

Faculty Senate Minutes #232

John Jay College of Criminal Justice

September 25,2002

3:15 PM

Room 630 T

Present (32): Desmond Arias, Marvie Brooks, Orlanda Brugnola, Leslie Chandrakantha, Effie Cochran, Richard Culp, Edward Davenport, Joshua Freilich, P. J. Gibson, Amy Green, Carol Groneman, Robert Hair, Judith Hawkins, Ann Huse, Max Kadir, Karen Kaplowitz, Andrew Karmen, Kwando Kinshasa, Tom Litwack, Amie Macdonald, Evan Mandery, Adam McKible, Lorraine Moller, Altagracia Ortiz, Rick Richardson, Jodie Roure, Cary Sanchez, Ellen Sexton, Liliana Soto-Fernandez, Davidson Umeh, Margaret Wallace, Robin Whitney

Absent (7): Yahya Affinnih, Philip Bonifacio, Jane Davenport, Kirk Dombrowski, Edward Green, Gavin Lewis, Carmen Solis

Invited Guest: Dean for Registration and Admissions Richard Saulnier

Agenda of the September 25,2002, meeting

1. Announcements from the chair
2. Adoption of Minutes #231 of the September 12,2002, meeting
3. Invited Guest: Dean for Registration and Admissions Richard Saulnier
4. Election of Faculty Senate Committee members
5. Revised Proposed Resolution on Student Evaluation of Faculty and Student grades
6. Proposed Resolution on the suppression of the visibility of Social Security numbers
7. Proposed Resolution on stabilizing the size of JJ's student enrollment and reducing it if possible
8. Report on the September 24 College Council meeting

1. Announcements from the chair [Attachment A]

President Kaplowitz reported that she, Professor Ned Benton, and Professor of Science Francis Sheehan gave Senior Vice Chancellor and COO Allan Dobrin a one and a half hour tour throughout North Hall on the morning of September 17. At the conclusion of the top to bottom tour, Vice Chancellor Dobrin said that he now considers John Jay to be the campus with the second worst physical plant problems, second only to Medgar Evers. Before the walkthrough he had named three colleges with extreme physical plant problems: Medgar Evers, NYC College of Technology, and Bronx Community College. When he had made that pronouncement, he had never been in North

Hall. Indeed, the walkthrough was the first time Senior Vice Chancellor had ever been in North Hall although he's been at John Jay more than half a dozen times since becoming Senior Vice Chancellor last October: on all those other occasions he was at meetings or events in T Building. He expressed his appreciation for the tour, saying that he will communicate his findings with Vice Chancellor Macari and other senior officials and provide help needed to improve and correct the many problems.

Senator Davidson Umeh was welcomed back to the Senate: he is replacing Professor Jane Katz as the representative of the Department of Athletics and Physical Education on the Faculty Senate and on the College Council.

On September 4, the Board of Trustees Committee on Academic Policy voted unanimously to approve the Letter of Intent for the Forensic Psychology Ph.D. program which will be housed at John Jay and which will have a truly consortial relationship with the other college faculties, with about half the faculty teaching in the program being from John Jay. President Frances Degen Horowitz presented the Letter of Intent along with John Jay's Professor of Psychology Barbara Stanley. Trustee Susan O'Malley described the proposal as "superb." The Letter of Intent was approved by the full Board of Trustees on September 23. Next, the final proposal for the doctoral program will be developed and will be submitted to the Graduate School's Curriculum Committee and then to its Graduate Council. Then it goes back to the Board of Trustees Committee on Academic Policy and then for vote by the full Board of Trustees. (A copy of the Letter of Intent is available from the Faculty Senate Office.)

On September 4, at the Board of Trustees Committee on Facilities Planning and Management, Vice Chancellor Emma Macari reported that on August 7, Chancellor Goldstein met with Governor Pataki's top deputy to again discuss the Phase II project. That evening the Governor's Office called the officials of the Dormitory Authority of New York (DASNY), authorizing DASNY to execute the contract with Skidmore, Owings and Merrill, the architects approved by the CUNY BoT two years earlier in November 2000 for John Jay's Phase II project. On August 19, a meeting was held between DASNY, members of the Chancellery, including Vice Chancellor Emma Macari, President Lynch, and Skidmore, Owings and Merrill. DASNY has altered some aspects of the contract that DASNY had originally presented to SOM for its review in November 2000 and so SOM and its 10 subcontractors are reviewing the new provisions of the contract and, in addition, is revising its salary schedule in light of the fact that two years have passed. The expectation was that on September 10 an intent to proceed letter would be issued.

Professor Timothy Stevens has been elected as the chair of the Department of English. Professor Maureen O'Connor has been elected chair of the Department of Psychology. All the other chairs were either re-elected or have not completed their three-year term of office.

2. Adoption of Item #231 of the September 12, 2002 meeting

By a motion duly made and carried, Minutes #231 of the September 12, 2002, meeting were adopted.

3. Invited Guest: Dean for Registration and Admissions Richard Saulnier [Attachment B]

Dean Saulnier provided a report [Attachment B] and spoke about the dramatic enrollment growth, saying that John Jay had been actively working to recruit more graduate students, so we are not surprised at the increase in graduate enrollment, but he said the rise in undergraduate enrollment is somewhat of a surprise. He said that as a result of the increased enrollment, all possible classrooms are being used and some freshmen classes are being scheduled on Fridays to make use of the space available then. He said that based on the entrance tests, the entering students are better prepared than in the past. President Kaplowitz said that this seems to be contradicted by the fact that, for example, during registration the English Department was required to increase the number of remedial sections to far more than had been needed in Fall 2001 and she asked about this. Dean Saulnier said that the number of remedial sections had been increased, as stated, but the reason for this is not clear. He said perhaps he and Freshman Director Patricia Sinatra should come back to the Senate with a report after they have had more of a chance to study the data. Senator Tom Litwack asked whether the Senate can assume that there had been no lowering of our official admission standards, and Dean Saulnier said that there has been no change in our admission requirements.

Senator Marvie Brooks asked, looking at the data on the race of our students, whether anything is being done to increase the enrollment of minorities in graduate programs like psychology and forensic science which are increasingly important in the job field. Dean Saulnier said that John Jay is making some efforts, especially by recruiting from among our own undergraduates. Senator Altagracia Ortiz asked whether Dean Saulnier could say anything about our weekend program. Dean Saulnier said our weekend courses are very popular with some students and he thinks this may be an area for growth. There is discussion taking place at the College about offering a graduate program on the weekends. He said it takes new resources to develop new programs and yet we do not have the needed resources to do those things that we are already committed to doing.

Senator Kwando Kinshasa asked whether there is data on graduation rates for minority students, whether the graduation rates are improving or declining. Senator Brooks asked about the possibility of having feeder high schools for John Jay the way Lehman, City, and York now have high schools on their campuses that specialize in the areas that those colleges specialize in. President Kaplowitz said that such high schools are wonderful sources for recruiting students but that Lehman, City, and York are able to have these new high schools, for which students must pass a competitive exam such as the exam for Stuyvesant and Bronx Science, because they have plenty of room on those campuses because those colleges experienced tremendous declines in enrollment. John Jay could have such a high school if we had space but we don't have space for even our John Jay students, much less for students attending a campus-based high school. Dean Saulnier agreed.

Senator Robin Whitney asked about the possibility of having two summer sessions rather than the one that we have historically offered. President Kaplowitz explained for those not on the College Council, that the new President of the Student Council, Mr. Christopher Santana, had urged the creation of a second summer school session when he made his announcements on behalf of the students at the September meeting of the College Council meeting, and that Mr. Santana had said that many students wish to have a second summer session so they can make more rapid progress toward graduation. Dean Saulnier said that his Office has a very limited staff and to create a second summer session would require additional work by his staff and an analysis would have to be done to ascertain whether it is possible for his Office to run a second session.

Senator Amy Green, referring to the data provided by Karen Kaplowitz [Attachment A], asked how we could have increased our enrollment so dramatically and yet added so few additional course sections – only five undergraduate course sections – to accommodate all those students – and we decreased our graduate offerings by 11 sections. Dean Saulnier said sections are filled to the maximum enrollment. Senator Green asked about the day/night numbers. Dean Saulnier said the proportions have changed with many, many more students attending during the day than during the evening and, as a result, we now have unfilled capacity in the night sections.

Senator Davidson Umeh asked why summer courses meet only 3 days a week instead of four or five days a week. Dean Saulnier said summer school has always been scheduled this way at John Jay and that no one has ever questioned this arrangement before today's meeting. He added that one of the few negatives about John Jay as a place where people like to stay and who, therefore, have spent their entire careers here is that often they do not know about other models and don't question the way we do things here. He said the benefits of having people with institutional memory who are committed to the College are obvious but the benefits of having people who bring a fresh eye and a questioning mind to what we do are also beneficial and that as we hire new people, he hopes we hire people who can bring different perspectives. Senator Umeh suggested that the number of weeks of summer school could be reduced if courses met more days each week. He said some colleges have shorter summer school sessions than we. President Kaplowitz said it might be possible to teach some courses in a shorter time frame but other courses might require the length of summer school that we provide: for example, literature courses that involve the reading of six novels require a session lengthy enough for students to do that much reading, adding that it might be instructive to see what courses are taught during shorter sessions at other CUNY colleges.

Senator Altgracia Ortiz said that the faculty seem to be asking for new possibilities to be considered in the scheduling process. She said many students have very real economic reasons for needing to graduate as soon as possible. She referred to Oberlin's work-study program which requires students to take three semesters of classes and one semester of work each year. She noted that many John Jay students graduate with baccalaureate degrees and have to take clerical positions because they do not have appropriate work experience.

Dean Saulnier said he would like to raise an issue that he knows is on the Senate's agenda and about which Karen Kaplowitz alerted him so he could be prepared to answer questions and he expressed appreciation at Karen's thoughtfulness and collegiality in so doing. He said that he knows that the issue of Social Security numbers on public documents is scheduled to be raised at today's meeting. He said that this semester's rosters included students' Social Security numbers but that this was done accidentally. He explained that a computer keystroke results in the full Social Security numbers being printed and another computer keystroke results in only the last four digits being printed. The person in charge of the class rosters entered the incorrect computer command and thus students' Social Security numbers appear on all class rosters even though the law no longer permits this. He said he had not realized this had occurred until Karen had alerted him to this situation and that he was grateful to learn of it so he can ensure it does not happen in the future.

President Kaplowitz explained that New York State Education Law was amended in 2000 to forbid the appearance of student Social Security numbers in any way that identifies such a number with a student's name. She also reported that a combination of that law and the Federal student privacy law, FERPA – Federal Education Responsibility and Privacy Act (also known as the Buckley Amendment) – together makes it a violation of the law for faculty to post student grades with the last

four digits of student Social Security numbers unless the order of the listing is sufficiently scrambled that no one can determine a student's grade from the order of the grades listed. She explained that if faculty call the roster as printed, in alphabetical order, a student knows the names of the students who are listed before and after their own name: if they then look for their 4-digit Social Security number they can ascertain the grade of other students by the placement of those students' grades in relation to their own. Thus, the best thing faculty can do is to no longer post their grades, especially since students can now access their grades online.

Dean Saulnier agreed with President Kaplowitz's statements and added that his Office has made the online system so efficient that literally within hours of faculty handing in their grades, students can learn their grades by going online. He added that he and his staff are having a meeting with Social Security officials' to be fully briefed about the *N Y S* Education Law's amendment regarding the use of Social Security numbers and how to implement the law so as to protect student privacy and abide by the law but at the same time have a student information system that functions for the students, faculty, and administration. President Kaplowitz said she would appreciate receiving copies of any briefing materials that might be provided so that the faculty can be in compliance as well as College administrators.

Senator Tom Litwack returned the conversation to Friday class schedules. He reminded the Senate and Dean Saulnier that the possibility of Friday classes for students other than freshmen had been discussed by the Senate last year and he asked if new class schedule configurations are being considered now for future semesters. Dean Saulnier said the College has to consider every possible way of providing classroom space given our tremendous enrollment and our limited number of classrooms. Senator Litwack asked by approximately what date such a decision needs to be made. Dean Saulnier said the Fall 2003 schedule has to be established by the beginning of February. Senator Litwack noted that means that department Chairs and the Provost would have to deal with this issue by early December. Dean Saulnier agreed.

4. Election of the members of the Faculty Senate Committees

The Senate elected the following Senators and non-Senate faculty to the Senate Committees:

- ▶ **Senate Fiscal Advisory Committee:** Senators Kirk Dombrowski, Amy Green, Karen Kaplowitz, and Tom Litwack. Chair: Senator Tom Litwack.
 - ▶ **Senate Adjunct Issues Committee:** Senators Orlanda Brugnola, Rick Richardson, Robin Whitney, and Professor Andreas Karras (Government Department). Chair: Senator Rick Richardson.
 - ▶ **Senate Technology Committee:** Professors Yahya Affinnih (African-American Studies), Anthony Carpi (Science), Lou Guinta (Communication Skills), Robert Hong (Public Management), Kathy Killoran (Library), Keith Markus (Psychology), Bonnie Nelson (Library), Pat O'Hara (Public Management), Peter Shenkin (Math), Maggie Smith (Law and Police Science), Timothy Stevens (English), Jeff Walsh (Sociology), and Senator Karen Kaplowitz (liaison to the Executive Committee). Co-Chairs: Professor Bonnie Nelson and Professor Lou Guinta.
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5. Revised Proposed Resolution on Student Evaluations of Faculty and Student Grades

A revised proposed Resolution was presented by the Senate's Executive Committee: The proposed Resolution, which includes the "whereas" clauses of the proposed Resolution considered at the September 12 meeting, concludes with the following revised "resolved" clause: Resolved, That the Faculty Senate recommend that the question on the evaluation instrument asking the student what final grade he or she expects to receive in the course continue to be included on the student evaluation form, and be it further resolved that an analysis of the students' expected grade for each course be included with the students' rating for each course and that both sets of data be included in each faculty member's Personnel file so that the evaluation ratings can be viewed in their proper context by the Department and College Personnel Committees.

President Kaplowitz reviewed the fact that at the last meeting, Senate Vice President Kirk Dombrowski and Senator Evan Mandery offered to read Professor Keith Markus' 30-page analysis of the student evaluation of the faculty instrument and consult with Professor Markus in light of the agenda issue raised by Professor Daniel Pinello and the questions which that issue engendered among the Senators at the last meeting. Early the previous morning, Vice President Dombrowski was taken by ambulance to a hospital ICU unit and although he has been released from the hospital, he is undergoing a series of medical tests with specialists and is, therefore, not at the Senate today. She has spoken with him several times and he and his physicians are hopeful about his full recovery.

Senator Mandery, therefore, summarized the conclusions that both he and Vice President Dombrowski arrived at. He explained that both he and Kirk did read Professor Markus' report and talked with Professor Markus to ascertain his views about the student evaluation form. Senator Mandery said that Professor Markus does not think he has proved that there is bias in the student evaluations; rather, Professor Markus thinks his results indicate only that the question needs to be studied further.

Senator Mandery suggested the interesting possibility of a faculty member taking strategic actions to influence students' expectations about the final grade they would receive, which could further invalidate the results of any study between students' expected grades and the grades students actually receive and student evaluations. He said, therefore, even the revised resolution is a doubtful solution. But, certainly, he said, there is no evidence of a connection between a student's expected final grade and the actual grade that the student receives and, therefore, providing Personnel committees with data about the grades an instructor gives is not relevant to the study that Professor Markus conducted about the student evaluation instrument.

President Kaplowitz noted that the Personnel process for this year has already begun and that any recommendation the Senate might make could not, therefore, be implemented this year. She said the Senate took up Professor Pinello's agenda issue early during our first meeting because the Personnel process had not yet begun. But since it has begun, and since we have so many other immediate, important, and time-sensitive issues before us, and since further study is needed about the issue of grade distributions and student evaluations, she suggested that the best course of action might be to table this issue indefinitely. Senator Tom Litwack moved that the proposal be tabled indefinitely, and this motion was adopted by a vote of 31 yes and 1 no.

6. Proposed Resolution on suppressing the visibility of Social Security numbers: Proponent: Faculty Senate Executive Committee [Attachment C]

A proposed Resolution was presented by the Executive Committee which resolves that the Faculty Senate call upon the administration of the College to suppress the visibility of Social Security numbers on student and employee documents so as to protect privacy and help prevent identity theft [Attachment C].

President Kaplowitz said that the amendment to the New York State Education Law which forbids the use of student Social Security numbers in conjunction with a student's name is silent on the use of faculty and staff Social Security numbers by colleges and universities.

The Senators expressed their view that this is an important matter and asked the Executive Committee to develop a more comprehensive Resolution that addresses issues of privacy and identify theft with regard to not only students but also faculty and staff. It was noted that when a faculty member needs a key run, the request form requires that the faculty member provide his or her Social Security number, even if the person is carrying a John Jay ID card. Senator Orlanda Brugnola said that as a curator of the art gallery on the third floor of T Building, every time she removes items from the building, when changing shows, for example, she must fill out a form that requires her to write her Social Security number, even though she has her John Jay ID card with her. The Senate agreed that there are many aspects to this issue, that the Director of Security should be included in this discussion, that we will all presumably learn more from the Registrar Office's meeting with Social Security officials, and that this proposed Resolution should be broadened.

The Senate, by unanimous vote, expressed its position that this issue is of critical importance to the students, faculty, and staff of the College and also by unanimous vote authorized the Senate's Executive Committee to further study this issue and to bring to the Senate a revised Resolution for the Senate's consideration and action.

7. Proposed Resolution on stabilizing the size of John Jay's student enrollment and of reducing it, if possible: Proponent: Senate Executive Committee [Attachment D-1 & D-2]

The Senate considered a Resolution from the Executive Committee that the Faculty Senate convey to President Lynch its position that enrollment should not be increased beyond its current level and that, furthermore, all efforts should be made to reduce enrollment, without causing fiscal or other harm to the College by the University [Attachment D-2].

Senator Carol Groneman asked what the consequences of this Resolution would be if the Senate were to adopt it. President Kaplowitz said that if the Senate were to adopt this Resolution, the Senate would be officially on record about the intolerable impact that the constant increasing of enrollment has had and is having on our students, faculty, and staff with regard to safety, quality of life, and our academic program. She said that if our worst fears, our worst nightmares, were to ever occur, about which we speak regularly, the Senate would be on record that we oppose the policies that are creating an intolerable and unsafe situation of overcrowding.

She added that if the Senate were to approve this Resolution, it would be transmitted to the President of the College and to other relevant administrators [Attachment D-1] and then the Senate – and other faculty groups – would evaluate the Administration’s response and we would decide what action, if any, to subsequently take based on what that response is.

Senator Ann Huse asked whether an official policy exists at John Jay to increase graduate enrollment and asked how this would affect our Resolution. President Kaplowitz said there is an informal understanding at John Jay that we should increase our graduate enrollment. She added that if the Senate approves this Resolution, the Senate could subsequently consider a followup Resolution recommending that John Jay should, in fact, increase graduate enrollment as well as baccalaureate enrollment (rather than associate degree enrollment) but that there should be no overall enrollment increase; in other words, we should stabilize or decrease enrollment by decreasing associate degree enrollment while increasing graduate and baccalaureate (perhaps, transfer student) enrollment.

At CUNY, a college’s academic standing and funding are increased when it increases the percentage of its graduate students and the percentage of its students taking 300-level and 400-level courses because those are the most richly funded courses compared to 100-level and 200-level courses. President Kaplowitz noted that of the 2,500 new freshmen we admitted this Fall, 62% were associate degree students, and of the 2,200 new freshmen who enrolled, 57% are associate degree students. Senator Altagracia Ortiz spoke in support of the proposal, saying the overcrowding is creating an intolerable situation. The Resolution was adopted by unanimous vote [Attachment D- 1 & D-2].

8. Report on the September 24 College Council meeting

The revised calendar of Council meetings was approved. The College Council Executive Committee was elected: those elected representing the faculty are Professors Marvie Brooks, Kirk Dombrowski, Gavin Lewis, Jodie Roure, Carmen Solis, and Margaret Wallace. Two student members were elected to the College Personnel and Budget Committee: Christopher Santana and Carla Mair. Professor Valerie Allen won the run-off election for the fifth position on the Committee on Faculty Elections. The proposed revision of the Deviant Behavior and Social Control major was approved as presented. The proposed revisions to the Mathematics requirements and to the schedule of electives in the Computer Information Systems Major were approved. The proposed inclusion of Forensic Psychology 42 1: Forensic Social and Experimental Psychology among the Forensic Psychology electives (Part 3) of the Major was also approved.

By a motion made and carried, the meeting was adjourned at 5 PM.

Respectfully submitted,

Edward Davenport
Recording Secretary

&

Jodie Roure
Associate Recording Secretary

ATTACHMENT A

Report Requested by the University Faculty Senate from each College

John Jay College of Criminal Justice

As of September **24,2002**

Provided by Karen Kaplowitz, John Jay Liaison to UFS

PRELIMINARY comparative data on John Jay student enrollment

	Fall 2001	Fall 2002	# Change	Percent change
1. Total Student Headcount	11,515	12,471	+ 956	+ 8.3 %
Full-time	7,331	8,269	+ 938	+ 12.8 %
Part-time	4,184	4,202	+ 18	+ .04 %
2. Total Full-Time Equivalent (FTE)	8,540.7	9,526.0	+ 985.3	+ 11.5 %
Undergraduate FTE	7,922.8	8,744.7	+ 821.1	+ 10.4 %
Graduate FTE	617.9	781.3	+ 163.4	+ 26 %
3. New Freshmen Headcount	1,841	2,222	+ 381	+ 20.7 %
4. Transfer Student Headcount	1,233	1,024	- 209	- 8.3 %
5. Percent of undergraduate sections taught by F/T faculty	38% 0 **	47 %	[Data not fully comparable]	
6. Number of full-time faculty*	247	261		
Number of adjunct faculty	496	500+		
Number of substitute faculty	14	36		
7. Number of course sections offered				
Undergraduate Sections	1,375	1,380	+ 5	+ 0.003 %
Master's Sections	152	141	- 11	- 7.8 %

* Including lecturers, librarians, and counselors on faculty lines; substitute lines listed separately.

** Excluded are: counselors, librarians, deans and faculty in administrative positions. Also excluded are Science Department and Thematic Studies Program due to difficulty in calculating sections.

ATTACHMENT B - 1

Presentation to Faculty Senate
and Graduate Studies Committee

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Fall Enrollment Trends 1985 through Fall 2002
Total Enrollment

Semester	Full-time	Part-time	Total	Credits	F.T.E.	F.T.E. Change
Fall 1985	3486	2491	5977	68762	4630.8	
Fall 1986	3801	2878	6679	70279	4728.6	2.11%
Fall 1987	4014	2830	6844	71659	4818.9	1.91%
Fall 1988	4110	3202	7312	75342	5073.5	5.28%
Fall 1989	4261	3866	8127	79810	5372.4	5.89%
Fall 1990	4731	3941	8672	87214	5871.6	9.29%
Fall 1991	5010	3512	8522	88866	5990.6	2.03%
Fall 1992	5318	3286	8604	91252	6153.7	2.72%
Fall 1993	5948	3050	8998	98378	6628.1	7.71%
Fall 1994	6365	3234	9599	105391	7107.7	7.24%
Fall 1995	6991	3039	10030	113774	7667.5	7.88%
Fall 1996	7607	3117	10724	122116	8242.3	7.50%
Fall 1997	7745	3157	10902	122909	8304.1	0.75%
Fall 1998	7315	3499	10814	120637	8172.1	-1.59%
Fall 1999	7147	3314	10461	118615	8041.7	-1.60%
Fall 2000	6857	3755	10612	116859	7911.7	-1.62%
Fall 2001	6857	3755	10612	116859	8540.7	7.95%
Fall 2002	8226	4247	12473	139970	9487.0	11.08%

Office of the Registrar

Data inconsistencies due to
variance in collection times

Not based on
Show File data

Fall Enrollment Trends 1985 through Fall 2002
Undergraduate Enrollment

Semester	Full-time	Part-time	Total	Credits	F.T.E.	F.T.E. Change
Fall 1985	3799	2059	5858	65960	4397.3	
Fall 1986	3748	2486	6234	67678	4511.9	2.60%
Fall 1987	3967	2372	6339	68712	4580.8	1.53%
Fall 1988	4062	2708	6770	72302	4820.1	5.22%
Fall 1989	4215	3346	7561	76708	5113.9	6.09%
Fall 1990	4679	3388	8067	83774	5584.9	9.21%
Fall 1991	4926	2942	7868	84896	5659.7	1.34%
Fall 1992	5232	2686	7918	87038	5802.5	2.52%
Fall 1993	5868	2430	8298	94207	6280.5	8.24%
Fall 1994	6250	2584	8834	100494	6699.6	6.67%
Fall 1995	6863	2406	9269	10882	7254.7	8.29%
Fall 1996	7445	2345	9790	116040	7736.0	6.63%
Fall 1997	7415	2412	9827	116299	7753.3	0.22%
Fall 1998	7054	2649	9703	112859	7523.9	-2.96%
Fall 1999	6892	2426	9318	110572	7371.5	-2.03%
Fall 2000	6617	2942	9559	109596	7306.4	-0.88%
Fall 2001	7095	3372	10467	118842	7922.8	8.44%
Fall 2002	7907	3277	11184	130631	8708.7	9.92%

Fall Enrollment Trends 1985 through Fall 2002
Graduate Enrollment

Semester	Full-time	Part-time	Total	Credits	F.T.E.	F.T.E. Change
Fall 1985	47	432	479	2802	233.5	
Fall 1986	53	392	445	2601	216.8	-7.17%
Fall 1987	47	458	505	2857	238.1	9.84%
Fall 1988	48	494	542	3040	253.3	6.41%
Fall 1989	46	520	566	3102	258.5	2.04%
Fall 1990	52	553	605	3440	286.7	10.90%
Fall 1991	84	570	654	3970	330.8	15.41%
Fall 1992	86	600	686	4214	351.2	6.15%
Fall 1993	80	620	700	4171	347.6	-1.02%
Fall 1994	115	650	765	4897	408.1	17.41%
Fall 1995	128	633	761	4953	412.8	1.14%
Fall 1996	162	772	934	6076	506.3	22.67%
Fall 1997	158	862	1020	6610	550.8	8.79%
Fall 1998	252	873	1125	7756	646.3	17.34%
Fall 1999	255	888	1143	8043	670.3	3.70%
Fall 2000	240	813	1053	7263	605.3	-9.70%
Fall 2001	236	812	1048	7415	617.9	2.09%
Fall 2002	319	970	1289	9339	778.3	25.95%

ATTACHMENT B-3

Fall Admissions		CRJ	%	PAD	%	PSY	%	FOS	%	PMT	%	IOM	%	Total	%
Race	Program														
Missing		0	0.00%	0	0.00%	1	0.64%	0	0.00%	0	0.00%	1	4.35%	2	0.44%
White		68	51.91%	20	24.39%	110	70.51%	26	76.47%	14	48.28%	11	47.83%	249	54.73%
Black		31	23.66%	25	30.49%	17	10.90%	0	0.00%	8	27.59%	3	13.04%	84	18.46%
Hispanic		14	10.69%	18	21.95%	12	7.69%	3	8.82%	3	10.34%	1	4.35%	51	11.21%
Asian		10	7.63%	7	8.54%	4	2.56%	3	8.82%	1	3.45%	0	0.00%	25	5.49%
American I		0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%	0	0.00%
Other		8	6.11%	12	14.63%	11	7.05%	2	5.88%	3	10.34%	7	30.43%	43	9.45%
Did not An:		0	0.00%	0	0.00%	1	0.64%	0	0.00%	0	0.00%	0	0.00%	1	0.22%
Total		131	100.00%	82	100.00%	156	100.00%	34	100.00%	29	100.00%	23	100.00%	455	100.00%

Graduate Enrolled		CRJ	%	PAD	%	PSY	%	FOS	%	PMT	%	NOM	%	Total	%
Race	Program														
Missing		0	0.00%	3	1.08%	2	0.47%	1	1.11%	0	0.00%	1	1.14%	7	0.56%
White		174	57.81%	75	26.88%	290	68.56%	66	73.33%	46	62.16%	43	48.86%	694	55.30%
Black		53	17.61%	112	40.14%	47	11.11%	1	1.11%	12	16.22%	16	18.18%	241	19.20%
Hispanic		32	10.63%	63	22.58%	45	10.64%	5	5.56%	8	10.81%	5	5.68%	158	12.59%
Asian		23	7.64%	12	4.30%	12	2.84%	13	14.44%	4	5.41%	1	1.14%	65	5.18%
American I		0	0.00%	0	0.00%	1	0.24%	0	0.00%	0	0.00%	0	0.00%	1	0.08%
Other		18	5.98%	14	5.02%	24	5.67%	4	4.44%	4	5.41%	21	23.86%	85	6.77%
Did not An:		1	0.33%	0	0.00%	2	0.47%	0	0.00%	0	0.00%	0	0.00%	3	0.24%
Total		301	100.00%	279	100.00%	423	100.00%	90	100.00%	74	100.00%	88	100.00%	1255	100.00%

ATTACHMENT B-4

9/25/2002

Prepared for Graduate Studies and Faculty Senate

Preliminary Graduate Report Fall 2002

Program	Fall Admissions		Total	% Change Fall 2001	% Change Fall 2002	% Change Fall 2000	% Change Fall 2002
	Female	Male					
CRJ	81	51	132	28.51%	81	62.96%	36
FOS	30	5	35	7.56%	24	45.83%	21
NOM	19	5	24	5.18%	25	-4.00%	2
PAD	45	38	83	17.93%	67	23.88%	44
PMT	7	22	29	6.26%	14	107.14%	9
PSY	128	32	160	34.56%	141	13.48%	133
Total	310	153	463	100.00%	352	31.53%	245

Program	Graduate Enrolled		Total	% Change Fall 2001	% Change Fall 2002	% Change Fall 2000	% Change Fall 2002
	Female	Male					
CRJ	170	134	304	23.81%			
FOS	64	27	91	7.13%			
PAD	159	123	282	22.08%			
PMT	15	59	74	5.79%			
PSY	348	81	429	33.59%			
NOM	42	55	97	7.60%			
Total	798	479	1277	100.00%			

ATTACHMENT B-5

Presentation to Faculty Senate
and Graduate Studies Committee

9/25/2002

Freshmen Major files Incomplete for
Fall 2002

Comparison of Freshmen Classes by Majors

	Fall 2001	%	Fall 2002	
Computer Information Systems	74	4.23%	91	4.09%
Correction Studies	6	0.34%	8	0.36%
Criminal Justice BA	234	13.39%	295	13.26%
Criminal Justice BS	14	0.80%	2	0.09%
Crim Just Adm & Plan	28	1.60%	9	0.40%
Criminology	68	3.89%	77	3.46%
Deviant Behavior	13	0.74%	16	0.72%
Fire Science	15	0.86%	18	0.81%
Fire & Emergency Service	4	0.23%	8	0.36%
Forensic Psychology	105	6.01%	138	6.21%
Forensic Science	127	7.27%	134	6.03%
Government	24	1.37%	33	1.48%
International Criminal Justice	2	0.11%	11	0.49%
Judicial Studies	4	0.23%	15	0.67%
Justice Studies	2	0.11%	1	0.04%
Legal Studies	95	5.43%	95	4.27%
Police Studies	45	2.57%	42	1.89%
Public Administration	4	0.23%	11	0.49%
Security Management	1	0.06%	2	0.09%
Correction AS	24	1.37%	21	0.94%
Police Studies AS	808	46.22%	1069	48.07%
Security Management AS	23	1.32%	11	0.49%
Criminal Justice AS	28	1.60%	117	5.26%
	1748		2224	
% Associate Degree		50.51%		54.77%



The City University of New York
Preliminary Total Headcount Enrollment*

	Enrollment		Percentage Change: Fall 2002 Preliminary Compared With Fall 2001 Actual
	Fall 2002 Preliminary**	Fall 2001 Actual	
Senior Colleges***			
Baruch	15,439	15,833	-2.5
Brooklyn	15,621	15,162	3.0
City	11,758	10,406	13.0
Hunter	20,540	20,533	0.0
John Jay	12,497	11,469	9.0
Lehman	9,498	8,916	6.5
Medgar Evers	5,223	4,715	10.8
New York City College of Technology	11,584	11,028	5.0
Queens	16,347	15,416	6.0
Staten Island	12,376	11,325	9.3
York	5,880	5,326	10.4
Total Senior	136,763	130,129	5.1
Community Colleges			
Borough of Manhattan	17,396	15,854	9.7
Bronx	7,424	6,922	7.3
Hostos	3,600	3,283	9.7
Kingsborough	15,627	15,057	3.8
LaGuardia	11,668	11,366	2.7
Queensborough	11,249	10,596	6.2
Total Community	66,964	63,078	6.2
Graduate/Law School			
Graduate School	3,856	3,703	4.1
Law School	464	443	4.7
Total Graduate/Law School	4,320	4,146	4.2
TOTAL UNIVERSITY	208,047	197,353	5.4

*Includes students enrolled in Regular and Special Programs. Kingsborough includes Winter module. LaGuardia includes Fall I and Fall II semesters.

**Reported by college within one week following the first day of classes.

***Prelude to Success headcounts are here reported in the senior colleges only. Prelude to Success FT E on times to be reported in the community colleges.

Table 3. Undergraduate Headcount Enrollment

	Fall 2002 Preliminary**	Fall 2001 Actual	Percentage Change
Community Colleges			
Baruch	12,834	13,029	-1.5
Brooklyn City	11,019	10,137	8.7
Hunter	8,678	7,997	8.5
John Jay	15,571	15,838	-1.7
Lehman	11,202	10,428	7.4
Medgar Evers	7,253	6,949	4.4
New York City College of Technology	5,223	4,715	10.8
Queens	11,584	11,028	5.0
Staten Island	11,799	11,238	5.0
York	10,837	9,914	9.3
Total Senior	111,880	106,599	10.4
Community Colleges			
Borough of Manhattan	17,396	15,854	9.7
Bronx	7,424	6,922	7.3
Hostos	3,600	3,283	9.7
Kingsborough	15,627	15,057	3.8
LaGuardia	11,668	11,366	2.7
Queensborough	11,249	10,596	6.2
Total Community	66,964	63,078	6.2
TOTAL UNIVERSITY	178,844	169,677	5.4

*Includes students enrolled in Regular and Special Programs. Kingsborough includes Winter module. LaGuardia includes Fall I and Fall II semesters.

**Reported by college within one week following the first day of classes.

***Prelude to Success headcounts are here reported in the senior colleges only. Prelude to Success FTEs continue to be reported in the community colleges.

Table 4. Graduate Headcount Enrollment

	Fall 2002 Preliminary*	Fall 2001 Actual	Percentage Change
Senior Colleges			
Baruch	2,605	2,804	-7.1
Brooklyn	4,602	5,025	-8.4
City	3,080	2,409	27.9
Hunter	4,969	4,695	5.8
John Jay	1,295	1,041	24.4
Lehman	2,245	1,967	14.1
Queens	4,548	4,178	8.9
Staten Island	1,539	1,411	9.1
Graduate School	3,856	3,703	4.1
Law School	464	443	4.7
TOTAL GRADUATE	29,203	27,676	5.5

* Reported by college within one week following the first day of classes.

Proposed Resolution

on John Jay ID Numbers and Privacy and Identity Theft

Whereas, John Jay uses each student's and each employee's Social Security Number as the person's John Jay Identification Number, and

Whereas, Such use of Social Security numbers makes John Jay students and employees unnecessarily vulnerable to loss of privacy and to identity theft, and

Whereas, A New York State law, which took effect in July 2002, prohibits colleges in New York State from displaying an individual's name next to his or her Social Security number, and

Whereas, An increasing number of college and universities during the last decade has abandoned the use of Social Security numbers as college ID numbers for that reason and instead instituted college ID numbers that are unconnected in every way from Social Security numbers, and

Whereas, The Central Administration of CUNY is working on a project to make such a change for the entire University but this project will take years and many millions of dollars, and

Whereas, Changing the numbers at John Jay alone would cost a couple of million dollars, and

Whereas, Other *CUNY* colleges have been addressing this situation by suppressing the visibility of Social Security numbers on all documents, including class rosters, grade sheets, and employee reports, and

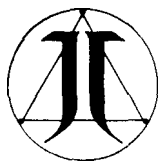
Whereas, Such suppression of the visibility of Social Security numbers can easily be implemented, given CUNY's and John Jay's Student Information Management System [SIMS] and *CUNY* Personnel System [CUPS] and other computer systems, and

Whereas, John Jay College has already suppressed the visibility of Social Security numbers on John Jay ID cards, for which the administration is to be commended, and

Whereas, As a College that specializes in issues of security, privacy, cybercrime, and related topics John Jay College of Criminal Justice should be especially sensitive to this concern and must, indeed, be in compliance with New York State law, therefore be it

Resolved, That the Faculty Senate requests that the John Jay administration suppress the visibility of student and employee Social Security numbers on all documents, and be it further

Resolved, That the Faculty Senate requests that the John Jay administration implement and effectuate this change as soon as it is practicable.



JOHN JAY COLLEGE OF CRIMINAL JUSTICE

The City University of New York
445 West 59th Street, New York, N.Y. 10019
212 237-8000/8724

October 6, 2002

To: President Gerald W. Lynch
Provost Basil Wilson
Vice President Robert Pignatello
Vice President Roger Witherspoon
Vice President Mary Rothlein
Dean Richard Saulnier
Dean James Levine
Associate Provost Lawrence Kobilinsky
Dean Donald Gray
Budget Director Angela Martin

From: Professor Karen Kaplowitz
President, Faculty Senate

Dear Colleagues,

I am enclosing a Resolution adopted by unanimous vote of the Faculty Senate at its meeting of September 25, 2002, calling for a stabilization of John Jay's enrollment at the Fall 2002 level and requesting that the administration work with the Faculty Senate and other appropriate College bodies to develop a strategy for a possible reduction in enrollment – but without a concomitant reduction in our operating or capital budgets – because of our space constraints and operating budget.

We note in our Resolution that both Hunter and Baruch have chosen to stabilize enrollment this Fall at their Fall 2001 levels. Each college has done so citing shortage of space for their students, and yet the CUNY Central Administration has determined that it is John Jay that is the most “space starved” college in CUNY, far exceeding the space overcrowding at either Hunter or Baruch.

The Senate believes, as is conveyed in the Resolution, that John Jay must not continue to increase enrollment because of the dangerous overcrowding that currently exists and because of the negative impact this situation necessarily has on our instructional program as well as on the safety, health, and quality of life of our students, faculty, and staff.

Sincerely,

cc. Professor Ned Benton, Chair, JJ Budget Advisory Committee
Professor James Cohen, Chair, JJ PSC Chapter
Professor Harold Sullivan, Chair, Council of Chairs

Resolution of the Faculty Senate on

Enrollment at John Jay College of Criminal Justice

Whereas, John Jay College enrolled 10,612 students in Fall 2000, and 11,515 students in Fall 2001, and now has enrolled 12,450 students in Fall 2002, and

Whereas, John Jay's student population in terms of Full-Time Equivalent Students [FTEs] was 7,911 in Fall 2000, and 8,540 in Fall 2001, and is now 9,451 FTEs in Fall 2002, and

Whereas, North Hall and T Building, together, are designed for several thousand fewer students, and

Whereas, John Jay's ability to offer full-time faculty-taught sections decreased from 50% in 2000 to 38% in 2001 and is likely to be even further decreased in the future, and in any case, is far from the University's Master Plan goal of 70% full-time faculty-taught sections, and

Whereas, Both Hunter and Baruch chose to stabilize enrollment for Fall 2002 at the same level as Fall 2001 on the grounds that each lacked space to grow beyond its enrollment of last year and each decided to raise admissions standards to do so, and

Whereas, John Jay is officially recognized by the CUNY Central Administration as the most "space starved" college in *CUNY* per FTE student, far more space starved than Hunter and Baruch, and

Whereas, John Jay is also very underfunded compared to the *CUNY* senior college average in terms of its operating budget and any increases in student enrollment under the current *CUNY* senior college funding process translate into additional funding for adjunct faculty but not for full-time tenure-track faculty, and

Whereas, John Jay's other facilities and operations are underfunded and overcrowded, including the Library and various student support services, and

Whereas, In mid-August, Governor Pataki officially authorized the Dormitory Authority of New York (DASNY) to execute the contract with Skidmore, Owings and Merrill, the architects, to plan, design, and build Phase II, which will take five to six years to complete, and

Whereas, The density of students is a serious threat to the safety, health, and quality of life of our students, faculty, staff, and guests, as well as a serious obstacle to an effective instructional program, therefore be it

Resolved, That the Faculty Senate call upon the administration of John Jay to inform the CUNY Central administration that the College should not increase its enrollment beyond its current Fall 2002 level and yet should be adequately funded without increasing enrollment, and be it further

Resolved, That the Faculty Senate call upon the administration of John Jay to explore in consultation with the Faculty Senate and other appropriate College bodies and with the *CUNY* Central Administration the possibility of a reduction in John Jay's enrollment in subsequent years without a reduction in John Jay's operating or capital budgets.

**Adopted by Unanimous Vote
September 25, 2002**