Faculty Senate Minutes #263

John Jay College of Criminal Justice

Wednesday, May 26, 2004 3:15 PM Room 630 T


Absent (3): Carol Groneman, Max Kadir, Joseph Napoli

Guests: Professors Lou Guinta, Gerald Markowitz, Bonnie Nelson

Agenda

1. Welcome and introduction of Faculty Senate members
2. Announcements
3. Approval of Minutes #261 and #262 of the May 7 and May 11, 2004, meetings
4. Review of the organization, history, and work of the Faculty Senate
5. Nomination, nominating speeches, and election of the 2004-05 Senate Executive Committee
6. Election of the Ex Officio Senate member of the College Council
7. Election of the Chair of the 2004-05 Faculty Senate Fiscal Advisory Committee
8. Report on the selection of Jeremy Travis as President of John Jay
9. Proposed Resolution on the establishment of liberal arts majors: Executive Committee
10. Discussion of statement to be made by Karen Kaplowitz at the BoT Facilities Committee
11. Report on the actions taken at the May 12 College Council meeting
12. Report from the Faculty Senate Committee on Technology

1. Welcome and introduction of Faculty Senate members [Attachment A]

The new and returning Senators were welcomed and individually introduced. Each was provided with a copy of the Senate Constitution and a copy of Professor Gerald Markowitz’s newly published updated history of John Jay, *Educating for Justice: A History of John Jay College of Criminal Justice*. At the Senate’s request, Professor Markowitz inscribed the copies of his book that were distributed to the members of the Senate. He was congratulated on his compelling and insightful history of our College.
2. **Announcements from the chair**

Two Senators who served on the 2003-4 Faculty Senate are continuing on the Senate through the summer and are at today’s meeting because their departmental 2004-5 representatives, who were just elected, are on leave until the Fall semester. And so Senator Desmond Arias is continuing to serve until Professor James Cauthen of the Government Department returns from leave and Senator Luis Barrios is serving until Professor Jodie Roure of the Puerto Rican/Latin American Studies Department returns from leave. Both were thanked.

Recording Secretary Edward Davenport was also thanked for his extraordinary service to the Senate and to the faculty. [The Senate expressed its appreciation through sustained applause.]

3. **Approval of Minutes #260 and #261 of the May 7 and May 11 meetings**

By a motion duly made and adopted, the Minutes of the May 7, 2004, meeting and of the May 11, 2004, meeting were approved.

4. **Review of the organization, history, and work of the Faculty Senate**  [Attachment B]

Our first Faculty Senate was created in the early 1970s (very differently structured than the current Senate) but was disbanded during the fiscal crisis of the mid-1970s when John Jay’s existence was threatened when the CUNY Board of Trustees (then called the Board of Higher Education) decided to close several CUNY colleges, including John Jay. The Faculty Senate was created again in 1986 because our faculty decided it is critically important to have an official faculty governance body, so that faculty can deliberate and take positions about issues with standing as official representatives of their faculty colleagues. The Faculty Senate is the official faculty governance body of John Jay. [See Attachments B & C for additional information.]

In addition to the Faculty Senate as the official faculty governance body, the College Council, which has existed since the late 1960s, is the College’s official governance body. The College Council has 56 members: 28 faculty, 15 students, 5 HEOs (higher education officers who are administrators holding a rank lower than dean), 1 alumni/alumnae representative, 1 non-instructional staff, and 6 administrators (who are statutory members): the president, provost, vice president for student development, vice president for administration, dean of admissions and registration, and dean of graduate studies. In addition, four ex officio members can make motions but cannot vote: a member of the Faculty Senate; a HEO; the business director; and the dean of undergraduate studies (the associate provost).

The Faculty Senate comprises all the faculty members who are members of the College Council as well as the 17 faculty elected as at-large representatives to the Senate by the entire faculty: these 17 at-large representatives comprise 13 full-time faculty elected by the full-time faculty and 4 adjunct faculty elected by the adjunct faculty. Any faculty member may submit agenda items, attend Senate meetings, and participate in discussions. However, only Senate members may make motions and may vote.
Twelve years ago, the College Council approved an amendment to the Charter of John Jay College which gives the Faculty Senate the authority to elect representatives to the College Council from among its 17 at-large representatives. The amended Charter provides that the 28 faculty seats on the 56-member College Council shall be allocated as follows: "Each academic department shall be allocated one seat and the remaining seats shall be allotted according to any method duly adopted by the Faculty Senate" (1.3.a). The Senate, thus, may fill as many as 8 of the 28 faculty seats on the Council from among the incoming at-large members of the Senate, although the Senate may choose to fill fewer than 8 seats. Any seats unfilled by the Senate are allocated as a second seat to the largest academic departments [Attachment B].

Last month, the Senate elected eight of its 17 at-large members of next year's Faculty Senate as representatives on the 2004-2005 College Council: Professors Marvie Brooks, Orlanda Brugnola, Effie Cochran, Kirk Dombrowski, P. J. Gibson, Karen Kaplowitz, Joseph Napoli, and Francis Sheehan. This election must take place before May 1 so that the academic departments can be informed as to whether they have been allocated a second College Council seat and, if they have, they are required, by the Charter, to fill the second seat during the regular May department elections.

In the Spring of 1988, the Constitution of the Faculty Senate was ratified by secret ballot of the entire full-time faculty: the vote was 168 to 10 to ratify the Constitution, which was a vote of support for the Senate, which had been in existence for two years.

The Faculty Senate Constitution was subsequently transmitted to the CUNY Board of Trustees when the John Jay Charter of Governance was amended to include the following language: "The Faculty Senate: The Faculty Senate shall meet at least once each semester during the regular academic year with the President of the College to discuss matters of particular concern to the teaching faculty" (Article III, Section 2). (All Charter amendments must be approved by the Board of Trustees: when this amendment was sent to the Board of Trustees, the Board reviewed the Faculty Senate's Constitution and, in voting to approve the Charter amendment, the Board officially recognized the Faculty Senate as the voice of the John Jay faculty, as stated in the Faculty Senate Constitution.)

A copy of the Faculty Senate's Constitution can be found in both the Undergraduate Bulletin and the Graduate Bulletin, in the John Jay Faculty Handbook, and online on the Senate's homepage, which can be found by going to the John Jay College website, or by going directly to http://www.jjay.cuny.edu/facultyStaff/facultySenate/constitution.asp. The Faculty Senate's homepage is at http://www.jjay.cuny.edu/facultyStaff/facultySenate

Each month one of the two Faculty Senate meetings is scheduled prior to the monthly College Council meeting so that the Senate may discuss items on the College Council agenda for the purpose of informing itself about faculty concerns and faculty perspectives (as well as about the concerns of other groups whose perspectives are represented either in reports or directly when they write to the Senate or attend Senate meetings).

In addition, the Senate frequently adopts resolutions and transmits them to the College Council for action by the Council. The Senate also adopts resolutions for transmittal to the President of the College, to the Provost, to other members or organizations of the College, to the University Faculty Senate, to the Chancellor, to Vice Chancellors, to the CUNY Board of Trustees, and to elected and appointed officials.
The “Preamble” of the Faculty Senate Constitution states:

“The Faculty of John Jay College of Criminal Justice, having been entrusted by the by-laws of The City University of New York with responsibility for policy relating to admission and retention of students health and scholarship standards, attendance, curriculum, awarding of college credit, granting of degrees, and the conduct of educational affairs customarily cared for by a college faculty, hereby establishes the John Jay College of Criminal Justice Faculty Senate in order to provide a formal means of representing faculty concerns to the administration of the College and the University and to provide a democratic forum for the deliberation of such matters and other matters upon which deliberation by the academic community may contribute to the well being of the University and the society which sustains it and looks to it for enlightenment.”

(Preamble, Faculty Senate Constitution)

In writing the “Preamble,” the authors of the Faculty Senate Constitution purposely included the language of the section of the CUNY Bylaws entitled “Duties of Faculty” (Section 8.6) because the duties, responsibilities, and prerogatives of the faculty are not just what John Jay’s Senate says they are but what the CUNY Board of Trustees states they are, which is what the role of a college faculty historically is:

“The faculty shall be responsible, subject to guidelines, if any, as established by the board for the formulation of policy relating to the admission and retention of students including health and scholarship standards therefor, student attendance including leaves of absence, curriculum, awarding of college credit, granting of degrees. It shall make its own bylaws, consistent with these bylaws, and conduct the educational affairs customarily cared for by a college faculty.”

(CUNY Board of Trustees Bylaws, Section 8.6)

The Senate issues resolutions because the Faculty Senate is the official “voice of the faculty” of John Jay College except in those areas (terms and conditions of employment) where the Professional Staff Congress is the voice of the faculty: Article I of the Faculty Senate Constitution: “Powers of the John Jay Faculty Senate” states:

“The John Jay College Faculty Senate shall serve as one of the bodies of the College in the shaping of academic and educational policies. The John Jay Faculty Senate shall concern itself with matters of teaching, scholarship, research and any and all other matters related to faculty concerns as part of the educational mission of John Jay College. The Faculty Senate, acting through resolutions voted upon, shall be considered the voice of the faculty when making recommendations to the College Council, to administrative officials, or to other components of the College and the University, consistent with C.U.N.Y, by-laws, the Professional Staff Congress contract and academic freedom.”

(Faculty Senate Constitution, Article I)
Examples of Senate positions include issues relating to academic freedom and privacy, John Jay's inequitable underfunding, John Jay's need for new and additional facilities, class size and course cancellation policies, prerequisite checking and enforcement, compensation for faculty who teach independent study courses, raising admission criteria for associate and baccalaureate programs, the process by which honorary degree recipients are recommended, ending ROTC at the College because of the discriminatory policies and practices against gay and lesbian students, and making the facilities accessible to people with disabilities.

During the past years, many from outside John Jay have been guests of the Senate, some of whom have been guests several times:

- Chancellor Matthew Goldstein
- Interim Chancellor Christoph Kimmich
- Chancellor W. Ann Reynolds
- Executive Vice Chancellor for Academic Affairs Louise Mirrer
- Senior Vice Chancellor and Chief Operating Officer Allan Dobrin
- Senior Vice Chancellor and Chief Operating Officer David Freed
- Vice Chancellor for Budget and Finance Ernesto Malave
- Vice Chancellor for Budget and Finance Richard Rothbard
- Vice Chancellor for Construction & Buildings Emma Macari
- Vice Chancellor for Academic Affairs Richard Freeland
- Vice Chancellor for Student Affairs & University Dean for Academic Affairs Elsa Nunez
- CUNY Budget Director Ernesto Malave [now Vice Chancellor]
- CUNY Director of Facilities Construction Joanna Pestka
- CUNY Director of Facilities Planning Lia Gartner

Several members of the CUNY Board of Trustees have also been invited guests of the Senate during recent years:

- Trustee Jeffrey Wiesenfeld
- Trustee John Morning
- Trustee George Rios
- Trustee Jerome Berg
- Trustee Michael Crimmins
- Trustee Kay Pesile
- Trustee Sandi Cooper

Other guests of our Senate, during recent years, have been elected City and State officials:

- NYS Assemblymember Denny Farrell
- NYS Assemblymember Scott Stringer
- NYS Assemblymember Edward Sullivan
- NYS Assemblymember Richard Gottfried
- NYS Assemblymember (and later NYS Senator) Larry Seabrook
- NYS Senator Catherine Abate
- NYS Senator Franz Leichter
- Manhattan Borough President C. Virginia Fields
And of course John Jay administrators have been regular guests: among the current administrators who have been the Senate's guests, many of them many times, in addition to President Gerald Lynch are:

- Provost Basil Wilson
- VP for Administration Robert Pignatello
- VP for External Relations Mary Rothlein
- VP for Student Development Roger Witherspoon
- Associate Provost Lawrence Kobilsiny
- Dean for Graduate Studies and Research James Levine
- Dean for Planning Rubie Malone
- Dean of Students Hector Ortiz
- Dean of Special Programs James Curran
- Director of DoIT Bob Banowicz
- Dean for Registration and Administration Richard Saulnier
- Director of Security Brian Murphy
- Dean for Human Resources Donald Gray
- Director of Development Jacqueline Hurd Daniels

Another important College body is the Council of Chairs, which is currently chaired by Professor Harold Sullivan (Government). The Council comprises the chairs of the academic departments. Since the Senate's creation in 1986, the President of the Senate has attended the meetings of the Council of Chairs. There has always been an excellent working relationship between the Faculty Senate and the Council of Chairs.

Also important is the John Jay Chapter of the PSC, chaired by Professor James Cohen (Public Management).

The College P&B Committee makes personnel and budget recommendations to the President. A subcommittee, the Budget Planning Committee, is chaired by Professor Ned Benton (Public Management). The Faculty Senate President attends meetings of both the Budget Committee and the Budget Planning Committee.

The University Faculty Senate (UFS) comprises delegates from all CUNY colleges. John Jay's 2004-2005 UFS delegates representing our full-time faculty are Professors Karen Kaplowitz, Tom Kubic, Tom Kucharski, Evan Mandery, Kathryn Wylie-Marques, and Timothy Stevens. The UFS delegate representing our adjunct faculty is Professor Orlanda Brugnola. Professor Ned Benton is an alternate delegate. Openings remain for two additional alternate delegates.

Additional Senate responsibilities include recommending honorary degree candidates and, since 1988, sponsoring the Better Teaching Seminars.

5. **Nominations, Speeches, and Election of the 2004-5 Faculty Senate Executive Committee**

For each position on the Executive Committee, nominations were opened, were made, and seconded. Two-minute speeches were made by those candidates wishing to make a speech. The
following were elected to the 2004-5 Executive Committee by secret, written ballot:

a. President: Karen Kaplowitz  
   32 yes, 0 no, 2 abstentions

b. Vice President: Kirk Dombrowski  
   32 yes, 0 no, 2 abstentions

c. Recording Secretary: Edward Davenport  
   34 yes, 0 no, 0 abstentions

d. Associate Recording Secretary: James Cauthen  
   34 yes, 0 no, 0 abstentions

e. Associate Recording Secretary: Jodie Roure  
   34 yes, 0 no, 0 abstentions

e. Corresponding Secretary: Francis Sheehan  
   32 yes, 0 no, 2 abstentions

e. Member-at-Large: Marvie Brooks  
   Marvie Brooks: 28  
   Rick Richardson: 6

f. Member-at-Large: Orlanda Brugnola  
   Orlanda Brugnola: 22  
   Rick Richardson: 11  
   Abstentions: 1

6. **Election of the Ex Officio Senate member of the College Council**

   Nominations were opened for the Senate ex officio member on the College Council. Senator Tom Litwack was nominated and accepted nomination. Senator Rick Richardson was nominated and accepted. Senator Litwack withdrew his name from nomination and Senator Rick Richardson was elected to fill the ex officio Senate seat on the College Council.

7. **Election of the Chair and members of the 2004-5 Senate Fiscal Advisory Committee**

   Secretary Francis Sheehan moved that during the summer Senators Litwack, Kaplowitz and Dombrowski continue as the Senate’s Fiscal Advisory Committee and that Senator Litwack continue as Chair, because the State does not yet have a budget and there will be probably a need for faculty to participate in budget meetings during the summer. The motion was adopted by unanimous vote.
8. **Report on the selection of Jeremy Travis as President of John Jay** [Attachment C]

President Kaplowitz said that as all undoubtedly know, Jeremy Travis was recommended by Chancellor Matthew Goldstein and was approved by the Board of Trustees as the next President of John Jay: this occurred two days ago at the Board’s May 24 meeting. Trustee Randy Mastro, the Chair of the Search Committee, moved the Resolution naming Jeremy Travis, and the Board approved the Resolution by unanimous vote. She said that in her opinion the search process was excellent: the Search Committee was excellent, Trustee Randy Mastro was an exemplary Chair of the Committee, and the outcome was excellent, indeed. She distributed copies of the new President’s curriculum vitae [Attachment C].

President Kaplowitz said President-designee Travis has a truly extraordinary background and range of experiences and that we are extremely fortunate that he is our new president. She reported that the previous day she attended a CUNY press conference featuring the three newly named presidents: in his opening statement, before answering questions, President-designee Travis spoke about the importance for him of the day he spent at our campus meeting with the various groups and with the community as a whole because, he said, we did sell our college and ourselves to him. She said he spoke of the day as a very significant part of the process for him. She reported that he has asked her to thank the faculty for making that day so wonderful and so illuminating for him and that he emailed her this morning saying how much he looks forward to working with the faculty. In the last sentence of his email he wrote, “I look forward to working with you and other members of the faculty as we build the best educational institution possible at John Jay.”

Senator Betsy Gitter moved a resolution that the Faculty Senate express to the three faculty members on the presidential search committee, Professors Ned Benton, Karen Kaplowitz, and Maureen O’Connor, the gratitude and appreciation of the Faculty Senate for the excellent role they performed on the Search Committee and, by extension, the gratitude and appreciation of the entire faculty. The motion was adopted by unanimous vote.

President-designee Travis expects to start his tenure at the College no later than the beginning of the Fall semester and most probably earlier. Asked how he will learn about the workings of the College, President Kaplowitz said that she is certain he will be traveling to the College during the summer prior to officially starting his presidency and that he is undoubtedly already preparing even though he is still in Washington completing his tenure at the Urban Institute. The Chancellory provides documents he must familiarize himself with and, in addition, he has long-standing relationships with three of the vice chancellors with whom he worked in City government here in New York City, all of whom speak very, very highly of him. She noted that it is good for the College to have a President who is already known and respected by three vice chancellors. Senator Amy Green asked whether President Lynch will continue to be president and was told that he continues to serve as President until the President-designee officially begins his tenure.

The Senate decided to invite President Travis to the Senate’s first meeting in September, to welcome him and to hear his vision for the College. Senator Robert De Lucia said it is important that the Senate express the enthusiasm and optimism we all feel about him as the new president and about working with him. President Kaplowitz said she would communicate that message from the Senate. She added that she already replied to his email to her this morning and in her email said that she was writing on behalf of the faculty and that we are all looking forward to working with him and that this is an important and exciting moment in our lives and in the life of the College. She
suggested that also, on behalf of the Faculty Senate, she provide him with a copy of Professor Markowitz’s history of John Jay, *Educating for Justice*, and that suggestion was supported with enthusiasm.

9. **Proposed Resolution on the establishment of liberal arts majors: Executive Committee**

   President Kaplowitz recalled that at the May 11, 2004, meeting of the Faculty Senate with Chancellor Matthew Goldstein, the Chancellor said that he thinks there should be liberal arts majors at John Jay. It was explained, as background, that in 1976, the then Board of Higher Education in response to the fiscal crisis New York City was facing, eliminated John Jay’s 17 liberal arts majors as the price for not closing the College. She noted that during the discussion with the Chancellor she pointed out that there is virtually no baccalaureate college that does not offer liberal arts majors and that, for example, the Baruch College of Business, which Chancellor Goldstein was president of for seven years, has many excellent liberal arts majors as do other “mission” colleges such as MIT.

   In response to the Chancellor’s comments to the Senate on May 11, the Senate’s Executive Committee developed the following Resolution for consideration by the Faculty Senate:

   Resolved, that in light of Chancellor Goldstein’s statements to the Faculty Senate on May 11, 2004, the Faculty Senate recommends that, for the educational benefit of all John Jay students and for the benefit of the College itself, proposals for liberal arts majors be developed by those departments willing and able to do so.

   Senator Tom Litwack said he is in complete support of the Resolution and that he is in complete support of the College having additional liberal arts majors but that he thinks the Resolution should be amended so that the last phrase is changed from “developed by those departments willing and able to do so” to “developed by those departments or combinations of departments willing and able to do so.” In other words, the amendment would be the addition of the phrase “or combination of.” He said the issue, which he does not think needs to be discussed at this time, is whether any additional majors should be departmental or inter-departmental. He noted that there are many reasons, including important fiscal reasons, for this issue to be discussed.

   Senator Francis Sheehan noted that the language of the Resolution does not preclude combinations of departments from developing proposals for majors and so the added language is in keeping with the intent and meaning of the Resolution. The proposed amendment was accepted by the Executive Committee.

   Senator Janice Dunham asked to whom this proposed Resolution is directed: is it directed to the academic departments or to the Curriculum Committee. President Kaplowitz said it is directed to the departments but, the point is, that if the Senate adopts the Resolution, the Senate would be saying that the Senate is supportive of the College having liberal arts majors once again although the Senate would not necessarily be saying it is supportive of the College establishing many such majors. Vice President Dombrowski added that this Resolution, if it is adopted, would be a way of the Senate officially expressing its agreement with the Chancellor’s message and would serve as a first step in effectuating that message. He said we do not have to have the full range of liberal arts majors in order to have one or two such majors.
Senator Wylie noted that there is a big CUNY-wide General Education project underway which will result in many changes to departmental core offerings and will be very important to departments and that this initiative could have a negative impact on the ability of some departments, such as hers – Speech, Theater, and Media Studies – to being able to develop a major. Vice President Dombrowski said he, too, is on the Gen Ed Committee and that changes to the core curriculum will have an effect but they will be different from the development of humanities majors. He added that although not all departments will be able to develop liberal arts majors, we should not close the door on those departments that are, in fact, able to develop a major and that are able to make the case that they have the depth and breadth of faculty to, in fact, support a major.

Senator P.J. Gibson called the General Education Initiative a very important one and one that could have a severely negative impact on the smaller departments. She said that this is especially true if we were to close our associate degree programs. President Kaplowitz said that there has been no discussion or suggestion that we close our associate degree programs although clearly the direction the Chancellor would like us to move in is, at the very least, a reduction in the number of students admitted to and through our associate degree programs. She agreed with Senator Gibson that even a reduction in the number of associate degree students, were that a decision made by our College, would have an impact on a number of our departments. Senator Gibson concurred and suggested that in the Fall the Senate invite Professor Timothy Stevens, who is chairing John Jay’s Gen Ed Committee.

Senator Robert DeLucia asked whether we should also look into the possibility of an associate degree in the liberal arts. President Kaplowitz said that the Chancellor’s other major theme was that John Jay shift its balance from lower division courses and programs to upper division and graduate courses and programs and said she does not think, from hearing his remarks at the Senate and his briefings during the search process for a new President, that the Chancellor would support proposals from John Jay for additional associate degree programs.

The question was called on Senator Litwack’s motion to amend the Executive Committee’s proposed Resolution by adding the phrase “or combinations of” in case departments are interested in developing interdisciplinary liberal arts majors. The motion to call the question passed.

Resolved, in light of Chancellor Goldstein’s statements to the Faculty Senate on May 11, 2004, the Faculty Senate recommends that, for the educational benefit of all John Jay students and for the benefit of the College itself, proposals for liberal arts majors be developed by those departments or combinations of departments willing and able to do so.

The amended Resolution was adopted by a vote of 33-0-1 and, thus, was adopted without dissent.

10. **Update on Phase II and discussion of statement to be made by Karen Kaplowitz at the June 7 meeting of the Board of Trustees Committee on Facilities** [Attachment D]

President Kaplowitz reported that having been alerted at our May 7 Senate meeting by Senator Norman Groner about the importance of commissioning a building, which he had explained
is not required but is extremely desirable, because it is the testing of all building systems before the building is occupied, she has ascertained that the Phase II budget includes funding for a full commissioning of Phase II.

Senator Gitter asked if there are any further developments about the Phase II project since our May 7 meeting. President Kaplowitz said there have been none, to her and Professor Ned Benton’s knowledge.

Senator Gitter offered a motion that, since we will have an insufficient amount of space and of classrooms and offices when we move into Phase II, the Faculty Senate authorize and direct Karen Kaplowitz to tell the Board of Trustees Facilities Committee on June 7 that the faculty of the College have serious concerns about the Phase II project and, thus, about the future of our College and to tell the Board Committee the reasons for those concerns. The motion was seconded. Senator Gitter said that the alternative is that many, many John Jay faculty should sign up to speak at the Board of Trustees public hearing on June 21 to voice these concerns in advance of the Board of Trustees meeting on June 28. Senator Gitter’s motion directing Karen Kaplowitz to make a report to the Board Committee on June 7 was adopted by unanimous vote [Attachment D].

11. **Report on the actions taken at the May 12 College Council meeting**

The Senate’s agenda item, the endorsement by the College Council of the Senate’s Statement of Appreciation to Vice Chancellor Frederick Schaffer, was approved. All the other agenda items were also approved.

12. **Report from the Faculty Senate Committee on Technology**

The Faculty Senate Technology Committee Co-chairs, Professors Lou Guinta and Bonnie Nelson, gave an end of the year Report to the Senate. Both praised the Technology Committee for working collaboratively and with great commitment this year. Professor Guinta said the Committee is gratified that faculty are using technology, especially Blackboard, more and more in their courses. He said students report that they appreciate being able to email faculty members.

Professor Nelson added that the CUNY Student Technology Fee has enabled the College to purchase many computers and to expand its electronic library holdings. The Committee received over 70 proposals this year for the use of those Student Technology Fee funds next year. She explained that the Technology Fee, which all students must pay, brings in about $1.5 million earmarked funds for technology each year to John Jay, and that concerns about the uses of technology are why she and Professor Guinta requested the opportunity to report to the Senate today.

Professor Guinta explained that the Committee that decides how the Student Technology Fee funds will be expended comprises nine people: three faculty recommended by the Faculty Senate – Professors Bonnie Nelson, Peter Shenkin, and himself; three administrators; and three students. (DoIT Director Bob Banowicz is staff to the Committee without vote). President Kaplowitz recalled that when the Technology Fee was approved by the Board of Trustees, Chancellor
Goldstein issued a letter to the College Presidents requiring faculty members who are recommended by the College’s faculty governance body to serve on the Technology Fee Committee. Professor Nelson said that this is an unfortunate contrast to the fact that (other than making decisions about the expenditure of the Technology Fee) no faculty are involved in short-range or long-range technology planning at the College. She noted that no one on the DoIT Committee is a faculty member and, therefore, there is a lack of a faculty perspective. She said many of the proposals transmitted to the Technology Fee Committee are worthy projects, but are inappropriate for funding from Technology Fee monies because those monies are restricted and can be used only for technology that is used by students, according to the Board of Trustees policy.

Professor Nelson said that as a result of the lack of faculty participation on the DoIT Committee, no process is in place for deciding decisions such as major software purchases. She described the spending process for technology as being extremely ad hoc. Professor Guinta explained that we have no formal mechanism for faculty development in the areas of using technology in teaching or research. There is also no mechanism for faculty to register complaints or problems related to technology. Do IT is well-intentioned and the staff wants to do a good job, he said, but, he added, DoIT does not have adequate staff to respond to situations quickly.

Professor Guinta said the Senate Technology Committee has determined that it is important that faculty have what is called administrative privileges with regard to their computers so that reliance on DoIT is not necessary for performing such basic functions as defragmenting one’s hard drive. Professor Guinta said that the overall administration of technology at John Jay tries to do a good job for the entire College, but as he and Professor Nelson have already noted, there is currently no way for faculty to have input into technology planning or for faculty needs to be voiced and addressed.

Vice President Dombrowski asked, given the immense long range challenges, whether the Senate Technology Committee can recommend any short-term solutions. Professor Guinta and Professor Nelson said there is no immediate action which the Senate could recommend and because a new President will begin soon, the Committee is waiting until he takes office to make recommendations. In the interim, the Committee wanted the Senate to be informed.

By a motion made and carried, the meeting was adjourned at 5 pm.

Submitted by

Edward Davenport
Recording Secretary

&

Kirk Dombrowski
Vice President

&

Desmond Arias
Senator
Membership of the 2004-2005 John Jay Faculty Senate

Full-time faculty At-Large Representatives elected by the full-time faculty:
Marvie Brooks – Library
Effie Cochran – English
Edward Davenport – SEEK/English
Robert DeLucia – Counseling & Student Life
Kirk Dombrowski – Anthropology
P. J. Gibson – English
Betsy Gitter – TSP/English
Amy Green – Speech, Theater, & Media Studies
Karen Kaplowitz – English
Kwando Kinshasa – African-American Studies
Tom Litwack – Forensic Psychology
Francis Sheehan Forensic Science
Susan Will – Sociology

Adjunct faculty At-Large Representatives elected by the adjunct faculty:
Orlanda Brugnola – Art, Music, Philosophy
Joseph Napoli – Law, Police Science, & CJ Administration
Rick Richardson – Sociology
Robin Whitney – English

Department Representatives elected to the Faculty Senate and to the College Council:
African-American Studies: Teresa Booker
Anthropology: Alisse Waterston
Art, Music, Philosophy: Thalia Vrachopoulos
Counseling and Student Life: James Malone
English: John Matteson
Foreign Languages & Literature: Liliana Soto-Fernandez
Government: James Cauthen
History: Edward Paulino
Law, Police Science, Criminal Justice Adm: Evan Mandery
Library: Janice Dunham
Mathematics: Konstantinos Georgatos
Physical Education & Athletics: Vincent Maiorino
Psychology: Jennifer Groscup
Public Management: Marilyn Rubin
Puerto Rican & Latin American Studies: Jodie Roure
Science: Jennifer Jackiw
SEEK: Judith Hawkins
Sociology: Joshua Freilich
Speech, Theater & Media Studies: Kathryn Wylie-Marquez
Thematic Studies: Carol Groneman

N.B. The Faculty Senate homepage can be found by going to the John Jay homepage at www.jjay.cuny.edu. Click onto “Faculty/Staff” and a drop-down menu appears. Click onto “Faculty Senate.” There one can click onto the Senate Constitution; the Charter of Governance of John Jay College; the calendar of Senate meetings to be updated when next year’s meeting schedule is established by June 30; and the membership of the Senate (to be updated when all the departments have elected their representatives).
ATTACHMENT B

Faculty Senate:

Number of members varies from year to year from between 37 to 45 as explained below:

17 at-large representatives:
- 13 full-time faculty elected by the full-time faculty in March/April
- 4 adjunct faculty elected by the adjunct faculty in March/April

The Senate then elects up to 8 at-large representatives from among those 17 at-large representatives to represent the Senate on the College Council: this takes place in mid-April.

Any of the 8 seats not filled by the Senate are allocated by the Senate to the largest academic departments according to a formula specified in the College Charter. Then the Senate informs the Provost how many, if any, academic departments get a second seat on the College Council according to the formula for determining department size (the number of full-time faculty plus half the number of adjunct faculty in the previous September) as specified in the John Jay Charter. Each department then elects its Faculty Senate/College Council member(s) in May.

College Council:

56 members:

- 28 faculty (50% of total membership)
  - At least one representative from each of the 20 academic departments
  - Up to 8 at-large representatives to the Faculty Senate
- 15 students
- 5 HEOs (higher education officers – i.e., administrators below the level of dean)
- 1 alumni/alumnae representative
- 1 non-instructional staff member
- President
- Provost
- Vice President for Administration
- Vice President for Student Development
- Dean for Registration and Administration
- Dean of Graduate Studies & Research

- 4 ex officio members (without vote):
  - Faculty Senate member not already on College Council
  - HEO not already on College Council
  - Associate Provost
  - Business Manager
JEREMY TRAVIS

Jeremy Travis, in affiliation with the Urban Institute's Justice Policy Center, is developing research and policy agendas on crime in community context, new concepts of the agencies of justice, sentencing and prisoner reentry, and international crime. Before joining the Urban Institute, Mr. Travis directed the National Institute of Justice (NIJ), the research arm of the United States Department of Justice from 1994 to 2000. Prior to his service at NIJ, he was the Deputy Commissioner for Legal Matters of the New York City Police Department and chaired the New York City Chancellor's Advisory Panel on School Safety. In a previous position, Mr. Travis served as Chief Counsel to the Subcommittee on Criminal Justice of the House of Representatives Committee on the Judiciary, under its Chairman, U.S. Representative Charles E. Schumer. He served as Special Advisor to New York City Mayor Edward I. Koch, Assistant Director for Enforcement Services for the Mayor's Office of Operations, and Special Counsel to the Police Commissioner. Prior to joining city government, Mr. Travis was the Marden and Marshall Fellow at the Center for Research on Crime and Justice at New York University's School of Law, and served as Law Clerk to Judge Ruth Bader Ginsburg when she sat on the United States Court of Appeals. He spent six years at the Vera Institute of Justice where he managed demonstration programs on bail reform, judicial decision making, and victim-witness assistance. He began his career in criminal justice working as a legal service assistant with the Legal Aid Society, New York City's indigent defense agency.

Mr. Travis has taught courses on criminal justice, public policy, history, and law at Yale College, New York University Wagner Graduate School of Public Service, and New York Law School. He has written and published extensively on constitutional law, criminal law, and criminal justice policy. He is a member of the Board of Trustees of the United Nations Interregional Crime and Justice Research Institute. He earned his J.D., cum laude, from the New York University School of Law, and also holds an M.P.A. from the New York University Wagner Graduate School of Public Service and a B.A. in American Studies, cum laude, with honors, from Yale College.
JEREMY TRAVIS

EDUCATION

1982

1977
New York University Wagner Graduate School of Public Service: M.P.A. Studied public policy analysis, public sector management, and evaluation research.

1970

EMPLOYMENT HISTORY

Senior Fellow, The Urban Institute, Justice Policy Center: 2000 to present. Senior Fellow at the Urban Institute, a nonpartisan research and policy organization. Affiliated with the new Justice Policy Center created by the Institute to develop research on issues of safety, crime and the administration of justice. Specifically:

- Raised approximately $8 million to launch a national program of research and policy development on the issue of prisoner reentry.
- Led the design of Returning Home: Understanding the Challenges of Prisoner Reentry, the first multi-state longitudinal study of prisoner reentry.
- Created the Reentry Roundtable, a group of nationally prominent researchers, policy makers, practitioners, community leaders and former prisoners dedicated to developing new thinking on sentencing, incarceration, and reentry.
- Convened forum at the National Press Club to develop better understanding of the recent crime decline in America.
- Developed an initiative with the Harvard Civil Rights Project to explore the nexus between race, crime, communities and civil rights.
- Under grant from Department of State, worked with police executives, scholars, and community representatives from the U.S. and Northern Ireland to promote police reforms in Northern Ireland following the Good Friday accords.
- Participated in academic workshops in South Africa, Italy, and the United Kingdom on comparative perspectives on crime control policy, policing reform, prisoner reintegration, and crime measurement.
- Created interdisciplinary, cross-Center committees on (1) research on youth development and (2) research on crime and justice in the District of Columbia.
Director, National Institute of Justice, Department of Justice: 1994-2000. Nominated by President Clinton and confirmed by the U.S. Senate to serve as Director of the National Institute of Justice, the research arm of the Department of Justice. Managed growth of NIJ from an annual budget of $25 million to $120 million, and from 40 employees to 120 employees. Created a broad scientific agenda including national evaluations of federal crime initiatives, longitudinal studies of the nexus between community capacity and criminal behavior, programmatic evaluations of anti-crime interventions, advancement of DNA and other forensic sciences, development of law enforcement technologies, and research on counter-terrorism strategies. Created the Arrestee Drug Abuse Monitoring (ADAM) program, a national research infrastructure to assess crime patterns, track trends in drug use, and support local crime control strategies. Established the NIJ International Center to support comparative research and study transnational crime. Forged partnerships with other federal research institutes, international research centers, and federal agencies including the departments of Defense, Treasury, Health and Human Services, Education, and Housing and Urban Development.

Deputy Commissioner, Legal Matters, New York City Police Department: 1990-1994. Served as General Counsel to the Police Department, advisor to Police Commissioners Brown, Kelly and Bratton, and member of the Department’s Executive Staff. Oversaw three departmental units: the Legal Bureau, a 100-person unit that provides legal services to the Department on all criminal and civil matters; the License Division, a 200-person unit that administers pistol and firearm licenses in New York City; the Criminal Justice Bureau, a 1400-person unit that serves as liaison between the Police Department and the agencies of New York City’s criminal justice system. Created the Civil Enforcement Initiative, a program that combined civil and criminal remedies to address local crime conditions. This initiative received the Innovations in Government Award in 1995 from the Ford Foundation and Kennedy School of Government. Drafted legislation banning assault rifles and oversaw its implementation. Instituted a system of performance indicators to track the arrest to arraignment process, bringing average times from 42 hours to less than 24 hours and saving millions of dollars in new arrest overtime. At the request of Schools Chancellor Joseph Fernandez, chaired a Panel on School Safety (with Dr. Gerald Lynch and Prof. Ellen Schall) that recommended structural reforms in the Board of Education’s approach to school safety.


Special Advisor to the Mayor, City of New York: 1986-1989. Generally, advised Mayor Edward I. Koch and members of mayoral staff on emerging issues on a daily basis, acted as Mayor’s liaison to city agencies, prepared position papers, drafted articles and undertook special projects. Specifically: conducted management and legal review of the City Human Rights Commission; served as Mayor’s liaison to the Charter Revision Commission and chaired Interagency Charter Revision Working Group; coordinated City’s implementation of federal immigration legalization program; developed recruitment and training programs (Mayor’s Corps of Engineers, LaGuardia Fellowship Program); coordinated City’s response to Commission on Hispanic Concerns and Commission on Black New Yorkers; formed Commission to establish the High School Institute for Law and Justice at the Martin Luther King, Jr. High School; established Mayor’s Advisory Council on Community Relations following the racial attack in Howard Beach; established Public/Private School Partnership; served on Chancellor’s Steering Committee on University Collaboratives. As interim Coordinator of the Mayor’s Office of Educational Services, established the Commission on Early Childhood Education: was responsible for Project Giant Step and the Adult Literacy Initiative; and served as Mayor’s liaison to the Board of Education and the City University of New York.

Special Counsel to the First Deputy Mayor and Assistant Director for Law Enforcement Services, Mayor’s Office of Operations: 1986. On staff of First Deputy Mayor Stanley Brezenoff, with oversight responsibilities for Departments of Police, Corrections, Probation, Sanitation, Fire, Consumer Affairs, and Juvenile Justice. Acted as representative of First Deputy Mayor in assessing, developing and implementing City policy in these agencies.
Special Counsel to the Police Commissioner, New York City Police Department: 1984-1986. Served as legal and general policy advisor to Police Commissioner Benjamin Ward. Developed new recruitment program, the Police Cadet Corps, a successful mayoral initiative to attract more college-educated, highly-motivated, and racially diverse candidates as police officers. Developed policy recommendations and research agenda for the Civilian Complaint Review Board. Acted as liaison to mayoral Commission on Police Management and Personnel Policy, chaired by John Zuccotti. Acted as general advisor on policy matters, representing the Police Commissioner as his liaison to City Hall, City Council, other agencies, and parties to litigation. Generally served as writer and editor of Commissioner’s prepared remarks and other written communications.


Executive Director, New York City Criminal Justice Agency: 1977-1979. Director of 200-employee, citywide public benefit corporation under $3.5 million contract with New York City to conduct criminal justice research, develop experimental programs, and provide information to assist in pretrial decision-making.

Executive Director, Victim/Witness Assistance Project to the Vera Institute of Justice: 1975-1977. Director of $1 million federal demonstration project providing services to crime victims and prosecution witnesses and conducting research on the victim’s role in the criminal justice system.


**LAW SCHOOL EMPLOYMENT AND FELLOWSHIPS**


Hays Fellow, NAACP Legal Defense and Education Fund: Fall 1981. Worked on Title VII race discrimination litigation against the City of New Orleans Police Department and the Gulf Oil Corporation.

Summer Associate: Cravath, Swaine & Moore: Summer 1981. Worked on census litigation, first amendment challenge to federal anti-counterfeiting statute, Supreme Court brief on Title VII and res judicata issues, and international commercial litigation.


**FACULTY APPOINTMENTS AND FELLOWSHIPS**

Visiting Professor, George Washington University: Spring 2004. Will teach graduate seminar in Department of Sociology on the challenges of prisoner reintegration.

Adjunct Professor, New York University Wagner Graduate School of Public Service: 1985-1990. Taught course entitled “Administration of Criminal Justice in New York City” to graduate students of public administration.


Visiting Lecturer, Political Science Department, Yale College: 1979. Taught undergraduate seminar, “Policy Issues in the Criminal Justice System.”

Instructor, History Department, Yale College: 1971. Taught undergraduate African-American history course.


PUBLICATIONS

Books and Book Chapters


Travis, Jeremy and Christy A. Visher, eds. In manuscript. Prisoner Reentry and Public Safety.


Journal Articles


**Reports and Newspaper Articles**


LECTURES, SPEECHES AND TESTIMONY


Public Safety and the Criminal Sanction: Overcoming the Tyranny of the Funnel, American Society of Criminology, San Francisco (2000).


Declining Crime and Our National Research Agenda, School of Public Policy and Social Research, University of California, Los Angeles, California (1998).


The Mentally Ill Offender: Viewing Crime and Justice Through a Different Lens, National Association of State Forensic Mental Health Directors, Annapolis, Maryland (1997).


PROFESSIONAL AND CIVIC ACTIVITIES

National Advisory Board, Center for Research on Criminal Justice and Mental Health, established at Rutgers University by the National Institute for Mental Health. 2002 to present.

National Advisory Board, National H.I.R.E. Network, a foundation-funded program of the Legal Action Center dedicated to promoting employment opportunities for ex-offenders. 2001 to present.

National Advisory Board, Join Together, a program of the Robert Wood Johnson Foundation dedicated to reducing the abuse of drugs, alcohol, and tobacco. 2001 to present.

Advisory Board of Center for Community Safety of Winston-Salem State University. 2001 to present.


National Advisory Committee on “Reclaiming Futures,” a Robert Wood Johnson Foundation initiative on juvenile justice and substance abuse. 2000 to present.

Aspen Institute Roundtable on Comprehensive Community Initiatives. 1999 to present.

Board of Trustees, United Nations Interregional Crime and Justice Research Institute (UNICRI), Turin, Italy. 1999 to present. (Elected to five-year term by United Nations General Assembly.)


Member, Bar of the State of New York. 1983 to present.
AWARDS

Margaret Meade Award. 2003. Awarded by the International Community Corrections Association in recognition of work promoting research and policy development on prisoner reentry.

Gerhard O.W. Mueller Award. 2003. Awarded by the International Section of the Academy of Criminal Justice Sciences in recognition of work promoting comparative criminal justice research.

August Vollmer Award. 2002. Awarded by the American Society of Criminology in recognition of lifetime contributions to criminal justice research and policy development.


Outstanding Public Service Award. 1992. Awarded by the New York County Lawyers Committee.

Distinguished Alumnus Award. 1986. Awarded by the New York University Wagner Graduate School of Public Service.


Saybrook Fellows Award. 1970. Awarded by Saybrook College, Yale University, for leadership in undergraduate college.
Excerpt of Board of Trustees Committee on Facilities, Planning, and Management – June 9, 2004

Report provided by Karen Kaplowitz, Committee Faculty Member

Committee Members present: Trustees Jeffrey Wiesenfeld (Vice Chair), Wellington Chen, Nilda Soto Ruiz, Benno Schmidt, Faculty Member Karen Kaplowitz

Also Present: Trustees Agnes Abraham, Susan O’Malley, Also, Chancellor Matthew Goldstein, Senior Vice Chancellor Allan Dobrin, Vice Chancellor Emma Macari, Vice Chancellor Frederick P. Schaffer, Vice Chancellor Russ Hotzler, Vice Chancellor and Board Secretary Jay Hershenson. Also Presidents Jennifer Raab and Gregory Williams

B. Policy Calendar

5. John Jay. Resolution accepting the design of the building expansion project as prepared by Skidmore, Owings & Merrill, LLP, with a construction budget of $238.7 million. The project consists of the construction of a new 612,180 gsf facility adjacent to and linked to the existing Haaren Hall (aka T Building). The new facility, which will replace North Hall, a converted shoe factory, will house classrooms, instructional labs, faculty and administrative offices and student support spaces.

Marilyn Taylor, a partner in SOM, and Mustafa Abadan, one of the lead members of the project’s architectural team, gave a detailed Power Point presentation about the space planning, concept, and facility design. Chancellor Goldstein and Chair Schmidt praised the design: three 3-dimensional models of the building were part of the presentation.

Faculty Member Kaplowitz said that as a member of the faculty of John Jay she would like to take this opportunity to thank the Facilities Committee, especially Chair Schmidt and Trustee Mastro, and Chancellor Goldstein and Vice Chancellor Macari and the VC’s staff. She also praised the design as well as the professionalism of SOM and said she will, of course, vote to approve and, of course, urges the Committee to do so as well, especially because she has been assured as a member of the Committee that approval does not mean that various outstanding issues will stop being addressed, that the opposite is the case, noting that those issues include the number of classrooms, the number of faculty offices, the placement of the Science laboratories low in the building, and vertical transportation. She praised the process, which has been one of inclusion and constant consultation with members of the College community. She noted that she and Professor Ned Benton [a member of the UFS] serve on the project’s Steering Committee and many faculty, students, and staff serve on the many committees at each stage of the planning and design. She said that the College community is thrilled by the new facility after a wait of more than 15 years: this new facility was to have been constructed immediately after the College occupied Haaren Hall (T Building) in 1988, but that did not happen because the State did not provide the budget. During the past decade John Jay’s student enrollment has grown dramatically and, as a result, the College outgrew this new facility ten years ago, in terms of the space available per student FTE. That is, the new facility provides the necessary net square footage for a college that has half the number of student FTEs that John Jay now has.

Vice Chancellor Macari acknowledged these facts but noted that the new facility will provide twice the amount of gross square feet as North Hall, the facility it is replacing. Faculty Member
Kaplowitz agreed, but noted that the new facility will provide only five classrooms more than we have with North Hall. She said she is raising this because the College is being required by Middle States, which reaccredited John Jay last July, to provide a report by April 1, 2005, on its long-range facilities planning and that this will be a major responsibility of the College’s new president, who begins this summer. She noted that, according to the consultant hired to do the space planning, who said she could quote him, John Jay is the most under-resourced facility in the Northeastern United States and he says that John Jay will still be the most under-resourced facility in the Northeastern United States when it occupies the new facility in August 2008. Indeed, the new facility, which will provide 360,000 net assignable square feet leaves the College, at its current student enrollment, with a space deficit of 282,000 net assignable square feet, as shown in one of the Power Point charts that Marilyn Taylor included in her presentation to the Committee. She said that because John Jay knows how limited capital monies are, the College recognizes how fortunate it is that SOM architects are so creative: they have designed the various parts of the new facility to have multiple functions in order to maximize the space and the budget. Chancellor Goldstein called the design spectacular and said that this is a celebratory occasion. Chair Schmidt agreed, noting that we need to also thank the Governor for making this facility possible. Approved by a vote of 5-0-0.

Submitted by
Karen Kaplowitz
Faculty Member, Committee on Facilities, Planning and Management