

Faculty Senate Minutes #540
John Jay College of Criminal Justice

Thursday, May 19, 2022

1:40 PM

Zoom

Present (33): Chevy Alford, Tarun Banerjee, Elton Beckett, Ned Benton, Raisa Castillo, Serguei Cheloukhine, Peter Diaczuk, Jonathan Epstein, Jessica Gordon-Nembhard, Heath Grant, Maki Haberfeld, Emily Haney-Caron, Mohammad Islam, Veronica Johnson, Karen Kaplowitz, Catherine Kemp, Edward Kennedy, Anru Lee, Alexander Long, Marie-Helen Maras, Mickey Melendez, Brian Montes, Ray Patton, Susan Pickman, Patrick Raftery, Maureen Richards, Robert Robinson, Stephen Russell, Francis Sheehan, Thalia Vrachopoulos, Adam Wandt, Violet Yu, Zhun Xu

Absent (4): Silvia Dapia, Amy Green, Yuk-Ting (Joyce) Lau, Ana Pego

Invited Guests: Professor Glenn Corbett, Professor Angelique Corthals

Guest: Professor Liza Steele

AGENDA

1. Adoption of agenda
2. Approval of Minutes #539 of the May 6, 2022, meeting
3. Organization and work of the Faculty Senate
4. Nominations and election of the Faculty Senate Executive Committee
5. Election of Senators to College Committees
6. Modality of Faculty Senate meetings during the next academic year
7. Charge to the Senate Panel on Campus Health and Protection. Invited Guests: Professor Angelique Corthals, Professor Glenn Corbett
8. Proposed Resolution on the Security of the John Jay Email System
9. Proposed Faculty Senate Statement on Lecturers
10. New Business

1. **Adoption of agenda.** Approved.
2. **Adoption of Minutes #539 of the May 6, 2022, meeting.** Approved.
3. **Organization and work of the Faculty Senate**

President Benton explained that the Faculty Senate is the voice of the John Jay faculty but is, nevertheless, a purely advisory body. We acquire our influence in two ways: many of the

members of the Senate are also representatives on the College Council, which is the policy-making body of the college. The first way is because the faculty members on the College Council are a robust majority of the membership and so things don't pass the College Council without broad support of the faculty; indeed, we can discuss and raise issues and we can — though rarely — vote against College Council items. Usually if we discover problems, we raise the issues with the people involved, prior to the College Council meeting, and they can change or withdraw the item, or risk it being voted down. We do this with the intention to be constructive and our advice is appreciated because we tend to improve the item and our goal is always to make things better.

The second way we acquire our influence is that we are responsible for the method of selecting people for members of committees or we actually elect the members of committees and so we have situational awareness and voice all over the college; accordingly, a part of each meeting is devoted to having reps of college governance bodies bring up issues of interest or concern. In this way, if there is a problem in the college, the Senate — if it chooses to do so — can intervene and take a position on the issue. So the Senate is a very, very influential body in the college. We always try to exercise our influence in a way that is consequential and supportive and helpful.

We are not subject to Open Meetings Law (OML) because we are an advisory body. We are, however, subject to Robert's Rule's and to our own Senate Constitution, which is included as an attachment with today's agenda. But the College Council is subject to the OML: the Perez v CUNY court decision rules that governance bodies, such as the College Council, must have an affirmative vote of the majority of all the members for a motion to pass and not merely a majority vote of those present.

4. Nominations and elections of the Faculty Senate Executive Committee

Senator Adam Wandt has been asked by the Executive Committee to run the election as he is not a current member nor a candidate for any of the positions. Senator Wandt opened nominations, which were made and seconded, and secret ballot votes were electronically cast using SimplyVoting. Senator Wandt announced the winners:

President: Ned Benton
Vice President: Karen Kaplowitz
Recording Secretary: Francis Sheehan
Corresponding Secretary: Catherine Kemp
At-Large Member: Elton Beckett
At-Large Member: Heath Grant

President Benton announced that this is his last year as Faculty Senate president; he will not run again next May for another term.

5. Election of Senators to College Committees

Most elections to College committees will happen at the first fall semester meeting of the Senate but the Senate must elect its representatives to several College Committees at today's meeting because these committees may meet between now and our next meeting in the fall. Elected were:

Town Hall Planning Committee:

Ned Benton

Karen Kaplowitz

Budget Planning Committee:

Marie-Helen Maras

Raymond Patton

The Senate president and vp are statutory members

Financial Planning Committee:

Maki Haberfeld

The Senate president and vp are statutory members

Strategic Planning Committee:

Heath Grant

Karen Kaplowitz

The Senate president is a statutory member

Interim Executive Committee of the College Council:

Helen-Marie Maras

Francis Sheehan

The Senate president and vp are statutory members

6. Modality of Faculty Senate meetings next year

A survey on modality of Senate meetings reveals that 60% of the new Senate want zoom meetings only and 40% want the option of both zoom and in-person meetings. Only 6 of those who responded said they would like a room reserved to meet in and 6 said they would come to John Jay for a Senate meeting even if that were the only reason they would have to be on campus. Of those responding, 77% said that at this time they are avoiding all in-person meetings because of Covid. President Benton said the XC will have to decide if we want to try the option of an in-person meeting room.

7. Charge to the Senate Panel on Health and Protection

The members of the Faculty Senate Panel on Health and Protection are:

- Angelique Corthals D. Phil., Professor, Sciences Department, appointed for her expertise in health, public health and infectious disease,

- Glenn Corbett M.Eng, P.E., Professor, Department of Public Management, appointed for his expertise in occupational safety, fire protection and emergency management, and
- Alex Comanescu, Ph.D. Director, Environmental Health and Safety, Department of Public Safety, appointed for his expertise in occupational and environmental health and safety.

The Senate considered the charging the Panel of Health and Protection with the following:

Advise the Senate in all aspects of public health by providing independent assessments and recommendations based on the expertise of the panel members.

Advise the Senate in formulating Senate resolutions and statements that recommend to college faculty, students and staff on personal and institutional best practices for health and protection.

Advise the Senate in formulating Senate resolutions and statements that recommend to the college institutional best practices for health and protection relating to major events on the college grounds or beyond involving students, staff and faculty such as graduation, convocations, conferences and other events.

Advise the Senate in formulating Senate resolutions and statements that recommend to the college institutional best practices for occupational safety and fire and emergency protection.

Provide health and safety information resources including messaging to educate and inform faculty, staff, students and administrators at John Jay College and across CUNY. Communication can be through messages from the Senate to faculty, and through social media such as a CUNY Commons site.

The Senate approved these charges by unanimous vote.

8. Proposed Resolution on the Security of the John Jay Email System: Senator Adam Wandt

Senator Adam Wandt explained that the college has been experiencing more and more phishing and financial scams and other failures of security of our system. The Senate discussed this at our last meeting and we want to express support of DoIT if they decide that 2-factor authentication is necessary but at the same time, if a faculty member or student falls victim to such a scheme, we want DoIT to immediately re-secure the person's email and give them immediate email access and then give them 72 hours to do training so they can learn to avoid again falling victim. Currently, email access is denied until the person receives the training. He drafted this resolution and consulted with Joe Laub who fully supports and appreciates both the resolution and the Senate's efforts to ensure a secure and an improved computing environment.

Resolution of the Faculty Senate on the Security of the John Jay Email System

Whereas: The John Jay College of Criminal Justice community has been targeted by a significant number of social engineering, phishing, and financial scams via our official college email; and

Whereas: Email communications are a critical component to the educational process and successful college operations; and

Whereas: The Faculty Senate wishes to express support of the leadership of the Department of Information Technology.

Let it be resolved:

- 1) The John Jay Faculty Senate fully supports the Department of Information Technology implementing a two-factor authentication (2FA) system in order to secure our college email and other college systems; and
- 2) The John Jay Faculty Senate recommends adding a one-click solution to the external email alert banner to automatically flag emails to the attention of the Department of Information Technology as social engineering or phishing type attacks; and
- 3) The Faculty Senate recommends required annual cyber-security awareness training for all members of the college community. The training should be delivered similarly as the annual anti-workplace violence training.
- 4) The Faculty Senate requests that faculty and students in the event of a breach be given access to their re-secured accounts as soon as possible, with a requirement that they complete the training within 72 hours.

The resolution was adopted by unanimous vote.

9. Proposed Faculty Senate Statement on Lecturers

President Benton explained that a Faculty Senate statement is a long-form version of a resolution. This year the Senate started a process of studying the academic and professional status of lecturers, based on the opinion and experiences of lecturers. He explained that this draft statement doesn't make any recommendations but, rather, raises questions. VP Kaplowitz explained that this interest in lecturers by the Senate was prompted by CUNY's decision to allocate a great number of lecturer lines to the campuses.

Following discussion, the Senate agreed that more work is needed on this draft document and that it should be tabled until the fall semester.

The meeting was adjourned at 3:30 pm.

Provided by
Karen Kaplowitz

Information Item: Calendar of 2022-2023 Faculty Senate meetings

First Meeting of the 2022-23 Senate

Thursday, May 19, 2022

Fall 2022

Wednesday, August 31

Monday, September 12

Wednesday, September 28

Tuesday, October 11

Thursday, October 27

Thursday, November 10

Tuesday, November 22

Friday, December 2

Spring 2023

Thursday, February 2

Wednesday, February 15

Thursday, March 2

Tuesday, March 14

Wednesday, March 29

Tuesday, April 18

Friday, May 5

First meeting of the 2023-2024 Senate

Thursday, May 18, 2023