

Faculty Senate Minutes #209

John Jay College of Criminal Justice

February 22, 2001

3:15 PM

Room 630 T

Present (24): Orlanda Brugnola, Marsha Clowers, Edward Davenport, Kirk Dombrowski, Janice Dunham, Robert Fox, Betsy Gitter, Amy Green, Edward Green, Lou Guinta, Karen Kaplowitz, Kwando Kinshasa, Maria Kiriakova, Gavin Lewis, James Malone, Peter Mameli, Daniel Paget, Laura Richardson, Lydia Segal, Margaret Wallace, Susan Will, Marcia Yarmus, Liza Yukins, Robin Whitney

Absent (13): Jama Adams, Shevalatta Alford, Luis Barrios, Sandy Berger, James Cauthen, Elsie Chandler, P. J. Gibson, Sandra Lanzzone, Mary Ann McClure, Emerson Miller, Rick Richardson, Carmen Solis, Agnes Wieschenberg

Guests: Professors Tom Litwack, Bonnie Nelson, Chris Suggs

Invited Guest: University CUNY BA Program Director Nan Bauer-Maglin

1. Announcements from the chair
2. Adoption of Minutes #208 of the February 7, 2001, meeting
3. Invited Guest: Dr. Nan Bauer-Maglin, CUNY Director of the CUNY BA Program
4. Report from the Senate's Faculty Senate Awards Committee for Outstanding CUNY BA students
5. Report on the second quarterly report on John Jay's non-tax levy accounts
6. Proposal that the Faculty Senate's Budget Committee send a letter, at a time deemed appropriate, to CUNY Vice Chancellor Brabham and/or Chancellor Goldstein regarding JJ's fiscal situation
7. Discussion regarding the issue of whether United States History should be a required JJ core course
8. Report on this semester's performance of JJ's B&N Bookstore and courses of action to be pursued
9. Discussion about methods of communication at John Jay and possible recommendations

1. Announcements from the chair

The Faculty Elections Committee has counted the ballots for the 4 open positions on the Committee on Honorary Degrees: the four who have been elected by the full-time faculty are Professors Todd Clear (Law, Police Science), Jannette Domingo (African-American Studies), Jack Jacobs (Government), and Maria Volpe (Sociology). They join the 3 continuing members: Professors Lotte Feinberg (Public Management), Betsy Hegeman (Anthropology), and Jerry Markowitz (History/TSP). The deadline for nominations for candidates to be awarded an honorary degree in May 2002 is March 23.

Seven copies of a nominating letter, curriculum vitae, and any other supporting materials should

be sent to Professor Feinberg, the Committee chair. The Committee considers each nominee without knowledge of the identity of the nominator: in this way the candidates are judged on their own merits and not on the merits of the nominator. The Senate will deliberate and vote on the Committee's recommendations at its May 4 meeting. This new timetable will provide a year for obtaining approval of the Board of Trustees and for inviting the candidates sufficiently in advance, it is hoped, for them to be able to attend commencement, a requirement of the Board of Trustees.

2. Adoption of Minutes #208 of the February 7, 2001, meeting

By a motion duly made and adopted, Minutes #208 of the February 7, 2001, meeting were approved.

3. Invited Guest: Dr. Nan Bauer-Maglin, Director of the CUNY BA Program [Attachment A]

Dr. Nan Bauer-Maglin, the CUNY Director of the CUNY BA Program, was introduced by Senator James Malone, the director of John Jay's CUNY BA program, and was welcomed to the Senate. Dr. Bauer-Maglin expressed her pleasure at having been invited and praised John Jay's Faculty Senate for creating awards for outstanding CUNY BA graduating students. She said she hopes John Jay Senate's action will be emulated by the other colleges: right now, John Jay is the only college that has such awards. She screened a 12-minute video about the CUNY BA Program that she commissioned Hunter professor of media studies Tami Gold to make: the video features 9 current CUNY BA students and two graduates of the program, each of whom talked about their background, their courses of study, and their experiences with the Program.

After the screening, the Senate praised the video, calling it informative, moving, and extremely professionally done. A motion was made to recommend to the College administration that the video be shown at the Spring faculty/staff meeting so that more faculty can learn about the program, which is a wonderful retention program. The motion was adopted by unanimous vote. It was noted that John Jay should have a professionally produced video about our College, similar to the CUNY BA video, and that a collateral benefit of screening the video at the faculty/staff meeting would be that that point would be dramatically demonstrated by virtue of showing the video.

Dr. Bauer-Maglin provided statistics about colleges' participation in the CUNY BA Program [Attachment A]. Whereas John Jay was until a few years ago the college with the second largest number of CUNY BA students, it is now at the other end of the spectrum. Senator Betsy Gitter, the Chair of the CUNY BA Committee, a University-wide committee appointed by the University Faculty Senate, said that one of the reasons for showing the video and for having Dr. Bauer-Maglin come to our Senate meeting is to increase knowledge about the program so that more students and faculty can once again participate in it. Students may create any major, not only majors not offered at their home college (the college at which they begin their studies and take their core courses) but they can create majors that are not offered by any CUNY college, such as a major in disability studies.

Professor Maglin distributed a pamphlet about the program [copies are available from Professor James Malone]. She said the CUNY BA Program would most especially benefit a college such as John Jay where students would otherwise have to transfer elsewhere if they decided to major in an area other than criminal justice or public service. Students who enroll in the CUNY BA Program are able to stay at John Jay and design their own majors, taking courses both at John Jay and at other CUNY colleges.

In response to questions, Dr. Bauer-Maglin explained that the following students are eligible for admission to the CUNY BA Program: any student who has completed 15 college credits with a minimum GPA of 2.5 (overall and for recent semesters), who has passed the assessment tests required of all matriculants, and who has a valid reason for applying, such as a desire to complete an interdisciplinary area of concentration or a specialization not available at a CUNY college, the desire to take courses at more than one CUNY college or, as an adult student (age 25 or older), the need to consolidate prior academic credits. The Program serves self-directed, academically strong, motivated students who want to participate actively in the design of their own unique program of study.

Dr. Bauer-Maglin explained that the Program was established in 1971, has more than 5,000 alumni, and has 700 students currently enrolled in the Program, which is administered by The Graduate Center of CUNY. Students accepted into the Program work with one or two full-time CUNY faculty members who help them develop a coherent and meaningful concentration (analogous to a major) and each student also has an academic advisor provided by the Program. Students may be admitted as long as they have not completed more than 90 undergraduate college credits. Special registration procedures make course offerings available to CUNY BA students at all the 17 campuses as well as at the Graduate Center. Non-classroom credit may be applied to the CUNY BA degree, including independent study, fieldwork, internships, credit by exam, and credit for prior experiential learning. Students may enroll as full-time or part-time students and may attend day and/or evening or weekend classes. To apply, John Jay students may obtain applications from John Jay's CUNY BA director, Professor James Malone, or from any faculty member who has an application. They can also call the Program's office at the Graduate Center at 212: 817-8220 or go online at www.cunyba.cuny.edu.

4. Report from the Senate's Committee on the Faculty Senate Awards for Outstanding CUNY BA graduating seniors: Senators M. Clowers, K. Kinshasa, J. Malone, and M. Yarmus

Senator James Malone spoke for the Senate's the Faculty Senate Awards Committee for Outstanding CUNY BA graduating seniors. He noted that recipients are required to have an overall grade point average of 3.5 There will be two awards: one in Liberal Arts/Humanities and another in the Social Sciences/Professional Studies. The CUNY BA faculty mentors will have to affirm that the student is deserving of the award. Senator Malone said he is seeking funding for plaques and, if possible, monetary awards for the recipients. Senator Malone said that the Awards Committee is recommending that the award be called the John Jay Senate CUNY BA Scholar Award. A motion to amend the name of the award to include the phrase "Faculty Senate" was unanimously approved: it was noted that at some colleges, the Senate is not a faculty body and so the need to specify that this is the Faculty Senate award is important. Thus the award is to be called "The John Jay Faculty Senate CUNY BA Scholar Award." The motion was adopted by unanimous vote.

The selection committee will present its recommended awardees to the Senate for vote as soon as the selection process is completed, probably in March or April, Senator Malone explained.

5. Report on the second quarterly report on John Jay's non-tax levy accounts, issued by the College administration at the request of the Faculty Senate: Prof. Litwack & Pres. Kaplowitz

President Kaplowitz reported that she and Professors Tom Litwack, Harold Sullivan, and Ned Benton have received the second quarter report, as requested by the Senate and the Chairs, about the

revenues and expenditures of John Jay's non-tax-levy accounts. She said that according to the report, there is very little money left in the accounts and what is left will have to be used to pay for Commencement expenses. She also reported that the Senate's Budget Committee and the Chairs' Budget Committee had together written VP Pignatello asking for clarification of the Administration's plan for the rest of these funds for the rest of this year and the plan for the spending (or non-spending) of these accounts for the next academic year.

6. Proposal that the Faculty Senate's Fiscal Affairs Committee send a letter, at a time deemed appropriate, to CUNY Vice Chancellor for Budget and Finance Brabham and/or Chancellor Goldstein regarding John Jay's fiscal situation: Faculty Senate Executive Committee

President Kaplowitz recalled that at our last Senate meeting Senator Betsy Gitter had recommended that a Senate delegation meet with Chancellor Goldstein about John Jay's fiscal difficulties but that the motion had not been voted on because the Provost had arrived before the issue could be sufficiently discussed and voted on. She said that since that meeting, the Senate's Fiscal Affairs Committee and its Executive Committee had deliberated about the proposal and are, instead, making an alternative proposal that the Senate's Fiscal Affairs Committee send a letter, at a time deemed appropriate by the Committee, to CUNY Vice Chancellor for Budget and Finance Sherry Brabham and/or Chancellor Matthew Goldstein regarding John Jay's fiscal situation.

She explained that the Senate's Executive Committee and its Fiscal Affairs Committee are recommending a letter instead of a meeting in order to establish a paper trail that would prove that we had notified the Central Administration of our serious concerns. She said that perceptions of meetings differ not only according to who is doing the remembering but according to the amount of time that has passed. What is important is that an unambiguous, clear document be issued about the Faculty Senate's concerns about our College's fiscal situation. At a meeting, there is the chance that people will perceive and remember the exchange differently. Professor Litwack suggested that, as in the past, the Senate should authorize the Senate's Fiscal Affairs Committee to write the letter but that the letter would not need to be approved by the full Senate before being sent. Senator Malone asked what the letter would say.

Professor Litwack said that the letter would highlight the progress the College has made in reducing its expenditures and would argue that John Jay's revenue target should be reduced and that once a rational funding model is implemented, if it shows, as we expect it to, that John Jay is and has long been severely underfunded in comparison to the model, that the debt be forgiven and not repaid. Senator Gitter said that she is convinced that a letter is a better course of action than a meeting but that the letter should also say that the College cannot continue to function as we have in the areas of academic support, Library, full-time faculty, and so forth.

Professor Litwack reminded the Senate that when NYS Assemblyman Denny Farrell was a guest of our Faculty Senate and listened to us tell him that the College is physically unsafe and can not function under current conditions, he warned us to reconsider giving him such information because, as a public official, if he is given such information he is obligated to have such an institution shut down. Professor Litwack said we, therefore, do not want to say we cannot function but, rather, that we cannot continue to grow. Senator Gitter concurred. President Kaplowitz reported that Lehman College's enrollment target has just been reduced in order to help that college through its current difficult fiscal period and, so, clearly enrollment targets can be adjusted by 80th Street to assist a campus.

Professor Litwack said that now that John Jay has reduced the size of its administrative spending,

we have a better case to make to the CUNY Central Administration. Senator Malone moved to authorize the Senate's Fiscal Affairs Committee to write on behalf of the Senate to Vice Chancellor Brabham and/or to Chancellor Goldstein about John Jay's fiscal situation at a time that the Senate's Fiscal Affairs Committee deems appropriate. Senator Yarmus seconded the motion. The vote was unanimous.

7. Discussion regarding the issue of making United States History a required core course at John Jay & Report from the History Department's representative to the Faculty Senate: Senator Gavin Lewis [Attachment B]

Senator Gavin Lewis, the representative to the Senate of the History Department, reported about his Department's response to the CUNY Board of Trustees' request that all CUNY colleges require a United States History course of all its students. The Provost has suggested that United States History be offered as a 300-level course [Attachment B], but, President Kaplowitz pointed out, that would exclude Associate Degree students and, therefore, if John Jay were to adopt United States History as a core requirement, it would have to be a 100-level or 200-level course because it would be required of all associate degree students as well as baccalaureate degree students. Senator Lewis reported that his Department takes this issue very seriously but is at a very preliminary stage of exploring exactly what is to be required.

Senator Lewis explained that currently John Jay requires two history courses of all baccalaureate degree students. One course is History 231: The Origins of the Contemporary World: From the Classical Period to the Enlightenment. The second course is History 232: Contemporary History of Civilization: From the Enlightenment to the Present. Associate degree students must take History 231. He read from Board of Trustees Master Plan, as amended in June 2000, which talks about a common core but does not provide a specific mandate. The History Department will be meeting soon to develop a position on this matter, he said.

President Kaplowitz offered to provide Senator Lewis with various materials from the Office of Vice Chancellor for Academic Affairs Louise Mirrer for his department's meeting. He said he would welcome any material and information she could make available to him and to his department. She also reported that VC Mirrer's Office is holding a conference on May 4 for CUNY history faculty, called the United States History Initiative Conference: the conference is being organized by Professor David Nasaw, the Executive Officer of the History Program at the Graduate Center, who is also the chair of a committee on this initiative that VC Mirrer established. John Jay's representative to that committee, selected by Provost Wilson, is Professor Blanche Wiesen Cook.

Senator James Malone said that the Trustees' intrusion into curricular decisions sounds to him like the end of the academy as we know it. Senator Susan Will said this reminds her of a discussion at the American History Association when Congressman Newt Gingrich made a similar recommendation: she suggested that our History Department take a look at the position the AHA took at that time.

Senator Lewis reported that the preliminary thinking of people at John Jay is that if any changes were to be made, John Jay would retain 6 credits in required history courses and that instead of 6 credits of World History, there would be 3 credits in United States History and 3 credits in World History. He said no one is imagining the possibility of increasing the history core requirement from the current 6 credits to 9 credits by simply adding United States History to the 6-credit World History sequence. But, he added, there is no consensus that United States History should be a required course: it is simply too early to even report on the thinking of the History faculty. But Senator Lewis reiterated that the Department would not advocate adding an additional 3 credits to the core.

Senator Kirk Dombrowski said he does not think it is accidental or innocent that the Trustees call their requested course American History rather than United States History, which the historians and other faculty, including our Faculty Senate, prefer to call it. He said United States History includes people who are not Americans and he thinks there is perhaps a nationalistic tenor to the Board's proposal. Senator Lewis said that anybody who knows anything about John Jay's History Department knows that it would not produce a right-wing American history course. He said he tends toward the right wing of the spectrum of our History Department faculty and even he would not favor such a course. Professor Litwack said he thinks we should not try to meet back-room demands which we are hearing rumors about. Instead we should content ourselves to meet the requirements of the Master Plan, which are very vague and non-specific, at least at this point.

President Kaplowitz said that at the request to all faculty governance leaders made by University Faculty Senate Chair Bernard Sohmer, the faculty member on the CUNY Board of Trustees, that this issue be raised at each campus Curriculum Committee, she submitted a request to John Jay's Curriculum Committee that this issue be addressed. She said Professor Sohmer's and the UFS Executive Committee's plan is to make it possible for Dr. Sohmer to report to the Trustees that each campus is grappling with this issue, as demonstrated by its appearance on each campus' Curriculum Committee agenda, so as to forestall and prevent the Trustees from imposing their will on the campuses using the argument that the faculty are not reviewing their core requirements. She said she does not want anyone to misunderstand her action: she assumes that the History Department representative to the Curriculum Committee will simply and accurately report that the History Department is deliberating on the issue.

Senator Daniel Paget noted that John Jay already has a large core that now permits students to take only approximately 8 elective courses over the course of their entire degrees, which is less than one such course per semester. He believes that one of the reasons freshmen indicate greater satisfaction with the College than do seniors is that there is more variety in the 100-level courses than there is variety among electives. He asked whether this might not be a good opportunity to review and restructure our core curriculum.

8. Report on the performance of JJ's Barnes & Noble Bookstore this semester and discussion of courses of action to be pursued: Faculty Senate Executive Committee

President Kaplowitz said she has been inundated with complaints from faculty about the College's Barnes & Noble Bookstore this semester: the phrase everyone is using is that this is the "worst semester ever." The Senators expressed general outrage at the terrible performance of the bookstore. She said that the Council of Chairs had discussed this issue at Professor Michael Blitz's request and several Chairs had also reported that this has been "the worst semester ever." Professor Blitz told the Chairs that when he told the local manager and assistant manager that his goal in life is to have B&N removed from John Jay, they suddenly could not do enough to accommodate him and his students.

President Kaplowitz said that after the last round of complaints and survey of the faculty by the Senate, the Bookstore improved its operation but at that time a new contract was being negotiated and it was not clear that B&N would be granted a new contract and so the improvements may have been made to win the contract. Since then, a new contract has been signed for a 3-year extension and many assume this semester's poor performance is the result of a successful renewal of the contract and a, therefore, relaxed attitude. But the powerful response to Professor Blitz's assertion that his goal is to have B&N removed from John Jay led her and Professor Harold Sullivan to obtain copies of the new contract to ascertain whether there is a termination clause.

They have obtained copies of the new contract, which provides an additional \$100,000 to the College's Auxiliary Services Board – in addition to the \$250,000 a year which the previous contract provided for – and there is, indeed, a series of termination clauses having to do with various ways B&N's contract could be terminated for failure to operate in an acceptable manner. President Kaplowitz proposed that a small delegation of the Senate and the Council of Chairs meet with the national executive management of Barnes & Noble to present complaints – after surveying the faculty again about their experiences this semester – and then if improvements are not made, consider taking the requisite actions needed to terminate the contract.

She said that John Jay's B&N Bookstore has a \$4 million annual volume and, therefore, this is a very successful store from B&N's viewpoint but B&N is not fulfilling its part of the contract. Senators complained that the staff lie to them and lie to their students: Senator Betsy Gitter said that she considers the classic case to be when the staff this semester told her that Homer's *Odyssey* is no longer in print! Staff constantly claim that faculty have not submitted their book orders in a timely way when this is not true and, it was noted, even if faculty hand in book orders a few weeks before classes, publishers can ship orders within 48 hours. Similarly, faculty who hand in book orders months in advance are told or their students are told that the instructor did not hand in book orders on time. Complaints were reported about book orders that had arrived unbeknownst to the staff; boxes of books that were unopened; books shelved in the wrong locations; books shelved with incorrect information about the course name, number, and instructor; insufficient copies of books ordered; wrong editions of books ordered; no books ordered; course packs/manuals/ incorrectly prepared; books ordered early and then shipped back mistakenly by staff who thought they were from the previous semester.

Senator Robert Fox said he had worked in the bookstore industry for several years and he thinks that the only way to influence the bookstore is to speak to their bottom line: a bookstore that is not customer friendly is going to lose money. If students can not get their books at John Jay's bookstore, they will go elsewhere and the bookstore will make far less profits than if it operates well: this is what we should emphasize. The bookstore will improve only when it is in its self-interest to do so. The Senate authorized the Executive Committee to survey the faculty about their experiences with the bookstore this semester and to then select a small delegation of the Senate to join a delegation of the Chairs to meet with the B&N executive management and to report back to the Senate.

The current manager, Fernando Cuevas, is being transferred to the B&N bookstore at St. John's University this month and so immediate action is absolutely necessary. Senators complained that our bookstore is used as a training ground for managers: staff from other B&N stores who have never served as a store manager get on the job training being the manager of John Jay's store. Senators urged that an experienced store manager be assigned to manage John Jay's bookstore.

9. Discussion of the issue of communication at JJ and recommendations regarding global email, The Week Of, email listserves, universal phonemail, etc: Professor Bonnie Nelson

Professor Bonnie Nelson, Co-Chair of the Senate's Technology Committee, reported that the Senate's Technology Committee has invited Vice President Mary Rothlein, Public Information Director Jerry Capecci, and Web developer John Taveras to its next meeting, on March 20, to discuss ways to improve communication at John Jay, including *The Week Of*, global email and global phonemail. She invited suggestions from the Senate. She said faculty have been reporting an inability to obtain information and an inability to transmit information in a timely way.

Senator Daniel Paget said that although he sympathizes with the need for announcements to the

faculty, there are too many announcements made by global email which are simply unnecessary. Senator Robert Fox asked whether global email could provide an index of announcements, which people could find more information about elsewhere, if they wished, by clicking on the items that interest them.

Professor Nelson suggested that perhaps we need two different global email lists: one for emergency announcements, which everyone would receive, and one for general announcements, which could be in digest form.

Senator Yukins asked why we could not convert *The Week Of* to email. Professor Nelson said that many people do not want to browse through such a long document online. Many want *The Week Of* in its previous format – a weekly print newsletter – but presumably budget constraints have led to the twice-monthly publication. It was suggested that a global email be sent once a week announcing the publication of *The Week Of* online and that it be set up so that if one clicked onto this announcement, one would be automatically connected to the online version of *The Week Of*. The reason for this suggestion is that it is difficult to realize what one does not receive and that without an announcement about the publication of *The Week Of*, one does not think to go to *The Week Of* online. But, Senators added, the format of the online version of *The Week Of* is currently poorly organized, which makes reading it online extremely difficult.

Many were critical of John Jay's email system as unwieldy and as far less user friendly than many other email systems. Professor Nelson said that if people are unhappy with the John Jay email system, they can arrange with DoIT to have their John Jay email messages automatically forwarded to any other email account(s) they use. None of the Senators had known this and it was suggested that this is information that merits widespread dissemination in various formats. Other Senators complained that there is no clear policy as to who has access to global email and to global phonemail: the messages do not seem to be about emergencies, although the policy is that only emergency situations can be communicated by global email and by global phonemail. Furthermore, messages that are transmitted are edited without consultation and sometimes, as a result, the material that is deleted is actually the most important information in the message.

Senators spoke of the fact that there is now – during this fiscal crisis – a greater need than ever to have both accurate and efficient communication and that there is also a greater need than ever for there to not be a divide between those with access to modes of communication and those without access: the already fraying morale will rapidly fray further if this is permitted to continue. Professor Nelson said she will communicate these ideas and concerns to the Committee and to the Committee's guests. She said either she or Senator Lou Guinta or both will report back to the Senate about the meeting and about any decisions, developments, and information produced as a result of the meeting. She thanked the Senate for their ideas and the Senate thanked Professor Nelson for coming to discuss this important matter with the Senate.

By a motion made and adopted, the meeting was adjourned at 5:00 PM.

Respectfully submitted,

Edward Davenport
Recording Secretary

&

Amy Green
Vice President

ATTACHMENT A

CUNY BACCALAUREATE PROGRAM

Table 2

Fall 2000 Applicants

By College of Application

COLLEGE	ADMITS	REJECTS	INCS /WD	APPLICANTS	*HOME COLL
BARUCH	3	0	1	4	10
BORO OF MANHATTAN	8	0	1	9	4
BRONX COMMUNITY	0	0	0	0	0
BROOKLYN	22	0	2	24	32
CITY	2	1	0	3	4
COLLEGE OF STATEN ISLAND	1	1	1	3	1
HOSTOS COMMUNITY	0	0	1	1	0
HUNTER	14	1	2	17	23
JOHN JAY	3	0	1	4	5
KINGSBORO COMMUNITY	5	1	1	7	0
LAGUARDIA COMMUNITY	3	0	0	3	1
LEHMAN	4	0	1	5	7
MEDGAR EVERS	30	1	1	32	29
NEW YORK CITY TECHNICAL	29	3	2	34	31
QUEENS	2	0	0	2	5
QUEENSBORO COMMUNITY	3	0	1	4	0
YORK	1	0	0	1	1
NON-CUNY	23	6	7	36	0
TOTALS	153	14	22	189	153

**Numbers in the final column refer to the number of admitted students selecting that college as their home campus.*



ATTACHMENT B

JOHN JAY COLLEGE OF CRIMINAL JUSTICE

The City University of New York
899 Tenth Avenue, New York, N.Y. 10019
(212) 237 - 8801

Office of the Provost and Academic Vice President

January 24, 2001

MEMORANDUM

To: Associate Provost Larry Kobilinsky
From: Provost Basil Wilson *Basil Wilson*
Re: Requested Course in American History

The Board of Trustees has mandated that American History be incorporated into the general education requirements of the CUNY colleges.

The extant general education requirements at John Jay College is already massive leaving very little leeway for electives after students have completed the normal 36 in their major credits.

It is necessary for the Curriculum Committee to establish a special Sub-Committee to determine the most appropriate course of action. At present, there are two History courses, 231 and 232 which focus on World History. The Sub-Committee will have to decide whether the American History course should be designated an upper level course or not, interdisciplinary or uni-disciplinary and whether it replaces one of the two courses in World History. There could be some fluidity in the World History course and an airtight requirement to take the American History course. My preference is that the new course should be at least a 300 level and designated a Writing Intensive Course and for the specificity of John Jay College of Criminal Justice draw heavily on themes of criminal justice and civil liberties from a historical perspective.

This is an issue that will involve more than members of the Sub-Committee of the Curriculum Committee. The History Department, the Faculty Senate, the Council of Chairs, the Standards Committee and all other interested faculty will wish to shape this modification of the general education requirements.

Enclosed are some guidelines from Executive Vice Chancellor Louise Mirrer which sets boundaries for the decision. I have no doubts that the John Jay College community will choose wisely.

cc: President Gerald W. Lynch
Professor Pat Collins
Professor Karen Kaplowitz ✓
Professor Harold Sullivan