

Faculty Senate Minutes #172

John Jay College of Criminal Justice

September 10, 1998

3:20 PM

Room 630 T

Present (29): Dorothy Bracey, David Brotherton, James Cauthen, Enrique Chavez-Arviso, Holly Clarke, Effie Papatzikou Cochran, Edward Davenport, Janice Dunham, Nancy Egan, P.J. Gibson, Edward Green, Lou Guinta, Karen Kaplowitz, Jane Katz, Kwando Kinshasa, Stuart Kirschner, Sandra Leftoff, Gavin Lewis, Patricia Lickliger, Tom Litwack, Mylithi Mantharam, Patrick O'Hara, Dagoberto Orrantia, Daniel Pinello, Jacqueline Polanco, Lydia Segal, Carmen Solis, Martin Wallenstein, Bessie Wright

Absent (7): C. Jama Adams, Anthony Carpi, Glenn Corbett, Amy Green, James Malone, Ellen Marson, Jill Norgren

Invited Guests: Dean Richard Saulnier, Provost Basil Wilson

AGENDA

1. Announcements from the chair
2. Adoption of Minutes #171 of the May 21 meeting
3. Approval of the calendar of Senate meetings
4. Budget update and request for authorization to Tom Litwack and Karen Kaplowitz to write to Chancellor Kimmich
5. Elections of Senate representatives to College Committees
6. Invited Guest: Dean Richard Saulnier
7. Invited Guest: Provost Basil Wilson
8. Report on two proposed versions of a new instrument developed by the Student Evaluation of the Faculty Committee
9. New business: Report on Freshmen Placement Test Scores

1. Announcements from the chair [Attachment A]

President Karen Kaplowitz reported that Provost Wilson has decided that the results of the Spring 1998 student evaluation of faculty will not be used in personnel deliberations because of the flaws in the instrument and in the administration of the instrument and because of the confusions and mistakes by students resulting from those flaws.

2. Adoption of Minutes #171 of the May 21 meeting

By a motion duly made and carried, Minutes #171 of the May 21 Senate meeting were adopted.

3. Approval of the calendar of Faculty Senate meetings

The proposed calendar of Senate meetings was approved:

Fall 1998

Thursday, September 10
Wednesday, September 23
Thursday, October 8
Wednesday, October 21
Thursday, November 5
Wednesday, November 18
Friday, December 11

Spring 1998

Wednesday, February 10
Thursday, February 25
Tuesday, March 9
Wednesday, March 24
Tuesday, April 13
Wednesday, April 28
Friday, May 7

First meeting of the 1997-98 Faculty Senate

Week of May 24 [Final Exam Week] (date tba)

All meetings are in Room 630 T beginning at 3:20 PM except the Friday meetings on December 11 and May 7 which start at 9:30 AM.

4. Budget update and request for authorization to Tom Litwack and Karen Kaplowitz to write to Chancellor Kimmich

Senator Tom Litwack, Chair of the Senate's Budget Committee, and President Kaplowitz gave a report on the budget. Senator Litwack reported that during the summer, CUNY increased John Jay's annual Grand Total Allocation by \$1.5 million with the expectation that this amount will go into our Base Budget next year if the NYS Legislature approves it. Senator Litwack said that this will not mean any immediate improvement in our fiscal situation because the University has been giving us supplemental monies in past years because of John Jay's extreme underfunding.

On the other hand, Senator Litwack said, the positive aspect of this allocation is that the University is officially recognizing John Jay's underfunding and is proposing that the NYS Legislature put this additional \$1.5 million into John Jay's base budget, which is its permanent budget. Senator Litwack said he has been told by highly placed and reliable sources that the Faculty Senate's letters regarding John Jay's budget were crucial in getting us this funding, which is also an official and public acknowledgment of our funding situation.

President Kaplowitz reported that she is now the faculty member on the Board of Trustees Committee on Fiscal Affairs which met yesterday. She distributed a memorandum from Chancellor Kimmich which was given to the members of the Fiscal Affairs Committee about the process of developing a CUNY budget request to Albany for 1999-2000 and the themes that the budget request will emphasize. [This document is available from the Senate Office.] She said that a more lengthy document will be released shortly and that it may turn out to be useful for a letter to be written on behalf of the John Jay Senate and so she proposed that she and Senator Litwack be authorized to write such a letter if they determine there is such a need. She said that, in addition, she and Senator Litwack recommend that the Senate write to thank Chancellor Kimmich for allocating John Jay the \$1.5 million. A motion to so authorize was unanimously adopted.

President Kaplowitz reported that the previous day, although

not on the agenda, President Sessoms of Queens College made a presentation to the Board of Trustees Fiscal Affairs Committee on a plan that he and President Schmeller (Queensborough Community College) have developed to establish a "University at Queens" by merging their two colleges (while keeping both presidents) and adding to its degree programs various doctoral programs (which would not be part of the Graduate School consortium). The plan calls for an additional allocation of \$26 million each year so that the "University at Queens," which President Sessoms said would be a university center, would be funded at the level of SUNY/Albany (which is one of the four SUNY university centers).

President Sessoms' slide presentation (with print copies to the Fiscal Affairs Committee members) presents the student FTE (full-time equivalent student) funding at SUNY/Albany as \$7164, at Queens College as \$5942, and at QCC as \$5460. President Kaplowitz noted that the per FTE student funding at both Queens and at QCC, which is a community college, far exceeds the FTE funding of John Jay, which is \$4169. [Also, the Faculty Senate's analysis of the FTE funding of Queens College for that year is \$6016, a higher amount than President Sessoms' charts assert.] The \$26M increase in funding to bring the funding of Queens to the funding level of SUNY/Albany was explained in the proposal as being needed to hire 201 new full-time employees, including 100 full-time faculty, and the \$26 M would be spent as follows: \$10 M for doctoral education, \$10 M for undergraduate education, and \$6 M for technology and infrastructure improvements. President Sessoms said that he and President Schmeller will bring a formal proposal to the Board the following month.

5. Election of Senate representatives to Collese committees

Faculty Senate representatives to College Committees and faculty who are not Senate members, when appropriate, were elected upon the recommendation of the Senate's Executive Committee:

a. Academic Program Planning/Comprehensive Planning Committees (5 Senate representatives):

Lou Guinta	James Malone
Karen Kaplowitz	Lydia Segal
Tom Litwack	

b. Town Meeting Planning Committee (3 representatives):

Karen Kaplowitz	Carmen Solis
James Malone	

c. Faculty panel of the Student/Faculty Judicial Committee (6 faculty not necessarily members of the Faculty Senate):

Shevaletta Alford	Richard Koehler
Lotte Feinberg	Carmen Solis
Delores Jones-Brown	Martin Wallenstein

d. College Calendar Committee (1 representative):

James Cauthen

6. Invited Guest: Dean Richard Saulnier [Attachment B]

Dean of Admissions and Registration Richard Saulnier was welcomed. He circulated an update about enrollment and about the

Fall telephone registration, which was available to continuing graduate students and to juniors and seniors who were not transfer students, and prerequisite checking and enforcement. He explained that telephone registration packets were mailed to **4,890** students on July 1 and that students had very little difficulty with telephone registration. Most of the questions received by the Help Desk were about the prerequisite checking module. About **73%** of the students eligible to use telephone registration did so. It has since been decided that the eleven days given to students for paying their bills was insufficient because some students did not receive their bills in a sufficiently timely way. Dean Saulnier reported that sophomores will be included in the telephone registration process next Fall. He expects the next telephone registration, for the Spring semester, which will occur during this semester, will be more user friendly for students because faculty will be on campus and will, therefore, be available to sign prerequisite waivers, independent study proposals, etc.

Dean Saulnier said that in order to keep the associate degree population at **25%** as recommended by the Senate, President Lynch declined to accept the last four allocations of associate degree students from the CUNY Admissions Office. As a result, the Fall entering freshman class comprises **27%** associate degree students and **73%** baccalaureate degree students. Senator Tom Litwack said that having almost **75%** of our new freshmen as baccalaureate degree students is excellent because that means we will have a student body that is academically better prepared. Dean Saulnier noted that Freshman Director Patricia Sinatra's data show that the new freshmen did do significantly better on the freshman placement tests. President Kaplowitz said that Pat Sinatra has provided her with the data and has briefed her and that she will report this information later in the meeting [see p. 8].

Dean Saulnier reported a slight decline in undergraduate students but a large increase -- **300** -- in graduate students.

Preliminary data about enrollment, as of September 9, [Attachment B], is **10,867**, a headcount decline of 20 students compared to Fall 1997. The number of FTE's is **8258**, a decline of **0.54%**. The number of new freshmen is **1735**, a decline of 17 students, or **0.99%**. Transfer students number **870**, a decline of 23 students, or **2.58%**. New graduate students number **351**, an increase of 58 students, or **19.8%**. The undergraduate population overall decreased from **9827** to **9743** or **0.85%**. Among undergraduates, the shift was from full-time to part-time students. The full-time undergraduate population declined from **7415** to **7128**, a **loss** of **3.87%**. But the part-time undergraduate population increased from **2412** to **2615**, an increase of **8.42%**. The graduate enrollment (new and continuing) increased **10.20%**, from **1020** to **1124**. Within that population, full-time graduate students increased **58.23%**, from **158** to **250** whereas the part-time graduate population increased **1.39%**, from **862** to **874**. The final enrollment figures are compiled and sent to 80th Street next month, after the period during which students often withdraw from the colleges [see Attachment B].

Dean Saulnier explained that the decrease in transfer students is probably because of the Board's policy requiring students transferring into senior colleges to pass all three freshman assessment tests. The decline in currently enrolled and readmitted FTE's is, he explained, because of several factors: a new College initiative limits many readmitted students with less than a **2.0 GPA** to course loads that are less than full-time; also many students were given an option of academic dismissal or taking

less than a full-time course load and chose the latter; and the Board's policy of dismissal upon two failed attempts at a developmental or remedial course led to the loss of 70 students. He also said it is not clear how the checking and enforcement of prerequisites influenced students in their course choices.

Senator Patricia Licklider said that prerequisite enforcement worked almost perfectly for the required literature courses: the prerequisite for these courses is the successful completion of English 102, the second of the two required College writing courses. Senator Ed Green said enforcement was not as perfect for Mathematics courses: he had a student registered for Math 103 and 104 at the same time. Dean Saulnier said that the system worked differently for remedial and developmental courses than for other courses. President Kaplowitz suggested that now that we have prerequisite enforcement, academic departments should revisit the prerequisites for all their courses. Senator Solis explained that one of the glitches in the system was corrected as soon as she alerted Dean Saulnier to the problem on the first day of telephone registration (English 095, a SEEK course, had not been programmed as the equivalent of English 101, which it is.)

Dean Saulnier said he is pleased with the prerequisite enforcement and gave as an example of the usefulness of such enforcement: a student protested that the computer was not permitting her to take Math 103, Math 108, and Statistics at the same time and argued that she had taken those three courses last semester and because she failed all three felt ready now to take all three again this semester. Not only is each course a prerequisite for the next, but Math 103 is a remedial course and statistics is a 200-level advanced course. Dean Saulnier said that permission was, of course, denied. Dean Saulnier said that the College is getting much stricter about requiring students to take their English courses in a timely way: one student is enrolled in only English 101 this semester because he had avoided taking the course for so long.

Vice President Daniel Pinello reported that his senior seminar now has mostly seniors, which is good especially because senior standing is the prerequisite for the course, but he said that, as this happens, the upper-level courses will get smaller and fewer sections of those courses will be needed and that we must plan the scheduling of courses accordingly.

President Kaplowitz said that her email posting to faculty asking for their assessment of prerequisite enforcement and their students' assessment of telephone registration produced uniformly positive reports. She congratulated Dean Saulnier on this first stage of the implementation and the Senate applauded him.

Senator Janice Dunham said that students who come to the Library frequently complain about being unable to afford to buy required books, and she suggested that some stretched out method of paying for books be worked out. Senator Licklider asked why the same course gets different seat numbers depending on the section: some sections, she said, have far too many students in them. Dean Saulnier said that the numbers of seats were set according to the numbers from the previous semester, which may have been based on prerequisite overrides which were given. Senator Licklider said she had not been able to ascertain who is granting these overrides. It was not his Office that was doing this, Dean Saulnier said.

Senator Litwack noted that the College Council had adopted a policy requiring students to take their required courses in consecutive (sequential) order. Dean Saulnier said he does not think there is anything in SIMS [Student Information Management System] that can force students to take courses sequentially.

President Kaplowitz said that the College Council also voted at that same meeting last year to make, as a minimum, English 101 a prerequisite for all 200-level courses and English 102 (which teaches responding to a text, citing sources, and writing research papers) a prerequisite for all 300-level and 400-level courses. She asked whether these prerequisites were programmed into SIMS. Dean Saulnier said he had not been aware of this College Council policy, not having been Dean of Registration at that time, and said that because all prerequisites were based on the latest John Jay catalog which the department chairs were asked to update, and because the catalog was printed prior to the College Council's action, these prerequisites were not included. He said he would follow through on this for the next semester.

Dean Saulnier left amid applause.

7. Invited Guest: Provost Basil Wilson

Provost Wilson was welcomed and he reported that various members of the College have been meeting frequently with the Mayor's Task Force on CUNY, which is headed by Benno Schmidt, and, that there had been three such meetings just today. He said the College had been able to give the Task Force a more sophisticated understanding of our Basic Skills instruction and of our academic support services. He said the meeting with Benno Schmidt went well noting that the Task Force was troubled by what they considered to be the amorphousness of some of the other CUNY colleges and appreciated John Jay's clearly defined mission.

Senator Litwack asked whether there were any difficult moments with the Task Force. The Provost said he thought the Task Force was becoming aware of the tremendous extent to which remediation is integral to the funding of the colleges and how difficult it would be to privatize remediation. He said the Task Force seemed unaware that we dismiss as many as 1,000 students at the end of each academic year, and that we require students to maintain a 2.0 GPA in order to be in good academic standing.

Senator Litwack asked whether the Task Force suggested any means for improving retention which they wanted us to consider. The Provost said no.

President Kaplowitz reported that the UFS Executive Committee met with Benno Schmidt in June and with Roger Benjamin, the head of the Rand Corporation, which was hired by the Task Force to study remediation, faculty, governance and other such areas. (PriceWaterhouseCoopers was hired by the Task Force to study the funding and the expenditure of monies of CUNY and of each CUNY college.) At one meeting, which included staff members of the Task Force, it was revealed, after questioning, that several of the paid staff of the Task Force are NYC employees on loan from their jobs, and some are Mayoral appointees, such as the Assistant Deputy Commissioner for Employment, an appointed position. Also, members of the Task Force are mayoral appointees, such as the Commissioner of Housing. The ability of people in such situations

Student Evaluation Committee's Proposed Instrument #2

Rating scale: 1 = Never, 2 = Rarely, 3 = Sometimes,
4 = Often, 5 = Always, 6 = Not Applicable

1. Class lessons are well organized.
2. The instructor presents course material clearly.
3. The instructor effectively deals with comments and questions raised in class.
4. When appropriate, the instructor allows the expression of different points of view in class.
5. The instructor treats students with courtesy and respect.
6. The instructor is interested in students' success.
7. The instructor motivated my interest in the subject matter.
 - a. The instructor encourages students to think and reason for themselves.
9. The instructor's grading is fair.
10. Overall, the instructor teaches effectively.

Demographics: Same as in proposed version #1 (see above)

The two versions were discussed and it was agreed that this item would be placed on the agenda of the next Senate meeting.

9. New business: Report on Freshmen Placement Test Scores

President Kaplowitz reported that earlier in the day she received the analysis conducted by Pat Sinatra, Director of Freshmen, of the test scores of the new incoming students and received a briefing by her on the data. [Copies of the document are available from Dr. Sinatra and from the Senate Office.]

71% of the 1998 entering freshmen were given the three freshmen assessment tests in writing, reading, and mathematics and were registered: this, Dr. Sinatra said, is a very high show rate.

The results of the initial testing of this year's entering class and, for comparison, of last year's entering class are as follows:

<u>1998</u>	<u>1997</u>
24% passed all 3	19% passed all 3
24% failed 1	24% failed 1
25% failed 2	27% failed 2
22% failed 3	29% failed 3

After enrolling and completing the summer basic skills immersion program, the students' assessment test results were:

<u>1998</u>	<u>1997</u>
39% passed all 3	31% passed all 3
26% failed 1	23% failed 1
21% failed 2	24% failed 2
13% failed 3	22% failed 3

1998
73% baccalaureate
27% associate

1997
59% baccalaureate
41% associate

1998
49% eligible for summer
skills immersion program
registered for it

1997
33% eligible for summer
skills immersion program
registered for it

1998
1306 attended summer
immersion program
1555 instructional seats filled*

1997
1127 attendea summer
immersion program
1221 instructional seats filled*

* some students register for programs
in more than one skills

1998
27% of associate students after
summer immersion passed all
3 assessment tests

1997
9% of assoc. students after
summer immersion passed all
3 assessment tests

More data are available in Dr. Pat Sinatra's report, including the fact that of the students who failed 1 assessment test, 41% registered for the summer basic skills immersion program; of the students who failed 2 tests, 50% registered; of the students who failed all 3 tests, 52% registered.

Director Sinatra provided 20 freshman orientations this summer and 2000 entering students took the assessment tests by the end of June and another 500 by the end of July. She said that other than the larger number of orientation sessions for smaller groups of students attending each, the skills Program this summer was no different than the programs offered in past summers. The difference, she said, is that this year's entering class is better prepared academically than any class since 1993.

By a motion duly made and carried, the meeting was adjourned at 5 PM.

Respectfully submitted,

Edward Davenport

Recording Secretary

ATTACHMENT A

Announcements from the chair

At-large Faculty Senate election results

The following were elected as the at-large representatives of the full-time faculty on the 1998-99 Faculty Senate:

Full-time faculty representatives:

Edward Davenport (SEEK/English)	Tom Litwack (Psychology)
Janice Dunham (Library)	Ellen Marson (For Lang & Lit)
P.J. Gibson (English)	Jill Norgren (Government)
Amy Green (Speech & Theater)	Patrick O'Hara (Public Manage.)
Lou Guinta (Comm. Skills)	Daniel Pinello (Government)
Karen Kaplowitz (English)	Carmen Solis (SEEK)
Kwando Kinshasa (Afr-Amer.Studies)	

Adjunct faculty representatives:

Holly Clarke (Public Management)	Edward Green (Mathematics)
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Department reps elected to the Faculty Senate and College Council

The following faculty have been elected as the 1998-99 department representatives to both the College Council and Faculty Senate:

Afr-Amer Studies: C. Jama Adams	Math: Mythili Mantharam
Anthropology: Dorothy Bracey	Physical Ed & Ath: Jane Katz
Art, Mus, Phil: Enrique Chavez-Arviso	Psychology: Stuart Kirschner
Counseling: James Malone	Public Management: Glenn Corbett
English: Effie Papatzikou Cochran	Puerto Rican Studies: Jacqueline Polanco
English: Patricia Licklider	
For Lang & Lit: Dagoberto Orrantia	Science: Anthony Carpi
Government: James Cauthen	SEEK: Bessie Wright
History: Gavin Lewis	Sociology: David Brotherton
Law, Pol Science: Lydia Segal	Sp & Theater: Martin Wallenstein
Library: Nancy Egan	Thematic Studies: Sondra Leftoff

Better Teaching Seminars scheduled

The Faculty Senate's 22nd semester of Better Teaching Seminars is being offered by John Jay faculty for John Jay faculty. This faculty development program is open to all faculty. All events are from 3:30 PM to 4:45 PM in Room 630 T.

- Thursday, September 24: The Personnel Process: Reappointment, Tenure and Promotion. Panel: Professors Zelma Henriques, Sue Larkin, Jerry Markowitz, Harold Sullivan, Provost Basil Wilson.
- Wednesday, October 14: Mandatory Protocols for Faculty **Who** Do Research and Give Course Assignments Involving Human Subjects. Panel: Martin Wallenstein, Kwando Kinshasa, Janice Bockmeyer, Dorothy Bracey Maki Haberfeld, Mangai Natarajan, Barry Spunt.
- Thursday, November 19: Successfully Managing the Classroom: How to Prevent and Deal with Disruptive Situations and Other Problems." Panel: Professors P.J. Gibson and Karen Kaplowitz, Dr. James Malone, Dean Hector Ortiz, Security Director Brian Murphy.

Memorial service for Bobbve Troutt

Professor Bobbve Troutt, a long-time member of the Department of Counseling and Student Life, will be memorialized at the College on Wednesday, October 28, at 3:15.

George Mitchell to receive honorary degree at special convocation

A convocation on Friday, October 30, at 2 PM, in John Jay's theater will be the occasion of the conferring of an honorary degree on former U.S. Senator George Mitchell, who played a central role in achieving the Easter Day peace accord in Ireland.

New faculty appointed

Avram Bornstein -- Assistant Professor -- Anthropology
 Elsie Chandler -- Associate Professor -- Psychology
 Marsha Clowers -- Assistant Professor -- Speech & Theater
 Elliott Dawes -- Associate Professor -- African-American Studies
 Charles Jennings -- Assistant Professor -- Public Management
 Jane Katz -- Professor -- Physical Education & Athletics
 Livia Katz -- Lecturer -- English
 Maria Kiriakova -- Assistant Professor -- Library
 Thomas Kubic -- Instructor -- Science
 Yue Ma -- Assistant Professor -- Law, Police Science, CJ Adm
 Keith Markus -- Assistant Professor -- Psychology
 Amie MacDonald -- Asst. Professor -- Art, Music, Philosophy [Phil.]
 Adam McKible -- Assistant Professor -- English
 Bettina Murray -- Instructor -- Communications Skills
 Allison Pease -- Assistant Professor -- English
 David Shapiro -- Associate Professor -- Psychology
 Karen Terry -- Instructor -- Law, Police Science, CJ Adm

Faculty appointed to substitute positions

Adam Berlin -- Sub. Lecturer -- English
 Marcos Bisticas-Cocoves -- Sub. Asst. Prof. -- Art, Music, Philo [Phil]
 Justin Catz -- Sub. Assistant Professor -- English
 David DeFerrari -- Sub. Lecturer -- Physical Education & Athletics
 Delores DeLuise -- Sub. Assistant Professor -- English
 Ida Dupont -- Sub. Instructor -- Sociology
 Harold Goldman -- Sub. Instructor -- History
 Harold Goldstein -- Sub. Assistant Professor -- Psychology
 Mabel Gomes -- Sub. Instructor -- public Management
 Thomas Grochowski -- Sub. Instructor -- English
 Lesley Hansen -- Sub. Assistant Professor -- English
 Judith Hawkins -- Sub. Assistant Professor -- SEEK
 Fred Kramer -- Sub. Associate Professor -- Sociology
 Robert Lazaroff -- Sub. Lecturer -- English
 Brent Mast -- Sub. Assistant Professor -- Public Management
 Joan Meyler -- Sub. Assistant Professor -- English
 Maria Mollinedo -- Sub. Assistant Professor -- Speech & Theater
 Jose Morin -- Sub. Assistant Professor -- Puerto Rican Studies
 Jane Mushabac -- Sub. Assistant Professor -- English
 Debra Nelson -- Sub. Instructor -- Science
 Fahrettin Okcabol -- Sub. Assoc. Professor -- Public Management
 Carmen Mercedes Perez -- Sub. Instructor -- Puerto Rican Studies
 Daniel Pollak -- Sub. Lecturer -- Mathematics
 Thomas Riordan -- Sub. Lecturer -- English
 Flora Rothman -- Sub. Assistant Professor -- Public Management
 Caridad Sanchez -- Sub. Instr. -- Counseling & Student Development
 Robert Silvey -- Sub. Assistant Professor -- Government
 Katherine Stavrianopoulos -- Sub. Instr. -- Counsel. & Student Dev.
 Ebrahim Tamari -- Sub. Lecturer -- Mathematics
 Thomas Trevor -- Sub. Lecturer -- Mathematics
 Mark Voss-Hubbard -- Sub. Assistant Professor -- History
 Wanda Zimermon-Bailey -- Sub. Lecturer -- Science
 Morris Zedeck -- Sub. Associate Professor -- Science

Visiting Scholar

Renee Romkins, of the Netherlands, is a visiting scholar.

Visiting professors named

William Potter, of the CIA, is a visiting professor in the Department of Law, Police Science, and CJ Administration. John Sanderson is this semester's visiting professor from the Bramshill Police College in England.

Town Hall Meetings scheduled

Town Hall meetings, in the Faculty Dining Room, will take place on Wednesday, September 16, at 3:15; Tuesday, October 27 at 3:15; and Monday, December 7, at 4:30.

Collese Council Schedule

Meetings of the College Council are at 3:15 PM in Room 630 T and are open to all members of the John Jay community, who may speak and submit agenda items by sending them to Council Secretary Patricia Maull, 6th floor, T Building. The right to make motions and to vote is restricted to Council members.

<u>Council meeting</u>	<u>Agenda Deadline</u>	<u>CC Exec Committee</u>
Tuesday, Sept. 15	Tues. Sept. 1	Tues. Sept. 8
Thursday, Oct. 15	Mon. Sept. 28	Mon. Oct. 5
Tuesday, Nov. 24	Tues. Nov. 3	Wed. Nov. 11
Wednesday, Dec. 16	Wed. Dec. 2	Wed. Dec. 9
Thursday, Feb. 11	Thur. Jan. 28	Wed. Feb. 3
Tuesday, Mar. 16	Wed. Mar. 3	Mon. Mar. 8
Wednesday Apr. 14	Mon. Mar. 22	Mon. Mar. 29
Thursday, May 13	Tues. Apr. 27	Thur. May 6

CUNY Board of Trustees calendar of meetinss

<u>Board of Trustees Meeting</u>	<u>Deadline to sign up* for public hearing</u>	<u>Public*** Hearing</u>
Mon. Sept. 28	Fri. Sept. 18	Wed. Sept. 23
Mon. Oct. 26	Fri. Oct. 16	Mon. Oct. 19
Mon. Nov. 23	Fri. Nov. 13	Mon. Nov. 16
Mon. Dec. 22	Fri. Dec. 12	Mon. Dec. 15
Mon. Jan. 25	Fri. Jan. 15	Tue. Jan. 19
Mon. Feb. 22	Fri. Feb. 19	Tue. Feb. 23
Mon. Mar. 22	Fri. Mar. 12	Mon. Mar. 15
Mon. Apr. 26	Fri. Apr. 16	Mon. Apr. 19
Tue. May 24	Fri. May 14	Mon. May 17
Mon. June 28	Fri. June 18	Mon. June 21

* All Board of Trustee meetings are at 4:30 PM in Room 104 at 535 East 80 Street and are open to the public

** Sign-up deadline is 3 PM. To sign up to speak at the public hearing, telephone the Office of the BoT Secretary: 794-5450 or 794-5377 until 3 PM on the date listed above. You must give your name and the calendar (agenda) item you wish to speak about. The calendar is published a week before the sign-up deadline and is available at the Faculty Senate (x8724), in John Jay's Library, and in the Office of the College President. Any member of the public may speak but time is limited to 3 minutes. A copy of the written statement may be submitted which may be the text of the oral statement or a more lengthy statement.

*** All BoT public hearings are at 4 PM in Room 104 at 535 East 80th Street and are open to the public and press. Members of the Board of Trustees and of the Chancellory attend the hearings.

Faculty members, with vote, appointed to Board of Trustees committees

Fiscal Affairs: Karen Kaplowitz (John Jay).

Academic Affairs: Cecilia McCall (Baruch).

Faculty, Staff, Adm.: Anne Friedman (BMCC).

Student Affairs: Fred Greenbaum (LaGCC).

Facilities: Kenneth Sherrill (Hunter).

New Trustee appointed to the CUNY Board of Trustees

The Board of Trustees comprises 10 gubernatorial and 5 mayoral appointees and 2 ex officio trustees (the UFS Chair and the USS Chair). This term of Susan Moore Mouner, who had been appointed by Governor Cuomo and who represented Staten Island, expired.

Governor Pataki nominated, and on June 17, 1998, the NYS Senate confirmed Kathleen M. Pesile. A native of Staten Island, who still lives there, Trustee Pesile's term runs through June 30, 2004. A principal of her own financial services firm, Pesile Financial Group, established in 1995, she was formerly financial consultant and chairperson of the International Banking Program of the American Bankers Association. Earlier she was vice president for global markets, and mergers and acquisitions for J.P. Morgan & Co., and was vice president for finance and administration for Capital Cities/ABC. For two decades, Trustee Pesile has been an adjunct lecturer in finance and international business at The College of Staten Island and was a founding faculty member of its Weekend Division. She has also served, since 1995, as an adjunct MBA thesis advisor and examiner at the Stonier Graduate School of Banking at the University of Delaware. She was the founding member of the Peter Rodino Institute at Jersey City State College and the first woman instructor in the Department of Criminal Justice where she developed financial management courses.

Election results of Collese Council Committees for 1998-99

Personnel and Budget (PCB) Committee: the faculty elected Professors Tom Litwack, Ellen Marson, and Zelma Henriques, as the three at-large faculty representatives.

Committee on Undergraduate Prizes, Honors, and Scholarships: Sandra Lanzone, Patricia Sinatra, and Carmen Solis.

Committee on Faculty Elections: Mavis Aldridge, Lily Christ, Katherine Killoran, Norma Manatu, and Charles Stickney.

Committee on Ceremonial Occasions: Marvie Brooks, P.J. Gibson, Kojo Dei, Janice Dunham.

Committee on Student Interests: C. Jama Adams, Sandra Lanzone.

Committee on Student Evaluation of Faculty: P.J. Gibson, Dan Pinello

New administrative appointments

Roberta Blotner: appointed Acting Assistant Dean for Professional Development and Training. She has been the Director of the Institute on Alcohol and Substance Abuse.

Robert Pignatello: appointed Vice President for Administrative Affairs, effective September 1. He was Director of Public Relations & Governmental Affairs since 1994.

Richard Saulnier: appointed Dean for Admissions and Registration, effective July 2. He has been serving as Acting Dean since last February and previously was Associate Dean of Students.

Douglas Smith: appointed Director of Public Relations: August 24.

Administrative resignations effective August 31

Marc Eichen resigned as Director of Computing and Informational Services. He had served in this position since February.

John Smith resigned as Vice President for Administrative Affairs. He served in this position since 1988.

Faculty retirements and resignations

Jane Bowers -- English

Salomon Guadardo -- Public Management

Ben Hellinger -- English

Serena Nanda -- Anthropology

Faculty on fellowship leave

Marvelous Brooks -- Library
Peter Manuel -- Art, Music, Philosophy [Music]
Susan Oyama -- Psychology
Helen Ramsaran -- Art, Music, Philosophy [Art]
Frederik Rusch -- English
Robert Sullivan -- Government
Davidson Umeh -- Physical Education & Athletics

Faculty on full-pay fellowship leave

James Bowen -- Government
Anna Goldoff -- Public Management

Symposium on gangs October 2 and 3

Professor David Brotherton has organized a symposium on gangs to be held at John Jay on Friday and Saturday, October 2 and 3. A photojournalism exhibit on gangs will be in the North Hall lobby.

Borough President C. Virginia Fields' educational summit

The educational summit recommended to Manhattan Borough President C. Virginia Fields when she came to JJ's Faculty Senate in the spring took place on June 24. Those attending included Chancellor Kimmich, various members of the CUNY Central Office, members of the Board of Education Central Office, faculty, the chair of the UFS, CUNY college presidents, high school teachers and legislators. Karen Kaplowitz represented John Jay. Borough President Fields began by stating the genesis of the event was a meeting with the Faculty Senate of John Jay.

John Jay allocated \$1.5m addition to its base budget

During the summer, John Jay's allocation for 1998-99 included an addition to its base budget of \$1.5 million. This additional \$1.5 million will be in each year's allocation henceforth. This is to address, as a beginning, John Jay's inequitable underfunding.

Queens College and Queensborough Community Colleges plan merger

In May, the presidents of Queens College, Allan Sessoms, and of QCC, Kurt Schmeller, announced plans to merge the two colleges and to add doctoral programs to create "The University at Queens."

Faculty Senate voter registration drive

Since 1992, JJ's Faculty Senate has invited faculty participation in non-partisan voter registration drives at JJ and has distributed voter registration forms to faculty for their students. Forms are being mailed to faculty with a letter from the Senate president explaining the process. Registration forms must be postmarked by October 9 for eligibility to vote in the November 3 election. Furthermore, the National Voter Registration Act (the 'Motor-Voter Law,') requires State agencies, including CUNY, to distribute voter registration forms and to provide assistance, if requested, in filling out the forms.

Faculty Mentor program sponsored by the Senate

Since 1990, the Faculty Senate has provided a faculty mentor program. Faculty volunteer to mentor and to be mentored. Participation is voluntary and confidential. Sign-up forms are being distributed or call Karen Kaplowitz, x8724.

Open Meetings lawsuit news

Professor William Crain (CCNY) and other plaintiffs amended their 1995 Open Meetings Lawsuit against the CUNY Board of Trustees and the Chancellor to include the May 26, 1996, Board meeting at which the resolution on phasing out remediation from the senior colleges

Open meetings lawsuit news (cont)

was adopted. The plaintiffs asked the Court to enjoin the Board from implementing the May 26 resolution on the grounds that the Board illegally closed the meeting to the public. Justice Elliott J. Wilk of the NYS Supreme Court granted the plaintiffs' petition and ordered CUNY and its colleges to cease implementing the May 26 resolution. CUNY asked for a stay of the injunction, which is automatically granted to a governmental agency, such as CUNY, but Appeals Court Justice David Saxe reversed the stay pending a hearing by a panel of Appellate Court justices. A trial will determine whether the Open Meetings Law was violated on May 26.

Update on the Benno Schmidt Task Force on CUNY

Mayor Giuliani issued Executive Order No. 41 on May 6 establishing the Mayor's Advisory Task Force on CUNY, headed by Benno C. Schmidt president and CEO of the Edison Project (school privatization).

The executive order charge states: **"The Task Force shall review, examine, audit and make recommendations regarding: (1) the uses of City funding by CUNY, (2) the effects of open admissions and remedial education on CUNY, and on CUNY's capacity to provide college level courses and curricula of high quality to its students, (3) the best means of arranging for third-parties to provide remediation services to ensure that prospective CUNY students can perform college level work prior to their admission to CUNY, and (4) the implementations of other reform measures as may be appropriate. No later than 180 days after the effective date of this Order [May 6], the Task Force shall report its findings and recommendations to the Mayor."**

The Task Force's powers in carrying out its mandate are: the right to **"obtain** all information and data necessary to fulfill the purposes . . . including information from CUNY and the colleges in the CUNY system"; issuance of subpoenas by the Department of Investigation to "the extent the Commissioner of the DOI and the Task Force determine is appropriate"; retain an executive director and other staff and outside consultants **"from** appropriations made available thereof."

The preceding **"whereas"** clauses state that "recent graduation rates and other measurements of educational quality indicate that CUNY's current policies and practices have not maintained the high level of educational quality that CUNY should be providing to its students" and that "to ensure that the City's financial resources support a meaningful and productive level of college instruction that meets the needs of the students of the City, a detailed examination of CUNY's policies and practices is **required."**

The accompanying May 6 press release states: the Task Force **"will** examine how CUNY spends its City subsidy [\$110 million]; the effects of open admissions and remedial education on CUNY's ability to provide a high quality education to its students: and the best means of arranging for other institutions to provide remediation services to ensure that prospective CUNY students can perform college level work prior to their admission to the university system."

The press release quotes Mayor Giuliani; **"I** have also asked the Task Force to retain an auditing firm as soon as possible to investigate and clarify how CUNY is spending its tax-payer funding, and to recommend alternatives for improving the quality of the education provided by **CUNY."**

The task force members are: (Chair) Benno Schmidt, head of the Edison Project; CUNY Trustee Herman Badillo; attorney Heather McDonald of the Manhattan Institute; Richard Schwartz, former advisor to Mayor Giuliani in developing Workfare; NYC Housing Commissioner Richard T. Roberts; former NYS Senator Manfred Ohrenstein; and banker Jacqueline V. Brady.

ATTACHMENT B

PRELIMINARY UNOFFICIAL ENROLLMENT DATA AS OF
SEPTEMBER 9, 1998

Table IV
Preliminary Unofficial Enrollment Data Fall 1998

Flash Enrollment Numbers			
09/09/98	Head count	Equated	FTE's
Non-SEEK Degree	8656	100406	6693.73
SEEK Degree	1027	13402	893.47
Non Degree	60	323	21.53
Undergraduate Total	9743	114131	7608.73
Matriculated Graduate	1078	7548	629.00
Non-matric Graduate	46	253	21.08
Graduate Total	1124	7801	650.08
Grand total	10867	121932	8258.82
Total Fall 1997	10847	122909	8304.00
Percentage change		-0.79%	-0.54%
Enrollment			
New Students	Fall 1997	Fall 1998	
Freshmen	1718	1735	0.99%
Transfer	893	870	-2.58%
New Graduates	293	351	19.80%
Undergraduate	Fall 1997	Fall 1998	
Full-time	7415	7128	-3.87%
Part-time	2412	2615	8.42%
Total Fall 1997	9827	9743	-0.85%
Graduate	Fall 1997	Fall 1998	
Full-time	158	250	58.23%
Part-time	862	874	1.39%
Total Fall 1997	1020	1124	10.20%

SOURCE : John Jay Office of Admissions and Registration