

## Faculty Senate Minutes #210

### John Jay College of Criminal Justice

March 8, 2001

3:15 PM

Room 630 T

**Present (22):** Shevalatta Alford, James Cauthen, Edward Davenport, Kirk Dombrowski, Janice Dunham, Robert Fox, P. J. Gibson, Amy Green, Edward Green, Karen Kaplowitz, Kwando Kinshasa, Sandra Lanzone, Peter Mameli, Emerson Miller, Daniel Paget, Rick Richardson, Lydia Segal, Carmen Solis, Robin Whitney, Agnes Wieschenberg, Marcia Yarmus, Liza Yukins

**Absent (15):** Jama Adams, Luis Barrios, Sandy Berger, Orlanda Brugnola, Elsie Chandler, Marsha Clowers, Betsy Gitter, Lou Guinta, Maria Kiriakova, Gavin Lewis, James Malone, Mary Ann McClure, Laura Richardson, Margaret Wallace, Susan Will

**Guest:** Professor T. Kenneth Moran

**Invited Guest:** Dean of Admissions and Registration Richard Saulnier

1. Announcements from the chair
2. Adoption of Minutes #209 of the February 22, 2001, meeting
3. Discussion of the agenda of the March 14 College Council meeting
4. Report on the March 2 Curriculum Committee meeting regarding American Sign Language
5. Election of faculty to serve on the College's Retention Committee
6. Proposal: That the Senate recommend the faculty members for JJ's 504/ADA Committee
7. Development of a proposal for Faculty Senate space in Phase II
8. John Jay's Barnes & Noble Bookstore
9. Invited Guest: Dean for Admissions and Registration Richard Saulnier

#### 1. Announcements from the chair

President Kaplowitz reported that Provost Basil Wilson had just briefed her and Senator Kirk Dombrowski on a stabbing incident that took place around 12:30 PM today in North Hall. The briefing was at Provost Wilson's suggestion so the Senate could be accurately informed and so that Senate members can provide information to their colleagues and correct inaccurate rumors. Approximately 7 people were involved: the events took place, first, in the main staircase in North Hall between the lobby and second floor and, then, in the lobby. Everyone involved except one of the individuals is a John Jay student. Approximately five students were pursuing two individuals and one of the two who was being pursued then turned and allegedly slashed two of the pursuers with a knife. So the two who were injured were, in fact, the ones who were doing the pursuing, as far as is known. One of the two who was injured is a John Jay student and the other was visiting him. The two who were slashed are at Roosevelt Hospital, one with a stab wound to the throat, who is in surgery right now, and the other was slashed in

the arm: both are expected to recover fully but are being hospitalized overnight. The police have made several arrests. The police officers who first interceded were Connecticut Police Officers who were in the North Hall lobby to recruit John Jay students to join their police force: the fighting had spilled out into the lobby near the bicycle racks, between the John Jay security desk and the Connecticut recruiters. Senators reported that the media were there and that there was at least one television camera. Senator Liza Yukins who was in the area at the conclusion of the incident reported having seen quite a number of NYPD officers in the lobby and outside North Hall.

Senator Edward Green suggested the Senate invite our Director of Security to meet with the Senate to discuss the College's security program. He said there is no security on any of the floors and that he teaches on the fourth floor of North Hall during the last two periods at night and that he never sees any security officers patrol the halls. Professor Kenneth Moran (Law, Police Science & CJ Administration) said that, knowing Security Director Brian Murphy as he does, he has no doubt that Mr. Murphy would welcome an invitation from the Senate to work in a consultative way. He said that when it comes to security, there are always areas that can always be improved and that input from a wide range of faculty is always a good idea. Senator Liza Yukins said that while security may be an issue, she thinks that institutional morale is a much bigger issue. Between the overcrowding, the budget problems, how the budget cuts have affected services, students are feeling, as are many faculty, real dismay. She said that after the slashing incident she heard a student in the North Hall lobby say, "I'm through with this place." She said the addition of security concerns to the budget problems and other problems in North Hall can create a negative atmosphere for student and faculty morale.

President Kaplowitz noted that Provost Wilson has asked the Senate, as well as other College bodies, to analyze a national, CUNY, and John Jay survey of student attitudes and this survey might provide insights for such a discussion. She said the seniors surveyed at John Jay expressed less satisfaction about our College than did the John Jay freshmen who responded to the survey. Senator James Cauthen suggested it might be preferable if we reviewed the survey at the same time that we analyze the Middle States self-study survey that John Jay's Office of Institutional Research (OIR) conducted last semester for our re-accreditation process. Senator Marcia Yarnus said that she looked at the written comments of her students' Middle States survey (her course was among those randomly selected for the survey) and she said the students' comments were very negative about the College. President Kaplowitz said she will ask OIR Director Gail Hauss for that data, if it is available.

President Kaplowitz announced that she and Professor Tom Litwack had drafted a letter to Vice Chancellor for Budget Sherry Brabham, but they had held up sending it because 80th Street has hired consultants from outside CUNY whose report is due the first week of April and is to be made available for comment: the report is about CUNY's allocation system and ways to improve it and she and Professor Litwack want to wait for the document before writing to 80<sup>th</sup> Street.

**2. Adoption of Minutes #209 of the February 22, 2001, meeting**

By a motion duly made and carried, Minutes #209 were adopted.

**3. Discussion of the agenda of the March 14 College Council meeting**

President Kaplowitz explained that at the February College Council meeting, the Curriculum Committee presented a proposal which it had approved at the request of the Department of Law, Police

Science, and Criminal Justice Administration. The Department had requested that it be permitted to delete from all its course descriptions the phrase “or permission of the section instructor” from the list of each courses’ prerequisites. At the College Council meeting, because a number of important issues were raised, the item was tabled and will be on the March 14 agenda. Professor T. Kenneth Moran has come to the Senate to explain the reasons for his Department’s action.

Professor Moran explained that the waiver option had been included by his Department when students registered in person and department representatives could determine whether a waiver was warranted. But in the interim, telephone registration has been implemented, which takes place on a 24-hour a day/7-day a week schedule and faculty are not available for consultation about waivers. Furthermore, because of telephone registration, departments must schedule courses a year in advance and often the section instructor is not known and so instead of the instructor’s name the phrase “staff” or “tba” is listed. His Department is concerned that, as a result, too many students who do not have the necessary background required for courses have been having course prerequisites waived by administrators, since the section instructor is not available or is unknown, and this is having a deleterious affect on the courses and on all the students, both those who have met the prerequisites and those who have not. What is being requested is that the phrase “or by permission of section instructor” be removed from the Bulletin only for the Law, Police Science, and CJ Administration Department’s courses so that prerequisites will not be waived.

Senator Rick Richardson objected, saying that the phrase in the catalog about permission to have prerequisites waived is necessary in order to inform students that such waivers are possible, since students who are knowledgeable about such things do know that prerequisites can be waived, at least with special permission; without this information in the Bulletin, only some students will know this is possible. He said he also thinks the proper solution is to insist that only the instructor may waive such prerequisites and that administrators be required to not violate the written policy.

President Kaplowitz said that about ten years ago, each department was asked to review every course it offers to determine whether the prerequisite(s) should be changed, course by course. The English Department, at that time, voted that no course’s prerequisite(s) could be waived by the section instructor or by anyone else. At the time, the Law & Police Science Department decided to permit the waiver by the section instructor in most, if not all, courses. Each department has the right and obligation to make its own policies, within the framework of the John Jay Charter and the Board Bylaws. The English Department made its decision and wishes to retain that decision. But the Law & Police Science Department made a different decision and now wishes to change its policy. Nothing is being proposed about other departments’ courses.

Senator Kirk Dombrowski said he appreciates Senator Richardson’s position that there are principles at stake, but he thinks we also have to respect the principle of the autonomy of departments and not interfere with the right of departments to set their own policy with regard to prerequisites. He added that the Anthropology Department also voted to have no waiver provision when each department was asked to review its prerequisites and Anthropology has maintained that decision to date. Senator Dunham said that it seems to her that Senator Richardson is more concerned about giving less prepared students more rights than the fully prepared students who have done everything required of them.

Senator Daniel Paget said his colleague in the Department of Art, Music, and Philosophy, Senator Orlanda Brugnola, who is unable to be at today’s meeting, asked him to raise an issue she had raised at the College Council: what is the impact of cross-listed courses, such as Law/Philosophy 310: Ethics and the Law. The Law and Police Science Department wishes to remove the “permission of section instructor” waiver from the Law 310 prerequisites but the Philosophy faculty do not wish to make that change from the Philosophy 310 course. Professor Moran said that the proposal affects only

Law and Police Science courses and not any other courses. President Kaplowitz said that after Senator Brugnola raised the question at the College Council she consulted with Dean Richard Saulnier who explained that in such cases, a student who registers for Law 310 would have to meet that course's prerequisites, if the waiver provision is removed, but students who register for the same course by signing up for Philosophy 310 can be admitted with a waiver of the prerequisites as long as the Philosophy course description in the Bulletin continues to contain the waiver provision.

In response to a question, President Kaplowitz said John Jay's policy that students must complete English 101 before taking 200-level courses and English 102 before taking 300-level or 400-level courses is not subject to a waiver by anyone. The Bulletin descriptions for 200-level and higher courses each say English 101 or English 102. And then they say, "In Addition" and then list the course's prerequisites. Thus the phrase about a waiver by the section instructor refers only to the specific course prerequisites and not to English 101/102. This means that even courses that have a waiver do not permit a waiver of the English courses. The Standards Committee has just directed the Registrar to reject any request by instructors, chairs, or administrators to waive the English 101/102 prerequisites, in keeping with College policy.

#### **4. Report on the March 2 Curriculum Committee meeting regarding American Sign Language**

President Kaplowitz reported that the Senate's proposal to the Curriculum Committee that American Sign Language be treated like all other languages in fulfilling John Jay's foreign language graduate requirement was overwhelmingly approved by the Curriculum Committee and will be on the agenda of the March College Council meeting. The specific language of the Curriculum Committee's motion, which the College Council will be asked to approve, thus making it John Jay policy, is: "American Sign Language shall be accepted on the same basis as all other languages in fulfillment of John Jay's foreign language requirement for graduation."

She and Senators Betsy Gitter and Lou Guinta presented the Senate's proposal on March 2. In the interim between the Senate's action and the Curriculum Committee meeting, President Kaplowitz learned that Queens College took the same action in 1996. The fact that Queens College is not on the list of 123 colleges and universities in the United States that accept ASL in fulfillment of foreign language graduation requirements was cited as proof that the list, although impressive in terms of the excellence of the colleges listed, is not an exhaustive list. Also, she was able to report that when the proposal was presented in 1996 to the Queens College governance body (its equivalent of our College Council), Vice Chancellor Sherry Brabham, who was then Queens College's Vice President for Fiscal Affairs, used ASL to sign a simultaneous translation while the proposal was presented and discussed orally to both demonstrate that ASL is a different language and also to give her unstinting support to the proposal. After a full discussion, with many questions raised and answered, John Jay's Curriculum Committee approved the Senate's proposal.

#### **5. Election of faculty to serve on the College's Retention Committee**

Dean Rubie Malone has been named Dean of Retention in addition to her position as Dean of SEEK. She has asked the Senate to elect faculty to the Retention Committee. The Senate unanimously elected Professor Valerie Allen of the English Department to serve on the Committee.

**6. Proposal: That the Senate recommend that the faculty members on the College's 504/ADA Committee be selected by the Faculty Senate: Proponent: Executive Committee**

Each CUNY college is supposed to have a 504/ADA Committee to deal with disability issues. 504 is the section of the 1973 Federal Rehabilitation Act that requires any entity that receives Federal funding (such as CUNY) to provide reasonable accommodations to people with disabilities. The 1990 Americans With Disabilities Act (ADA) extended that provision to all entities, whether they receive Federal funding or not, (except religious institutions). The Committee is usually chaired by the College's 504/ADA Director and includes faculty, students, administrators, and staff.

The Executive Committee's proposal is that the Faculty Senate select the faculty members who are to be appointed to the 504/ADA Committee so that a reporting mechanism can be established whereby the Senate can make recommendations to the Committee, when appropriate, and so that the faculty members can apprise the Senate of issues and actions. This recommendation would not affect how any of the other members would be selected. The proposal was approved by unanimous vote.

**7. Development of a formal request proposal to be submitted to the Comprehensive Planning Committee for Faculty Senate space in Phase II**

President Kaplowitz reported that proposals for space in Phase II are regularly being brought to the Comprehensive Planning Committee (CPC) for presentation and discussion. A web site has been established devoted to Phase II. The site is at <http://www.jjay.cuny.edu/phase2> Senators James Cauthen, Kirk Dombrowski, and Amy Green volunteered to assist in preparing a proposal for Faculty Senate space for Phase II and to bring it to the Senate for action before submitting it to the CPC.

**8. John Jay's Barnes & Noble Bookstore**

The Senate authorized the development and circulation of a updated version of the Faculty Senate's questionnaire to full-time and adjunct faculty about the operation of John Jay's Barnes & Noble Bookstore in order to collect specific information in preparation for the meeting to be held between the Senate/Chairs delegation with the director of the B&N College Division and the regional manager of B&N. The proposal was adopted by unanimous vote.

**9. Invited Guest: Dean for Admissions and Registration Richard Saulnier [Attachment A & B]**

Dean Richard Saulnier distributed copies of the newly developed academic calendar for 2001-2002. He explained the calendar had been delayed because of negotiations about the first day of classes because to complete the semester prior to Christmas, we must begin classes on August 27 and the PSC understandably balked at this. The contract requires faculty to return from annual leave on August 30 and so the earlier starting date required a waiver by the PSC. The calendar is being posted on the web right now and he invited comments if there seem to be any glitches, although the calendar was reviewed carefully. The first day of classes is August 27 and exams end on Sunday, December 23, with grades due December 27. The Spring semester begins on January 29 and exams end on May 24. Commencement is tentatively scheduled for May 30. Senator Robin Whitney asked whether this calendar is set by CUNY. Dean Saulnier said it is, that previously the University provided a menu of

calendar choices but CUNY now sets a uniform academic calendar. Senator Whitney said she is also an adjunct at Baruch where last semester her final grades were due on January 3, although grades were due at John Jay on December 27. She said the short turnaround time to hand in grades at John Jay is a tremendous burden on the faculty, especially for those who give essay final exams, and especially given the holiday season. Dean Saulnier said each campus sets its own due date for grades to be turned in, adding there is a great degree of variation around CUNY as to when final grades are due. He said there is a set of CUNY colleges that require grades to be sent in 48 hours after each final exam: one such college that has the 48-hour rule is Hunter, for example. At John Jay, the due date is generally set three days after the last day of finals. He said the reason John Jay does this is that we have to get grades to students before they register for the following semester and we especially need to advise students who have failed Fall semester courses that they must change their course schedule. He said that during the past three semesters, the vast majority of faculty have been handing their grades in on time.

Dean Saulnier distributed a chart of John Jay enrollment trends for the last 16 years [Attachment A]. He explained that with the College's budget situation, there is an enrollment target and there is a revenue target. There is an FTE target that our Budget Office predicts we must meet in order to meet our tuition collection target and there is an enrollment target that the University requires us to meet independent of that. The overall enrollment this semester grew by a little more than 3% in FTEs, which is the generally accepted measure. We continue to have a decline in graduate enrollment that we have experienced over the last few semesters. The Graduate Studies Committee is looking into this pattern to determine the reasons. One explanation is that this is a terrific job market and students may be opting to work rather than attend graduate school. That is also indicated by the fact that for the fourth semester in a row our percentage of full-time to part-time students is down: in other words, we have fewer full-time students than we did this time last year and over the last three semesters that percentage has declined and that probably also has something to do with the job market.

As the chart shows, our headcount has climbed back up to 10,472 but because the percentage of part-time students is increasing and, because one needs more part-time students to generate the FTEs, this does not reflect as much in the FTE figures. We are starting to get a flattening out within the classes, Dean Saulnier said, explaining that he is referring to the fact that the freshmen are 31% of the student undergraduate population, sophomores are 25%, juniors are 20%, and seniors are 21%. Three or four years ago we were very heavy at the freshmen and sophomore end and light at the junior and senior end. The figures of our current undergraduate students show a more balanced spread between the lower and upper divisions and that is good news.

Senator James Cauthen asked whether the enrollment increase is mostly among first-time freshmen or among lower-division transfer students or upper-division transfer students. Dean Saulnier said the increase is mostly among freshmen, returning students (students who were enrolled last Fall semester), and readmitted students. Our transfer population continues to be a struggle. Our in-service population is up slightly this semester. Getting transfer students from other colleges is difficult for two reasons: first, CUNY now requires transfer students to pass all their placement tests before they can enroll. Secondly, students from outside CUNY know that within one or two semesters of enrolling in a CUNY college, they must pass the CUNY Proficiency Exam. Over the last three or four semesters, our transfer population has been relatively flat and, if anything, down slightly. Our in-service population is up 50 this semester compared to last Spring. Also we have been making a much stronger effort in terms of retention and enrollment directed at the stop-out population.

President Kaplowitz asked whether our increased enrollment this semester is to some extent a function of the fact that this January the College did not drop students for academic reasons, in other words, because of low GPAs, which has accounted for several hundred students we've normally dropped each January in the past, ever since SIMS has enabled us to do so. This, she added, is separate from the

students whom we had to drop because of CUNY's "two strikes and out" policy whereby students who fail the same remediation course two times are not permitted to enroll the following semester, which she said, was about 30 or 40 students. Dean Saulnier said it is difficult to say: enrollment figures to the CUNY Central Administration were just due and he is only beginning to be able to look at which students are here and which are not.

President Kaplowitz said University enrollment figures have not been released because, it is being assumed, according to unofficial reports, enrollments are down at a number of colleges. She said the negative publicity generated over the years by CUNY Trustees and the media have taken their toll. Dean Saulnier said the Registrars have not received enrollment data about other colleges but he has heard the same unofficial reports of decreases in enrollments. Senator Robin Whitney said some of her students have asked if the CUNY Trustees have really made the negative comments about CUNY that they have heard about and this, certainly, does discourage people to choose CUNY. President Kaplowitz said the private colleges have taken advantage of this by making very vigorous recruitment efforts.

Senator Rick Richardson noted that the chart shows that the graduate program experienced tremendous growth over the last five or six years but we are back where we were around 1995 in terms of enrollment: he asked why this would be. Dean Saulnier said that several semesters ago the MPA program instituted a Graduate Record Exam (GRE) requirement for admission and there are some who believe that people interested in such a program, public people working in the public sector, are people for whom the GRE seems foreign, and so the MPA faculty are rethinking the requirement. Professor Marilyn Rubin was at a conference with MPA faculty around the country and surveyed which programs require the GRE and that information is helping inform the reconsideration. NASPAA, the national accrediting agency for MPA programs, was also just at John Jay doing a re-accreditation site visit this past week and this issue was discussed with them. Senator Peter Mameli said the GRE may quite possibly have had a dampening effect on applications in recent years because many MPA programs in the area do not require the exam and many applicants perceive the GRE to be not only a burden but a burden which they can avoid since there are so many MPA programs that do not require the exam, including many in this area, and his department, Public Management, is, indeed, re-evaluating it.

Senator Daniel Paget asked what percent of our undergraduate population is comprised of associate degree students. Dean Saulnier said that approximately 20% of the undergraduate students are associate degree students. Further questioned, he explained that that figure is different from the percent of associate degree students that comprise each entering freshman class each Fall semester, which is a higher percentage. But of the entire undergraduate population, 20% are associate degree students.

Dean Saulnier said he would like to speak about the new admissions procedures being implemented by CUNY because it is important that the faculty understand it. He distributed a chart of statistics having to do with applications which he explained is a draft for purposes of illustration: the numbers may not be precisely exact but are reasonably accurate [Attachment B]. Until now, if students applying to CUNY listed John Jay as their first choice and were eligible for one of John Jay's programs, the students were accepted to John Jay and that was the only college they were accepted to. Apparently, over the years, SUNY has adopted a policy whereby students can be accepted by as many as three SUNY colleges at the same time: if the student meets the admission requirements for three of the colleges they apply to they are admitted to all three. Chancellor Goldstein thought that approach was a good idea and decided to implement it at CUNY for this semester.

President Kaplowitz said this is the market approach because the three CUNY colleges now have to compete for each student. Dean Saulnier concurred. He explained we have gone through our first three cycles of admissions for the Fall 2001 semester and we have about 2200 students who have been admitted to John Jay for the Fall with John Jay either their first, second, or third choice. The top of the

chart [Attachment B] shows the data about students for whom John Jay was their first choice and who were eligible for admission to John Jay. But if they were eligible for John Jay and were also eligible for two of their other choices, they also received acceptance letters from those other colleges. So the (approximately) 1195 students who are at the top of the chart would a year ago have received a letter saying they have been accepted to John Jay and they would not have heard from any other CUNY college. But under the new procedure, they have received acceptance letters from John Jay and from the two other CUNY colleges. The only way that is not true is if the student only applied to one college or did not meet the admission requirements of any other of the colleges he or she listed. The 130 figure represents the number of students who were accepted by John Jay for whom John Jay was their second choice but they were not eligible for their first choice and so John Jay became their first choice. The other numbers are variations of that situation.

John Jay sent acceptance letters to all those who have been admitted to John Jay, whether John Jay was their first, second, or third choice college. Our acceptance letters to all students are the same whether the students listed John Jay as their first, second, or third choice. There are several problems, however: on March 15, the CUNY Central Administration is mailing postcards to all students who have been accepted to the University and are asking each student to indicate on the postcard which college they want to attend and to mail the postcard back by April 15 although the CUNY Admissions Office plans to wait until May 1 to sort out the paperwork. We, however, start registering our entering freshmen in April. The paperwork from each applicant, however, is sent to only the college the student listed as first choice. A student just came to our Admissions Office and told Dean Marousek that her first choice was Hunter but that after visiting Hunter she wants to attend John Jay. But the student is required by CUNY to be tested at the college of first choice even if the student has already decided to attend a different college. It's not clear how this is going to shake out.

To help deal with this, Dean Saulnier reported, John Jay is having a Freshmen Forum. All students accepted by John Jay in the first two admissions allocations have been invited to the College this Sunday from noon to 4 PM to meet with our faculty. The event will take place entirely and only in T Building. Faculty have volunteered to make presentations, and the president and vice presidents are attending. Students' families have been invited. Dean Saulnier said we believe that when people get to know us at John Jay, they like us, and want to study here.

Dean Saulnier said that one of disturbing things to admissions professionals and registrars around the University is that at a time when all of our resources are shrinking we are now competing against each other. President Kaplowitz explained that the three colleges to which a student is accepted have the right to offer whatever financial aid packages to students that they wish in order to recruit them. So that if a college such as Brooklyn, which has a very large endowment, wants to offer students full or partial tuition scholarships, they may do so in their effort to recruit students: one senior college already provides full tuition scholarships for four years to the 400 students accepted to its honors program and that was before this competitive process was in place. So, once again, it is not a level playing field.

Dean Saulnier said we hope the uniqueness of our institution and of our programs will continue to draw students. The information that can help us in the future, through this new process, is that we now will know which colleges the students who apply to John Jay are also interested in. So we will know where our competition is and where our students are thinking about going besides John Jay and that is information we did not have previously. We can also, after next semester, look at the students who do not choose John Jay and learn where they did attend. It's more work but it's work we have to do to remain competitive. He said he will let the Senate know who our competition is after the analysis is completed. Dr. Patricia Sinatra's student mentors have called each student in the two admissions allocations to invite them to the Freshman Forum: that is about 1200 students. Unfortunately, as the faculty know, student telephone numbers are often incorrect. More than 225 are confirmed for Sunday.



Senator Paget reported that a student told him that he had been unable to get the courses he needed at Hunter and was told at Hunter to take courses at John Jay. Dean Saulnier said that anecdotally, the number of permit students at John Jay is, in fact, higher than previously. President Kaplowitz added that Hunter's enrollment increase was tremendous this past year and they may, indeed, not have space for their own students.

Dean Saulnier reported that John Jay still has the same arrangement with CUNY whereby a person who applies to our baccalaureate degree program who does not meet the admission criteria will be admitted to one of our associate degree programs: that is a long-standing arrangement that Dean Marousek established with a person at CUNY's Application Processing Center. Also, we have students who are Regents-certified, that is, who are skills-certified, who have been allocated to associate degree programs because they did not take the SAT: if a student does not have an SAT score on file, CUNY is not allocating the student to any baccalaureate degree program. Many colleges – Hunter, Baruch, City, Brooklyn – have many "pending" admissions but John Jay does not because such students are allocated to our associate degree program. The "pending" admissions are students who are not yet completely admissible and it may be a missing SAT score that is the obstacle. President Kaplowitz explained that the actual SAT score does not matter, if the student has met all the other admissions requirements of a college, but an SAT exam score has to be in the file.

Senator Robert Fox said that this could mean that students may attend John Jay who did not take the SAT exam, which could help us, but, he asked, if such students later transfer to another college, a college they originally wanted to attend, will that hurt John Jay's retention and graduation rates. Dean Saulnier said CUNY now has retention percentage targets and graduation goals that each college has to meet. It used to be that when a student transferred from one CUNY college to another CUNY college, the student did not count in the retention or graduation figures of the school that the student originally attended. Now CUNY has University retention and graduation rates and, therefore, if a student comes to John Jay and transfers to another CUNY college there is no damage done to John Jay institutionally because the student counts in our retention and graduation rates. Furthermore, while the student is here, we may be able to convince the student to remain here. Asked about the CUNY BA students, he explained that such students now also count in the retention and graduation rate of their home college.

Senator Marcia Yarmus asked about the admission of in-service students. Dean Saulnier said CUNY has made it relatively simple for John Jay to admit in-service students if we can convince them to come here. The Police Academy now has "College Days"; in other words, a college can no longer send a recruiter there to recruit whenever the college wants. The in-service population is very important for the character of our institution but in terms of enrollment and revenue the story is more complex: a police officer needs 60 credits to enter the NYPD and then receives 28 credits at John Jay for having completed the NYPD Police Academy if the student does not have any duplicative NYPD academy courses among those first 60 credits. This means that a student has 88 credits upon leaving the Police Academy and needs only 32 more credits for the baccalaureate degree. In-service students are great for our graduation rates because they do graduate but for long-term viability of our institution it is full-time, first-time freshmen enrollments that really matter. But in-service students certainly enhance the nature of our institution.

Senator Yarmus said this semester the evening section of her day/night course was canceled and, so, her in-service students are really disadvantaged. Dean Saulnier explained that cancellation of courses and of course sections is something to be discussed with the Provost. However, he said, the cancellation of classes is both an enrollment and a budget issue. The Provost meets with a group of administrators and goes over every course in the section tallies and decisions are made about student demand and about who has registered to date and who hasn't.

Senator Robert Fox said he has been teaching at John Jay for a very long time and that day/night courses have been absolutely essential for the survival of our College. But years ago night sections of day/night courses had very large enrollments. The demographics have changed. He asked if any analysis has been done as to how many day/night sections we need and whether we might be squandering huge amounts of resources by having a tremendous differential between the enrollment of day and night sections of paired courses. Dean Saulnier said Professor Fox is absolutely right: the student population has changed and we are largely a day-time population and, if he had to hazard a guess, it is a 70/30 or a 75/25 day/night student population. Most in-service students now work straight shifts rather than rotating shifts. The only ones who consistently work rotating shifts that he knows about are the Corrections Department and we are offering courses on Rikers Island to teach and accommodate the corrections officers.

Dean Saulnier said that except for required 101 classes, courses do not generally enroll as well in the evening as in the daytime, particularly linked courses, although there are exceptions. Senator Fox said he is not suggesting eliminating day/night courses but rather revisiting the schedule of class hours and the times that courses are paired: our schedule is based on what had been in-service students' work schedules. Now that their work schedules have changed, we could redesign the class periods to better meet students' needs and, perhaps, make a better use of our resources.

Dean Saulnier said we have no classrooms available periods 2,3, 4, 7, and 8. Periods 1,5, and 9 always have rooms available. He said that one reason the Freshman Forum is on a Sunday is that there are no classrooms available in T Building either during the week or on Saturdays. Asked about Sunday classes, he said there are a substantial number and that it looks like students are looking to take a full-time schedule by taking only Saturday and Sunday classes. And John Jay made a commitment to the NYPD a year and a half ago that we would offer enough courses in the BA in Criminal Justice program so students can complete that degree by attending only on Saturdays and Sundays if they so choose.

Senator Daniel Paget said that he has a very pragmatic request: that the faculty be again provided with official class registers that are printed to fit the pages and lines of our roll books as had been done for so many years. The Registrar said that laser printers coming out of our data base make it impossible to provide such rosters but that by photocopying the class roster with an enlargement of either 108% or 109%, the roster will fit perfectly the page and line configuration of the roll books.

Dean Saulnier was thanked for meeting with the Senate and he said that he always welcomes an invitation and always finds the meetings extremely informative and useful. He said he would welcome an invitation to return whenever the Senate wishes. [Dean Saulnier was applauded.]

By a motion duly made and seconded, the meeting was adjourned at 5 PM.

Respectfully submitted,

Edward Davenport  
Recording Secretary

&

Amy Green  
Vice President

&

James Cauthen  
Senator

## Spring Enrollment Trends

ATTACHMENT A**Enrollment Trends**

## Total Enrollment

	FT	PT	Total	Credits	FTE	
Spring 1984	3634	2529	6163	66063	4450.3	
Spring 1985	3590	2696	6286	65544	4422.1	-0.63%
Spring 1986	3555	2596	6151	64827	4364.6	-1.30%
Spring 1987	3679	3118	6797	69386	4669.7	6.99%
Spring 1988	3767	2839	6606	68163	4592.8	-1.65%
Spring 1989	3758	3594	7352	72072	4853.2	5.67%
Spring 1990	4242	4129	8371	80742	5433.4	11.95%
Spring 1991	4625	3791	8416	85022	5725.5	5.38%
Spring 1992	5049	3490	8539	88704	5976.6	4.39%
Spring 1993	5503	3379	8882	93986	6332.2	5.95%
Spring 1994	5977	3329	9306	100528	6770.6	6.92%
Spring 1995	7200	3258	10458	121897	8206.5	21.21%
Spring 1996	7180	3201	10381	117374	7913.0	-3.58%
Spring 1997	7444	3266	10710	121311	8188.2	3.48%
Spring 1998	7399	3464	10863	120543	8148.9	-0.48%
Spring 1999	6932	3419	10351	114811	7778.6	-4.54%
Spring 2000	6577	3473	10050	110712	7494.1	-3.66%
Spring 2001	6730	3742	10472	114398	7733.0	3.19%

## Undergraduate

	FT	PT	Total	Credits	FTE	
Spring 1984	3577	2124	5701	63297	4219.8	
Spring 1985	3553	2129	5682	62394	4159.6	-1.43%
Spring 1986	3515	2178	5693	62262	4150.8	-0.21%
Spring 1987	3643	2671	6314	66747	4449.8	7.20%
Spring 1988	3719	2375	6094	65246	4349.7	-2.25%
Spring 1989	3724	3076	6800	69170	4611.3	6.01%
Spring 1990	4201	3614	7815	77709	5180.6	12.34%
Spring 1991	4576	3234	7810	81582	5438.8	4.98%
Spring 1992	4983	2913	7896	84924	5661.6	4.10%
Spring 1993	5432	2760	8192	89996	5999.7	5.97%
Spring 1994	5901	2695	8596	96402	6426.8	7.12%
Spring 1995	7096	2599	9695	117095	7806.3	21.47%
Spring 1996	7071	2469	9540	112090	7472.7	-4.27%
Spring 1997	7297	2450	9747	115265	7684.3	2.83%
Spring 1998	7247	2570	9817	113781	7585.4	-1.29%
Spring 1999	6701	2569	9270	107341	7156.1	-5.66%
Spring 2000	6382	2643	9025	103914	6927.6	-3.19%
Spring 2001	6547	2946	9493	108011	7200.7	3.94%

Spring 1995 includes enrollment from the Gurabo Campus

## Graduate

	FT	PT	Total	Credits	FTE	
Spring 1984	57	405	462	2766	230.5	
Spring 1985	37	567	604	3150	262.5	13.88%
Spring 1986	40	418	458	2565	213.8	-18.57%
Spring 1987	36	447	483	2639	219.9	2.88%
Spring 1988	48	464	512	2917	243.1	10.53%
Spring 1989	34	518	552	2902	241.8	-0.51%
Spring 1990	41	515	556	3033	252.8	4.51%
Spring 1991	49	557	606	3440	286.7	13.42%
Spring 1992	66	577	643	3780	315.0	9.88%
Spring 1993	71	619	690	3990	332.5	5.56%
Spring 1994	76	634	710	4126	343.8	3.41%
Spring 1995	104	659	763	4802	400.2	16.38%
Spring 1996	109	732	841	5284	440.3	10.04%
Spring 1997	147	816	963	6046	503.8	14.42%
Spring 1998	152	894	1046	6762	563.5	11.84%
Spring 1999	231	850	1081	7470	622.5	10.47%
Spring 2000	195	830	1025	6798	566.5	-9.00%
Spring 2001	183	796	979	6387	532.3	-6.05%

ATTACHMENT B

Draft for Discussion 08-Mar-01

Fall 2001 Freshmen Admissions through Phase 3

	#	JJC Choice	1st acc School	Adj Choice
	1195	1	1	1
	130	2	2	1
	188	2	1	2
	66	3	3	1
	93	3	2	2
	172	3	1	3
	32	4	4	1
	76	4	3	2
	78	4	3	2
	14	5	5	1
	27	5	4	2
	43	5	3	3
	1	6	6	1
	14	6	5	2
	31	6	4	3
Total	2160			
Total 1st	1438			
% 1st	66.57%			

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Source: JJ Dean for Admissions and Registration