

FACULTY SENATE MINUTES #78

John Jay College of criminal Justice

September 18, 1992

Time 9:30 AM

Room 630 T

Present (31): Michael Blitz, James Bowen, Dorothy Bracey, David Brandt, Orlanda Brugnola, James Cohen, Edward Davenport, Peter DeForest, Vincent DelCastillo, Henry DeLuca, Robert DeLucia, Lotte Feinberg, Robert Fletcher, Elisabeth Gitter, Robert Grappone, Lou Guinta, Karen Kaplowitz, John Kleinig, Tom Litwack, James Malone, Rubie Malone, Jill Norgren, Dagoberto Orrantia, John Pittman, Rick Richardson, Lydia Rosner, Olga Scarpetta, Chris Suggs, Antoinette Trembinska, Martin Wallenstein, Agnes Wieschenberg

Absent (7): Migdalia DeJesus-Torres de Garcia, Jannette Domingo, Dan Juda, Lawrence Kobilinsky, Altagracia Ortiz, Douglas Salane, Edward Shaughnessy

AGENDA

1. Announcements from the Chair
2. Approval of Minutes #77 of the May 20 meeting
3. Approval of calendar of Senate meetings
4. Committee Elections
5. Proposed resolutions from the Executive Committee:
Resolved, That the Senate shall
 - a. sponsor the Book Circle
 - b. sponsor a weekly essay in "The Week of" on teaching, under the direction of Vice President Michael Blitz
 - c. co-sponsor, with the Provost, an annual reception honoring faculty who have published
6. Proposed resolution from the Executive Committee:
Resolved, That the Faculty Senate endorses the CUNY voter registration drive "Project Vote"
7. Proposed revision of a resolution passed by the Faculty Senate at its May 20, 1992, meeting
8. Proposed Charter amendment: Judicial Committee (Student Disciplinary Committee)
9. Resolved, That the Senate conduct a survey of adjunct faculty: Senator Rick Richardson
10. Report on the studies conducted for the Middle States self-study: Director of Institutional Research Gail Hauss
11. Discussion of the draft version of the Middle States self-study report.
12. Discussion of the College Council's September 25 agenda
13. Invited Guest: Provost Basil Wilson
14. New Business

1. Announcements from the Chair [Attachment A]

The Senate was directed to written announcements [Attachment A].

President Kaplowitz reported that at the University Faculty Senate meeting on September 22, campus reports will be presented about the impact of the budget cuts on each college and that she will be reporting on John Jay's situation. She asked for information to help her prepare the report and said that she would subsequently report to the Senate about what she ascertained about John Jay's situation.

The Budget Planning Committee (a subcommittee of the College Budget (PCB) Committee) has invited the President of the Faculty Senate to be a non-voting member for the past five years. Professor David Goddard, chair of the Budget Planning Committee (BPC), has proposed that a member of the BPC attend meetings of the Senate's Fiscal Advisory committee, as a non-voting member, to better facilitate the sharing of strategies and information. The BPC has designated Professor led Benton (Public Management) to be its representative on the Senate committee. President Kaplowitz said that she consulted with the members of the Senate's committee and all agreed that this is an excellent idea and that it is, in fact, something we ourselves should have initiated. Hearing no objection, she said she would communicate the Senate's support of this proposal.

The administration's plan to rent John Jay's theater to the Shubert organization was rescinded after resolutions from the Faculty Senate and from the Council of Chairs were transmitted to President Lynch in May. CUNY's policies regarding the use of University facilities do not permit the theater to be rented for the exclusive use of an outside group.

President Kaplowitz said she is unable to report about the administration's response to the Senate's positions about other matters because President Lynch has not responded to the positions taken by the Senate at its May meeting, all of which were transmitted to him in writing. Nor have other members of the administration responded. Furthermore, all attempts by the Senate's executive committee since May to meet with President Lynch, have been unsuccessful. Also, attempts by the President of the Senate, the Chair of Chairs, and the Chair of the Budget Planning Committee to together meet with President Lynch have also been unsuccessful.

Senator Iorgren criticized this lack of communication. She noted that it is occurring during the Middle States process when people are looking closely at our College points to a lack of interest in improving the College on the part of the President. She said that this also points to some deficiencies and inaccuracies in the draft of the Middle States report, such as the description of an accessible President. She pointed out, as another example, that the Middle States report characterizes us as a two-day faculty and yet we are here at the College today, on a Friday, to have an all-day Senate meeting.

President Raplowits said that she has also had no response to her letters to President Lynch, written in response to his challenge of the faculty representation on

the College Council, a challenge that took place in the form of an August 18 letter from President Lynch to the Vice Chancellor for Legal Affairs. She referred to documents that the Senate received on this matter during the previous month [Attachments B, C].

Basically the situation is as follows: the College's Charter was amended last year expanding the College Council from 50 seats to 56 seats. The faculty still has fifty percent of the seats, which is now 28 seats. One Charter amendment provides that each academic department shall have one elected representative, who shall be a full-time member of the department elected by the department, and the remaining seats shall be filled by any method duly adopted by the Faculty Senate. The Faculty Senate amended its Constitution and developed the following method for allocating and electing faculty representatives: every academic department has one elected representative, who is a full-time member of the department, elected by the department. The remaining seats will be filled by election by the Senate from among the Senate's at-large representatives. Any remaining seats will be allocated to the largest departments, which will receive a second seat. For the 1992-1993 academic year, the Senate elected five of its at-large Senators to serve on the College Council. The remaining three seats were allocated to the three largest departments (Law & Police Science, English, and Mathematics), each of which elected a second representative.

The problem arose when on August 18, 1992 President Lynch wrote to the Vice Chancellor for Legal Affairs asking for an interpretation of the Charter regarding the allocation and election of faculty representatives to the College Council. The reply, from an attorney in that Office, was that only academic departments could elect representatives. When President Kaplowitz learned of his request for an interpretation and the response, she wrote to President Lynch reminding him that when the Board of Trustees received the Charter amendments in January 1992, the amended language had been termed ambiguous by Professor Robert Picken, the Faculty Trustee, and that in response the Senate's executive committee had submitted a revised Charter amendment to the College Council. But because approval of that newly proposed amendment would have delayed the process of seating the HEOs and because we at John Jay all agreed about the meaning of the admittedly ambiguous language, President Lynch wrote to Trustee Picken assuring him that there was no problem in the language and asking that the Board not delay approval of the Charter amendments. In the interim, the Senate elected three of its at-large Senators (Professors Orlanda Brugnola, Luis Cuevas, and Antoinette Trembinska) to serve on the College Council from March through July, who did so, and President Lynch accepted them as duly elected members of the College Council; indeed, they participated in discussions and voted on motions, including approval of earned degrees to be conferred at commencement. The Senate subsequently elected five of its at-large Senators to serve on the 1992-1993 college Council: Orlanda Brugnola, Karen Kaplowits, Tom Litwack, Rick Richardson, Olga Scarpetta. Two of those five are adjunct at-large representatives on the Senate and the other three are full-time at-large representatives.

President Lynch was informed in writing in April of the election of the five representatives; however, he wrote to

the Vice Chancellor for Legal Affairs on August 18, four months later, questioning, in effect, the Senate's right to allocate and elect representatives to the College Council. President Kaplowitz wrote to President Lynch about this matter on August 28 [Attachment B] and again on September 10 [Attachment C] but has received no reply to date. She has been informed, however, that in light of the legislative history reported in her August 28 letter to President Lynch the Senate's right to allocate seats is being recognized by both 80th Street and the College administration. But the Senate's right to elect representatives from among its at-large members is at issue even though the entire full-time and adjunct faculty are eligible to run for and to vote for Senate at-large representatives. Furthermore, deliberations about the method of allocating and electing faculty representatives to the College Council had been reported in the Senate's minutes from Fall 1991 through April 1992 and those minutes were distributed to all faculty and to all executive administrators, including President Lynch.

She said that the Senate's executive committee has been working on this issue ceaselessly and had decided against calling a special meeting of the Senate about this because the Senate has more important things to do and the members of the Senate individually have tremendous demands on their time and energy. The Senate's executive committee had hoped to have the issue resolved before today's Benate meeting but President Lynch's decision to not meet with the Senate's executive committee has made this impossible. President Lynch had been invited to today's Senate meeting but is out of the country this week (in Italy).

The Senate's executive committee is trying to resolve this matter before the September 24 College Council meeting and therefore is making the following proposal: the Senate should not devote time today to discussing what to do at the College Council meeting if the five of our 28 representatives are not seated because this issue may be resolved before then; if the issue of the five seats is not resolved, the faculty members on the College Council (and any other Senators who are interested) will meet an hour prior to the 3:15 September 24 College Council meeting, to discuss what strategy the faculty should adopt. If such a special meeting is needed, a phonemail message will be sent and a series of possible strategies will be prepared for discussion at the pre-College Council meeting.

Benator Jim Malone asked whether when Provost Wilson comes to the Senate meeting later in the day he will be speaking for the President or for himself. President Kaplowitz agreed that we should ask him this explicitly. She said that she had met with Provost Wilson the day before and they had discussed this issue, as they had many times recently, but that she would rather not report what he said since he is coming himself and the entire Senate can hear his statements about this matter. Senator Litwack asked whether Provost Wilson has been forthcoming about this matter. President Kaplowitz said he has been very helpful and has been totally accessible to her and to the executive committee.

Senator Bracey spoke about the tendency that has existed at John Jay to circle the issues. She said that we have to get past this level and face the reality of faculty relations

with the administration. Senator Brandt said that often the dissension between faculty and administration is not handled productively. It is an issue and it has gone unresolved for years. He asked what President Kaplowits thought was behind President Lynch's actions.

President Kaplowito said it is difficult to know since she has not had an opportunity to speak with him about this directly. She said she had been very surprised by his decision to write to the Vice chancellor for Legal Affairs at the end of August, especially after he had given no indication of any dissatisfaction with the solutions arrived at. Indeed, he had seemed very relieved and pleased that the entire college Council matter had been resolved. She said that is why she stated in her August 28 letter to him that she was "surprised and dismayed."

Benator Wallenstein said that a College's strength is in a unified approach rather than an adversarial approach. He cited as an example, in light of our Middle States process, the fact that at St. John's Law School the administration wrote a self-study report that the faculty did not agree with. As a direct consequence of the dissent between the faculty's report and the administration's report, the dean of the law school resigned and St. John received only conditional approval because the school was not dealing with its problems.

President Kaplowits said that although she had not spoken to President Lynch, she has been told by other administrators that he is concerned that the Charter be strictly adhered to. But, she said, our charter is a terribly flawed document. It was poorly conceived originally and it has been amended in such patchwork fashion that many provisions are contradicted by other provisions. Furthermore, the language of the Charter is hopelessly ambiguous. Now it seems that the ambiguity of the new language is being used in an attempt to frustrate the will of the faculty. Yet various aspects of the Charter are ignored by the administration to accommodate the students. For example, there are four empty student seats on the College Council this year because no students ran for those positions. But those seats are being filled by students who ran for other positions, who are being chosen by the Student Council, even though the Charter requires that the election be open to all the students in the College. Another example is the College's Judicial Committee (the student disciplinary committee). The Bylaws require a panel of six students all of whom shall be elected in an election open to all students. But only two students ran for those six positions. And so the Student Council has chosen students for the panel and the College Council will be asked on September 24 to ratify those students. Another example is that the Charter requires the membership of the College Council's executive committee to remain in place until a new executive committee is elected by the College Council in September. But each year, including this one, while the previous year's faculty members are required to serve on the executive committee (even if they are not on this year's College Council), the students are treated differently: the new student government leaders are seated as members of this year's executive committee rather than last year's student members, despite the fact that last year's student members are still attending the College.

The Senate's executive committee proposed the following motion: "The Faculty Senate (1) calls upon President Lynch to honor the intent of the Charter amendments and to seat all the faculty representatives elected to the College Council; (2) expresses its dismay that President Lynch went outside the College and the existing bodies of the College about an internal College matter; (3) calls upon President Lynch to meet with the duly elected representatives of the faculty."

Senator Wallenstein suggested that the student Council may be interested in this issue since what is happening to us could also happen to them. Senator Kleinig said that that would imply that the two situations are analogous when in reality what we have been doing is legal and yet it is being challenged by the administration, whereas what the students are doing is illegal and yet is being condoned by the administration.

Senator Brandt said this issue is symptomatic of the problems at the College. This is an opportunity to structure a motion so that it stresses the underlying issues and begins to discuss what those issues are. We will never get to do anything to improve the College otherwise. All becomes a diversion.

Senator Suggs asked why we need a motion at the time. He said that President Kaplowitz's letters to President Lynch clearly and accurately represent the Senate's position. Senator Jim Malone agreed but pointed out that the letters have been from President Kaplowitz to President Lynch and that it is important that there be a direct communication from the Senate now that the Senate has met. President Kaplowitz concurred, saying that President Lynch should know that the Senate agrees with what she has stated in her letters to him so that no one can suggest that the letters represent her interpretations rather than the Senate's position.

Senator Litwach proposed a substitute motion: "It is the position of the Faculty Senate that the letters dated August 28, 1992, and September 10, 1992, from Professor Karen Kaplowitz, President of the Faculty Senate, to President Gerald W. Lynch, regarding the allocation and election of faculty representatives to the College Council, accurately represent the understanding and will of the Faculty Senate."

Senator Wallenstein seconded the motion. The motion was called. The motion passed without dissent and with one abstention.

President Kaplowitz said that Professor Picken, the faculty trustee, plans to raise this matter at the Board of Trustees Committee on Faculty, Staff, and Administration, on October 8, if this is not resolved by then. He had wanted to raise it at the committee's September meeting but she had asked him to wait in the hopes that this could be resolved internally so as not to embarrass the College. She said that Professor Picken is especially outraged, the term he himself used. He has said that it was his clear understanding and he understood it to be President Lynch's understanding that the Senate would both allocate and elect representatives. Had he not had that clear understanding he would have blocked the Charter amendment from going through the Board Committee. Indeed, Professor Picken has wanted to meet with President

Lynch and with President Kaplowitz and Vice President Blitz but President Lynch has not given an appointment to them,

Senator Litwack noted that the question of being able to serve on the College Council for three years from one constituency and then from a different constituency is also unresolved. President Lynch asked for a legal opinion from the Vice Chancellor for Legal Affairs on this question in his August 18 letter questioning the method of electing faculty representatives. The position of the leadership of the University Faculty Senate, and of its legal advisor, is that different constituencies may elect the same person and that this is entirely different from limits on term of office. Furthermore, the UFS has pointed out that this is not 80th Street's jurisdiction. Senator Richardson noted that John Jay's Charter of Governance, Article I. Section 4.e. states that a constituency determines the qualifications of its own representatives and that if there is a dispute about College Council membership, it is the Judicial Committee that is to resolve the dispute.

President Kaplowitz said that she had told the legal counsel at 80th Street about that provision of John Jay's Charter after Professor Picken advised her that 80th Street's Office of Legal Affairs does not have jurisdiction over the internal governance affairs of a college or over its Charter after the Board has approved it. She said she asked who does have jurisdiction and was told to reread John Jay's Charter since every Charter is required by the Board to provide for a mechanism for a College to internally resolve governance disputes. She found Article I. Section 4.e. and apprised 80th Street's legal counsel about it. After reading the section, he agreed but said that because he had been asked for a legal interpretation from President Lynch he would provide one and invited her to put the Senate's position about the matter in writing. She did so and included in her letter a statement asserting that the Judicial Committee is the proper body to resolve disputes if there should be a dispute. The legal counsel's interpretation is that the three-year limit includes election from different constituencies. She explained that she had served on the College Council for three years as a representative of the English Department and then was elected in April by the Faculty Senate to serve as one of the Senate's at-large representatives on the College Council this year. Since the Senate's executive committee also has an ex officio seat, which she could assume, this is an issue not related to her personally but to the issue of what the term limit means.

Senator Litwack moved the following resolution: "It is the understanding of the Faculty Senate that the three-year limit on consecutive years of service on the College Council applies only to three years of service from the same constituency and that if there is any dispute about this matter the dispute should be resolved, as the College Charter requires, by the Judicial Committee." Senator Wallenstein seconded the motion. The question was called. The motion was approved by unanimous vote.

President Kaplowitz noted for the record that subsequent to her letter to 80th Street's office of Legal Affairs she has sent 80th Street only blind copies of all of her correspondence to President Lynch: in this way 80th Street

was given information additional to that provided by John Jay's administration, but 80th Street's jurisdiction was not acknowledged.

President Kaplowits reported, on a more positive note, that the Senate's executive committee recently met with the executive committee of the Council of HEOs and that the two groups discussed several proposals which they would present to their membership as proposed joint projects which could benefit the College: and begin to heal the rift between faculty and HEOs that developed during the past few years over HE6 membership on the College Council. One project would be to participate in the CUNY voter registration drive: this is on the agenda of today's Senate meeting. The others are greater participation by HEOs in proposing and presenting Better Teaching Seminars (sponsored by the Senate); development of ideas for possible in-house internships for our students in administrative offices; the joint planning and organization of an event, such as a picnic in Central Park in May, to engender a sense of college community. The event would be one to which faculty and staff would be invited along with their families, with the College's buildings just a few blocks away open for the convenience of those attending the event. Senator Jim Malone said that this is a wonderful idea and spoke of the sense of community that such past events used to foster. He said that during the last few years there has been a real deterioration of the feeling of a shared community at the College and said that a picnic and the planning for a picnic, could change things around. President Kaplowitz asked if there were any objections to any of the proposals. Hearing none, she invited those interested in working on any of these projects to let her know. In the meantime, the Senate's executive committee would work with the HEO Council's executive committee.

Senator Wallenstein reported to the Senate about a matter he had first raised last spring. The number of students in speech 113 has been raised from 26 to 30. This decision did not go through the curriculum committee. The Speech and Theater Department voiced its opposition through a unanimous vote last week. The Department will be meeting with Provost Wilson on September 21.

2. Approval of Minutes t77 of the May 20 meeting

Upon a motion duly made, seconded, and carried, Minutes #77 of the May 20, 1992, meeting were approved.

3. Approval of calendar of Benate meetings

The calendar of Fall 1992 Benate meeting was approved by unanimous vote. The calendar of spring meetings will be presented to the Senate for its consideration shortly. The meetings will be at 3:20 PM (except Fridays) in Room 630 T:

Friday, September 18
Wednesday, September 30
Thursday, October 15
Tuesday, October 27

Wednesday, November 11
Monday, November 23
Friday, December 11

4. committee Elections

a) Senate representatives to College Committees

1) Town Meeting Planning Committee

Karen Kaplowitz and Michael Blitz were elected.

2) Calendar Committee

Vincent Del Castillo was elected.

3) Ex Officio member of the College Council

Pending resolution of the issues involved in faculty representation, President Kaplowitz will be the ex officio Senate representative, if she is not seated as a voting college council member.

4) NEH Stipend Review Committee

Senator Bracey noted that reviews for this year's proposals have already occurred and that election should be conducted by next year's Senate. Senator Norgren said that this is a particularly important review panel because each college is permitted to submit only one or two proposals annually for the national competition. So this is really a pre-selection process. She noted that two members of the English Department were awarded NEH stipends this year (Professors Jane Bowers and Timothy Stevens) and two were awarded the stipends the previous year (Professors Serena Nanda and Marie Umeh) and that she was awarded one the year before that. Thus the John Jay panel has clearly done an excellent job since those proposals it approved won in the national competition. It was agreed that the Senate executive committee would consult with the Provost about the membership and timing of the election of next year's panel.

Senator Norgren noted that Provost Wilson has invited faculty to compete for ten \$1,000 research grants which he has established. She suggested that if the Senate believes peer review should be included in the process of awarding these Provost's research grants, the Senate should inform the Provost and offer to assist in formalizing a procedure. The faculty should also be encouraged to apply for the grants. If the Provost receives lots of proposals, it would indicate that this is a faculty that is looking for grant money to assist in research, contrary to what is generally said. The Senate concurred about the wisdom of peer review for the grants.

b) Faculty Members on College Committees

Election to these committees (Committee on Cultural Pluralism & Diversity; Auxiliary Services; and Corporate Board) was postponed to permit time for additional nominations.

c) Faculty Senate committees

Senators have signed up for the following Senate committees thus far: Evaluation: Brugnola, Wieschenberg. Fiscal Advisory: Cohen, Guinta, Litwack. Student Concerns: J. Malone, R. Malone, Richardson. Educational Policy: J. Malone, Suggs. Adjunct Issues: Brugnola, DeLucia, Grappone, Norgren, Richardson, Scarpetta. Legal Advisors: Gitter, Litwack, Wallenstein. Parliamentarian: Wallenstein.

Senator Suggs suggested that the educational policy and fiscal advisory committees should meet together to confer because of the crucial connection between the two. President

Kaplowitz suggested that the Educational Policy Committee consider developing a proposal for an academic early warning system for students: this is something Vice President Witherspoon is asking the Senate to help develop.

5. Proposed resolutions from the Executive Committee:
Resolved. That the Senate shall

a. Sponsor the Book Circle and, on occasion, shall select books related to the Provost's Lecture Series

Senator Bracey asked what it means for the Senate to sponsor the Book Circle and whether those attending the book discussion group want to be sponsored. Senator Norgren said that sponsoring means giving impetus to the life of the group. The idea behind this is that we could coordinate the book discussions with the Provost's Lecture Series. This would be a backdoor way of becoming an advisor to the Provost as to whom we want to hear present lectures. It would give us input about who speaks and other academic matters.

Senator Norgren explained that the idea originated when the Provost announced that the theme of this year's Provost's Lecture Series would be "Violence and the Inner Cities" and the book discussion group had coincidentally just chosen John Edgar Wideman's novel, Philadelphia Fire, for its first book discussion of the fall semester. When she suggested to Provost Wilson that the book group and his lecture series might be coordinated, he was very enthusiastic and said he would try to get John Edgar Wideman to be one of the speakers in his lecture series. Unfortunately, the Provost's Office has been unable to arrange for the novelist to speak here.

President Raplowitz said that the model for the proposal is the Senate's sponsorship of the Better Teaching Seminars during the past eleven semesters, which has served to institutionalize the Seminars. If the Senate formally sponsors other events such as the book circle, when it is members of the Senate who organize the event anyway, we will be acknowledging formally what already is done informally. Senator Rosner said this is a wonderful idea. By tying in the book discussion group and the Provost's Lecture Series, the academic and intellectual quality of both would benefit.

Senator Bracey said that if an academic organization is to be vital, things should happen without the Senate having to be involved. Do the participants in the book discussion group really need us to get together to discuss a book? The Provost's Lecture Series has been started at the Provost's initiative. Why not let him have control over it?

Senator Jim Malone said that the administration gets money to carry out academic initiatives. There should be a way in which a team effort is created. This collaboration could provide some contact that can diminish the tensions between the administration and the faculty.

Senator Richardson said that by sponsoring what is an intellectual get-together, we would bureaucratize a spontaneous activity. Senator Litwack moved to table. The motion passed with one opposed. The Senate will take up this matter after

the Book Circle meets on October 13 at 12:30 in Room 1281.

- b. sponsor a weekly essay in "The Week of" on teaching, under the direction of Vice President Michael Blitz

Vice President Blitz explained that Provost Wilson had spoken to the Senate's executive committee about his plan to promote a culture of teaching at the College and had asked for ways the Senate could participate. Vice President Blitz had suggested a weekly article or articles, written by John Jay faculty, reporting about what actually happens in the classroom, whether the accounts are of successful or of unsuccessful classes. Each week a faculty member would write about his or her experience. Vice President Blitz offered to oversee the project if the Senate gives its approval: if so, the series would be described as being sponsored by the Faculty Senate. He said members of the faculty have agreed to write about their teaching experiences. He added that Provost Wilson thought this was an excellent idea. Senator Norgren moved the proposal. Senator Wieschenberg seconded it. The motion carried by unanimous vote.

- c. co-sponsor, with the Office of the Provost, an annual reception honoring faculty who have published

Last year there was no reception. Provost Wilson was enthusiastic about the idea of a co-sponsored reception, which is conditional on the Senate's approval. The reception would be each spring and the spring 1993 reception would be for those who have published during the past two years. In the meantime, at the suggestion of Senator Norgren, Provost Wilson has approved the purchase of display cases to be set up in the lobby of both buildings to display faculty publications, as is done at the Graduate Center.

Senator Kleinig said he did not want to discourage action on the proposal but nonetheless felt the need to question why we need to honor faculty for doing what they are supposed to do. Other senators spoke in favor of honoring faculty but argued that the President or Provost should give such receptions and that the Senate's involvement should not be needed. Others thought it would be a lovely way for the Senate to honor its colleagues.

Senator Brandt moved the proposal and Senator Richardson seconded the motion. The motion passed with a vote of 14 yes, 9 no, and 4 abstentions.

The Women's Studies Committee is sponsoring seminars about the research being done by or about women. The Senate's executive committee had planned to propose sponsoring faculty seminars about their research but then felt that with the Women's Studies Committee seminars and the Provost's Lecture Series there would be too much competition for the same audience. The suggestion was made for the Senate to co-sponsor the research seminars with the Women's Studies Committee. A motion to postpone action on this carried.

6. Proposed resolution from the Executive Committee:
Resolved, That the Faculty Senate endorses the CUNY voter

registration drive "Project Vote" and urges faculty to distribute voter registration forms to their students, and that the Senate send a letter to the faculty conveying this position (along with voter registration forms)

The background for this proposal was explained. Last spring, Ronald Quartimon, the then Student Council vice president and vice chair for legislative action of the University Student Senate, asked the Faculty Senate to support a voter registration program whereby students would go into classes and explain the voter registration process and make voter registration forms available. The Senate did endorse this proposal but then decided to wait until the Fall semester because the voter registration drive was becoming politicized as a result of the Student Council elections and the wish of various students, many of whom were not necessarily knowledgeable about voter registration, to be given access to classrooms. In the interim, Mr. Quartimon was elected president of the Student Council and is the acting chair of the University Student Senate, a position he is running for (election is in October). During the summer the Senate's executive committee met with Mr. Quartimon and he again asked for the Senate's assistance in the voter registration drive, explaining that when student leaders meet with legislators, the legislators always comment that few CUNY students are registered to vote and do not constitute, therefore, an effective constituency. Yr. Quartimon also acknowledged that since last semester he has come to realize that there are too many classes for students to visit. Instead, the idea was developed that faculty be encouraged by the Senate to inform students about voter registration and to make consider making voter registration forms available to those students who would like to have them. In the meantime, "operation Vote," a CUNY-wide voter registration project began.

It was explained that 80th Street's Office of Legal Affairs permits the distribution of voter forms as long as there is no coercion. These forms are self-addressed and do not require postage and students can choose to fill out a form and mail it or to discard the form if they wish. Although students are permitted by 80th Street to collect voter registration forms, faculty and administrators are prohibited from doing so.

Senator Brandt said that making voter registration forms available in the classroom rather than in the lobby has a different feeling and that perhaps this should not be done in the classroom. Although the project is well intentioned and important, this could be done in the lobby of both buildings. Senator Litwack said that if CUNY as a body and the students as a group think this is important, we should do it. Senator Feinberg suggested that perhaps forms could be made available in areas outside of class. Senator Davenport said that the HEO Council's executive committee said it would urge HEOs to have the forms in such administrative offices as financial aid, etc., where students go. Senator Grappone said he would make the forms available in the Library.

Senator Bru gnola said that the classroom situation would bring into question why some students are not picking up the forms. President Raplowite related her experience and that of Vice President Blitz when they each invited Mr. Quartimon to their classes last spring to test his proposal that

students be invited into classrooms to provide voter registration information and forms. When Mr. Quartimon asked who among the students were already registered, virtually every hand went up, much to his surprise. When he then informed the students that if they had moved or changed their name in the past five years they would have to reregister, virtually every student asked for a form, which they were given to fill out and mail after class, if they wished. The students expressed gratitude for the information and forms.

Senator Suggs expressed his opposition to the proposal, saying that many students are unregistered aliens and would feel threatened by the offering of the form. The ambiguity of the faculty member's relationship with the students would be further engendered among students who already feel low levels of trust.

Senator Richardson said he supports the proposal because of its importance in bringing awareness of the empowerment students could achieve through voting. He suggested that students could be encouraged to take the forms for family members and for friends so that they need not reveal whether they themselves are registered to vote.

Senator Wallenstein said that Senator Suggs' concern could be addressed by not using class time for this activity. The forms could simply be made available after class is over. Faculty, for example, could tell students the forms would be left on the desk, to be picked up after the instructor leaves the classroom, or could be made available in an envelope taped to the instructor's office door. President Kaplowitz amended the resolution by changing the phrase "urges faculty" to "encourages faculty."

Senator Brugnola said the underlying assumption of the proposal is that students are not registered because they have not had the time or the opportunity to register. But this is not true. Most students are not registered because they have lost faith in the system. They choose to not register as a political act. The problem goes beyond non-availability of the form. Senator Kleinig agreed that the problem is deeper. He said that if we bring registration forms, we are raising issues that are not widely discussed in the university setting. He added that he is speaking as someone who comes from a country where voting is mandatory.

Senator Rosner said that we have to give our students a choice and unless they have the opportunity to register they really do not have the choice of doing so or of voting. She said she tells her students each semester that there is a legitimate thing called 'your voice' and asks if they have given consideration to their right to exercise it. She said first we have to decide if we wish to participate in the CUNY drive and, second, if so, how do we want to do it. Senator Litwack said, firstly, he endorses the idea that forms should be for students, friends and family also, not just to protect students from being embarrassed about not being registered but also because students might be eager to make this choice available to people in their lives. secondly, providing education about voting is absolutely appropriate in an academic setting. Third, if the issue is the sensibility of the students, it should be resolved in accordance with the wishes of the student leaders who are conducting this voter

registration drive. Fourth, it would be bad not to cooperate with the wishes of the leadership of the student body. Fifth, if we indicate that the forms could be obtained at other places in the College and say where those places are, the pressure to take the form in class would be removed.

Senator Wallenstein moved the resolution as amended. Senator Richardson seconded it.

Senator Suggs said he is still opposed and stated that he is not impressed with the student leadership. They are elected by a small number of votes. Most of the student body is disaffected. How can we have an atmosphere of open inquiry if we are validating a process that we are in fact questioning? Responsibility with the presentation of material does not begin when class begins. He said he should not promote a process which he is questioning in class.

President Kaplowitz suggested amending the motion to "encouraging faculty to provide information" rather than encouraging them to distribute the forms. Senator Wallenstein said that as the mover of the resolution, the proposed amendment would weaken the resolution and therefore does not accept it. Senator Davenport addressed the notion of not validating issues in class which one does not endorse. He said he questions the effectiveness of the classroom setting with his students, for example, yet he does this in the classroom. Senator Pittman said he is opposed to the resolution for many of the reasons pointed out. Although voter registration might help our position in Albany in relation to our fiscal situation, he questioned whether the students really do lobby legislators.

Senator Del Castillo said it is clear that there is strong feeling on both sides, but the resolution addresses both cases: those who oppose it are free to ignore it and those who think it is a good idea could act on the suggestion. Senator Richardson called the question, and Senator Wallenstein seconded it. The motion to call the question carried by unanimous vote. The motion carried by a vote of 16 yes, 6 no, and 2 abstentions.

7. Proposed revision of a resolution passed by the Faculty Senate at its May 20, 1992. meeting [Attachment D]

At the last Senate meeting, on May 20, the Senate unanimously approved a resolution asking the administration to provide an accounting of revenues raised through the rental of John Jay facilities during the 1991-1992 fiscal year, which ended June 30. The transmittal of the accounting was requested by August 1. There has been no response to the Senate's request. Senator Cohen and the Senate's executive committee are presenting a revised version of the resolution. Since an accounting may require a burdensome amount of work by the administration, the revised request is for the opportunity to either inspect records or to receive copies of records reflective of revenues raised through renting or leasing John Jay facilities.

Senator Cohen moved the resolution [Attachment D]. Senator Brandt asked whether these are public records. It was

explained that records connected with the rental of buildings built and maintained with tax-levy monies are public documents, and as such are to be made available to whoever asks for them. Genator Brandt asked whether it is known whether President Lynch actually received the resolution. President Raplowits said that the resolution and the Senate's three other resolutions of May 20 had been hand delivered to President Lynch's executive secretary and that President Lynch had spoken to her of his wish to discuss the resolutions at the May 27 reception for Nicholas D'Agostino. She said she then made an appointment with President Lynch at his request but he later cancelled it and has since declined to make another appointment. Furthermore, a copy was given to Mr. Sermier, the director of budget and finance, who acknowledged having received it when she and Senator Cohen spoke to him about it. Mr. Sermier had thanked them for the courtesy of the copy and had said that they would have to speak with President Lynch about the matter.

Genator Cohen explained that the May 20 resolution was prompted by the administration's refusal to provide this information when he previously requested it on behalf of the Senate's Fiscal Advisory Committee.

Senator Wallenstein asked whether this request is covered by the Freedom of Information Act. President Kaplowitz said that the Freedom of Information Act states that copies of records or the opportunity to inspect records must be provided, but it does not cover requests for work to be done, such as an accounting of revenues. The proposed revision of the resolution enables the request to comport with the provisions of the Freedom of Information Act, should the administration fail to respond to this request and should the Senate then wish to file a FOIA request. She explained that upon not having received a response to the Senate's Way 20 request, Senator Cohen and the executive committee were going to put on today's agenda a resolution to file a FOIA request for consideration by the Senate. But upon checking with the director of the Committee on Open Government in Albany, they learned that whereas the information being requested is covered by FOIA, the form of the request is not. FOIA does not cover requests for any work done by an agency: it covers only records that an agency has. Senator Wallenstein asked if today's new request is not met, and the Senate should decide to file a FOIA request, is the request too broad to be covered by FOIA. Senator Feinberg said that by limiting the request to Fiscal Year 1991-92, the request is sufficiently limited and defined to be covered by FOIA.

Senator Brandt said that we are again faced with a lack of communication. He suggested establishing a committee to explore ways to deal with these issues without hardening positions. Senator Davenport said the Senate's executive committee has put a lot of effort into trying to meet with the President. Senator Jim Malone said that a committee is not the answer: when the Faculty Senate, acting upon motions duly made and approved, makes a request or communicates to the administration, the Genate should be given a response.

Senator Brugnola raised the question of the feasibility and cost of having copies made of the records that we are requesting. President Kaplowitz said the resolution asks for either photocopies or the opportunity to inspect the records.

Furthermore, whereas FOIA permits an agency to charge copying fees, the written policy of CUNY prohibits charging copying fees when a legitimate FOIA request is made.

Senator Pittman called the question and Senator Richardson seconded the motion. The motion to call the question carried by unanimous vote. The revised resolution was approved by a vote of 28 yes, 0 no, and 3 abstentions.

8. Proposed Charter amendment: Judicial Committee (Student Disciplinary Committee)

It was explained that the Board of Trustees changed the student disciplinary process and committee structure for all CUNY colleges by amending the CUNY Bylaws in February 1992. However, the John Jay Charter has not been amended yet and the proposed Charter amendment, for action by the College Council, is being proposed so that the Charter will comport with the new Bylaws.

Senator Litwack asked whether the proposed Charter amendment contains precisely the language and provisions of the amended Bylaw. President Kaplowitz said that it does not and that furthermore the amended Bylaw is the minimum requirement but that a College could add provisions so long as the intent of the Bylaw is not violated. Senator Litwack asked if there is any urgency about this item. President Kaplowitz said there is no urgency insofar as the amended Bylaw includes a provision stating that the new procedure is to be effective immediately and supersedes all college charters. It is important to amend the Charter, she added, mainly so that those who read the Charter are not misinformed; as of now anyone reading our Charter will think that a different committee structure and procedure is operative rather than the one that has superseded it. Senator Litwack said that as one of the Senate's legal advisors, he would like to study the exact language of the new Bylaw and asked that he and the other legal advisors of the Senate be sent copies of the amended Bylaw and that this item be postponed until a study can be made of the Bylaw and the proposed Charter amendment. This was agreed to.

9. Survey of adjunct faculty: Senator Rick Richardson

Senator Richardson distributed copies of a survey of adjuncts that a colleague of his in the Sociology Department developed and administers to the adjunct members of that department. He moved that the Senate's Committee on Adjunct Issues be charged with developing an instrument for conducting a survey of adjuncts and report back to the Senate with a draft of the survey for the Senate's consideration. The motion was seconded and carried by unanimous vote.

10. Report on studies conducted for the Middle States self-study: Director of Institutional Research Gail Hauss

Institutional Research Director Gail Hauss was welcomed.

She explained the role of Institutional Research in the College. Currently, once a semester she copies five student data files from the Computer Center, including the master file of all 80,000 students who have attended John Jay. The five different files are in different formats and this creates problems for access. She has been working on a system that allows her to pull together data from all five files to create customized datasets and the new system is almost complete; new features are constantly being added and this creates delays. Professor Richard Lovely (Sociology) has been building the system to include many variables.

Since Middle States requires a ten-year review, Institutional Research has studied the class of 1982 and, for comparison, the entering freshman class of 1987. However the results for 1987 are not as complete as those for 1982. Fall 1987 students required more remediation than did Fall 1982 students and, interestingly, the Fall 1991 students are more like the Fall 1982 students in terms of their better academic preparedness (when compared to the Fall 1987 students).

President Raplowitz asked whether Institutional Research only provided data to committees or also participated in the evaluation of the data and the writing of the final report. Director Hauss said that she provided data in response to requests from the self-study committees. President Raplowitz asked her opinion about the fact that the Middle States self-study uses the results of a survey of 800 randomly chosen students but that no survey was conducted of faculty and staff. Director Hauss said that the only survey involving faculty opinion she was asked to help develop and analyze was the one on the Library. She explained that no one asked Institutional Research to conduct any such survey.

Senator Suggs asked how much data had been obtained from the University's Central Office of Institutional Research at 57th Street. She said the University has not been very forthcoming about such data, even when it concerns only John Jay. She is optimistic about getting the data eventually but has no specific information about when. Senator Guinta mentioned that some colleges create an annual institutional profile and asked whether we are on the road to doing that. Director Hauss said that she now provides a fact-book and would soon be able to provide a regular institutional profile. She wants to provide a factbook on the majors and thinks she now has access to the information to do this.

Senator Norgren asked whether she had reviewed the draft of the self-study report to evaluate whether data are being used properly and whether conclusions are sufficiently grounded. Director Hauss said while she had marginal notes on the self-study, she had not reviewed these for this meeting, not knowing that the report itself would be what she would be asked about.

Senator Suggs said that it was his experience while a faculty fellow at 80th Street, that it is not 80th Street which is tight-fisted about data so much as it is the CUNY Office of Institutional Research at 57th Street, which does not have guidelines on the release of information. He said 80th Street had the same problem as John Jay has in getting data from 57th Street. He said that even the Office of Academic Affairs at 80th Street, where he was assigned, could

not get data it needed. Benator Norgrea suggested that it be clearly stated in the Middle States report that we have this difficulty in getting data from University Institutional Research. Benator Wallenstein asked what she considers to be the most important information when looking at the data. Director Hauss said this is a difficult question to answer although she mentioned several issues such as the "stop-out rate" which she thought would be important to pursue. Some students are still popping in and popping out up to their seventeenth semester and somebody has to design a study with a set time-frame. Senator Jim Malone asked whether she differentiated between drop-outs and dismissals. She said she does not because information about dismissals is not available to her yet. Benator Rubie Malone said that information about dismissals is available within departments, and Director Hauss agreed that it existed, but said she could not yet access it. Benator Suggs asked whether associate degree students who move to a B.A. program are considered internal transfer students, as they are on some other campuses. She said they are not. Senator Suggs suggested that what happens to transfer students is very important to any evaluation of our educational program. Benator Guinta asked whether there are plans to make access to all data needed for this kind of study available to all faculty. Director Hauss said this is essentially what her new system has made possible. She suggested that faculty do not really want or need access to all possible data, since she can provide the data needed to answer specific questions which faculty have.

Benator Jim Malone asked what use will be made of the data provided to the Middle States self-study and Director Hauss said that she could not answer that kind of question. She also said that it is important to make clear that while she can provide aggregate data she cannot track individual students, because her system is not designed to do so. Only the Registrar's Office can release information about individuals.

President Kaplowitz said that she is troubled by the Middle States report insofar as some statements are made that do not seem supported by data. For example, the report suggests that the College end the day/night schedule. She said that she, Senator Del Castillo, and Senator Bracey are three of the members of an ad hoc committee working to recruit and retain criminal justice practitioner (in-service) students. The committee surveyed the tuition-waiver students (in-service students) at registration using an open-ended survey, asking what works best for them at the College and what is a problem or what we do not we provide that we should. Of the 167 respondents, 93 said that for them the best aspect about John Jay are the day/night courses. (The second best (35 respondents) is the quality of the faculty and the third best is a tie (14 respondents) between the tuition waiver program and the specialized mission of the College.) As for what they criticized, the top item was the insufficient number of day/night sections (48 respondents). (The second highest complaint (33 respondents) was the decreased amount of tuition waiver available.) President Kaplowitz said that if the day/night courses are what is making the difference between keeping or losing the in-service students, whom the Senate and others on the faculty believe are critical to our survival and viability as

a college, then we need to know this. Bhe said that the demographic part of the Middle Btates survey of the students did not ask whether the student was a criminal justice practitioner (perhaps because the sample of 800 was too small) so ~~except~~ for the survey done by this committee we have no information about ~~in-service~~ students. Yet the report suggests ending ~~day/night~~ courses.

Benator **Rosner** said that the better functioning of the Office of Institutional Research is a direct result of the Middle Btates study and that since the availability of the data is a new thing, the absence of some data from the report is not surprising. Benator Gitter remarked that it is not just the Middle States self-study which got Institutional Research going. It was also the questions asked by faculty and by such staff members as Director Hauss to which answers were needed. President Kaplowitx recounted seeing Senator Gitter laboring over multiple sets of A-lists (registration printouts) to manually trace the progress of students from developmental writing courses through core writing courses. Director Hauss was applauded by the Senate for ~~her~~ work in bringing Institutional Research to its current level.

11. Discussion of the draft version of the Middle States self-study report.

President Kaplowitz introduced the discussion of the Middle Btates draft report by reminding the Benate that the Middle States Bteering Committee will be coming to the Benate on September 30 to conduct a hearing. Vice President Blitz suggested that each member of the Benate speak for two or three minutes about any aspect of the report.

Benator Rosner said that the Steering Committee is most interested in hearing about any serious errors that appear in the report. As the Senate representative on the four-person Steering Committee, Senator Rosner assured the Senate that changes will be made in the report. In addition, the report must be cut by 68 pages since the total report must not exceed 200 double-spaced pages although appendices of any length may be included.

Vice President Blitz: On page 8, the report blames the student takeovers, which took place during three consecutive years at John Jay, on racial and cultural differences between students and faculty. Do we want to blame our problems on our cultural diversity, on the fact that we are who we are?

Senator Del Castillo: A lack of interest about the criminal justice practitioner student seems to be characteristic of the report as does a lack of discussion about John Jay's relationship with the criminal justice agencies. The report needs to comment more fully on the consequences of our heavy reliance on adjuncts, including its negative impact on the students and on the full-time faculty and on the functioning of the College.

Senator Brugnola: The impact on the College of having 49 percent of sections taught by adjunct faculty needs to be addressed more fully.

Senator Grappone: The Library came out fairly well in the report but several errors should be corrected. The Library does have a written collection policy, the Library does attempt to help students, and the Library Committee has not been **quiescent**, but has met continuously and has dealt with **difficult** problems such as inter-library loan and cancellation of periodicals because of budget constraints.

Senator Suggs: The **governance** chapter describes the administration as a patriarchal family: should we accept this concept of a merging of the workplace with the home?

Senator Wallenstein: oral communication is as important a skill for the students as is writing and this is not conveyed. Also, the report does not take into account that faculty do many things besides teach -- for instance, come to an all-day meeting on a Friday.

Senator Richardson: The language of the report speaks of a trend toward reliance on adjunct faculty and does not admit that its own data show that when 49 percent of sections are taught by adjuncts this is not a trend but a reality and one that needs remediation.

Senator Guinta: The report should emphasize that we are a relatively young institution and that we have responded well to difficult circumstances. Also we have good students who work hard. We should give more credit to our students. One of our *raison d'etres* is to train people, to train uniform police people, to get perspectives on the world and on their work and the people they serve. We do train and that should be defined as part of our mission. One sentence that infuriated me was that faculty only come to the College an extra day if it is pay day. The tenor of the report should be balanced: we should not emphasize only the negative.

senator Kleinig: The litany of faculty publications is embarrassing, not that it is true, but embarrassing. Furthermore, as it presently stands, the document could be read as though only non-tenured faculty published since they are usually required to publish as a condition for reappointment.

Senator DeLuca: The most important part of the report is the analysis of the increased reliance on adjunct faculty. The analysis should be expanded to a study of the reliance on adjunct faculty by individual departments and how that effects the ability to mount courses, majors, etc.

Senator Feinberg: The comment on 2-day faculty is unfair, many faculty teach three days (those who teach in the graduate program) and on teaching days we are here all day, often for 10 or more hours and, therefore, are extremely available to students: there is no texture in the numbers. The comment on page 38 that we ought to videotape faculty to provide evaluative evidence is jarring and troubling. It denigrates routine student assessment and the role of peer evaluation and that of the department Chair and the P&B. The comment on page 8 that Vice President Blitz commented on is indeed troubling: it is important to talk about cohesion as well as cultural diversity. As for security, the security situation is worse than revealed in the report. Lockers are broken into, things are more serious than is admitted. The

importance of a Women's Center is understated in the report.

Senator Bracey: It seems, according to the report, that the only thing unrelievedly good about our College is our President. She noted that the Report includes a very laudatory quotation about President Litch but she pointed out that that evaluation was and has continued to be secret and unavailable to the faculty. She suggested that we should have a chance to read the report so as to learn the context of the quotation and what else the evaluation said about the President or else that quotation should be deleted. Page 25 (2nd to last paragraph) and page 26 say that the problems of the college involve communication which suggests that we understand a lot but don't communicate it. I don't think that is really the problem. The Ph.D. program is hardly mentioned and it should be mentioned -- either about its drain on or its contribution to the faculty and the College. In a very recent article in the Journal of Criminal Justice Education, John Jay comes out terribly and this should not be ignored.

Benator Gitter: My main quarrel is with the curriculum section, which showed a lack of comprehension of the remedial program, and showed that no one observed the realities of the program.

Senator Litwack: In many ways report is good in that it identifies important problems. In the goals section, too many goals are stated in a form that suggests we are not doing those things now. I agree that the report errs in identifying the President as the sole source of the College's successes. The claim that the President has an open door policy is inaccurate because too often the reality has been the opposite. The report details many problems, but it lacks conclusions about the processes to be followed for such things as resource allocations: how should priorities be established. Unless that is resolved nothing else matters.

Senator Orrantia: The goals on page 8 are good with regard to multicultural education, but it is once again a report that pays lip service to multiculturalism in that the College does not pay attention to other cultures. The fact is that the language requirement is being reduced: as noted on page 72, the only discipline that a student can be fully exempted from is foreign language. My colleagues in the Department of Foreign Languages feel that this is a disservice to the student. I have contacted Dean McHugh who has promised figures on exemptions by virtue of the CLEP exam, but he has not yet shown such figures. The report congratulates us (page 73) on this issue, but this is a misstatement. Dean Faber even came to the Foreign Language Department to urge us to teach literature in translation instead of foreign languages, This demonstrates a serious misunderstanding of the role of the department. The College does not seem to be doing anything to resolve this.

Senator DeLucia: The section on counselling, pages 102-103, understates the counselors' roles, the fact they are often here five days a week, that they publish and teach. I'm confused why information about academic advisement is in the section on counselors, as though the two are mixed together. More needs to be highlighted about the role that counselors play, specifically related to student concerns.

The ratio of counselors to students is diminishing and this needs to be highlighted. My hope is that we can clear up misconceptions about who the counselors are and what we do.

Senator Bowen: The report is informative, and is a source of information across the spectrum of the College. As a relatively new member of the College, I found it very interesting and informative. I would also add that at the suggestion of Professor Norgren, the report was discussed in a preliminary fashion at a meeting of the Government Department and the faculty of the department expressed concern over statements about the 2-day schedule and also about the need for more supportive data on assertions that appear in the report. The chair of the Department has written to the Steering Committee.

Senator Jim Malone: We must watch the informal structure of the College. It is true that we are a young College, a young institution. We have redefined ourselves about three times thus far, and we may have defined ourselves badly. We may have just been responding to crises. We now have an opportunity to develop ourselves for the long haul. Middle States gives us that opportunity.

Senator Rubie Malone: It is clear that a lot of work went into this report. Page 25 indicates that with all we are doing, still students are dropping out in large numbers. The statement is not there for the College, but for SEEK. The way it is stated is negative, although SEEK is presented in a positive way in other parts of the report. I have been here 14 years, during which the SEEK program has been ignored by other members of the faculty. We do a very good job by the standards of other CUNY colleges.

Senator Norgren: The best thing we could do is to present a strong faculty response, where we talk of who we are. The three best run operations are the Library, the fitness center, and microcomputer center. Mary Koonmen and her staff are owed almost an apology. Having been on the P&B, I know there is a larger number of grants being obtained than is reported. We could reach into Jacob Marini's files to see the numbers of faculty that have grants and have participated in other programs. The comments about our being a two-day faculty must also be addressed.

Senator Wieschenberg: The Table on page 31 reveals the disparate treatment of men and women when one makes a quick calculation of the male/female ratio. Percentages should be added to show the low percentage of women. Promotional opportunities and tenure for women and minorities are not stated. statistics are not favorable for minorities or women.

President Kaplowits: Baruch's Middle States self-study did not acknowledge the College's problems and that had dire consequences. Our report does recognize our problems but many of the problems are presented in an anecdotal way without documentation. The report will say, "one faculty member said," and imply that this is the opinion of only one person even though this statement was made at a meeting at which 30 other people were nodding their heads in agreement. Other statements, such as the one about the racial and ethnic differences being the cause of the student protests, are made as if there has been a survey and a consensus had been

reached, which is not the case. Also data that do exist are distorted at times: the comparison of John Jay's reliance on adjunct faculty and that of other CUNY colleges not only excludes many of the CUNY schools but ignores or is unaware that the reliance on adjuncts at many other CUNY colleges is because of those college's decision to give virtually all faculty released time for research. Our shortage is the result of a lack of a sufficient number of full time faculty. The governance chapter is problematic. It is politically unwise to say that all our successes as a College derive from the individual who is the President. This is not only not true, not to take anything away from President Lynch's successes and talents, but it is a statement by us that as a College we have no merit. The implication is that if the President were to leave John Jay, there would be no reason for the College to remain in existence. The tone of the report troubles me, especially when the faculty and the students are commented upon. Also many of the positive aspects of the College are glossed over, such as John Jay's unwavering commitment to academic freedom. Despite these comments, I know the excellent and herculean work that Senator Rosner has put in as the Senate's representative on the Steering Committee and we all are in her debt.

The Senate applauded Senator Rosner. Senator Rosner thanked the senators and said that the great number of negatives in the report are something positive for the report. Some of the self-study committees turned in 50-page reports and some turned in four-page reports. Some reports were not complete or comprehensible and the Steering Committee had to go out and get the information. In addition, as a faculty we have to set our goals. When we think of things that are important, she said she would hope that those would be in the macrocosm.

Senator Litwack said he would like to hear more faculty comments and found it interesting to hear his colleagues' impressions. He said he looks forward to the Senate's hearing on the report on September 30. Senator Wallenstein suggested that at the Senate hearing, after each comment the faculty member making the comment should ask those who agree to raise their hand as a way of conducting a kind of survey.

12. Discussion of the College Council's September 25 agenda

None of the items necessitated discussion.

13. Invited Guest: Provost Basil Wilson

The Senate welcomed Provost Wilson. He began by reporting his intention to promote a culture of teaching at the College. The first step is to establish annual outstanding teaching awards. He plans to form a committee of three full professors whose charge will be to establish the criteria and procedure for selecting recipients of the outstanding teaching award. Also part of the culture of teaching program is the plan for weekly essays in "The Week of" under the direction of Professor Blitz and the Senate's sponsorship. Provost Wilson expressed his pleasure at

learning that the Senate endorsed that proposal earlier in the meeting. At the departmental level, he said, we need to encourage discussions about the culture of teaching. Provost Wilson cited as an example the fact that the faculty who teach the Race and Ethnic Studies course meet every semester to discuss the use of texts and to share different methods of teaching the subject matter and he called these discussions particularly helpful. He said he plans to distribute material to the academic departments to encourage this type of discussion.

Senator Norgren said that the one thing not explicitly stated is how those areas or practices of teaching that are innovative can be prevented from penalizing the instructor during the P&B process. Provost Wilson said that we cannot coerce faculty to adopt a specific type of teaching method. Senator Norgren said she is concerned about the obverse: when being observed, most faculty cannot afford to do anything but a traditional lecture class. Senator Rosner agreed that the evaluation process inhibits faculty from trying new methods.

Provost Wilson said that the P&B seriously takes into consideration the culture of teaching. (People with a Ph.D. are not trained to teach.) What we have always tried to achieve in the College is a balance between teaching and scholarship. Senator Jim Malone noted that at some colleges teaching is the top priority. Provost Wilson spoke of the need for balance. One of the responsibilities of a good teacher is to keep abreast of the field.

Provost Wilson reported that he will award 10 research grants to faculty of \$1,000 each. The deadline for proposals is October 30. Shortly thereafter announcements will be made as to the recipients. Senator Norgren asked whether adjuncts who have taught here at least three or four semesters would be eligible. Provost Wilson replied that this year only full-time faculty are eligible. Senator Norgren asked whether he would reconsider including adjuncts and Provost Wilson said he would if there was enough support.

Provost Wilson added that a member of the faculty had suggested a peer review system but that he would rather choose the recipients himself the first year. Senator Litwack said that he has no problem with the Provost making the final decision about the grant recipients, but he does have a problem with the lack of faculty advice. This might turn into a big problem for the Provost: if there were no other input it would be a secret process and recipients could be thought to have been chosen out of favoritism. Personnel decisions are not made by one administrator, but rather in coordination with a faculty body. Senator Litwack added that although he would like the Provost to be totally involved in the process, he has a problem with the absence of faculty input. Provost Wilson said he is still a faculty member. Senator Litwack responded that he sees him as a scholar and as a member of the faculty, but does not think any one person should make the decision alone. Senator Litwack pointed out that when the Dean of Graduate Studies instituted a process of release time for research, it was given out through a peer review process. Provost Wilson said he sees a labyrinth created with a larger process and would like to engage in the process alone the first year.

senator Norgren said she agrees with all that Senator Litwack has said. She said the grant program is a response by the Provost to something that the Provost knows the faculty has been looking for and has supported. This is not only important support for research that is being offered but it is also a symbolic statement that is being made about the way the Provost sees his role and his relation to the faculty and deciding alone, rather than using peer review, sets a tone that perhaps we should avoid.

Provost Wilson questioned why no one wants to give his method a chance to work. He said we want to push our energies in the right direction. The method is not that important. He added that he does not see it as arbitrary, just a different method.

Senator Suggs said he sees two different focuses: Provost Wilson is concerned about the ultimate outcome, the published article that the grant money will help make a reality; Senator Litwack is concerned about the process of giving the grant. He asked if this is a factor in the Provost's decision.

Provost Wilson said there are many criteria for awarding the grants: Is the project in accordance with the mission of the College? What should be the research agenda of the College? Should the emphasis be placed on junior faculty?

Senator Bracey told Provost Wilson that we are grateful that he has taken this initiative. She said she would like to reiterate what Senator Norgren said. She pointed out that as Provost he is a leader of the faculty, and as such we all would feel more positive if some members of the faculty helped him in deciding upon the grant recipients. We would like to give you as much pleasure as you can derive from the project. Let me suggest that you pick the members of the committee you would like to have work with you. Perhaps a committee of three with you as one of the three. We promise not to object about any of your choices of faculty to serve with you on the committee and you would benefit from their reviews.

Provost Wilson said that the only reason why he opted for keeping it within his own discretion is for the purposes of efficiency and speed. He said that Senator Bracey's suggestion would not impede the speed of the process and therefore he would name a committee of three, of whom he would be one. The Senate applauded Provost Wilson.

President Kaplowits asked Provost Wilson about the issue of faculty representatives on the College Council. Provost Wilson said that this was much ado about nothing. Senator Litwack said he does not think that this is much ado about nothing. It reflects the issue of faculty input into college matters. Provost Wilson said that it is much ado about nothing insofar as the fact is that the issue is easily resolved. The issue is one of interpretation and additional information has already altered the original decision. He said a further decision is now required. Senator Litwack said that this is not a matter of interpretation because there is no ambiguity as to the intent of the Charter amendment.

Provost Wilson said that if there is a tension between different interpretations of the Charter that has to be resolved by the Central Office at 80th Street. He said that we spend too much time talking about the structure of the College and very little about the critical issues of the College. He said he is more concerned with the process than with the structure of government.

Senator Litwack noted that the big decisions will be structured by the nature of the structure. He said that the way the resolution is reached is crucial for the governance of the College. Asked what interpretation the administration supports, Provost Wilson said the administration will accept any interpretation agreed upon. The problem is that we begin with a tremendous mistrust of each other. Senator Litwack suggested that mistrust is created when the President unilaterally questions the Senate's actions by going to 80th Street rather than to the Senate and then by not being available to meet with the Senate's representatives. Provost Wilson explained that this should be said not to him, but to the President.

President Kaplowitz noted that we are frustrated that President Lynch has not been available to say this to. She said that as Provost, you are a leader of the faculty, and you are also a political scientist: as a political scientist you know that the structure of governance is an important and revealing statement about the values and attitudes of the community.

Provost Wilson said he was not involved in the decision to ask for a legal opinion from 80th Street, was not consulted about it, and did not know about it until after the decision was rendered, and that he has not been asked or authorized to resolve the situation now. President Kaplowitz said that she does understand this and understands that he cannot speak for the President. Senator Litwack said that he would like to reiterate that the problems come from the unavailability of the President of the College, not from the Provost in any dimension. Senator Bracey said the problem is that we do not have the same type of relationship with other members of the administration of the College that we have with the Provost.

Provost Wilson said that what he has tried to do is to reduce that lack of trust. He said he would like to give to the faculty as much as is possible. We should be engaging in the highest quality of intellectual discourse. We know our strengths and our weaknesses. We have to work together to achieve what we want.

Provost Wilson invited the Senate to the Provost Lecture Series on violence and the inner cities. The Senate thanked Provost Wilson for meeting with the Senate and for always being accessible to the Senate's executive officers.

Upon a motion duly made and carried, the meeting was adjourned at 4:30 PM.

Respectfully submitted,

Olga Scarpetta
Recording Secretary

Announcements from the chair

9 faculty have been hired on tenure track lines:

Janice Moore Bockmeyer, Instructor, Government
 Elizabeth Crespo, Asst. Prof., Puerto Rican Studies
 P. J. Gibson, Asst. Prof., English
 Katherine Killoran, Asst. Prof., Library
 Kwando Kinshasa, Asst. Prof., African-American Studies
 Ulana Lysniak, Instructor, Physical Education & Athletics
 Peter Lamarche Manuel, Asst. Prof., Art, Music & Philosophy
 Mythili Mantharam, Instructor, Mathematics
 Victor Williams, Asst. Prof., Law, Police Science & CJ Adm

5 faculty have been hired on substitute lines

Yahya Affinnih, Substitute Asst. Prof., African-Amer. Stud.
 Schevaletta Alford, Substitute Lecturer, SEEK
 Daniel Guido, Substitute Assoc. Prof., Law, Police Sci&CJ Adm
 Melvin Hadley, Substitute Asst. Prof., Public Management
 Beatryce Nivens, Substitute Lecturer, SEEK

14 faculty began Fellowship Leave (sabbatical) in September

Jose Arcaya (Psychology)
 Lily Christ (Mathematics)
 Luis Cuevas (Counseling & Student Life)
 Janice Dunham (Library)
 Kenneth Lenihan (Sociology)
 Gerald Markowitz (TSP/History)
 Robert McCrie (Law, Police Science & CJ Adm)
 Barbara Odabashian (English)
 Marlene Park (Art, Music, Philosophy)
 Maria Rodriguez (Speech & Theater/SEEK)
 Dennis Sherman (TSP/History)
 Barbara Stanley (Psychology)
 Timothy Stevens (English)
 Antoinette Trembinska (Mathematics)

3 faculty are on Leave for Special Purpose (without pay).

Blanche Cook (History)
 Stergios Mourgos (Public Management)
 Israel Rosenfeld (History)

2 faculty members have resigned:

Wilda Chevers (public Management)
 Isham Latimer (SEEK)

4 faculty members have retired:

Steven Balch (Government)
 Tom Dardis (English)
 Richard Kennedy (Law, Police Science & CJ Adm)
 Matthew Neary (Law, Police Science & CJ Adm)

10 faculty have taken early retirement:

Peter Albin (Public Management)
 Charles Bahn (Psychology)
 John Cooper (African-American Studies)
 Austin Fowler (Speech & Theater)
 Flora Miller (SEEK)
 Richard Palmer (Foreign Language & Lit)
 Robert Pinckert (English)
 Ray Pitt (Sociology)
 Ellen Rosen (Public Management)
 John Russell (Art, Music, Philosophy)

2 non-teaching instructional staff have taken early retirement
James Scully (Security) [effective January 1993]
Yvonne Williams (President's Office)

1 non-teaching instructional staff is on (unpaid) leave
Carol Stanger (Director, Writing Center)

Bramshill exchange professor is teaching comparative policing
Alan Street is this semester's exchange professor from the
Bramshill Police College in England.

Professor Jae Kim elected to major post
Professor Jae Taik Kim of the Public Management Department, has
been elected president of the Korean Association of New York. A
reception in Professor Kim's honor at the College on June 9 was
co-hosted by President Lynch and First Deputy Mayor Bill Lynch.

New acting director of JJ's Computer Center appointed
Peter Barnett, associate professor of philosophy, has taken a
leave from the Department of Art, Music & Philosophy, to serve as
acting director of JJ's Computer Center (on a Substitute Higher
Education Officer line). The former director, Jack Meth, was not
reappointed last semester: the director of the Computer Center is
on one-year contracts. Dr. Barnett was recently a faculty fellow
at 80th Street where he worked on the CUNY SIMS [Student
Information Management System] computer program. A search
committee is to be named for a new director.

New coordinator of academic advisement named
Paul Wyatt was named coordinator of academic advisement, effective
July 1. This position was formerly held by Professor Rod Davis,
who obtained a Title III grant to establish a formal and
institutionalized program of academic advisement, and then by
Professor Catherine Rovira, who was an assistant dean when she
held that position. Mr. Wyatt retains his HEO title but not his
former duties as the associate director of the Office of
Admissions. He will continue to teach a section of introductory
public administration. Mr. Wyatt reports to Dean Eli Faber and
has been given an office in the Speech & Theater Department.

New coordinator of student activities named
Doris Odum has been named Coordinator of Student Activities and
reports to Dean Hank Smit, the Dean of Student Activities and
Campus Life. Ms. Odum was previously on the staff of the Business
Office. The search was restricted to those already holding a
full-time line at JJ. The announcement for the position stated
that the principal responsibilities are: "participate in
developing and implementing a comprehensive student activities
program; processing space and budgetary requests; coordinating
support services needed at student events."

Provost's Lecture Series announced
Provost Basil Wilson's 1992-1993 Lecture Series, the second annual
series, is on the topic of Violence and Inner Cities." The two
Fall semester lectures are:
- Dr. Erol Ricketts on "Violence and the Urban Underclass." The
discussant will be Professor Ansley Hamid (Anthropology).
Thursday, October 8, 6:30-8:00 PM. Room 203T.
- Professor Deborah Baskin (Law, Police Science & CJ Adm) and
Dr. Ira Sommers (Criminal Justice Research Center) on Violence
and Female Offenders." The discussant will be Dean of Graduate
Studies Barbara Price, Wednesday, November 11, 6:30-8:00 PM. 203T.

27 faculty recommended for reappointment to the Board of Trustees for 1992-1993 academic year:

Tizita Ayele, CLT, Physical Educ & Athletics
 Deborah Baskin, Assoc. Prof., Law & Police Science
 Michael Blitz, Assoc. Prof., English
 James Bowen, Assoc. Prof., Government
 Marvelous Brooks, Asst. Prof., Library
 Kojo Dei, Instructor, Anthropology
 Vincent Del Castillo, Assoc. Prof., Law & Police Science
 Henry DeLuca, Asst. Prof., Law & Police Science
 David Eng, CLT, Science
 Patricia Gary, Instructor, Speech & Theater
 Irvin Heard, Lecturer, Science
 Laurence Holder, Lecturer, SEEK
 Suzanne Iasenza, Asst., Prof., Counseling & Student Life
 Richard Koehler, Prof., Law & Police Science
 John Pittman, Asst. Prof., Art, Music, Philosophy
 Douglas Salane, Assoc. Prof., Mathematics
 Olga Scarpetta, Asst. Prof., Sociology
 Jeannette Rowe-Scott, CLT, Science
 Francis Sheehan, Lecturer, Science
 Carmen Solis, Instructor, SEEK
 Jerome Storch, Asst. Prof., Law & Police Science
 Davidson Umeh, Asst. Prof., Physical Educ & Athletics
 Marie Umeh, Asst. Prof., English
 Maurice Vodounon, Lecturer, Mathematics
 Maureen Wilson, Asst. Prof., Foreign Language & Lit
 Bessie Wright, Asst. Prof., SEEK
 Mary Katherine Wylie, Asst. Prof., Speech & Theater

Commencement held May 31

592 Baccalaureate degrees, 108 Master degrees, and 30 Associate degrees were conferred at commencement on May 31 at Carnegie Hall. Greetings from the Board of Trustees were brought by Professor Robert Picken, chair of the University Faculty Senate, who is the faculty trustee; greetings from the students were brought by Student Council president Francis Ngadi; and greetings from the faculty were brought by Faculty Senate president Karen Kaplowitz.

Honorary degrees were conferred on NYU law professor Norman Dorsen, who was president of the American Civil Liberties Union from 1976-1991, and on University of Chicago professor of sociology and public policy and director of the Center for the Study of Urban Inequality William Julius Wilson, who gave the commencement address. (Clyde Collins Snow, the University of Oklahoma forensic anthropologist who was also to receive an honorary degree, was in the Persian Gulf, investigating the deaths of Kuwaiti citizens during the recent war at the request of the United Nations.)

Presidential medals were given to James R. Dumpson, M.D., head of the NYC Health and Hospitals Corporation; Sally Hernandez-Pinero, head of the NYC Housing Authority; Martin Symonds, M.D., deputy chief surgeon of the NYC Police Department; and posthumously to journalist and publisher Manuel de Dios Unanue. The valedictorian was Robert Joseph Sweeney, who received a bachelor of science degree in Legal Studies, and whose 3.98 GPA was the highest among the graduates.

The salutatorian was Dennis A. Maffettone who received Bachelor's and Master's Degrees in Government and Public Administration (through the BA/MA program) with a GPA of 3.97, the second highest GPA of the graduating class.

The 1992 Class Gift was presented to Habitat for Humanity.

Memorial service held for Professor Robert Lin

A memorial service was held on September 19 at John Jay for Professor Robert Lin of the Sociology Department, who died on May 31. The service was in the Theater of the new building.

Library acquisition fund created in memory of Prof. William Lewis

Professor William Lewis of the Anthropology Department died on July 11. An acquisition fund for library books in the field of humanist anthropology is being established in Professor Lewis' name. Checks made payable to John Jay College should be sent to the Anthropology Department (Room 2434 North).

Faculty publications to be displayed

At the suggestion of Professor Jill Norgren, Provost Wilson has given the go-ahead for display cases to be purchased to display faculty publications. The display cases, which have been ordered and are expected momentarily, will be permanently installed in the lobbies of North Hall and of T Building. Dean Hank Smit is overseeing the project.

President Lynch named to police commissioner search committee

President Lynch was appointed by Mayor Dinkins to the five-member police commissioner search committee, upon the announcement of Commissioner Lee Brown that he was planning to resign, effective August 31.

Evaluation of President Lynch to be postponed one Year

The Bylaws of the Board of Trustees require that college presidents be evaluated every five years. President Lynch was last evaluated in the Spring of 1988. But because John Jay's Middle States reaccreditation process is taking place this year, 80th Street has postponed President Lynch's evaluation until next year, which is the Board's usual practice when the reaccreditation process coincides with the five-year presidential evaluation.

Student evaluation of faculty schedule

The student evaluation of faculty will be administered in the spring semester this year. The Senate has asked the Provost's Office to announce the dates on which the evaluation will take place and to make this announcement before the fall semester is completed so faculty can design their syllabi accordingly.

CJ Conference held in St. Petersburg, Russia

A five-day conference on "International Perspectives: Crime, Justice and Public Order" in Russia was co-hosted by John Jay and St. Petersburg State University from June 21-27.

John Jay faculty and staff who participated on panels or made presentations were: Roberta Blotner (CUNY Substance Abuse Prevention Program); David Brandt (Psychology); Alan Goldstein (Psychology); Sondra Leftoff (Psychology); Robert Loudon (CJ Center); Gerald Lynch; William McCarthy (CJ Center); Barbara Price (Graduate Studies); Richard Rianoshek (CJ Center); Lydia Rosner (Sociology); Flora Rothman (Public Management); Eli Silverman (Law, Police Science, & CJ Adm); Natalie Sokoloff (Sociology).

Other members of John Jay College who attended were: Peter Blake, George Cockburn, Patricia Maull, William McDonald, Red McGrath, Marie Rosen, Sergei Taytsarev, Basil Wilson, Roger Witherspoon.

The second biennial conference is scheduled for June 19-25, 1994, at John Jay.

Fax machine ordered for North Hall

Provost Wilson has granted the Senate's request for a Fax machine for North Hall for faculty use. Stay tuned for information as to where it will be housed, as soon as the machine is installed.

Freshman orientation held on August 17

The orientation program for entering freshman began with a program in the Theater: speakers were Vice President Roger Witherspoon, Dean Eli Faber, Professor Karen Kaplowitz, Student Council President Ronald Quartimon, and Assistant Security Director Bryan Murphy. Then the students were divided into small groups and were assigned to faculty and staff who gave individualized orientations with the help of upperclass students.

CUNY equal protection lawsuit update

The State of New York has filed a motion to dismiss the CUNY equal protection lawsuit, as was expected by the Lawsuit Steering Committee and their attorneys. The Steering Committee is preparing a legal response to the motion to dismiss and it is anticipated that the court will consider and rule on the State's motion and the plaintiffs' countermotion in November. If the court does not grant the motion to dismiss, the merits of the plaintiffs' claims will then be argued in court. The plaintiffs charge that the funding of CUNY is inequitable when compared to SUNY and that this violates the equal protection clause of the New York State Constitution. Among the named plaintiffs are six from John Jay: Professors Bruce Pierce, Migdalia DeJesus-Torres de Garcia, Karen Kaplowitz; and students Rian Keating, Vivian Roman, Evangelina Soto.

CUNY Budget update

Deputy Chancellor Mucciolo has reported to Chancellor Reynolds the results of a study by NYS Education Department (SED), "Fiscal Indicators for Postsecondary Education in New York State 1984-85 through 1988-89 (SED)." Deputy Chancellor Mucciolo's memorandum states: "In sum, in 1988-89, total State support of SUNY was richer by almost \$1500 per FTE student, or 16 percent [when compared to CUNY]." [Copies of Deputy Chancellor Mucciolo's memorandum and the CUNY 1992-93 Operating Budget Priority Needs are available from the Senate's executive committee.]

Results of 1992-93 election to College Council committees

On May 20, the Faculty Elections Committee chair, Professor Antoinette Trembinska announced the results of the election of non-statutory members of College Council committees:

Committee on Faculty Elections: Michael Blitz, Louis Guinta, Holly Hill, Suzanne Iasenza, Bonnie Nelson.

Committee on Undergraduate Honors, Prizes, Scholarships, and Awards: Rubie Malone, Nick McNickle, Jill Norgren

Committee on Ceremonial Occasions: Robert DeLucia, Jannette Domingo, Harriet Gorran, Rubie Malone.

Committee on Student Interests: Lawrence Kobilinsky, Bessie Wright.

Undergraduate grade distribution results released

Each semester Dean McHugh transmits the grade distribution figures for the past semester and for the nine previous semesters. For Spring 1992 the grades were:

A	11%	C+	6%	F	4%
A-	8	C	8	W U	6
B+	8	C-	4	P	5
B	11	D+	2	R	2
B-	8	D	3	W	8
		D-	1	INC	6

Ad hoc committee on criminal practitioner students is conducting survey

The ad hoc committee on retaining and recruiting criminal justice practitioner students administered a survey of undergraduate students at registration, with the assistance of Dean McHugh and Dean Marousek. The survey was administered to tuition waiver students for which only undergraduate sworn uniform officers (below the rank of sergeant) are eligible: this includes police officers, court officers, corrections officers, probation and parole officers, firefighters. The anonymous survey asked two open questions: (1) "Please tell us what you like about John Jay: what's good at the college, what works for you, what are the things you're please about, have found helpful, and would like to see continue?" (2) "Please tell us what changes or innovations in services or programs you would recommend. What isn't working for you? What isn't happening or isn't available?" The committee members will be analyzing the survey results and will report the results. The committee includes Dorothy Bracey, James Curran, Vincent Del Castillo, Zelma Henriques, Karen Kaplowitz, Richard Koehler, Charles Lindner, and Frank McHugh.

College Council meeting schedule

College Council meeting	agenda items deadline	Executive Committee meeting to set agenda
Thursday, September 24	Sept. 8	Sept. 10
Wednesday, October 28	Oct. 8	Oct. 13
Tuesday, November 24	Nov. 9	Nov. 12
Monday, December 14	Dec. 3	Dec. 7
Tuesday, February 9	Jan. 26	Jan. 28
Thursday, March 11	Mar. 2	Mar. 3
Wednesday, April 14	Mar. 29	Apr. 1
Thursday, May 13	Apr. 29	May 3

Board of Trustees meeting schedule

The Board of Trustees meetings are open to the public and take place at 4:30 PM in Room 104 of the CUNY Central Offices at 535 East 80 Street. A week before each Board meeting, a public hearing is held at which members of the public may speak to any issue on the agenda of the upcoming Board meeting.

Board of Trustees meeting	Public Hearing on agenda
September 30	September 21
October 26	October 19
November 23	November 16
January 25	January 19
February 22	February 16
March 22	March 15
April 26	April 19
May 24	May 17
June 28	June 21

College Council May 18 meeting

The College Council approved a proposal by the Curriculum Committee to renumber courses and also to have the catalog accurately reflect the frequency with which listed courses are actually offered. A Charter amendment creating a Committee on Cultural Pluralism and Diversity passed. A Charter amendment changing the Undergraduate Standards and Retention Committee into the Undergraduate Standards Committee passed. A proposed Charter amendment permitting departments to vote to be exempt from the limit on terms of office failed.

Freshman Studies (Pre core) Program begins this semester

A new program designed for entering freshmen is underway this fall, under the director of Freshman Studies (Pre-Core) Program director Michael Blitz (English). The program consists of five interrelated courses (two sections of each) which the approximately 40 students will all take together: English 099, Communication Skills 101, Speech 113, Counselling 112, and Introduction to Social Sciences 090. The curriculum of the Social Science course has been designed specifically for this Freshman Studies Program and features readings, films, lectures, and presentations related to real-life experiences in the work place, in New York City, and at CUNY. The faculty teaching in this Pre-Core program are Professors Blitz, Jane Bowers (English), Pat Gary (Speech), P.J. Gibson (English), Lou Guinta (Communication Skills), Holly Hill (Speech), Suzanne Iasenza (Counseling), Andrew Karmen (Sociology), Sandra Lanzone (Counseling), Natalie Sokoloff (Sociology), Timothy Stevens (English/computer literacy) Bobbye Troutt (Counseling). Pat Sinatra (Counseling and Student Development) is coordinating the support services.

Middle States reaccreditation process

The draft of the Middle States self-study was delivered to all full-time members of the instructional staff during the last week of August. Written responses are being solicited and will be accepted through October 15. Several open hearings will be held. The Steering Committee will then revise the draft report and issue a final report, copies of which will be sent to the leadership of the Senate, Council of Chairs, and other key groups. This final report will then be sent to the Middle States Association, which must receive it at least six weeks prior to the visit of the Middle States accrediting team, which is scheduled for February or March 1993. The Middle States Commission will decide to reaccredit, postpone reaccreditation, or deny reaccreditation at its June 1993 meeting. At least two months prior to the full team's visit, the chair of the team (who has not yet been named by Middle States) will visit John Jay for a preliminary visit. Both the College and the chair of the visiting team will be expected to confirm the suitability of the membership of the visiting team in terms of the College's self-study plan and to identify any known conflicts of interest.

Update about the chairs of some academic departments

Art, Music, and Philosophy: Professor Timothy Stroup (Philosophy) resigned as chair, effective August 12. (While Professor Stroup was on sabbatical leave last year, Professor Marlene Park (Art) was acting chair; Professor Park is now taking a sabbatical leave.) Upon Professor Stroup's resignation, Professor Laura Greenberg (Music) was appointed acting chair by President Lynch. On September 2, the Art, Music, Philosophy Department elected Professor Greenberg chair.

Thematic Studies: Professor Gerald Markowitz, who is beginning a sabbatical leave in September, did not seek reelection. (The term of office of the TSP chair is one year; the term for all other chairs is three years.) TSP elected Professor Carol Groneman as its chair.

History: Professor Mary Gibson resumes her chairship upon returning from sabbatical leave. (Isidore Silver had been acting chair.)

Government: Professor Harold Sullivan was reelected chair.

Better Teaching Seminars announced

This is the twelfth semester that the Faculty Senate is sponsoring Better Teaching Seminars and this semester's Better Teaching Seminars will be inaugurated by one of the newest members of the John Jay academic community, Nydia Flores, who has been the director of the College's ESL Resource Center since February 1992, when the Center was first established. The event is Wednesday, September 23, at 3:30 PM in Room 630 T and the topic is "Tuning In To Unspoken Messages: Teaching the ESL (English as a Second Language) Student." This Better Teaching Seminar is designed for all faculty, in all disciplines and departments, and for those who provide academic support services.

On October 22, at 3:30, the second Better Teaching Seminar will be a panel discussion by several members of the English Department on "Designing and Grading Student Essays and Term Papers Across the Curriculum." The panelists will discuss pedagogically effective and instructive methods of designing a paper topic and pedagogically effective and instructive methods of assessing and grading the student's completed work. The presentation will show the continuum between a well-designed essay or paper topic and the methodology of assessment. Examples of topics and of corrected student papers will be distributed. The panelists, all members of the English Department, will be Professors Michael Blitz, P.J. Gibson, Betsy Gitter, Jane Bowers, Pat Licklider, and Timothy Stevens. This Better Teaching Seminar is designed for faculty from all disciplines and all departments and all are invited to share their success stories as well as their questions and their woes.

On November 3, at 3:30, Peter Blume, Director of Instructional Services, will participate in a Better Teaching Seminar on ways to incorporate audiovisual material into the curriculum to enhance the classroom learning experience. Demonstrations and explanations of new technology, including the satellite dish on the roof of T Building which makes possible interactive conferences and classes, will be given. Other faculty, who use audiovisual technology in their teaching, will also participate in the Better Teaching Seminar. A fourth Better Teaching Seminar will be presented, on a topic to be announced.

Satellite courses offered at Fire Academy on Randall's Island

Two fire science and one speech course is being taught at the Fire Academy on Randall's Island by John Jay faculty during the Fall 1992 semester. This satellite program was originally designed to consist of six courses but limited enrollment resulted in the decision to offer three courses. Thirty students are enrolled.

Town Meetina scheduled for October 14

The first Town Meeting of the semester is scheduled for October 14 at 3:15 in the Faculty Dining Room. The topic is the draft of the Middle States self-study report. Future Town Meetings are scheduled for November 19 from 4:30-6:00, and December 10 from 3:15-5:00 PM (subject to President Lynch's availability).

Council of Elected Faculty Governance Leaders meeting June 8

Professor Kaplowitz attended the June 8 meeting of the chairs of the CUNY faculty senates and the University Faculty Senats executive committee, which was devoted to reports about the status of retrenchment committees and retrenchment plans at each campus. The Council is next meeting on September 11.

HEOs elect new Council

The HEO (Higher Education Officer) Council is comprised of the Council's 7-member executive committee and the 5 HEO representatives to the College Council, four of whom are also members of the 1992-93 executive committee. (Thus the HEO Council is comprised of eight members this year.) The executive committee members, whose term of office is from July 1, 1992, to June 30, 1993, are: Marie Rosen (Office of Publications), president; Angela Martin (Business Office), vice president; Rebecca Spath (Office of VP for Student Development); secretary; and at-large members William Devine (Admissions and Registration); Peter Dodenhoff (Office of Publications); Harriet Gorran (Office of the Provost); and Horace Mason (Office of Special Programs). The HEO members of the College Council are Marie Rosen, Angela Martin, Rebecca Spath, Harriet Gorran, and Paul Wyatt (Academic Advisement director).

Committee on scholarships created

President Lynch has created a Committee on Academic Scholarships to develop appropriate criteria for academic scholarships that are created from outside funding. In his announcement, dated March 9, 1992, President Lynch makes the distinction between academic scholarships, for which the committee has been created, and commencement prizes and awards, explaining that the latter are usually controlled by the donating individual or agency." President Lynch further explains: "With respect to scholarships, regardless of the source of funding, I believe that a committee, which would develop appropriate criteria, should be named." President Lynch has appointed Dean for Admission and Registration Frank McHugh to serve as chair of the committee, and the deans of undergraduate and graduate studies as permanent members. He adds: "According to the nature and purpose of the scholarship, faculty representing the specific discipline or field will be asked to serve." President Lynch also states that "Regarding financial control, as of this date, no scholarship funds will be released by the Director of Fiscal Affairs and Planning, Mr. Bob Sermier, without the appropriate committee's approval. This approval would indicate that the committee review has been completed and that the committee has made its recommendation."

Appointments & resignations of CUNY college presidents

On June 22, at the Board of Trustees meeting, the resignation of Bernard Harleston as president of City College was announced, effective August 31, 1992. Dr. Harleston had been president of CCNY for 11 years. Dr. Augusta Souza Kappner, who has been president of the Borough of Manhattan Community College since 1986, was named acting president. BMCC's Dean of Academic Affairs since 1988, Dr. Stephen M. Curtis, was named acting president of BMCC.

Dr. Vernon E. Lattin was named president of Brooklyn College. He had been Vice President and Provost of Arizona State University and Professor of English. (Since President Robert Hess's death in January, Dr. James Loughran served as acting president.)

Bronx Community College President Roscoe C. Brown, Jr., will resign as president of BCC, effective June 30, 1993. At the time of his retirement, he will have served as president for 16 years.

Appointment of vice chancellors and 80th Street deans

On June 22, the Board of Trustees named Dr. Richard M. Freeland as Vice Chancellor for Academic Affairs. He has been Dean of the College of Arts and Science at the University of Massachusetts at Boston since 1982. An historian, he holds a doctorate in American Civilization from the University of Pennsylvania and is the author of Academia's Golden Age, a study of higher education during the post-war years in Massachusetts, published in April by OUP, and The Truman Doctrine and the Origins of McCarthyism, published in 1972.

Dr. Allan Clark, who had been acting vice chancellor of academic affairs since Carol Reid-Wallace's departure for Washington, D.C., was named University Dean for Research.

The Board consolidated the vice chancellorships of Student Affairs and Urban Affairs. Dr. Joyce Brown, who had been VC for Urban Affairs, was named Vice Chancellor of Student Affairs and Urban Affairs. Dr. Marcia Keizs, who had been acting vice chancellor for student affairs, was named Queensborough Community College's vice president for student affairs.

Upon the resignation of Vice Chancellor Ira Bloom, the Board appointed Judith Bronstein as the Acting Vice Chancellor for Faculty and Staff Relations. She had been University Dean for Faculty and Staff Relations.

Dr. Elsa Nunez-Wormack of the College of Staten Island was named Acting Dean for Undergraduate Studies and Deputy to the Vice Chancellor for Special Programs.

Board of Trustees June 22 meeting

The Board approved six amendments to John Jay's Charter of Governance: (1) four ex officio members, with full floor rights but without vote, were added to the College Council for a representative of the Faculty Senate's Executive Committee or its designee, for a representative of the HEO Council Executive Committee or its designee, for the dean of undergraduate studies, and for the director of budget and finance; (2) the College Council executive committee was restructured to have six faculty, three students, one HEO, and four administrators; (3) the language describing the P&B Committee was amended to specify that only faculty are eligible for the three at-large positions; (4) the right to speak to all issues at the College Council was extended to all members of the College; (5) The Undergraduate Standards and Retention Committee was changed to the Standards Committee and was restructured; (6) a College Council Committee on Cultural Pluralism and Diversity was approved.

The Board approved the purchase of a Magnetic Resonance Imaging (MRI) machine for John Jay's Science Department. The SIMS (Student Information Management System) of computing was approved for all CUNY colleges. A certificate in film studies at the Graduate Center was approved, with the condition that the certificate may be awarded only at the same time as the doctorate is conferred. John Jay was one of 16 colleges whose College Association structure was amended to conform with the March 23, 1992, Board amendment of Section 16.5 of the Bylaws,

The Board approved the transfer of City College's Bachelor of Technology program to New York City Technical College. All 200 students in CCNY's program must transfer to NYC Tech. Borough President Ruth Messinger's opposition was read into the record: her opposition was on the grounds that the transfer will diminish educational programs in Manhattan. The CCNY faculty are required to move to NYC Tech unless another department at CCNY offers them a tenure track position for which they are qualified.



JOHN JAY COLLEGE OF CRIMINAL JUSTICE

The City University of New York

445 West 59th Street, New York, N. Y. 10019

August 28, 1992

212 237-8000 / 8724

To: President Gerald W. Lynch

From: Professor Karen Kaplowitz
President, Faculty Senate

I have just received a copy of Mr. Michael Solomon's August 27, 1992, letter to you in response to your request for a legal opinion from CUNY's Office of Legal Affairs. Mr. Solomon's letter states that you requested his legal opinion about the Faculty Senate's right to elect faculty representatives to the College Council and his opinion is that the Senate does not have that right.

Your Questioning the Faculty Senate's right to elect College Council representatives surprises me for two reasons. First, your letter to Mr. Solomon was dated August 13, 1992, four months after I informed you in writing that the Faculty Senate had elected five representatives to the College Council at its April 15, 1992, meeting.

Secondly, and much more importantly, you stated in writing on January 21, 1992, that the Charter amendments then being considered by the Board of Trustees empowers the Faculty Senate to elect at-large representatives and adjuncts to the College Council (as long as each academic department has at least one elected representative).

A chronology of the events in question is as follows: In the Fall of 1991, the College Council approved Charter amendments enabling HEOs to serve as voting members of the College Council. When those Charter amendments were transmitted to the Board of Trustees Committee on Faculty, Staff, and Administration (FSA), a member of that Committee, Professor Robert Picken (the Faculty Trustee) raised several questions about the proposed amendments. On January 8, 1992, Professor Picken wrote to the FSA Committee and sent a copy of his memorandum to you, among others. One question that he raised involved the section on faculty representation which he characterized as contradictory. He stated in his memorandum: "Specifically, in Article I, Section 3, Subsection A, there seems to me to be a conflict. One sentence states that faculty representatives to the College Council, other than the single representative from each department, will be determined on a rank-order based on the number of faculty. However, the section then continues that each department shall have one seat and the remaining faculty positions will be allocated according to any method adopted by the Faculty Senate. Which system is it to be?"

In your response to Professor Picken you wrote on January 22, 1992: "The College's decision to rank-order academic

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departments based on the number of the full-time and part-time faculty members does not create an inconsistency with the concluding sentence of Section 3.a.1: 'Each academic department shall be allocated one seat and the remaining seats shall be allocated according to any method duly adopted by the Faculty Senate.' The procedure for establishing faculty representation to the College Council is as follows: Each academic department will have one representative to the College Council and the Faculty Senate will establish the method to be used for allocating remaining faculty positions.

(a) When the additional seats are allocated to existing departments, the seats must be rank-ordered based on the number of faculty members. The Faculty Senate can choose any numerical formula it wishes here as long as the rank order is maintained. For example the largest three departments each receive two additional members and the next three largest departments receive two additional members and the next three large departments receive one additional member.

(b) When the Faculty Senate chooses to allocate the remaining faculty positions using a formula not based on department size e.g. for adjuncts or for at large members, the College Council voted to accept any method the Faculty Senate chose. [emphasis added]

In the meantime, having received a copy of Professor Picken's letter and not knowing your intention to respond by letter, I consulted with the Faculty Senate's Executive Committee and I wrote, on behalf of the Senate Executive Committee, to the College Council on January 21, 1992, proposing a solution to the ambiguity identified by Professor Picken (as well as proposed solutions to other issues raised by him). The Senate's Executive Committee proposed that the Charter be further amended by the College Council so that the Charter provision would state in its entirety: "Each academic department shall have at least one elected representative, who shall be a full time member of the faculty. Each academic department shall be allocated one seat and the remaining seats shall be allocated according to any method duly adopted by the Faculty Senate."

On January 28, 1992, the Council of HEOs Executive Committee, having read Professor Picken's letter and my letter to the College Council, wrote to the College Council: "After three years of negotiating the issue of HEO inclusion in the College Council, we are deeply concerned that the amendments presently being submitted to the Council by the Faculty Senate will once again delay our being seated in the governing body of the college. Such a delay, should it occur, would seriously undermine the good will exhibited by the unanimous vote of the Council, It would also greatly contribute to the divisiveness that for too long has encumbered the workings of the College Council. The Council of HEOs is in complete agreement with and strongly supports President Lynch's response." [emphasis added]

Two days later, on January 30, having read my memorandum to the College Council, Margaret Schulze, the College's Labor Designee, wrote to the Executive Committees of the Faculty Senate and of the College Council. Ms. Schulze stated that your letter to Professor Picken of January 21, 1992, and the College Council's approval of the Charter amendments in

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November 1991 reflect a "consensus [which] established that insofar as the Faculty Senate allocates the (8) remaining faculty seats to academic departments, it shall consider their size-rank order; it further established how and when the full-time and adjunct faculty would be counted. And it gave discretion to the Faculty Senate to use or not to use departmental distribution as its method for allocating the remainina seats." [emphasis added] Ms. Schulze concluded her memorandum by stating that she hopes that "we can find the will and the heart to support what we have accomplished and in good faith move forward from here."

On January 31, 1992, the Faculty Senate unanimously voted to ask the Board of Trustees to defer action on the Charter amendments. Subsequently, the Senate agreed to withdraw this request with reference to all amendments except one (and that was an amendment which would have no effect on the timely seating of HEOs on the College Council and which was satisfactorily resolved during the spring 1992 semester).

The Senate withdrew its College Council proposal to further amend the Charter provision regarding faculty representation for two reasons: to ensure that the seating of HEOs would take place as rapidly as possible (in light of the HEOs memorandum and our understanding of the frustration and distrust the issue was engendering) and also and primarily because of the written statements of Labor Designee Schulze and, most decisively, because of the written statement by you, President Lynch, to Trustee Picken.

On April 15, 1992 the Faculty Senate having selected its method of allocating the (8) remaining seats after each academic department was allocated one seat, elected five faculty (two of whom are adjuncts) to the College Council (and a second seat was allocated to each of the three largest departments).

You can imagine, therefore, why I am so surprised and dismayed that you are now questioning the Senate's right to elect representatives to the College Council. And the timing of the query is even more puzzling, given the imminent start of the new academic year on August 31 and the delay of more than four months since the Senate elected College Council representatives.

All the documents I have made reference to can be found as attachments to the agenda of the February 13, 1992, meeting of the College Council.

I am asking you on behalf of the Faculty Senate to honor your unambiguous statement about the Senate's right to elect representatives that is contained in your letter to Trustee Picken and to ensure that the clear intent of the College Council is honored and abided by. Your letter to Professor Picken accurately reflected the will and understanding of the College Council. I look forward to hearing from you.

cc. Faculty Senate
Trustee Robert Picken
Provost Basil Wilson



JOHN JAY COLLEGE OF CRIMINAL JUSTICE

The City University of New York

445 West 59th Street, New York, N. Y. 10019

212 237-8000 /8724

To: President Gerald W. Lynch

From: Professor Karen Kaplowitz
President, Faculty Senate

September 10, 1992

I have just learned that although the Senate's right to allocate at-large faculty representation to the College Council is now being acknowledged, in light of the legislative history and documentation related to that issue, the Faculty Senate's right to elect those at-large members is now being questioned.

Several points are worthy of your attention:

- * The at-large members of the Faculty Senate are elected by the entire faculty and every member of the faculty is eligible to run for those positions. All full-time faculty receive the ballots for the candidates running for the Senate's 13 full-time faculty at-large positions and all adjunct faculty receive ballots for the candidates running for the Senate's two adjunct faculty at-large positions.
- * The Senate's Minutes, which are detailed, attribution minutes, are sent to not only the faculty but to administrators including, of course, yourself. Those minutes report in detail the Senate's deliberations and actions, which include the decision made upon motions duly made and voted upon, that the Faculty Senate will elect the at-large representatives to the College Council, if it decides (on a yearly basis) to allocate at-large seats.
- * When the Board of Trustees approved the Charter amendments giving HEOs seats on the College Council, we all agreed to put this provision into immediate action. And, therefore, in March, 1992, the College Council membership was expanded to 56 and the faculty representation was expanded from 25 to 28. The Faculty Senate elected three of its at-large members to the College Council to serve for the interim period of March 16, 1992, through May 1992. As both President of John Jay College and as the Chair of the College Council, you accepted those three faculty, who were elected by the Faculty Senate, as legal, duly elected members of the College Council. All the

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members of the College Council accepted them as duly elected members of the College Council. These three faculty participated in the College Council meetings and exercised their right to vote as duly elected members. No one challenged their right to vote, neither you nor any other member of the College Council. The reason that no one challenged them as legally elected members of the College Council is because we all understood that the Charter amendments you are now questioning gave the Faculty Senate the authority to both allocate and elect at-large members to the College Council (as long as each academic department was allocated at least one seat, to be filled by a full-time member of the department by election by that department). To now challenge the Senate's right to elect at-large members to the College Council would render the actions of the College Council from March through May invalid, including the conferral of earned degrees, which only the faculty members of the College Council voted on (since it is only the faculty who may confer degrees).

- * The Faculty Senate amended its Constitution on February 19, 1992, by unanimous vote of the Senate. The amendment states that the Faculty Senate may elect at-large members to the College Council and provides the procedure for such action. The Senate's action was taken so that the Senate's Constitution would comport with the amendments of the College's Charter of Governance that had been approved by the College Council and by the Board of Trustees. All this was also reported in the Faculty Senate Minutes, which you received at the time.

I am enclosing the relevant pages of the Minutes of the Faculty Senate meetings of February 19, March 13, and April 15, 1992, that report the deliberations and actions of the Faculty Senate about this matter. Although you received these Minutes at the time they were issued, you may wish to review them now since they are a crucial part of the legislative history.

I look forward to hearing from you about this matter.

cc. Faculty Senate
Trustee Robert A. Picken
Provost Basil Wilson

[N.B. The attachments to this memorandum consisted of pp. 3, 4, 5 and Attachments B and C of Minutes #71 (February 19, 1992); p. 12 of Minutes #72 (March 13, 1992); and pp. 11, 12, and Attachment A of Minutes #74 (April 15, 1992).]

To: The Faculty Senate

ATTACHMENT D

From: Senator Jim Cohen, Chair, Senate Fiscal Advisory Committee
and the Faculty Senate Executive Committee

Re: Proposed revision of a resolution passed by the
Faculty Senate at its May 20, 1992, meeting.

N.B. The bracketed material is to be deleted; the
underlined material is to be added:

WHEREAS, John Jay College's buildings and facilities have
been built, leased and maintained with tax-levy money,
therefore be it

RESOLVED, That the Faculty Senate requests [that the
administration of John Jay College provide an
accounting for] to inspect or receive copies of
all records reflective of payments made or revenues
acquired by John Jay College concerning the rental,
lease, or use of its property during fiscal year
1991-1992 [of all revenues] by source as well as all
records [an accounting] identifying those to whom control
of these revenues have been allocated (and the amount of
revenues allocated to each of these persons), and be it
further

RESOLVED, That the [accounting include] records be
reflective of all building rentals, lease, or use,
including but not limited to the theater, gymnasium,
lecture halls, rathskeller, cafeteria, swimming pool,
cardiovascular fitness center, faculty dining room,
gymnasium, tennis court, president's office, other
administrators' offices, criminal justice center, and
classrooms, and be it further

RESOLVED, That the [accounting also include] records be
reflective of all IFR [Income Fund Reimbursable] revenues
accrued from the rental, lease, or use of College space
and other facilities of the College, including but not
limited to the filming of commercials, movies, television
shows and television pilots, photography shoots; training
sessions; conferences; meetings; athletic events;
theatrical and musical productions; and be it further

RESOLVED, That [this accounting] inspection of these records
for the 1991-1992 year (which end[s]ed June 30, 1992) be
arranged by September 25, 1992, or copies be transmitted
to the President of the Faculty Senate by [August 1,
1992] October 8, 1992.

Approved: September 18, 1992

Explanation: The original resolution passed by the Faculty
Senate on May 20, 1992, and immediately transmitted to President
Lynch requested that the administration provide an "accounting" of
revenues. The memorandum to President Lynch informing him of the
Senate's action and request has received no response to date.
Such an accounting as requested by the Senate may not exist and
may require a tremendous amount of work by the Business Office and
by other College entities, many of whom have lost personnel to
early retirement, etc. Therefore, the revised proposed resolution
requests, instead, inspection of or copies of records such as
contracts and invoices which already exist. The revised
resolution asks for copies of these documents, which is not a
burdensome request.