

## Faculty Senate Minutes #231

### John Jay College of Criminal Justice

September 12, 2002

3:15 PM

Room 630 T

**Present (30):** Desmond Arias, Marvie Brooks, Orlanda Brugnola, Effie Cochran, Richard Culp, Edward Davenport, Kirk Dombrowski, Joshua Freilich, P. J. Gibson, Amy Green, Carol Groneman, Judith Hawkins, Ann Huse, Karen Kaplowitz, Jane Katz, Kwando Kinshasa, Gavin Lewis, Tom Litwack, Amie Macdonald, Evan Mandery, Adam McKible, Lorraine Moller, Altagracia Ortiz, Rick Richardson, Jodie Roure, Cary Sanchez, Ellen Sexton, Liliana Soto-Fernandez, Margaret Wallace, Robin Whitney

**Absent (9):** Yahya Affinnih, Philip Bonifacio, Leslie Chandrakantha, Jane Davenport, Edward Green, Robert Hair, Max Kadir, Andrew Karmen, Carmen Solis

**Guest:** Professor Daniel Pinello

#### Agenda of the September 12, 2002, meeting

1. Announcements from the chair
2. Adoption of Minutes #230 of the May 22, 2002, meeting
3. Approval of the proposed calendar of Faculty Senate meetings
4. Election of the 6-member faculty panel of the College Judicial Committee
5. Election of 5 Senate representatives to the College Comprehensive Planning Committee
6. Election of 2 Senate representatives to the Town Meeting Planning Committee
7. Election of 1 *Ex Officio* College Council member from the Faculty Senate
8. Election of the Co-Chairs of the Faculty Senate's Technology Committee
9. Proposal regarding Student Evaluation ratings and course grade information: Prof. Daniel Pinello
10. Proposed Resolution: That the Faculty Senate hold a Reception with the PSC for new faculty/staff
11. Proposed Resolution of Appreciation & Gratitude to the Puerto Rican/Latin American Studies Dept.
12. Proposal that the Senate recommend that JJ suspend faculty development day this academic year
13. Report on the budget: President Karen Kaplowitz & Senate Fiscal Committee Chair Tom Litwack
14. Discussion of the agenda of the September 24 College Council meeting
15. Update on Phase II

#### 1. Announcements from the chair [Attachment A]

President Kaplowitz reported that she and Professor Ned Benton have arranged to give Senior Vice Chancellor Allan Dobrin a tour of North Hall on September 17<sup>th</sup> and that Professor Francis Sheehan of the Science Department will accompany them. This activity is in response to Sr. Vice Chancellor Dobrin's request at the May 10 Faculty Senate meeting that he be given a walkthrough of North Hall once the Phase II situation has been resolved, because in the interim he is focusing all his efforts on obtaining

Phase II. [See agenda item #15 on Page 7 of these Minutes for an update on Phase II.]

Because of the discussion at the Senate about North Hall, a building which Sr. Vice Chancellor Dobrin has never been in, despite having been at John Jay at least a half dozen times since joining *CUNY* in his current position in October, he asked Karen Kaplowitz and Ned Benton to give him a walkthrough of North Hall. President Kaplowitz asked that faculty provide her with information about specific classrooms, labs, offices, stairwells, and other problematic sites which they should show to the Senior Vice Chancellor to obtain CUNY's help in making North Hall a more safe and healthy environment. Among those who report to Senior Vice Chancellor Dobrin are the Vice Chancellor for Facilities Planning, Construction and Management; the Vice Chancellor for Budget and Finance; the Vice Chancellor for Faculty and Staff Relations; and the CUNY-wide Directors of Security and Technology.

**2. Adoption of Minutes #230 of the May 22,2002, meeting**

By a motion made and adopted, Minutes #230 of the May 22, 2002, meeting were adopted.

**3. Approval of the proposed calendar of 2002-2003 Faculty Senate meetings**

The following are the proposed meeting dates of the Faculty Senate. All meetings are in Room 630 T. Meetings begin at 3:15 except for the Friday all-day meetings in December and in May. The calendar proposed by the Executive Committee was adopted by the Senate.

**Fall 2002**

Thursday, September 12  
Wednesday, September 25  
Wednesday, October 9  
Thursday, October 24  
Tuesday, November 5  
Wednesday, November 20  
Friday, December 6 (all-day)

**Spring 2003**

Thursday, February 6  
Wednesday, February 19  
Thursday, March 13  
Wednesday, March 26  
Thursday, April 10  
Wednesday, April 30  
Friday, May 9 (all-day)

**First meeting of the 2003-2004 Senate**  
Wednesday, May 21, or Thursday, May 22, tba

4. Election of the 6-member faculty panel of the College Judicial Committee

The Judicial Committee adjudicates disciplinary charges brought against students by the College on behalf of faculty, administrators, or students. The Senate elects the six faculty who comprise the faculty panel, two of whom are selected for each disciplinary hearing; the students elect six students who comprise the student panel, two of whom are selected for each hearing; the three faculty who comprise the panel of rotating chairs, one of whom is selected to chair each disciplinary hearing, are appointed by the President of the College.

The six faculty elected as the faculty panel are:

- Professor Norma Manatu (Speech & Theatre)
- Professor Dagoberto Orrantia (Foreign Languages & Literature)
- Professor Daniel Pinello (Government)
- Professor Dorothy Schulz (Law, Police Science & CJ Administration)
- Professor Lydia Segal (Law, Police Science, & CJ Administration)
- Professor Tony Simpson (Library)

5. Election of the 5 Senate representatives to the College Comprehensive Planning Committee

The Comprehensive Planning Committee is charged with planning Phase II. Elected were Senators Karen Kaplowitz, Kwando Kinshasa, Tom Litwack, Evan Mandery, and Rick Richardson.

6. Election of the Faculty Senate's representatives to the Town Meeting Planning Committee

The Senate elected Senators Karen Kaplowitz and Evan Mandery.

7. Election of 1 *Ex Officio* member of the College Council

The Senate has one *ex officio* seat on the College Council. Senator Amy Green was elected.

8. Election of the Co-Chairs of the Faculty Senate Technology Committee

The Senate elected Professor Bonnie Nelson and Professor Lou Guinta, who have served as the Co-Chairs since the Committee was formed. Approval of Senate committee members and the chairs of the other Senate committees will be on the agenda of the Senate's September 25 meeting.

9. Proposed Resolution: Resolved, That the Faculty Senate recommend that members of Departmental and College Personnel Committees be provided with the course grades given by faculty being considered for any personnel action: Professor Daniel Pinello [Attachment B]

President Kaplowitz introduced Professor Daniel Pinello (Government Department), who is a member of the Committee on Student Evaluation of the Faculty, but who has raised the issue of student

evaluation ratings and grade distribution data on his own behalf and not on behalf of the Committee. The proposed Resolution, which was presented by the Senate Executive Committee in response to Professor Pinello's request that this issue be addressed by the Senate, is that departmental and College Personnel committees be provided with the distribution data of the final course grades awarded by each member of the faculty just as the personnel committee members are provided with each faculty member's student evaluation ratings and comments.

Professor Pinello spoke of a strong correlation between the final grades which students expect to receive in a course and the evaluation ratings which students give the professor teaching that course and, in support of his proposal, he provided excerpts from Professor Keith Markus's 30-page analysis of the student evaluation instrument. This analysis was conducted by Professor Markus at the request of the Administration in response to the Senate's and College Council's conditional approval of the new evaluation instrument, the condition being that the new instrument's validity be analyzed by an expert in the field. The proposed Resolution [Attachment B] was drafted by President Kaplowitz because the Executive Committee has decided that it is easier to focus on proposals that are in resolution format.

Senator Rick Richardson asked whether faculty actually want their grade distributions to be made available to the Personnel committees saying that this may very well be against the wishes of the faculty.

Senator Evan Mandery proposed that the Resolution be amended so that the departmental and College Personnel Committees also be given a report of students' expected grades because expected grades are not necessarily the same or even necessarily similar to the final grades the students actually receive from their teachers. Senator Mandery said his proposed amendment is because Professor Markus's analysis is only of the relation between expected grades and student evaluation ratings and not between actual grades received and student evaluation ratings, even though Professor Pinello's proposal is that the committees be informed of the actual grades. Professor Pinello spoke against that proposed change, saying it would be better to keep the Resolution simple. Senator Edward Davenport called Senator Mandery's point an extremely important one.

Senator Tom Litwack said he strongly supports the proposed Resolution because he wants to support the integrity of the academic process. He spoke against inflated grades and said that providing grade distribution reports to departmental and College personnel committees would mitigate against faculty giving inflated grades.

Several Senators stated that good grades are not necessarily inflated grades and that no correlation has been shown between the grades given and any other factor, since Professor Markus did not study the grades students actually received.

Senator Altagracia Ortiz spoke in favor of providing grade distributions because she said she is not satisfied with the current use of the student evaluations which are not always sufficiently scrutinized by the Personnel committees. She added that grade distributions should be made more widely available than just to Personnel committees, because chairs, the provost, and others, make decisions based on the student evaluations and need the grade distribution information in order to have a more complete picture.

Senator Evan Mandery proposed that the evaluation instrument continue to ask each student the final grade that the student anticipates receiving for the course even after the other questions in the demographic section of the student evaluation form are discontinued. He said since Professor Markus's study is only of expected grades, that information – students' expected grades – should be made available to members of Personnel committees when they evaluate the students' ratings of their instructors.

Senator Ann Huse said she is concerned that providing final grade distributions might be unfair to faculty who teach small seminars, or who teach advanced electives, or who teach graduate courses in which most of the students are already in the A or B category. She said such professors might be branded as “easy graders” when they simply are properly and appropriately recognizing the high quality of the work of the students who register for certain courses.

Senator Richardson said that this matter is so weighty that we should have a wider discussion among the faculty before a recommendation is made.

Senator Kwando Kinshasa noted that students must take many required courses, which students would not otherwise take, courses they often resent taking, and thus the data about both expected and actual grades given to students in those courses could be skewed as could students’ evaluations of the faculty teaching such courses.

Senator Jodie Roure said that as a new faculty member who has been evaluated by students only once, she is not sure she has enough information at this point to anticipate all the implications of this proposed Resolution. Senator Kirk Dombrowski and Senator Evan Mandery offered to read Professor Markus’s entire 30-page analysis of the student evaluation instrument and to consult with Professor Markus to discuss his assessment of the instrument so as to provide more information to the Senate.

Upon this offer, a motion was made to table this Resolution to the next meeting. This motion passed by a vote of 28 yes, 0 no, and 2 abstentions.

**10. Proposed Resolution: Resolved, That the Faculty Senate hold a High Tea & Reception to greet, inform, and further create a sense of community for new faculty (hired within the last five years) and staff and that this be jointly sponsored by the Faculty Senate and the JJ Chapter of the PSC: Proposed jointly by the Senate Exec. Comm. and the Exec. Board of the PSC**

The new Faculty/Staff Dining Room is scheduled to be completed and open by the beginning of October. The creation of such a facility was a Faculty Senate initiative to help increase a sense of community at John Jay and was first proposed by Professor Betsy Gitter and then by an ad hoc Senate committee that included Professor Gitter, then a member of the Senate. After the faculty and staff voted with their presence for such a facility by participating in a buffet luncheon in increasing numbers, Betsy Gitter and Carinna Quintian, representing the HEOs, met with VP Pignatello who agreed to find a dedicated space and to create a faculty/staff dining room and lounge, which he has done.

To further create a sense of community the Senate’s executive committee and the PSC Chapter’s executive board are proposing a joint High Tea/Reception for our newer faculty and staff colleagues to be held in the new Faculty/Staff Dining Room. The proposal was praised and passed by unanimous vote.

**11. Proposed Resolution of Appreciation and Gratitude to the Puerto Rican & Latin American Studies Department [Attachment C & D]**

President Kaplowitz explained that the Faculty Senate had been given an office a few years ago but during the summer she had learned that the office had to be vacated for another purpose. Efforts by the College administration to find or create an alternate office were unsuccessful. So she made a personal request to the Chair of the Puerto Rican/Latin American Studies Department, Professor Jose Luis Morin,

who polled his Department members, and then held a meeting in August to discuss this request because it would require the relocation and sharing of office space by members of the Department. All the members of the Department agreed to grant the request as a tangible statement of support and appreciation of the Faculty Senate, its members, and its work on behalf of the faculty, the students, and, indeed, the entire College. The office, Room 1543 NH, is being provided on a temporary basis [Attachment C] and the Resolution of Appreciation and Gratitude passed by unanimous vote [Attachment D].

**12. Motion that the Senate recommend that John Jay suspend faculty development day this academic year because of the tremendous time and work demands, including the Middle States reaccreditation process and the Phase II planning process**

The annual Faculty Development Day, which is co-sponsored by the Faculty Senate, the Council of Chairs, the President, the Provost, and the VP for Student Development, and which takes place on a Friday during the Spring semester, has been a valued activity for many years at John Jay but in the recent years faculty have privately voiced the conflict they feel between wanting to attend, feeling that it is expected that they attend, and the need to have sufficient time to grade papers, conduct research, publish, and serve on committees.

This year is a particularly challenging one, since it is the year of the Middle States Self-Study in the Fall and the site visit by the reaccrediting team in April, as well as the year during which we will be planning Phase II. Indeed, in his letter last month to the faculty, dated August 26, 2002, Provost Basil Wilson notes: "This academic year will be so charged with activity that it will be a test of our institutional fortitude."

The recommendation to suspend the event this year is proposed jointly by the Faculty Senate and the Council of Chairs. On the previous day the Council of Chairs unanimously voted to suspend the event.

The recommendation that the event be suspended was approved by unanimous vote of the Faculty Senate. The President of the Senate and the Chair of the Council of Chairs will jointly write to President Lynch, Provost Wilson, and VP Witherspoon, the other co-sponsors of Faculty Development Day, requesting their concurrence with the position of the Council of Chairs and of the Faculty Senate.

**13. Report on the Budget: Senate Fiscal Committee Chair Tom Litwack and President Karen Kaplowitz [Attachment E-1 & E-2]**

Senator Litwack said that our budget is nearly in balance this year, but only because the College has increased enrollment dramatically and can, therefore, keep the tuition revenue collected that is in excess of the revenue target assigned to our College. As a result we now have 12,500 students in a physical space designed for 7,000 students. He said that the College is still on a financial edge, but this is largely the University's fault for not funding John Jay fairly in proportion to our enrollment and in comparison to the other senior colleges. The College's budget allocation [Attachment E-1] was distributed as was a CUNY Central Budget Office chart showing the difference between the number of full-time equivalent (FTE) teaching faculty we should have, given our enrollment and programs, and the number we actually have [Attachment E-2].

President Kaplowitz reported that a Tuition Assistant Plan (TAP) audit that is being conducted of John Jay by the State for the last several months may cost the College between \$1 million and \$2 million.

The College had planned for a possible fine of as much as \$500,000, given the experience of other colleges. The original, unofficial fine that was to have been levied against John Jay was \$6 million but this has been reduced to \$3 million and the College is trying to have the fine further reduced to between \$1 million and \$2 million or less, if possible. It was explained that whenever students who receive TAP take any course that they do not have to take for the program they are enrolled in, the College is levied a fine. One source of difficulty is the fact that we have so many associate degree students, many of whom expect to continue as baccalaureate degree students. For example: to receive an associate degree, a student at John Jay needs to pass one particular History course: History 231. If, however, an associate degree student who receives TAP takes History 232, which is not needed for an associate degree, although that course (in addition to History 231) is needed for a baccalaureate degree, the College is fined. The fine has been reduced by convincing the State auditors of mistakes they have made; the reduction has nothing to do with concern about the fiscal health of a college or the underfunding of a college.

**14. Discussion of the agenda of the September 24 College Council meeting**

The agenda comprises approval of the revised calendar of Council meetings; election of the Council Executive Committee; election of the student members of the College Personnel and Budget Committee; a run-off election for the fifth position on the Committee on Faculty Elections; a proposed revision of the Deviant Behavior and Social Control major; proposed revisions to the Mathematics requirements and schedule of electives in the Computer Information Systems Major; proposed inclusion of Forensic Psychology 421: Forensic Social and Experimental Psychology among the Forensic Psychology electives (Part 3) of the Major. The Senate agreed that all the proposals merit a positive vote.

**15. Update on Phase II [see Attachment A – Part III]**

Governor Pataki has authorized the Dormitory Authority of New York State (DASNY) to execute the contract with Skidmore, Owings and Merrill, the architectural firm approved by the CUNY Board of Trustees in November 2000. The contract has not yet been signed because of salary schedules that have necessarily changed during the past two years and other issues but the lawyers are working on the details of the contract which is expected to be signed very shortly. A meeting in the Theater with Skidmore, Owings and Merrill has been scheduled for September 18. [See Attachment A – Part III – page 2.]

By a motion duly made and adopted, the meeting was adjourned at 5 PM.

Respectfully submitted,

Edward Davenport  
Recording Secretary  
&

Jodie Roure  
Associate Recording Secretary

&  
Amy Green  
Member-at-Large

Announcements

**Membership of the 2002-2003 John Jay Faculty Senate**

Because some who were elected to at-large seats on the 2002-2003 Faculty Senate decided to resign their at-large seat and accept election by their department as their department's representative to the Faculty Senate and the College Council, the following is the final election results:

**At-large Faculty Senate representatives:**

The following faculty are the elected at-large representatives on the 2002-2003 Faculty Senate:

**Full-time faculty at-large representatives elected by the full-time faculty:**

Yahya Affinnih (African-American Studies)	Karen Kaplowitz (English)
Marvie Brooks (Library)	Andrew Karmen (Sociology)
Effie Cochran (English)	Kwando Kinshasa (African-American Studies)
Edward Davenport (SEEK/English)	Tom Litwack (Psychology)
Jane Davenport (Library)	Altagracia Ortiz (History/Puerto Rican & Latin-her)
P. J. Gibson (English)	Carmen Solis (SEEK)
Amy Green (Speech & Theater)	

**Adjunct faculty at-large representatives elected by the adjunct faculty:**

Orlanda Brugnola (Art/Music, Philo)	Rick Richardson (Sociology)
Edward Green (Mathematics)	Robin Whitney (English)

**Department representatives to the Faculty Senate and College Council:**

The following faculty were elected by their departments as the 2002-2003 department representatives to both the Faculty Senate and the College Council:

African-American Studies: Max Kadir  
Anthropology: Kirk Dombrowski  
Art, Music, Philosophy: Amie Macdonald (Art/Music, Philosophy)  
Counseling and Student Life: Caridad (Cary) Sanchez  
English: Ann Huse  
English: Adam McKible  
Foreign Languages & Literature: Liliana Soto-Fernandez  
Government: Desmond Arias  
History: Gavin Lewis  
Law, Police Science, Criminal Justice Adm: Robert Hair  
Law, Police Science, Criminal Justice Adm: Evan Mandery  
Library: Ellen Sexton  
Mathematics: Leslie Chandrakantha  
Physical Education & Athletics: Jane Katz [subsequently elected: Davidson Umeh]  
Psychology: Philip Bonifacio  
Public Management: Richard Culp  
Puerto Rican/Latin American Studies: Jodie Roure  
Science: Margaret Wallace  
SEEK: Judith Hawkins  
Sociology: Joshua Freilich  
Speech & Theater: Lorraine Moller  
Thematic Studies: Carol Groneman



**College Council calendar of meetings:**

The following is the schedule of the College Council meetings for the 2002-2003 year. Please note several of the dates are different from those tentatively approved by the College Council in May. All meetings of the College Council are at 3:15 in Room 630 T and are open to all members of the JJ community, all of whom may participate in the discussions. Agenda items are submitted to the Secretary of the College Council, Patricia Maull, and copies of submitted agenda items may also be sent to the members of the College Council Executive Committee, who will be elected at the first meeting of the College Council on September 18. (The September 10 Executive Committee meeting is attended by last year's executive committee members who continue to serve until the new executive committee is elected on September 24.)

<b><u>Agenda deadline</u></b>	<b><u>CC Exec Comm meeting</u></b>	<b><u>***COLLEGE COUNCIL MEETING***</u></b>
August 30	September 10	Tuesday, September 24
October 2	October 8	Wednesday, October 16
October 31	November 7	Thursday, November 21
December 2	December 4	Thursday, December 12
January 28	February 4	Thursday, February 13
March 3	March 11	Wednesday, March 19
March 27	April 3	Monday, April 14
April 30	May 7	Tuesday, May 13

**September 2002 number of tenure track and substitute full-time faculty**

John Jay, as of September 2002, has 256 authorized faculty lines (including counselors, librarians, and CLTs) which includes 21 substitute faculty lines, as well as 14 substitute faculty lines that are **not** convertible to tenure-track lines.

**New tenure-track faculty:**

- Desmond Arias – Government
- Colleen Bleczinski – Science
- Geraldine Casey – Anthropology
- Francisco Chapman-Veloz – Puerto Rican/Latin American Studies
- Marcia Esparza-Calderon – Puerto Rican/Latin American Studies
- Michele Galietta – Psychology
- Jennifer Groscup – Psychology
- Barbara Josiah – History
- Helen Kapstein – English
- Vincent Maiorino – Physical Education & Athletics
- Mark McBeth – English
- Edward Paulino – History
- Chitra Raghaven – Psychology
- Valli Rajah – Sociology (beginning in January 2003)
- Jodie Roure – Puerto Rican/Latin American Studies
- Itai Sneh – History
- Thalia Vrachopoulos – *Art*, Music, Philosophy (*ArtHistory*)
- Sean Wheeler – Sociology
- Patricia Zapf – Psychology

**Faculty Senate official webpage**

John Jay College's official webpage for the Faculty Senate, which is identifiable as official by the presence of the John Jay logo, can be accessed by going to the John Jay homepage at [www.jjay.cuny.edu](http://www.jjay.cuny.edu) and by then clicking on "Faculty and Staff" and scrolling down the drop down menu and then clicking on "Faculty Senate" and then clicking on the "Go" button. The Faculty Senate homepage includes the Faculty Senate Constitution, the John Jay College's Charter of Governance, the dates of Faculty Senate meetings for the 2002-2003 academic year, and the membership of the 2002-2003 Faculty Senate and of its Executive Committee. Any suggestions for improving the Senate's webpage are welcome. The Senate's calendar of meetings can also be found on John Jay's Intranet.

**Faculty on leave from the College (list not final):**

The following faculty are on leaves of various kinds during the Fall semester:

Jose Arcaya – Psychology  
David Brandt – Psychology  
James Cauthen – Government  
Lily Christ – Mathematics  
Robert Crozier – English  
Vincent Del Castillo – Law, Police Science, CJ Adm  
Abraham Fenster – Psychology  
James Fyfe – Law, Police Science, CJ Adm  
Betsy Gitter – English  
Holly Hill – Speech & Theatre/SEEK  
Suzanne Iasenza – Counseling & Student Life  
Charles Jennings – Public Management  
John Kleinig – Law, Police Science, CJ Adm  
Charles Lindner – Law, Police Science, CJ Adm (at Bramshill Police College, England)  
Richard Lovely – Sociology  
Barry Luby – Foreign Languages & Literatures  
Kenneth Moran – Law, Police Science, CJ Adm  
Mangai Natarajan – Sociology  
Jill Norgren – Government  
Arthur Schlissel – Mathematics  
Eli Silverman – Law, Police Science, CJ Adm  
Gillian Silverman – English  
Daniel Vona – Law, Police Science & CJ Adm

**The following faculty have resigned from the College (list not final):**

Henry Morse – Law, Police Science, CJ Adm  
Dina Rose – Sociology  
William Vorhees – Public Management

**The following faculty have retired (list not final):**

David Goddard – Sociology

**Feasibility report has been issued by the fundraising consultant hired by John Jay**

CCS consultant Shea Lerner has issued CCS's study as to the feasibility of a fundraising campaign by John Jay. The consultant's recommended maximum goal for a feasible 5-year fundraising campaign by the College is \$1.5 million.

**Fall 2002 Full-time substitute faculty:**

A. J. Abraham – History  
Nicoli Azar – Science (CLT)  
Karen Beatty – Counseling & Student Life  
Bow – Psychology  
Gloria Browne-Marshall – Law, Police Science, CJ Adm  
Aphrodite Clamar-Cohen – Psychology  
Troy Coleman (SEEK)  
Kelly Corcoran – Science  
John (Chris) Cunningham – English  
Olen Dias – Mathematics  
Virginia Dias – SEEK  
Gregory Donaldson – Speech & Theatre  
Thomas Eich – Law, Police Science, CJ Adm  
Flexer – Psychology  
Erin Flynn – **Art**, Music, Philosophy  
Jennifer Furst – Sociology  
Katie Gentile – Counseling & Life  
Gibson – Psychology  
Heath Grant – Law, Police Science, CJ Adm  
Peter Haaren – English  
Harrington – Psychology  
Richard Haw – English  
Jeffrey Heiman – English  
Barbara Hong – Government  
Andreas Karras – Government  
Kramer – Psychology  
Robert Loudon – Public Management  
Patrick MacGregor – Mathematics  
Brian MacNamara – Law, Police Science, CJ Adm  
Sanjana Nair – English  
Henrietta Nunno – Science  
Eugene O’Donnell – Law, Police Science, CJ Adm  
Frank Pannizzo – Mathematics  
Kenneth Payumo – Public Management  
James Reed – Speech & Theatre  
Rick Richardson – Sociology  
Claudia Riveron – Sociology  
Liliana Soto-Fernandez – Foreign Language and Literature  
Jackie Speir – Science  
Karsten Struhl – **Art**, Music, Philosophy  
Jeffrey Walsh – Sociology

**Committee meeting dates announced:**

**Undergrad Standards Comm:** Sept 19, Oct 22, Nov 11, Dec 4, Feb 11, Mar 12, Apr 9, May 8: Rm.610T

**Comprehensive Planning Committee:** Sept 26, Oct 15, Nov 13, Feb 20, Mar 25, May 14: Room 610T.

**Curriculum Committee:** Sept 20, Oct 25, Nov 22, Dec 13, Feb 7, Mar 7, Apr 11, May 9: Room 610T.

**PSC/JJ Chapter:** Sept. 24, Oct 23, Nov. 19, December 11: 610T.

**Women’s Studies:** Oct 1, Oct 30, Nov 14, Dec 2: Room 1281N.

**Town Meetings announced**

The Town Meetings, in the MPR on the 2<sup>nd</sup> floor of **NH**, are open to all JJ faculty, staff, and students. Tuesday, Sept. 10, at 3:15 PM; Monday, October 28, at 3:15 PM; Tuesday, November 26, at 4:30 PM.

**2002-2003 College Committee election results:**

**College Personnel & Budget (P&B) At-Large Faculty Representatives:**

Professor Todd Clear (Law, Police Science, & CJ Administration)  
Professor Kwando Kinshasa (African-American Studies)  
Professor James Malone (Counseling & Student Life)

**Committee on Undergraduate Honors, Prizes, Scholarships, and Awards:**

Professor Janice Bockmeyer (Government)  
Professor Marsha Clowers (Speech & Theatre)  
Ms. Mayra Nieves (Office of the President)

**Committee on Faculty Elections:**

Professor Maria Kiriakova (Library)  
Professor Norma Manatu (Speech & Theatre)  
Professor Evan Mandery (Law, Police Science, CJ Adm)  
Professor Dorothy Schulz (Law, Police Science, CJ Adm)

**Committee on Ceremonial Occasions:**

Professor Marvie Brooks (Library)  
Mr. Jacob Marini (Sponsored Programs)  
Professor Katherine Stavrianopoulos (Counseling & Student Life)  
Mr. Paul Wyatt (Career Development)

**Committee on Student Interests:**

Professor Jama Adams (African-American Studies)  
Professor Kojo Dei (Anthropology)

**Student Council election results certified:**

President: Christopher Santana

Vice President: Dacia Simpson

Secretary: Carla Mair

Treasurer: Miguel Estrella

Graduate Representatives (4 seats): Francis Balducci; Jian Chen; Lindsey Gorzalski;

Senior Reps (4 seats): Donna Fentress; Natasha Martin; Orlando Ramirez III; Lisa Marie Velazquez

Junior Reps (4 seats): Danielle Barrett; Manuel Cabrera; Eric Polanco; Francois Restrepo

Sophomore Reps (4seats): Jessica Gonzalez; Edison Gutierrez; Melissa Perez; Miguel Rodriguez

Freshman Reps (4 seats): Bruce Brown; Andre Lindsay

**Election ratified of the student panelists for the College Judicial Committee**

The JJ Judicial Committee comprises a panel of 6 students, elected by the students; a panel of 6 faculty, elected by the Faculty Senate (on Sept. 12); and a panel of 3 committee chairs, who are faculty appointed by the President. The 6 students elected to the student panel during Student Council elections are: Celina Alfred; Diana Figueroa; Ruben Gonzalez; Leiddy Monzon; Anastasia Pinkhasova; and Pedro Rivera.

**September 11, A Day of Reflection, Planned at John Jay from 3:15 to 8 PM**

At 3:15PM- 4 PM, in the JJ Theater, Professor (and Senator) Amy Green’s docudrama, “What Happened: September 11 Survivor Stories,” an excerpt from the original docudrama from transcripts of interviews with survivors of the attacks on the World Trade Center produced at John Jay in April, will be enacted by John Jay students, faculty, and staff. This will be followed from 4 PM - 5 PM in the Theater by a series of instrumental and vocal renderings, “Musical Healing and Hope – the Power of Song,” will be presented by Professor Yvonne Hatchett (AMP) and other members of the music faculty.

In the evening, in Room 630T, a panel discussion, “Aftermath: the Impact on Domestic and Foreign Relations,” will be presented by Distinguished Professor Blanche Wiesen Cook (History), and Professors Barry Latzer (Government), Jose Luis Morin (Puerto Rican/ Latin American Studies), and Charles Strozier (History/Director of the Institute on Terrorism and Public Safety). Audience members will be invited to comment and question. The moderator will be Provost Basil Wilson.

Professor (and Senator) Amy Green’s complete length docudrama, “What Happened: The September 11 Testimony Project,” as presented at John Jay in April, and which was co-sponsored by John Jay’s Faculty Senate, will also have two professional productions this week. Professor Green is directing the productions that are taking place in Manhattan and in New Jersey on September 9th, 10th and 12th. The other is being produced by the Worklight Theater on September 11: Monday, Sept 9, 6:30 PM. Martin Segal Theater Center. CUNY Graduate School. 365 5<sup>th</sup> Avenue; Tuesday, September 10, 7:30 PM. The Elizabeth Campus Theater. Union County College; Wednesday, Sept 11, 7:30 PM. The Worklight Theater. St Peter’s Church. Lexington and 54th Street; Thursday, Sept 12, 7:30 p.m. September Space. 520 8th Avenue, bet 36th and 37th Sts. 20th Floor. No reservations are required. Admission is free, although donations will be accepted for a scholarship fund that Professor Green has established at John Jay College of Criminal Justice for victims and their families or for scholarship in the areas of terrorism and peace studies. Productions are also taking place in Ontario, Canada, and in San Francisco where the San Francisco Performing Arts Library and Museum is doing a reading with Rita Moreno heading the cast.

**5 new members appointed to the CUNY Board of Trustees**

The CUNY BoT has five new appointed members, three of whom were nominated by Governor Pataki and two of whom were nominated by Mayor Bloomberg. All five received the requisite ratification by the New York State Senate. The following biographical statements are from CUNY’s homepage:

**Valerie Lancaster Beal**, B.A., M.B.A., was nominated by Gov. George Pataki in June 2002. Ms. Lancaster Beal, an experienced investment banker, joined M. R. Beal & Company soon after her husband Bernard B. Beal founded it in 1988. The firm offers investment banking, financial advisory and broker-dealer services to municipalities, state governments and corporations. Ms. Lancaster Beal initially served as a Financial Officer for M. R. Beal & Co., and is currently engaged in the firm’s Financial Advisory Group. In addition, she has been engaged in restructuring the capital budget for the District of Columbia and developing alternative financing vehicles to meet the city’s capital needs. Furthermore, due to Ms. Lancaster Beal’s role with the District of Columbia, she has appeared before various legislative bodies in the Washington Metropolitan area including the US Congress and the Office of Management and Budget. Prior to joining M. R. Beal & Co., Ms. Lancaster Beal was a senior officer at Drexel Burnham Lambert and Citicorp Investment Bank. Preceding her investment banking career, she was a Legislative Assistant for the Government Operations Committee of the Council of the DC. Ms. Lancaster Beal holds a BA degree in Economics from Georgetown Univ. and an MBA in Finance and Financial Accounting from the Wharton Graduate School of Business of the University of Penn. Ms. Lancaster Beal currently serves on the Board of Regents for Georgetown University and the Board of Trustees for the Berkeley Carroll School of Brooklyn, where she was Chair of the Strategic Planning Committee. She is a donor and supporter of Bronx Community College, as well as a regular speaker at seminars for the College’s COPE program, which assists welfare recipients who are pursuing a college education. In addition Ms. Lancaster Beal has been assisting the Abyssinian Baptist Church of Harlem in developing various financial management procedures and operations.

**5 new members appointed to the CUNY Board of Trustees (cont):**

**John S. Bonnici** (Reverend), B.S., B.A., S.T.B., S.T.L. S.T.D., was nominated by Governor Pataki on Feb. 27, 2002, and confirmed by the *NYS* on April 16, 2002. He is a priest of the Archdiocese of New York, having been ordained at Saint Patrick's Cathedral in NYC on June 22, 1991. He received a B.S. in Biology/Philosophy from St. John's University in NY, a S.T.B. Theology from Pontifical Gregorian University in Rome, S.T.L. Theology of Marriage and Family from John Paul II Institute for Studies on Marriage and Family from the Pontifical University of Saint John Lateran in Rome, and a S.T.D. Theology from John Paul II Institute for Studies on Marriage and Family in Wash., D.C. Reverend Bonnici is currently Director of the Family Life/Respect Life Office of the Archdiocese of New York; Chairman, Human Life Coordinators and member of the Public Policy Committee of the *NYS* Catholic Conference.

**Hugo M. Morales**, M.D., DPN-P, F.A.P.A., was nominated by Gov. George Pataki in June 2002. He was the Medical Director of the Bronx Mental Health Center, which he established and organized in 1965 in order to provide innovative, comprehensive ambulatory mental health care services to low-income minority patients of the Bronx and other boroughs from 1965 to 1999. Previously, Dr. Morales was Junior Psychiatrist at Elmhurst Hospital in Queens (1961-62), Senior Psychiatrist at Manhattan State Hospital in Wards Island (1963-65), and Director of the Department of Psychiatry at St. Francis Hospital in the Bronx (1966). Dr. Morales is a Diplomate of the American Board of Psychiatry and Neurology, the American Board of Quality Assurance and Utilization Review Physicians, as well as the American College of Forensic Examiners. Dr. Morales received his Medical Degree from the Univ. of Santo Domingo. Dr. Morales was Chair of the Dominican Board of the Governor's Office for Hispanic Affairs, from 1984 to 1992, and serves as a member on the Hispanic Federation Committee, the *NYS* Dept. of Health Medical Advisory Committee, the Gov's Task Force on Rape and Sexual Assault, and the Hostos Community College Advisory Bd. Dr. Morales was a member of the Blue Ribbon Panel of the NYC Board of Education in 1987, and the President of the Bronx County Medical Society in 1985, President of A.P.A. (Bronx Psychiatric) Society, Life Fellow of the American Psychiatric Society, Founder and Chairman of the Dominican-American Foundation, and recipient of the Ellis Island Medal of Honor in 1996.

**Carol A. Robles-Roman**, B.A., J.D., was nominated by Mayor Michael Bloomberg in June 2002 as a member of the CUNY Board. She was sworn in as Deputy Mayor for Legal Affairs on January 1, 2002, serves as Counsel to the Mayor, and oversees several city agencies, including the NYC Commission on Human Rights, the Criminal Justice Coordinator's Office, The Mayor's Office to Combat Domestic Violence, the Office of Administrative Trials and Hearings, and the Mayor's Office of Immigrant Affairs and Language Services. Deputy Mayor Robles-Roman started her public service career in the *NYC* Family Court, where she worked as a Senior Court Attorney. She has held executive management positions in the *NYS* Office of Court Administration, including Special Counsel to Chief Adm. Judge Jonathan Lippman, Director of Public Affairs, Special Inspector General for Bias Matters, and Chief of Staff and Counsel to Deputy Chief Adm. Judge Barry Cozier where she helped oversee city and state court operations. Deputy Mayor Robles-Roman has experience in civil rights enforcement, as she has served as an Assistant Attorney General in the Civil Rights Bureau of the NYS Department of Law under the Hon. Robert Abrams. In 1999, she served as Senior VP and General Counsel for the Puerto Rico Industrial Development Company's continental operations offices. Deputy Mayor Robles-Roman received her JD degree from NYU School of Law, receiving the Vanderbilt Medal for Extraordinary Contribution to the Law School Community, and a BA degree from Fordham Univ. at Lincoln Center. Deputy Mayor Robles-Roman has served on several boards including the NYU School of Law Alumni Association, where she served as President from 1999 to 2000, and the *NY* Judicial Committee on Women and the Courts. She also serves as the Mayor's representative on the Wave Hill Bd. of Directors and on the Twin Towers Fund Board of Directors.

**Marc V. Shaw**, B.A., M.A., was nominated by Mayor Michael Bloomberg in July 2002. He is the Deputy Mayor for Operations to Mayor Bloomberg. In 1996, he was appointed by Governor Pataki to serve as the Executive Director and Chief Executive Officer for the Metropolitan Transportation Authority, and was responsible for overseeing the daily operations of the MTA, including financial and strategic planning, and the capital programming activities for headquarters and the operating agencies.

**5 new members appointed to the CUNY Board of Trustees (cont)**

Prior to working at the MTA, Deputy Mayor Shaw served as the Budget Director for the New York City Office of Management and Budget under Mayor Giuliani, and was responsible for developing the Mayor's executive budget, and advising the Mayor on all policy issues affecting the City's fiscal stability and the effectiveness of its services. He was also responsible for the City's four-year financial plans and its capital budget. Deputy Mayor Shaw first served in the Giuliani administration as the Commissioner for the NYC Department of Finance, where he was responsible for the administration of all City taxes and fees. He began his career in NYC government in 1988 as Director of Finance for the New York City Council, where he was chief fiscal advisor to the Speaker of the Council and served as the Council's principal negotiator on the city budget. Beginning in 1981, Deputy Mayor Shaw worked for the NYS Senate Finance Committee and was responsible for developing solutions for the Senate Majority and state taxation and financing policies. He has also been an adjunct professor of Public Services at the Robert F. Wagner Graduate School of Public Services at NYU. He graduated magna cum laude from the State University College at Buffalo, where he also received his M.A.

**UFS Chair is member of the CUNY Board of Trustees, ex officio**

**Susan Gushee O'Malley**, A.B., M.A., Ph.D., is an *ex officio* member of the BoT in her capacity as Chair of the University Faculty Senate. Professor O'Malley received her A.B. from Smith College and her M.A. and Ph.D. from Tulane University. After teaching at Tulane University and at the University of New Orleans, she joined the English Department at Kingsborough Community College in 1974, becoming a full professor in 1991. Professor O'Malley has also taught at The City College's Center for Worker Education and in the CUNY Graduate School's Program in Liberal Studies. She has served for 12 years on the UFS, the last four as Secretary, and has been active in governance at Kingsborough.

**CUNY Board of Trustees calendar of meetings:**

<b><u>4:30 PM Board Meeting</u></b>	<b><u>4:00 PM Agenda Public Hearing</u></b>	<b><u>Speakers' Sign-up Deadline</u></b>
Monday, Sept. 23	Tuesday, Sept. 17	Friday, Sept. 3
Monday, October 21	Tuesday, Oct. 15	Friday, Oct. 11
Monday, Nov. 18	Monday, Nov. 11	Friday, Nov. 15
Monday, Jan. 27	Tuesday, Jan. 21	Friday, Jan. 17
Monday, Feb. 24	Tuesday, Feb. 18	Friday, Feb. 14
Monday, March 24	Monday, March 17	Friday, March 14
Tuesday, May 27	Monday, May 19	Friday, May 16
Monday, June 23	Monday, June 16	Friday, June 13

**Faculty members on CUNY Board of Trustees Committees:**

Academic Affairs: Member: Susan O'Malley; Alternate: Manfred Phillip  
 Facilities, Planning, & Management: Member: Karen Kaplowitz; Alternate: Manfred Phillip  
 Fiscal Affairs: Member: Karen Kaplowitz; Alternate: Bernard Sohmer  
 Faculty, Staff, & Administration: Member: Anne Friedman; Alternate: Lenore Beaky  
 Student Affairs: Member: Martha Bell; Alternate: Eda Hastick

**Faculty Technology Notes: A periodic update from the FACULTY SENATE TECHNOLOGY COMMITTEE: August 20,2002**

**Network Security Update.** Faculty who have been keeping up with the news from DoIT know that widespread distribution of variants of the W32.Klez virus contributed to the email and network problems at the end of the Spring 2002 semester. This virus, in its most recent variant, W32Klezh@MM, continues to present a serious threat. Approximately 75% of the hundreds of viruses detected in incoming mail during the first two weeks of August were W32KLEZ viruses.

This update reviews the protective actions taken by DoIT and what additional measures are to be recommended to those in your Department, Center or Institute. The Norton web entry on this virus is: <http://securityresponse.symantec.com/avcenter/venc/data/w32.klez.h@mm.html#threatassessment>

**Protections for JJC email users.** John Jay College's DoIT now has two ways to screen incoming and intra-college mail for users of the John Jay College email system.

1) A free-standing machine, a McAfee E500box, scans all email and attachments coming from outside the College network to the JJAY email server. This machine will delete attachments with the following file extensions: .pif, .exe, .vbs, .bat, .com, .scr. (This list of file types may be expanded.) The message text may also be deleted. What you will see is a blank email message, and a notice from DOIT giving the filename of the attachment and explaining why it has been deleted. *Virus definitions are updated weekly. If you need to send a program to another user, just rename the file and inform the recipient.*

2) Email that is generated by users within the John Jay network is now being screened by a McAfee program running on the email server itself that performs substantially the same actions.

**What email is not protected.** Those who use CUNYVM, Hotmail, Yahoo, AOL, MSN or Mail2web, or any other non-JJAY email to read their mail while logged on via the John Jay College network do not have the benefit of these protections. Detection of viruses carried by email, or email attachments from these servers, will be dependant on the anti-virus software running on the individual computer.

*Forwarded mail.* Many people have mail forwarded from the John Jay email system to another mail server:  
**Forwarded mail does not now seem to have the full benefit of the new protection.**

It is therefore really important that anyone who uses email on a system other than John Jay's have **up-to-the-minute anti-virus protection.** Norton Anti-Virus software will catch and quarantine the W32Klez viruses, after notifying the recipient (you). McAfee users will simply see a blank message.

**What you can do.**

**Make sure everyone has AV software.** DoIT plans to provide a web-based automatic update feature for McAfee users in early Fall (called **epolicy**) - an individual would be able download a client that would keep the software and .dat files current. Until that is in place, all computer users should contact DoIT to have the McAfee anti-virus software installed on office machines. Faculty who work from home should have AV programs running and an automatic update service there as well. Both Norton and McAfee provide a fee-based subscription for regular updates that cover current and known viruses.

**Explain the problem at Department meetings.** Now that we are all network-dependant to some degree, the need for information and network security should warrant time at department meetings - the earlier the better ... or make copies of this newsletter for internal departmental distribution.



**Encourage your students to use Blackboard.** The Blackboard server has substantial security features, and encouraging students to deliver work through Blackboard, rather than as attachments to your personal email, may be protective.

### **New John Jay Email System**

John Jay has a new email interface, and one of the things that has changed is that the old HERA email server is no longer being used. If you have **hera.jjay.cuny.edu** as your email server in Netscape Messenger or Microsoft Outlook, you will not be receiving any mail. Change the Mail Server (Edit> Preferences > Mail & Newsgroups > Mail Servers) to **email.jjay.cuny.edu** to receive your mail. The new email system allows you to create folders so that you can save messages to their appropriate category.

**Administrator Privileges in WINDOWS 2000.** If you have Microsoft Windows 2000 as your operating system on a John Jay computer, you do not have administrator privileges, and cannot install programs. You must ask the DoIT HelpDesk to schedule someone to install new software. If this limitation creates problems for you, send an email to Louis Perillo at **lperillo@jjay.cuny.edu**.

**Using a Laptop in the John Jay Network.** If you wish to use a personal laptop to connect to the John Jay network, you must have your machine registered and have current anti-virus protection. You are asked to call the DoIT HelpDesk to make an appointment for someone to come and register you laptop.

### **Software Notes**

**Windows XP/Office XP.** Windows XP and Office XP are now being loaded on the computers in the Graduate Lab, the Graduate Teaching Classroom and two of the rooms in the Academic Computer Center. Computers running Windows 2000/Office 2000 will continue to be available in the Academic Computer Center through the end of the Fall 2002 semester. Departments should inventory their computers and determine what operating systems and what productivity software suites [Office 95, Office 97, Office 2000, Corel Perfect Office (any version)] they currently use. It would be advantageous for the college at least to have everyone using the same operating system.

**ESRI.** ArcView 3.3 and the 2000 Census data CDs are now available at John Jay. Send email to Maggie Smith at [mlesi@cunvwm.cuny.edu](mailto:mlesi@cunvwm.cuny.edu) for the CDs.

**SPSS/SAS License Updates.** The codes for the 2002/2003 licenses for SPSS and SAS are now available from DoIT. You may email Tanya Beimler (DOIT) at [tbeimler@jjay.cuny.edu](mailto:tbeimler@jjay.cuny.edu) to get the codes.

**Lab Listing on the John Jay Homepage.** Lab software and hours are available on the Student Drop-down menu on the John Jay Homepage - listed as **Computer Labs**. We hope to expand the list to include all labs by the time classes begin.

This list was created to improve communication among faculty about technology issues. Queries, suggestions and issues for discussion may be sent to members of the Faculty Senate Technology Committee, as follows:

Bonnie Nelson & Lou Guinta: Co-chairs – Faculty Senate Technology Committee

Yahya Affinnih

Pat O’Hara

Anthony Carpi

Peter Shenkin

Bob Hong

Maggie Smith

Kathy Killoran

Jeff Walsh

Keith Markus

**Board of Trustees Committee on Facilities, Planning, and Management - Meeting of June 3, 2002**  
 Report provided by Karen Kaplowitz, Committee Faculty Member

Committee Members present: Trustees Randy Mastro (Chair), Satish Babbar (Vice Chair), Wellington Chen, Jeffrey Wiesenfeld; Faculty Member Karen Kaplowitz; Student Member Connie Taylor. Also, Trustee Susan O’Malley.

Also Present: Chancellor Matthew Goldstein, Senior Vice Chancellor Allan Dobrin, Executive Vice Chancellor Louise Mirrer, Vice Chancellor Emma Macari, Vice Chancellor Frederick Schaffer. Also, Presidents G. Lynch, R. Fernandez.

**EXCERPT of REPORT:**

**CUNY’s Fiscal Year 2002-2003 Capital Project Schedule:**

	<b>State Share</b>	<b>City Share</b>
	<b>(millions)</b>	<b>(millions)</b>
<b>Senior Colleges:</b>		
Brooklyn: West Quad Renovation	27,500	
John Jay: Phase II Design/Construction	74,200	
CUNY-wide: Facilities Preservation/Condition Assessment	10,000	
CUNY-wide: Health and Safety/Condition Assessment	12,000	
CUNY-wide: Access for Persons with Disabilities	1,300	
CUNY-wide: Education Technology Initiative Phase IV	5,000	
CUNY-wide: Energy Conservation	5,000	
CUNY-wide: Science and Technology Equipment	5,000	
CUNY-wide: Telecommunications Infrastructure	10,000	
<b>TOTAL</b>	<b>\$150,000</b>	
<b>Community Colleges:</b>		
BMCC: Chambers St. Bldg. Renovation	\$2.50	\$2.50
Bronx: New classroom bldg. design	.50	.50
Hostos: Clinical science facility	1.00	1.00
LaGuardia: Center III facility	2.00	2.00
Medgar Evers: Academic bldg I design	2.50	2.50
QCC: New classroom/lab bldg. design	.50	.50
CUNY-wide: Health & safety/facilities preservation	1.00	1.00
<b>Total:</b>	<b>\$10.00</b>	<b>\$10.00</b>
<b>Total project value to be financed:</b>	<b>\$170,000</b>	

[N.B. The total value of the City share is subject to confirmation from the City Office of Management and Budget (OMB)]

II. Information Items (items not reaching the \$500,000 threshold requiring vote):

1. John Jay College of Criminal Justice. Authorization of the purchase and installation of three cooling tower distribution basins on the roof of Haaren Hall (T Building).
  
2. John Jay College of Criminal Justice. Authorization of the renovation of the North Hall Building entrance.

**Board of Trustees Committee on Facilities, Planning, and Management - June 3, 2002 (cont)**

Report by Vice Chancellor Emma Macari:

VC Macari briefed the Committee about the recently enacted Article 5c of the *NYS Finance Law* which provides a new (alternative) method of State supported bond financing for DASNY, as well as for four other State Authorities.

**Trustee Randy Mastro requested an update about the status of the John Jay College of Criminal Justice Phase II project**, in particular whether Governor Pataki has yet given DASNY permission to execute the contract with Skidmore, Owings & Merrill (SOM), the architectural firm that the CUNY Board of Trustees approved for this project in November 2000.

Chancellor Goldstein reported that Trustee Mastro, in his capacity as both a CUNY Trustee and as Chair of the CUNY BoT Committee on Facilities, sent a personal letter [on May 16, 2002] to Governor Pataki urging the Governor's action; that the previous week the Chancellor asked one of the Vice Chancellors to meet with the Governor's staff; that a call was made to DASNY in the presence of the Vice Chancellor and that during the telephone conversation DASNY officials asserted that there are no issues to be resolved and no reasons for the contract to not be executed; that subsequent to this, Vice Chancellor Jay Hershenson went to Albany to meet with the representative of the former owner of the land, the title to which was transferred under eminent domain by the Court to DASNY for the John Jay Phase II project; that another meeting is taking place at this very moment in Albany between Vice Chancellor Hershenson and the Governor's staff to assure the Governor that there are no impediments to the project. And, thus, Chancellor Goldstein said, it does appear that the execution of the contract is imminent.

Submitted by Karen Kaplowitz  
Faculty Member  
BoT Committee on Facilities Planning and Management

**CUNY Board of Trustees Committee on Fiscal Affairs – Meeting of June 3, 2002**

Report provided by Karen Kaplowitz, Faculty Member, Committee on Fiscal Affairs

Committee Members present: Trustees Joseph Lhota (Chair), Nilda Soto Ruiz (Vice Chair), Satish Babbar, Alfred Curtis, John Morning, Kathleen Pesile; Faculty Member Karen Kaplowitz.

Also present: Chancellor Matthew Goldstein, Executive Vice Chancellor Louise Mirrer, Senior Vice Chancellor Allan Dobrin, Vice Chancellor Sherry Brabham, Vice Chancellor Frederick Schaffer. Presidents R. Fernandez, McClenney, Mellow. Also, Trustee Susan O’Malley.

**EXCERPT OF REPORT:**

E. Resolution authorizing *CUNY* to purchase workstations, servers, related peripheral devices, software, maintenance and professional services under various federal, state or city contracts to provide state-of-the-art technology to every faculty member, to maximize computer access for students, to streamline administrative applications at the colleges, and to effectuate cross-campus compatibility; the purpose is also to decrease costs through volume purchasing where appropriate and to streamline the procurement process for colleges. The colleges are to submit proposed acquisitions under this Resolution to the Office of the Chancellor for review. These purchases are not to exceed an estimated cost of \$15 million.

F. Resolution authorizing CUNY to expend Technology Funds to purchase computer related peripheral equipment and software under various federal, state, or city contracts. Such purchases shall not exceed \$17.5 million of the total Technology Funds generated by the Colleges. These funds are the result of the Board’s February 25, 2002, Resolution, which included the authorization of the establishment of a Technology Fee of \$75 per semester for full-time students and \$37.50 per semester for part-time students, effective Fall 2002 and to be expended by the colleges to improve computer services for their students and faculty. The Technology plans submitted by each college provided for varying percentages of personnel and non-personnel expenditures:  
of personnel and non-personnel expenditures:

	<b>Estimated Annual Tech Fee Revenue</b>	<b>Est. Personnel Expenditure</b>	<b>Est. Personnel Percentage</b>	<b>Est. Non-Personnel Expenditure</b>
Baruch	1,879,125	657,695	35.0%	1,221,430
Brooklyn	1,593,450	270,887	17.0%	1,322,563
CCNY	1,206,225	447,700	37.1%	758,525
CSI	1,255,725	116,500	9.3%	1,139,225
CUNY Law	55,875	5,587	10.0%	50,288
Grad. Center	489,000	220,000	45.0%	269,000
Hunter	2,246,475	681,350	30.3%	1,565,125
<b>John Jay</b>	<b>1,298,100</b>	<b>430,969</b>	<b>33.2%</b>	<b>867,131</b>
Lehman	963,825	363,000	37.7%	600,825
Medgar Evers	530,925	27,500	5.2%	503,425
NYCTC	1,334,775	400,000	30.0%	934,775
Queens	1,658,925	187,500	11.3%	1,471,425
York	606,975	233,148	38.4%	373,827
<b>Total Senior</b>	<b>15,119,400</b>	<b>4,041,836</b>	<b>26.7%</b>	<b>11,077,564</b>
<b>Total CC</b>	<b>7,401,825</b>	<b>1,128,000</b>	<b>15.2%</b>	<b>6,273,825</b>
<b>Total CUNY</b>	<b>22,521,225</b>	<b>5,169,836</b>	<b>23.0%</b>	<b>17,351,389</b>

The following is based on the Preliminary Analysis, dated June 24, 2002, by CUNY's Budget Office and by CUNY's Office of Facilities Planning, Construction, and Management of the 2002-2003 City and State Adopted Budgets for the Community Colleges:

◇ The community college operating budget for FY2003 is \$388.1 million. This is an increase of \$7.9 million (2.1%) over the Governor's Executive Budget. This finding comprises \$123.7 million from the City, \$129 million from the State, and \$135.5 million from tuition.

◇ State funding increase is \$4.4 million (3.5%). This is the result of two things: a \$50 increase in base aid per FTE student and also an increase in student enrollment. The reduction of \$190,000 this year in funding for College Discovery has been restored.

◇ City funding increase is \$3.5 million over the Governor's Executive Budget. Of this funding, \$2.9 million is the restoration of a planned \$3.9 million reduction; \$0.3 million is the restoration of the funding for the Center for Employment Opportunities; and \$0.3 million are City Council legislative initiatives for the community colleges.

◇ The Peter Vallone Academic Scholarship funding is restored but at the level of \$5.5 million. This is a reduction of \$1.5 million.

◇ \$1 million is funded for the Police Certificate Program at John Jay College of Criminal Justice.

◇ \$0.2 million is provided for various senior college City Council initiatives.

◇ \$0.4 million is restored for the Hunter Campus Schools.

City Council Initiatives for 2002-2003:

Medgar Evers – Center for Law and Social Justice: \$5,000

Medgar Evers – Scholarship Fund: \$1,000

Medgar Evers – Caribbean Research Center: \$50,000

Medgar Evers – Dubois Bunche Center for Public Policy: \$5,000

Queens – Jewish Studies: \$5,000

Queens – Worker Education: \$50,000

Graduate Center – Center for Gay and Lesbian Studies: \$4,000

Graduate Center – Gotham Center: \$65,000

Hostos – \$100,000

LaGuardia – Wagner Archives: \$175,000

Queensborough – General Enhancement of Services: \$2,857

Capital Budget:

◇ The City Adopted Budget funds \$3.344 million in new FY2003 mayoral finds (the total is \$6.7 million with the State matching funding) for CUNY-wide rehabilitation projects that address health, safety, security, and ADA issues at the community colleges and at Medgar Evers. (Even though the operating budget of Medgar Evers is funded by the State since it is a senior college, its capital funding is by the City, as the result of the legislation that restored senior college status to Medgar Evers.)

◇ The City's \$66.2 million four-year Capital Plan has been extended to five years and includes a 25% reduction for the first year, with \$16.5 million deferred to the subsequent years of the plan.

◇ The Adopted Budget includes \$21.2 million funding by the City Council for such projects as:

◇ \$2.5 million for the new Academic Building at Medgar Evers

◇ \$2 million for QCC's new technology center

◇ \$2.5 million for equipment technology and \$0.5 million for a virtual library at BMCC

◇ The Adopted Budget also provides \$3.479 million in preliminary project allocations supported by the Borough Presidents in FY2003-FY 2006.

◇ Support of bonded projects to match the existing \$10 million in State appropriations for FY2003, for a total of \$20 million in bonded funds, is not included in the Adopted Budget. Traditionally this is approved by late summer in anticipation of an early fall bond sale.

**ATTACHMENT A – PART III – p. 5**

With reference to Mayor Bloomberg's recent directive to City agencies regarding a 7.5% budget reduction of City funding contributions, the following letter was sent on July 25 by Interim VC Ernesto Malave.

To: Community College Presidents/ President Jennifer J. Raab/ Dean John Mogulescu  
From: Interim Vice Chancellor Ernesto Malave  
Subject: FY2003 City Budget Expense Reduction Program & Budget Reserves

The City's Office of Management and Budget (OMB) has advised *CUNY* and other City agencies of the need to reduce planned FY2003 expenses in order to close projected City budget shortfalls.

The City University's reduction target is \$11.7 million. Please note that it is initially being implemented as a budget reserve, and not as a budget reduction. OMB has already set up reserves in the City's Financial Management System restricting the University's spending ability by that amount.

The University is being asked to distribute the reduction target and to assess the impact on college and program operations. Attached is a schedule that allocates the targets to the colleges, the Hunter Campus Schools, the Vallone Scholarships, the Adult Literacy program, and various legislative initiatives. Please complete the attached form and return it to the University Budget Office as soon as possible but no later than August 22, 2002.

If you have any questions, please call me or Acting Budget Director Ivan Nunez at 212-794-5708. Thank you for your cooperation.

cc: Chancellor Matthew Goldstein/ Executive Vice Chancellor Louise Mirrer/ Senior Vice Chancellor Allan Dobrin/ Vice Chancellor Jay Hershenson/ Vice President/Deans of Finance and Administration/ Cabinet/ Mr. Ivan Nunez / Mr. John Kotowski

**The City University of New York  
Community Colleges  
FY 2003 City Proposed Expense Reduction Program (7.5% of City Funds)**

	<b>FY2003 Ledge 2 Allocations*</b>	<b>Proposed Reduction</b>
BMCC	56,335,220	2,132,851
Bronx	37,861,488	1,433,436
Hostos	26,739,784	1,012,368
Kingsborough	51,096,387	1,934,509
LaGuardia	50,668,228	1,918,299
Queensborough	43,045,444	1,629,699
	<b>Community College Subtotal</b>	<b>10,061,162</b>
	<b>Total Budget</b>	<b>Proposed Reduction</b>
Hunter Campus Schools	10,916,959	721,272
Vallone Scholarships	5,500,000	412,500
Adult Literacy	3,025,000	226,875
Legislative Initiatives	3,447,857	258,589 [including JJ's NYPD Certificate Program]
	<b>Total CUNY</b>	<b>11,680,398</b>

\*Excludes Fuel, Rent and Matching Funds

**ATTACHMENT A – PART IV**

**John Jay Faculty Lines – Department Count:**

<u>Department</u>	<u>Authorized Lines</u>	<u>Tenure-Track Subs</u>	<u>Non-Convertible Lines</u>
African-American	6		
Anthropology	9		
Art, Music, Philosophy	12	1	1 non-convertible
Communication Skills	5		
English	33	2	3 non-convertible
Foreign Languages	8	1	
Government	11	1	1 non-convertible/ 1 unfilled
History	16		1 non-convertible
Law, PS, CJ Adm	29*	3	2 non-convertible/1 unfilled/ 1 Distinguished Prof (80 St)
Mathematics	20	2	1 non-convertible/1 unfilled
Physical Education	5		
Psychology	27	4	2 non-convertibles/ 1 Distinguished Prof (80 St)
Public Management	17	2	
Puerto Rican & Latin Amer.	5		1 80 <sup>th</sup> St.
Sciences	14	2	1 non-convertible
SEEK	8		
Sociology	19	1	1 non-convertible/ 1 80 <sup>th</sup> St.
Speech & Theatre	9	1	1 non-convertible
<b>Total</b>	<hr/> 253 + 4 (80 St)	<hr/> 21	<hr/> 14

\*Includes 1 Bramshill Professor

**John Jay Non-Teaching Faculty – Department Count:**

<u>Department</u>	<u>Number</u>		
Counseling	12	2 Subs	2 HEOs
Library	13		
SEEK	6	2 Subs	
CLTs [College Lab Technicians]:			
Library	1		
Physical Education	2		
Sciences	2	1 Sub	
	<hr/> 36	<hr/> 5 Subs	<hr/> 2 HEOs
<b><u>SUB-TOTALS</u></b>			
<b>Teaching Faculty</b>	253	21	
<b>Non-Teaching Faculty</b>	36	5	
<b><u>TOTALS</u></b>	<hr/> 289	<hr/> 26	

**GRAND TOTAL:** 315

**Source: Office of the Provost**

## ATTACHMENT B

### **Proposed Resolution: Student Evaluation of Faculty Ratings and Grade Distribution Reports**

**Whereas,** The *CUNY* Board of Trustees mandates that each CUNY college provide a method for students to conduct a formal evaluation of their instructors at least once each academic year, and

**Whereas,** A new instrument for the student evaluation of faculty was developed and adopted at John Jay three years ago, and

**Whereas,** For the purposes of assessing the validity of the instrument, demographic questions (the answers of which were not to be seen by the instructors), including expected course grade, were added, and

**Whereas,** Professor Keith Markus (Psychology Department), an expert on statistics and assessment of survey instruments and a member of JJ's Committee on Student Evaluation of Faculty, was asked by the JJ administration, in response to the urging of the Faculty Senate that an assessment of the new instrument be conducted, to conduct an assessment of John Jay's new instrument, and

**Whereas,** Professor Markus reported in his 30-page analysis of the instrument a direct correlation between the student's expected grade in the course and the rating in the 5-point scale that the student gave the instructor, and Professor Markus made the following statements in his Report:

"The data contain a clear and meaningful association between expected grade and ratings. For all the items on the form, students expecting a higher grade tended to give higher ratings." (Page 12.)

"[T]he pattern of ratings within courses and across expected grades suggests an association between ratings and expected grades of sufficient size to warrant concern. The four courses examined [ENG102, FOS108, NSC107, and PHI231] demonstrate a consistent pattern of lower ratings associated with lower grades." (Page 14.)

The report's Table 2 indicates that students expecting grades of **A** in ENG102 rated faculty, on average, 31 percent higher than students expecting grades of **D** in the course.

"[**A**] 10% difference in a student's expected grade translates into a 5-to-10% difference in the professor's ratings." (Page 14.)

"Perhaps the best conclusion to be drawn is that we cannot rule out expected grade as a potential source of bias in the student ratings of faculty." (Page 15.)

"It is less likely that large differences (more than, say, one full rating point) in the re-scaled (1 to 5) total score can be attributed to students' expected grades. . . ." (Page 18), and

**Whereas,** As Professor Daniel Pinello has written, in submitting this agenda item, "In other words, an overall evaluation of 3.5 for a faculty member with a "low" distribution of course grades may be virtually equivalent to an overall evaluation of 4.5 for a teacher with a "high" grade distribution" and

**Whereas,** Such a correlation renders necessary the inclusion in the personnel file of each faculty member the faculty member's grades and the grade distribution for each section of the courses he or she has taught, and

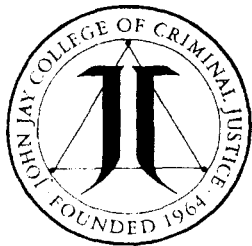
**Whereas,** Such information had once been provided to members of the Personnel Committees but has not been in recent years, therefore be it

**Resolved,** That the Faculty Senate requests that grade distribution information for each faculty member's courses be placed in each faculty member's permanent personnel file and be it further

**Resolved,** That this grade distribution information be reviewed by the members of the Personnel Committees, departmental and College, since the Committee members do review the ratings that faculty receive on the student evaluation of faculty instrument, and be it further

**Resolved,** That no affirmative or negative recommendation or decision on a personnel action should be based on a faculty member's student evaluation ratings.





**JOHN JAY COLLEGE OF CRIMINAL JUSTICE**  
**PUERTO RICAN/LATIN AMERICAN STUDIES DEPARTMENT**  
**The City University of New York**  
445 West 59<sup>th</sup> Street, Room 1552N  
New York, NY 10019  
(212)237-8749

**ATTACHMENT C**

**MEMORANDUM**

August 20, 2002

To: Prof. Karen Kaplowitz  
President, John Jay College Faculty Senate

From: Prof. José Luis Morin  
Chairperson  
Puerto Ricankatin American Studies Department

Re: Faculty Senate's space needs

---

I am pleased to inform you that at a meeting of the faculty of the Puerto Ricankatin American Studies Department on Monday, August 19, 2002, the department agreed to offer the John Jay College Faculty Senate temporary office space, while the Faculty Senate secures permanent office space at the college.

In recognition of the Faculty Senate's important role at the college and in consideration of the shortage of space at the college, the Puerto Rican/Latin American Studies Department has taken this action in support of the Faculty Senate. An office located in room 1543N that was previously used by adjunct faculty members, has been assigned temporarily to the Faculty Senate. Please contact me at your earliest convenience to make arrangements. I may be reached at ext. 8751.

cc: Provost Basil Wilson  
Vice President Robert Pignatello  
PR/LASD Faculty

## ATTACHMENT D

### **Faculty Senate Resolution of Appreciation and Gratitude to the Puerto Rican/Latin American Studies Department of John Jay College of Criminal Justice**

**Whereas,** The Faculty Senate had been provided what it had been told was a permanent Office three years ago, and

**Whereas,** In mid-August, the Senate was without an Office because its space had been allocated for another purpose, and

**Whereas,** Professor Karen Kaplowitz, on behalf of the Faculty Senate, in her capacity as President of the Senate, made a personal plea to Professor Jose Luis Morin, the Chair of the Department of Puerto Rican/Latin American Studies, as to whether his Department might be able to provide the Faculty Senate with an office so that the Senate could continue to function, and

**Whereas,** Professor Morin entertained this plea and request with great sympathy and subsequently personally polled each member of his Department and then held a meeting in mid-August of his Department to discuss this request, given the Department's own space needs, and

**Whereas,** The Department of Puerto Rican/Latin American Studies generously decided to provide an office to the Faculty Senate, on a temporary basis, as a statement of its support and appreciation of the Senate and of its work, and

**Whereas,** Department of Puerto Rican/Latin American Studies then immediately proceeded to relocate a number of members of the faculty from their offices, requiring them to share offices, so that the Faculty Senate could have a dedicated, private office, therefore be it

**Resolved,** That the Faculty Senate expresses its tremendous gratitude to the members of the Department of Puerto Rican/Latin American Studies for their generosity and sacrifice, and be it further

**Resolved,** That the Faculty Senate expresses its heartfelt appreciation to Professor Jose Luis Morin, and salutes his leadership, and be it further

**Resolved,** That the Faculty Senate designates the Department of Puerto Rican/Latin American Studies to be an example, indeed, an exemplar, of collegiality of the highest order.

**Resolution Adopted by Unanimous Vote of the John Jay Faculty Senate**

**September 12,2002**

**2002-2003 Initial Budget Allocation  
John Jay College  
July 17,2002**

**ATTACHMENT E-1**

	(\$000)
<b>Item</b>	<b>Funding</b>
<b>2001-2002 Base Budget</b>	<b>35,665.9</b>
ECP Salary Adjustments	189.4
FY2003 DC37 Collective Bargaining	483.6
<b>Total 2002-2003 Adjustments</b>	<b>673.0</b>
<b>2002-2003 Base Budget</b>	<b>36,338.9</b>
<b>FY2003 2% Contingency Encumbrance (Included in Base Budget)</b>	<b>726.8</b>
<b>Lump Sums</b>	
Adjunct	4,433.0
Child Care **	152.2
College Now****	296.6
Coordinated Freshman Year Programs	648.0
SEEK	842.5
Services for the Disabled	100.0
Supplemental Support ***	236.5
Writing Across the Curriculum	87.3
<b>Total Lump Sums</b>	<b>6,796.1</b>
<b>Grand Total Operating Budget Allocation</b>	<b>43,135.0</b>
<b>FY2003 Productivity Target</b>	<b>236.3</b>
<b>Estimated Graduate Teaching and Writing Fellowships</b>	<b>285.7</b>
<b>Estimated Tuition Reimbursement</b>	<b>691.0</b>
<b>    Last Semester Free Waivers</b>	<b>133.5</b>
<b>Annual Average FTE Enrollment</b>	
<b>Total</b>	<b>8,464</b>
<b>College Now</b>	<b>3</b>
<b>Contract Courses</b>	<b>11</b>
<b>Net</b>	<b>8,450</b>
<b>RI99 Incentive Costs Eliminated in 2002-2003</b>	<b>233.0</b>
<b>** Child Care Allocation Includes Funding Outside of Operating Budget</b>	
<b>***Supplemental Support</b>	
Penrod (Dist. Prof.)	108.0
Messing	70.0
Chapman	43.3
Fyfe (Dist. Prof. - 1 month)	9.0
NYC Internship Program	6.2
<b>Total</b>	<b>236.5</b>
<b>****College Now</b>	
Summer Program	38.5
Regular	250.0
Supplemental Funding	8.1
<b>Total</b>	<b>296.6</b>

2002-2003 Adjunct Allocation (\$000)

	For info, only			2002-2003				
	2000-2001 Enrollment	2001-2002 Instr. Model FTEs	2000-2001 Budget. F/T Tchg FTEs	(1) 2001-2002 FTE Enrollment	(2) Instr. Model FTEs	(3) Minus Budgeted F/T Tchg FTEs	(4) Tchg Adj. FTEs @ 100% of Model	(5) Gross Alloc. @ 100% Adj. FTEs
Baruch	11,683	689	396	11,838	690	396	294	5,255.3
Brooklyn	9,242	581	511	9,496	598	511	87	1,555.1
City excl. CWE	6,139	403	475	5,850	383	475	(92)	0.0
Hunter	13,176	867	502	13,883	907	502	405	7,239.4
John Jay	7,806	436	222	8,451	470	222	248	4,433.0
Lehman	5,543	351	272	5,750	360	272	88	1,573.0
Medgar Evers	3,117	185	126	3,276	184	126	58	1,036.8
NYCCT	8,195	456	261	8,330	468	261	207	4,756.9
Queens	9,863	628	483	10,236	647	483	164	2,931.5
CSI	7,481	434	285	7,910	454	285	169	3,164.5
York	3,689	208	143	3,729	208	143	65	1,161.9
<b>TOTAL</b>	<b>85,934</b>	<b>5,238</b>	<b>3,676</b>	<b>88,749</b>	<b>5,369</b>	<b>3,676</b>	<b>1,693</b>	<b>33,107.3</b>

Notes:

- (1) 2001 fall and 2002 spring enrollments used.
- (2) Contract courses FTE enrollments subtracted from Brooklyn, Lehman, Queens, City, CSI, Baruch, Hunter, John Jay, & NYCCT.
- (3) College Now enrollment excluded.
- (4) City enrollments exclude CWE & Sophie Davis.
- (5) Conversion factors based on contractual teaching load of 27 hours for NYCCT (\$22,980); 22 hours for CSI (\$18,725); and 21 hours (\$17,875) for all other senior colleges.
- (6) Instructional Model FTEs generated using Fall '2001 Teaching Load Report.