JOHN JAY COLLEGE OF CRIMINAL JUSTICE
The City University of New York

Curriculum Committee: Course Revision

Please complete every item in the form and submit it to the Office of Undergraduate Studies –Room 634T.

1. Department: English

2. Current title of course: ENG 250 Writing for Legal Studies

3. Current course description:

A course which expands on fundamental training in library research, critical reading for analysis and basic argumentative writing. The course will focus on writing for legal and administrative purposes in American public and private life.

3A. Number of credits and hours: 3 credits, 3 hours
3B. Number of lab hours: n/a
3C. Prerequisites: English 102

4. Nature of revision and brief rationale for the change:

Updating course description for new Undergraduate Bulletin, this revised description more adequately describes course content.

5. Revised course description and title: English 250 – Writing for Legal Studies

This course is an in-depth introduction to the craft of legal writing. Students will acquire skills that range from writing legal memoranda, briefs, and pleadings to negotiating and drafting contracts. Students will gain experience in reading and interpreting judicial opinions, as well as applying legal rules to factual scenarios. Deductive reasoning, forensic rhetoric, and English grammar will receive substantial attention. 3 credits; 3 hours

5A. Number of credits and hours: 3 credits, 3 hours
5B. Number of lab hours: n/a
5C. Prerequisites: English 102 or English 201

6. Revised course outline: No change in course content but see attached syllabus.

7. Opportunities for writing in the revised course: No change

8. Relationship of revised course to: No change

8A. Courses in the department:
8B. Courses in other departments:
8C. Majors:

9. Enrollment Patterns: No change

9A. Enrollment summaries for courses presently offered by the department:
9B. Projected enrollment for the revised course and the frequency with which it is to be offered: This course is generally offered every semester with a seat limit of 28.
9C. Course(s) to be withdrawn, if any, when revised course is adopted: n/a

    C. V. Indicate if presently on staff: Prof. John Matteson

11. Resources: No change
11A. Proposed texts and supplementary materials:
11B. Library resources:
11C. Other:

12. **Nature of consultation with other departments:** n/a

13. **Syllabus** – Attach a copy of the latest syllabus for this course. It is recommended that all syllabi adhere to the College Guidelines for Model Syllabus or provide the information that the model syllabus requests. This information will allow the subcommittee on new courses to review your course revision promptly. ([http://www.jiaj.cuny.edu/associateprovost/imagesAssociateProvost/ModelSyllabus.pdf](http://www.jiaj.cuny.edu/associateprovost/imagesAssociateProvost/ModelSyllabus.pdf)).

14. Signature(s) of chair of Department(s) proposing this revision:

   Date: ______________________

   Revised/CCC/05/07/2004