

FACULTY SENATE MINUTES #66

John Jay College of Criminal Justice

Date: October 24, 1991      Time: 3:15 PM      Room: 630T

Present (35): Arvind Agarwal, Michael Blitz, Haig Bohigian, Philip Bonifacio, James Bowen, Dorothy Bracey, David Brandt, Orlanda Brugnola, Lily Christ, James Cohen, Luis Cuevas, Migdalia DeJesus-Torres de Garcia, Janice Dunham, Robert Fox, Elisabeth Gitter, Lou Guinta, Karen Kaplowitz, Tom Litwack, Nyamazao Maliwa, Robert McCrie, Jill Norgren, John Pittman, Mary Regan, Lydia Rosner, Douglas Salane, Olga Scarpetta, Candice Skrapec, Timothy Stevens, Chuck Stickney, Jerome Storch, Antoinette Trembinska, Howard Umansky, Martin Wallenstein, Agnes Wieschenberg, Marcia Yarmus

Absent (5): Suzanne Iasenza, Sondra Leftoff, Rubie Malone, Edward Shaughnessy, Carl Wiedemann

AGENDA

1. Announcements from the Chair
2. Approval of Minutes #65 of the October 9 meeting
3. Report on the response to the Faculty Senate proposal for HEO representation on the College Council
4. Discussion of October 30 College Council agenda items
5. Report on the CUNY/SUNY equal protection lawsuit: Senators James Cohen and Karen Kaplowitz
6. Discussion of Faculty Senate terms of office: Senator Robert Fox
7. Executive Committee: Report in response to Senator Fox's inquiry and a proposed resolution on Faculty Senate election procedures
8. Proposed resolution from the Executive Committee:  
Resolved, That the Faculty Senate directs the Senate President to write to Chancellor Reynolds on behalf of the Faculty Senate informing her that: there are long-standing ventilation and air conditioning problems in North Hall; these problems interfere with the ability of students to learn and of faculty to teach; these conditions threaten the health and well-being of the students and faculty; and the Chancellor's assistance in finding a solution is requested by the Faculty Senate.
9. Reports from committees
10. New Business

1. Announcements from the chair [Attachment A]

The Senate was directed to the written announcements [Attachment A]. Senators were urged to sign up to be faculty mentors and to encourage their colleagues to also do so due to the many faculty requests for faculty mentors. Senator Norgren urged the Senate to attend the Provost's Lecture Series that evening featuring Jim Sleeper, the Newsday editorial writer and author of The Closest of Strangers: Liberalism and the Politics of Race in New York.

President Kaplowitz reported that the Faculty Senate's proclamation thanking Mayor Dinkins had received **high** compliments from Vice Chancellor Jay Hershenson, University Faculty Senate Chair Robert Picken, Student Council President Francis Ngadi, and President Lynch at the John Jay reception for those who had resolved the \$19 million shortfall this summer. (Mayor Dinkins, whose father had just died, had not been present; the proclamation will be brought to him at City Hall.) She said that the proclamation had been particularly praised by New York City Technical College President Charles Meredith, who asked her to ask the Faculty Senate whether the Senate would change the proclamation to make it a joint proclamation from both John Jay and NYCTech. The Senate decided that because all the "whereas" clauses relate specifically to John Jay this would not be possible. President Kaplowitz said she would relay this to President Meredith, who had said that if the Faculty Senate did not think his suggestion feasible, he would certainly understand. President Kaplowitz thanked Senator Timothy Stevens for devoting his desk top publishing skills to producing the handsome proclamation.

2. Approval of Minutes 865 of the October 9, 1991, meeting

Minutes #65 of the October 9 meeting were accepted by a motion duly made and passed.

3. Report on the response to the Faculty Senate proposal for HEO representation on the Collecre Council

President Kaplowitz reviewed the situation: at the last senate meeting Senator Tom Litwack moved a new proposal for HEO representation whereby there would be a 56-seat Council, with 28 faculty, 17 students, 1 alumni, 1 staff, 6 HEOs, and 3 administrators (as well as ex officio administrators). The Senate endorsed this proposal but because members of the Senate were concerned that the HEOs and others might incorrectly interpret the Senate's decision to put forward a new proposal as obstructionist, she and Senator Litwack initiated a meeting with the HEOs to discuss the Senatems proposal and to garner their support of it. The meeting took place the day after the Senate meeting and was attended by five HEOs: John Emmons, Harriet Gorran, Rebecca Spath, William Devine, and Peter Dodenhoff.

Senator Litwack reported that the HEOs rejected the Senate's proposal, because they felt that reducing the administration's seats would be an unjustifiable response to what they described as unwavering administration support for their desire for Council seats. Senator Litwack said that he felt that the majority of the HEOs at the meeting recognized and acknowledged that the Senate's proposal was an honest and good-faith effort to resolve the issue. He noted that there was clearly quite a lot of anger on the part of the HEOs toward the faculty. President Kaplowitz added that although the HEO representatives said that they would not support the Senate's proposal and would not ask the students to support the Senate's proposal, which they saw as an attack on the administration, if the administration offered the HEOs half of their seats the HEOs would gladly accept them.

After this, Senator Litwack and President Kaplowitz met with Provost Wilson. Senator Litwack explained the three goals he tried to achieve with his proposal (the smallest possible Council, no less than 50 percent faculty seats, and significant HEO representation) and also explained that he was prepared to return to the Senate and speak against his own proposal and in favor of one which met these same goals but which the HEOs and students could support. Working with Provost Wilson and with others, language defining the faculty and the HEOs and academic departments was worked out. President Kaplowitz distributed a draft of the proposed language [Attachment B]. She explained that a long-standing obstacle had been that the HEOs insisted on being referred to as "faculty" in the Charter and that failing that, they insisted that faculty be referred to as "teaching instructional staff." She explained that when the term "teaching instructional staff" is used instead of "faculty," two groups are excluded, librarians and counselors, even though they are on professorial lines. And, she noted, clearly (to faculty), HEOs are not faculty, by any definition (although the ID label stickers that they receive from Security identify them, wrongly, as faculty).

The previous day, under the leadership of Provost Basil Wilson, representatives of all the concerned parties developed a consensus proposal: a 56-seat College Council, with 28 faculty, 16 students, 1 alumni, 1 staff, and a total of 10 seats for HEOs and administrators (the administration wants 6 seats, with 4 seats for the HEOs; the students want there to be 5 administration seats and 5 HEO seats, because the HEOs have stated repeatedly that 5 seats (or 10 percent of the total seats) is the minimum number acceptable to them. Attending the previous day's meeting were President Kaplowitz and Senator Michael Blitz (a member of the Senate's Executive committee), Provost Wilson and VP Witherspoon, Student Council President Ngadi and Vice President Quarterimon, and Professor Maria Volpe, the director of the College's dispute resolution program.

President Kaplowitz said that she and Senator Blitz pledged to bring the two consensus proposals back to the Senate and to urge the Senate to endorse both proposals and to ultimately support whichever of the two versions is agreed

to by the Student Council when the Student Council meets next week. She distributed a sheet that compared the Senate's proposal (Senator Litwack's) with the two that were developed as consensus proposals.

Senator Bohigian asked whether the HEOs support either plan. President Kaplowitz replied that the HEOs want five seats, but that she and Senator Blitz had proposed a number of additional ex officio members which would provide for additional HEO (as well as other) members (who would be non-voting), in keeping with the Senate's proposal to offset the loss of administration seats by providing them with ex officio seats. She noted again that the students also think that the HEOs should have five seats.

Senator Bohigian said that it seems that most of the details appear to have been worked out, but that since this is the first time anyone is seeing the proposal, he is extremely cautious about approving the language at this point. He noted a new problem that has been brought to his attention and that is that college laboratory technicians (CLTs), although voting members of departments, usually are so outnumbered by other department members on that they have no real chance of being elected by their department to the College Council and he urged, therefore, that CLTs be given representation. He also noted that the HEOs do not go through the P&B process, but rather are judged by the HEO Screening Committee, as required by 80th Street, but that they do not have a seat on that committee and therefore do not participate in their OWN reappointments or promotions. He suggested another revision of the Charter whereby their reappointment and promotion process would be spelled out and they would have an at-large seat on that committee. Senator Litwack responded that the HEOs were very concerned about issues being decided without their participation and that HEOs should be seated on the College Council before this issue is decided. Senator Bohigian replied that the issue remains to be decided by the Professional Staff Congress.

Senator Gitter moved that the Faculty Senate support both consensus proposals, and ultimately support whichever of the two versions the students endorse. The motion was seconded. Senator Litwack supported the motion, arguing that the Senate should support the proposals because they are good for all the groups and, thus, good for the College. Senator Blitz noted that both proposals are the result of all the groups working together and that, with success so close, it would be a pity to forego a resolution of the issue. President Kaplowitz agreed and urged the senators to take the draft of the Charter amendment and carefully study the language and come to the next Senate meeting prepared to correct it if it needs correcting.

Senator Bracey questioned whether the Charter language should address overlapping roles insofar as it relates to eligibility for election. Senator Norgren interpreted this to require self-identification. Senator Bracey explained that perhaps there needs to be clarification as to whether HEOs could also serve as student representatives. Senator

Bonifacio pointed out that HEOs can take two free courses and that eligibility to serve on the Council as a student representative is enrollment in one course. Senator Litwack suggested the possibility that people who work for the College on a full-time basis be ineligible to serve as student representatives. Senator Bracey noted that the Council cannot dictate who various groups can elect.

Discussion focused on the advisability of making approval of the proposals for HEO representation contingent upon Charter language that is acceptable to the Senate (and to the other groups) and contingent on the opportunity to correct the language of the proposed Charter amendment should the Senate deem that to be necessary.

The question was called: 26 yes, 4 opposed.

The motion carried with 28 yes, 0 no, and 5 abstentions, to support both consensus proposals and to support whichever of the two proposals that the Student Council endorses, contingent on the proposed charter amendment containing acceptable language and the opportunity to correct the language should that be deemed necessary by the Senate.

Senator Cuevas suggested that Senator Bracey might wish to make a motion to clarify the issue of eligibility. Senator Bracey suggested that the Executive Committee could study this issue and report on this for discussion at the next Senate meeting. Senator Wallenstein suggested that anyone eligible to run as a HEO should be ineligible to run for any other seat. Senator Cuevas suggested adding language to ensure that Council members serve in only their own primary category. Senator Norgren noted that even those students who might be HEOs have legitimate student concerns. She said that she is uncertain whether we have the right to limit eligibility. Senator Litwack said that he is concerned that any attempt to tell students who they could vote for might undermine the resolution of the issue. Senator Guinta suggested leaving the Senate Executive Committee with the responsibility for resolving the issue.

4. Discussion of the October 30 College Council agenda items  
a. HEO representation on the Council

Discussion focused on the problem posed by Robert's Rules whereby "old business," which includes four proposals for HEO representation, is to be dealt with before "new business," such as the consensus proposal which is not yet on the Council's agenda. Senator James Bowen said that the Council's Executive Committee had not decided whether all the other proposals would be superseded by the consensus proposal if such a proposal were developed. Senator Wallenstein said that he believed the Executive Committee had decided that the consensus proposal would render the other proposals inoperative. Be also suggested it would be appropriate to have a "first reading" of the consensus proposal on October

30th, even though the proposal is not on the Council agenda since the issue is so well known. Senator Storch asked whether there were a consensus, there could be a motion to waive the second reading. President Raplowitz noted that we need a second reading in order to have time to study the proposed Charter language and amend it if it needs to be changed. Senator Wallenstein pointed out that the issue of who is eligible to represent a group needs to be resolved.

Senator Guinta suggested having the first reading in November, thus giving the Senate more time to consider the language. Vice President Dunham suggested moving the issue along so that we are not seen as obstructionist. Senator Rosner suggested that the importance of the issue was such that we have every reason to pause on the language even if it means delaying resolution of the issue for another month. Senator Fox said that the faculty creates problems for itself when it rushes. Senator Norgren proposed a meeting the following day, Friday, by those concerned about this so that the issue could be discussed further. President Kaplowitz said that she would hold such a meeting if the Senate so wished. Senator Blitz suggested that language amendments could be made between the first and second readings. Senator Litwack said that even if we have to make language changes, that will not be taken to be obstructionist and, if it is taken as obstructionist, then that is unfortunate but necessary.

President Kaplowitz said that the Executive Committee would try to get the language resolved by Wednesday, when the Council meets. Senator Litwack said that he could not commit himself to language without further discussion. He felt that we should go ahead, but that we should make it clear that we are not committing ourselves to the language, only to the broadly structured proposal. Professor Volpe reported that the HEOs are also looking at the proposed Charter amendment and might have language changes that they wish to see incorporated.

b. College Council attendance

Dean McHugh has proposed making attendance at Council meetings subject to monitoring.

c. Charter amendment proposal to lift limit of terms of office

President Kaplowitz said that this proposal, which she submitted last February, is to remove the limitation on terms of college Council members and members of college Council committees. She noted that when the Senate discussed this last spring, Senator Bohigian had pointed out that when the Charter was written in 1970, the number of junior and untenured faculty was larger and service counted more heavily toward reappointment, tenure, and promotion and, thus, faculty competed to serve on these bodies and a built in rotation system was important. Also there were far fewer

bodies to serve on them; we now have over 100 college committees. She pointed out that administrators serve as long as they hold that position, while students and faculty are limited. She said that such an inequity creates an unfair advantage to the administration.

Senator Brugnola asked if this was a first reading. President Kaplowitz replied that it is and explained that she submitted it in February so that the Council could consider it in time for the Spring department elections because it was brought to her attention that some members of the Council are not legally on the Council because of this rule but that the small size of certain departments prevents this problem from being solved in any other viable way. She said that rather than bringing the proposal to the Senate and then, should the Senate endorse it, to the College Council, she submitted it directly to the Council because of the time issue. It is now nine months since she submitted it and we still have not considered the proposal because the HEO issue has dominated all the meetings. She said that if the Senate favors this proposal that fact would be reported at the Council meeting.

Vice President Dunham spoke in support of the proposal. She pointed out that the Charter already exempts the Curriculum Committee from this rule and that the Curriculum Committee is not only a key body at the College but one that works very well indeed. Senator Fox and Senator DeJesus-Torres de Garcia pointed out the problems for small departments and urged the Senate to support the proposal for this reason.

A motion to support the Charter change which would remove limitation of terms of office passed with no negative votes and with 2 abstentions.

d. Proposal on Cultural Pluralism & Diversity Committee

This proposal is to create a Charter committee whereby members of the committee would be both elected and appointed. The Faculty Senate would elect six faculty members (not limited to members of the Senate) and the president of the College would appoint two faculty; students and HEOs would be chosen by a parallel system. A committee on cultural pluralism and diversity is mandated by 80th Street. A motion to support the Charter amendment passed without opposition.

e. Proposal on action minutes of college Council  
Executive Committee meetings

President Kaplowitz said that when she was a member of the Executive Committee, each Committee member had different memories of what had been agreed to. This was particularly problematic because the HEO issue had been delegated to the Executive Committee for study. She said that just last week the need for a solution to this problem was reinforced when she spoke to the people at the last Executive Committee meeting and each remembered differently how the HEO consensus proposal would be handled (should a consensus proposal be

arrived at).

She said she had discussed this last week with Senators Bowen and Wallenstein, two of the faculty members on the Council's Executive Committee. Senator Wallenstein wondered whether minutes would help if the Secretary of the Council took those minutes. Senator Bowen suggested having a faculty member take the minutes or having rotating faculty secretaries. Senator Fox wondered if this could be done by a tape recording. Senator Litwack said that the members of the Committee should have the right to review the minutes and vote on them. President Kaplowitz asked whether she should withdraw the proposal and instead have the faculty members take notes at the meetings for the use of the faculty. Senator Trembinska pointed out the importance of verifying participation at the Executive Committee meetings. Senator Bowen asked President Kaplowitz to not withdraw her proposal. He said that this is a *very* important issue and needs further Senate consideration. He suggested that if the Council gets to this item, which is extremely unlikely, that it be tabled until the subsequent meeting.

f. Electing two students to the P&B

Senator Trembinska noted that the point has been raised by several faculty that since only two students were running, their election was presumed. She added that in her capacity as chair of the Faculty Elections Committee, she had been asked by Ms. Maul to have the "conditional" ballots counted by Wednesday, the date of the Council meeting, so that the results of the election of student members could be announced at that time. President Kaplowitz commented on the surprising fact that no one representing the students or the administration made sure that the Council took care of this matter at the Council's September meeting. She said that the "conditional" vote, which must be ratified at the October 30 College Council meeting, was devised to preempt grievances based on an illegally constituted P&B.

A quorum call was issued. It was determined that a quorum was no longer present. The meeting was, therefore, adjourned at 5:15 PM.

Respectfully submitted,

Timothy Stevens  
Recording Secretary

## Announcements from the chair

Update on CUNY equal protection lawsuit

On October 16, a University-wide meeting of faculty voted to hold meetings on the various campuses of CUNY so that faculty may discuss the CUNY equal protection lawsuit. The Steering Committee of the lawsuit met on October 22 to plan these campus meetings and will meet with the Center for Constitutional Rights, which has agreed to represent named plaintiffs, on November 11 to further plan strategies for the lawsuit which argues that equal protection is not being afforded the students or faculty of CUNY because of the inequity of funding that the state provides to CUNY as compared to SUNY.

The Steering Committee has been enlarged: Nancy Erber (Coordinator of ESL, LaGCC); Frances Geteles (Professor, Department of Special Programs, CCNY); Victor M. Goode (Associate Dean for Academic Affairs, CUNY Law School); Ramona Hernandez (Instructor, Department of Social Services, LaGCC); Karen Kaplowitz (Associate Professor of English, John Jay); Don Quinn Kelley (Professor, Division of Social Sciences, Medgar Evers); Bart Meyers (Professor of Psychology, Brooklyn); John Mineka (Associate Professor of Mathematics and Computer Sciences, Lehman); Leith Mullings (Professor Anthropology, Graduate Center); Camille Rodriguez (Higher Education Research Director, Center for Puerto Rican Studies, Hunter); Janet Steele (Assistant Professor of Music, CCNY); Sheldon Weinbaum (CUNY Distinguished Professor of Engineering, CCNY).

The Faculty Advisory Board for the equal protection lawsuit has also been expanded: Andreas Acrivos (NYS Albert Einstein Professor of Science and Engineering, CCNY); Max Bond (CCNY Dean of Architecture); Frank Bonilla (Thomas Hunter Professor of Sociology, Hunter); Haywood Burns (Dean of the CUNY Law School); Sandi Cooper (Vice Chair of the University Faculty Senate); Frances Fox Piven (Distinguished Professor of Political Science, Graduate Center); Allen Ginsberg (Distinguished Professor of English, Brooklyn); Eric Wolf (Distinguished Professor of Anthropology, Lehman).

John Jay's UFS delegation undergoes change

As the result of Professor Timothy Stroup's resignation from the University Faculty Senate, Professor Karen Kaplowitz, an alternate member, has assumed the vacant seat. The delegation consists of Haig Bohigian, Orlanda Brugnola, Karen Kaplowitz, Maria Rodriguez, and Timothy Stevens. Antoinette Trembinska is an alternate delegate.

UFS Nominations are open

Nominations are open for two positions for John Jay delegates on the 120-member University Faculty Senate. The three-year terms begin on May 15. The two positions are: 1) adjunct representative, currently held by Orlanda Brugnola, who is eligible to run again; 2) the position formerly held by Timothy Stroup (now held by Karen Kaplowitz). Two alternate delegate positions are also open. To run, submit a nominating petition with the signatures of fifteen members of the constituency you will be representing (adjunct or full-time faculty) to Karen Kaplowitz, Faculty Senate, English Department, North Hall. It is the responsibility of the Faculty Senate at each campus to solicit nominations and to conduct elections of UFS delegates. Those elected to the UFS may attend meetings, without voice, before their term begins.

December Town Hall Meeting rescheduled.

The December Town Hall meeting will be on Tuesday, December 3, as scheduled, but the time has been changed. Instead of beginning at 3:15, it will begin at 4:30 and end at 6:00 PM.

JJ Computer is capable of prerequisite checks

Provost Wilson has reported that it has been determined that John Jay's computer is capable of checking for and controlling prerequisites should the College use computerized registration. After each day of registration, the computer can do a complete prerequisite check throughout the night of all courses registered for the previous day.

PSC Belle Zeller Scholarship dinner held October 17

The annual Belle Zeller Scholarship dinner was held at the Grand Hyatt on October 17. Present were members of the Chancellory, members of the Board of Trustees, College presidents, UFS delegates, and State Assemblyman Edward Sullivan, who heads the Assembly Committee on Higher Education, and who was the guest of honor. Dr. Irwin Polishook was presented with A Friend of CUNY Award. Those representing John Jay were: Martha Dugan, Karen Kaplowitz, Marilyn Lutzker, James Malone, Carinna Quintain, Richard Saulnier, Carmen Solis, and Maria Volpe. Scholarships were given to students from 14 colleges. The last John Jay student who received a Belle Zeller Scholarship was Rick Richardson, who won it in 1988. To be eligible, a student must have a minimum 3.75 index, with at least 16 credits, and have notable college and/or community service.

University Student Senate elections held

On October 13, the University Student Senate elected Jean LaMarre to chair the USS for the second year in a row. As the chair of the USS, Mr. LaMarre, a student at Brooklyn College, serves as the student trustee on the Board of Trustees and is a voting member of the Board. The USS also elected Ronald Quarterimon as the USS Vice Chair for Legislative Affairs; Mr. Quarterimon, a John Jay student, is the Vice President of John Jay's student government.

Commencement date set

This year John Jay's commencement will be on Monday, June 1, 1992, at 10:30 AM at Carnegie Hall.

UFS holds meeting of faculty senate heads

On October 11, the University Faculty Senate held a meeting of the heads of the faculty senates of CUNY at NYC Technical College. Present, also, was Professor Joseph Flynn, from Alfred/SUNY, who is the chair of the SUNY Governance Committee and chairs the National Network of Faculty Senates.

October 29 Better Teaching Seminar on using JJ's Archives

Professor Emerita Eileen Rowland will present a Better Teaching Seminar on October 29 at 3:15 PM on John Jay's archival material as resources for classroom material and for student research assignments. Professor Rowland catalogued the papers of Professor Flora Rheta Schreiber, who was a member of John Jay's faculty until her death several years ago, and who was the author of Sybil and of The Shoemaker, a study of Joseph Kallinger, who committed a series of murders and other crimes, many in the company of his young son.

Nov 26 Better Teaching Seminar on disruptive student behavior

On November 26, a Better Teaching Seminar will be presented on the topic of "What we can and should do about disruptive behavior in the classroom." There has been a significant increase this semester in the number of officially reported and informally reported incidents of disruptive behavior by students in the classroom. Faculty will have the opportunity to discuss this issue and to report on successful strategies they have developed. Part of this Better Teaching Seminar will be a discussion of the role that department chairs, administrators, and other members of the College play and how they can assist faculty who wish their assistance. Among those participating in a panel discussion about this will be Professor Jack Zlotnick, chair of the Psychology Department; Professor Maria Volpe, director of the dispute resolution program at John Jay; Assistant Dean of Students George Best; and Dean of Undergraduate Studies Eli Faber. The event will be in Room 630 T at 3:15 PM.

Better Teaching Seminar on sexual harassment planned

A Better Teaching Seminar on the topic of sexual harassment on the campus and in the workplace is being planned for early December. The discussion will focus on what we as faculty can and should do when students come to us for advice, when students make complaints about us or about colleagues, when we witness acts of sexual harassment, or when we are subjected to sexual harassment ourselves. The discussion will also consider the mechanisms that exist at the College for resolving problems of sexual harassment and what else we can and should do to educate ourselves and our students about sexual harassment.

Book Group to discuss Nadine Gordimer novel

The book discussion group, known variously as the Book Circle and the Brown Bag and Book Group (because of its lunchtime meetings) has selected the next four novels (all of which are in paperback) - the first is Nadine Gordimer's novel July's People, which the group will discuss on Tuesday, December 3, at 12:30 in Room 3232 North (the Government and Public Management Conference Room). Subsequent discussions will be on Continental Drift by Russell Banks; So Long, See You Tomorrow by William Maxwell; and To Know a Woman by Amos Oz. (The dates of those discussions will be announced.) All are welcome. Participants include full-time and adjunct faculty, staff, and retirees. Those who have never attended previously are welcome to join.

Retirees to meet on December 3

As a result, in part, of the Faculty Senate's endorsement of the ideas of Professor Eileen Rowland, who wrote to the Faculty Senate in the spring of 1991 about ways the College might include retirees in the life of the College, a group, John Jay Faculty and Staff Retirees, has been formed and is holding its first meeting on December 3 at 3:30.

President Lynch holds luncheons for Faculty Senate members

President Lynch has held a series of luncheons in his office for the members of this year's Faculty Senate.

D R A F T 10/23/91

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

CHARTER OF GOVERNANCE

ARTICLE I

(Proposed Amendment to Section 3)

SECTION 3. Allocation of Members

- Membership in the Council is fixed at [50] 56 and shall be allocated as follows:

a. Instructional Staff

The instructional staff is allotted [27] \_\_\_\_\_ representatives.

1) Faculty

The faculty is allotted 28 representatives.

The "faculty" consists of all members of the instructional staff in the full time and part time (adjunct) titles of: Professor, Associate Professor, Assistant Professor, Instructor, Lecturer, and Colleeae Laboratory Technician. Full time faculty in the aforementioned titles are subject to the actions of the College Personnel and Budaet Committee. "Academic departments" are those departments whose full time faculty members are subject to the actions of the Colleeae Personnel and Budget Committee.

The basis of representation for [units] academic departments shall be the number of full time [members] faculty in each [unit] academic department plus one half the number of part time members in each [unit] academic department as of the first of September preceding an election. Members of the administration and members of the non-teaching instructional staff are not included in this basis since they are represented on the Council separately. Each [unit] academic department shall have at least one elected representative, who shall be a full time member of the faculty. The [27] 28 representatives of the academic departments shall be reapportioned among the [units] academic departments as of the first of September of the year preceding that in which the election is held, at which time the academic departments shall be rank-ordered based on the number of faculty of each department. Each academic department shall be allocated one seat and the remaining seats shall be allocated by assigning one additional seat to each department in descending order of size. {The Director of Financial Affairs and Planning and the Dean for Admissions and Registration shall each be one of its representatives unless he or she serves on the Council in another capacity. Other members shall be elected as prescribed in Article I, Section 6.}

N.B. Words in brackets are to be deleted; underlined words are to be added, according to the proposed Charter amendment.

21 Non-Teaching Instructional Staff

The non-teaching instructional staff is allotted representatives.

Non-teaching instructional staff, excluding those designated as "faculty" in Section 3.a.1, and those classified as Administrators, shall be elected at large.

|    |   |      |       |
|----|---|------|-------|
|    | Total Instructional Staff Seats .....   | [27] | _____ |
| b. | Students  |      |       |
|    | Executive Officers of the Student Council.....                                | 4    |       |
|    | Graduate Students.....  | 2    |       |
|    | Senior Class.....   | 2    |       |
|    | Junior Class.....   | 2    |       |
|    | Sophomore Class.....  | 2    |       |
|    | Freshman Class.....   | 2    |       |
|    | At Large.....   | 2    |       |
|    | Total Student Seats.....  | [16] | _____ |
| c. | Administration  |      |       |
|    | The President.....  |      |       |
|    | The Provost and Vice President<br>for Academic Affairs .....                  |      |       |
|    | The Vice President for Administrative Affairs ...                             |      |       |
|    | The [Dean of Students] <u>Vice President of Student<br/>Development</u> ..... |      |       |
|    | Dean of Graduate Studies  |      |       |
|    | <u>Dean for Admissions and Registration</u> .....                             |      |       |
|    | Total Administration Seats .....  | [5]  | _____ |
| d. | Non-Instructional Staff.....  |      | 1     |
| e. | Alumni .....  |      | 1     |
|    | Total Voting Council Membership .....   | [50] | 56    |

f. Ex-Officio Members

Ex-officio membership is extended to those serving in the following capacities, who do not already hold membership on the College Council by virtue of their election or appointment. Ex-officio members have all the rights and privileges of Council membership except the right to vote. They are not included in the Council auorum.

- 1) the four (4) executive officers of the Faculty Senate
- 2) the chairperson and vice-chairperson of the HEO Council
- 3) the Dean of Undergraduate Studies
- 4) the Director of Financial Affairs and Planning
- 5) the Chair(s) of the Council of Chairs
- 6) the College FSC Chapter Chairperson