C-2 (cont)

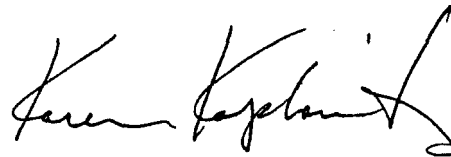
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It is for the various reasons I provided in my December 17, 1999, testimony as well as for the conditions described and decried by experts outside and independent of both John Jay College of Criminal Justice and The City University of New York, that the faculty, and I, as their representative, urge that the property in question be acquired and a new facility be constructed.

Thus would the students, faculty and staff of John Jay college of Criminal Justice be more properly and appropriately served as would both the City and the State of New York.

Thank you.

Sincerely,

A handwritten signature in black ink, appearing to read "Karen Kaplowitz". The signature is fluid and cursive, with a long, sweeping tail on the final letter.

(Prof.) Karen Kaplowitz, Ph.D.  
President, Faculty Senate