

Faculty Senate Minutes #235

John Jay College of Criminal Justice

November 5, 2002

3:15 PM

Room 630 T

Present (26): Yahya Affinnih, Desmond Arias, Marvie Brooks, Orlanda Brugnola, Leslie Chandrakantha, Effie Cochran, Edward Davenport, Jane Davenport, Kirk Dombrowski, Joshua Freilich, Amy Green, Carol Groneman, Robert Hair, Judith Hawkins, Ann Huse, Karen Kaplowitz, Kwando Kinshasa, Tom Litwack, Amie Macdonald, Evan Mandery, Adam McKible, Jodie Roure, Ellen Sexton, Carmen Solis, Davidson Umeh, Robin Whitney

Absent (13): Philip Bonifacio, Richard Culp, P. J. Gibson, Edward Green, Max Kadir, Andrew Karmen, Gavin Lewis, Lorraine Moller, Altagracia Ortiz, Rick Richardson, Cary Sanchez, Liliana Soto-Fernandez, Margaret Wallace

Guest: (Adjunct) Professor Frank Marousek

Invited Guests: Student Council President Christopher Santana, Graduate Student Representative Francis Balducci, Director of Security Brian Murphy, Professor of Fire Science Glenn Corbett

Agenda of the November 5, 2002, meeting

1. Announcements from the chair
2. Adoption of Minutes #234 of the October 24, 2002, meeting
3. Invited Guests: SC Pres. Santana & Grad. Rep. Balducci: SC proposal for 2 summer school sessions
4. Invited Guests: Director of Security Brian Murphy & Fire Science Prof. Glenn Corbett
5. Proposed Resolution on fire safety
6. Proposed Resolution on issues of privacy
7. Proposed Resolution on providing a safe, effective learning, teaching, and research environment at JJ
8. Proposal that the Faculty Senate create an informal faculty/staff book discussion group
9. Proposed Resolution on a College-wide initiative to deter and address plagiarism and cheating

1. **Announcements from the chair** [Attachment A]

Chancellor Goldstein has identified fundraising as a critically important goal for the University and for each CUNY college and has directed the Presidents that fundraising must be a top priority for them. Chancellor Goldstein has released a Development Assessment Report [Attachment A] prepared by CCS, a consulting firm hired by CUNY to assess fundraising by the University. The Chancellor

gave a report to the Board of Trustees summarizing the findings in the 62-page Report, 3 key charts of which were provided to the Senate [Attachment A]. The BoT was told that, as documented in the Report, whereas \$132 million had been contributed to CUNY during the past 5 years previous to the Chancellor's emphasis last year on fundraising during last year alone \$52 million was given to CUNY, not counting the \$6.4 million raised by the Central Office for CUNY-wide purposes.

Asked by Vice Chair Benno Schmidt what the realistic fundraising goals of CUNY for the future should be, based on the CCS study, the consultant said that CUNY should be able to double the amount given last year from \$50 million to \$100 million during the next 3 years and should be able to double that again to \$200 million during the subsequent 3 years. Vice Chair Schmidt said that he, too, had estimated \$200 million in 5 to 6 years. At a retreat this semester with the Presidents, Chancellor Goldstein is devoting a large portion of the time to the subject of fundraising with the presidents engaging in role-playing exercises to practice the art of fundraising.

CCS is the same consulting firm that John Jay hired last spring to conduct a feasibility report for John Jay: Mr. Shea Lerner, a partner with the firm YP Mary Rothlein, and JJ's Development Officer Jacqueline Hurd Daniels were guests of the Senate on May 22 [Minutes #230], having offered to come to the Senate to report about the process. The John Jay report released a few months later recommended \$1.5 million over the next five years as a feasible fundraising target in terms of John Jay's fundraising ability, based on perceptions of the College garnered from anonymous, in-depth interviews Mr. Lerner conducted with people within and outside John Jay.

2. Adoption of Minutes #234 of the October 24, 2002, meeting

By a motion duly made and carried, Minutes #234 of the October 24 meeting were approved.

3. Invited Guests: Student Council President Christopher Santana & Graduate Representative Frank Balducci on the Student Council's interest in establishing a double summer session at John Jay

President Kaplowitz explained that each year the Faculty Senate invites the President of the Student Council to meet with the Senate and this year it was fortuitous that at just the time when the invitation was to be proffered, Mr. Christopher Santana, the Student Council president elected to serve this year, asked her if he might speak with the Senate about an issue of importance to the Student Council. And so she welcomed and introduced both Mr. Santana and Mr. Francis Balducci, Graduate Representative on the Student Council.

Mr. Santana expressed his appreciation for this invitation and for the opportunity to speak about one of the major projects being developed by the Student Council, that of having two sessions of summer school instead of the current one session that is now offered. He said the Student Council believes there is a need for two summer sessions so that non-traditional students can graduate as quickly as possible. He said that faced with the issue of high enrollment this proposal can also lessen the overcrowding during the year and noted that even when Phase II is completed there will still be a space shortage given our enrollment and projected enrollment and, therefore, this proposal is designed not only for current John Jay students but also for future students. The report and survey that Mr.

Balducci will be distributing, he explained, were conducted by himself, Mr. Balducci, and the Administrative Affairs Committee of the Student Council.

Mr. Balducci, who also thanked the Senate for the invitation, introduced himself as a member of the NYPD for the past 17 years, of which seven and a half years have been at the Police Academy, two and a half years of which he served as the curriculum coordinator in the Law Department, which entailed writing textbooks, lesson plans, and training modules about the legal aspects of policing. Now he is a systems analyst for the Deputy Commissioner for Management and Budget.

Mr. Balducci explained that the Student Council's Committee on Administrative Affairs, which he chairs, decided there may be a need for two summer sessions at John Jay, which led to research on this topic. He circulated two reports he and his colleagues compiled, one showing the summer school policies at other CUNY campuses, and the other showing preliminary results of a random sample poll of 508 John Jay students (4.1% of the JJ student population) regarding their participation and interest in summer school. The information includes the fact that John Jay's Summer 2002 single session summer school enrollment comprised 2,266 undergraduate students and 273 graduate students (as well as 975 students who took non-credit Basic Skills courses); among the undergraduates, 916 were seniors, 589 juniors, 406 sophomores, and 355 freshmen.

The report summarized by Mr. Balducci about the CUNY colleges, which includes the number of students who attended each session of summer school at each college, as well as the number of years multiple sessions have been offered at those colleges that offer them, and the types of courses (required versus elective) offered, reveals that the following senior colleges offer two or more summer sessions: Baruch, Brooklyn, Lehman, Queens, College of Staten Island, and York. [After Mr. Balducci presented this report, Hunter announced it is instituting two summer sessions beginning this summer.] Among the community colleges that offer two or more summer sessions are BMCC, BCC, Hostos, and QCC. Thus 10 [and now 11] colleges offer two or more summer sessions, with some offering three to six overlapping sessions.

One of the policies that BCC has for its summer sessions is one that he suggested should be emulated by John Jay if two summer sessions are offered and that is John Jay students would have preference over non-John Jay students when enrolling in summer courses. He noted some colleges institute as many as six overlapping summer sessions, with several offering three sessions, such as the College of Staten Island and York College. He said that the reports from colleges that have two or more summer sessions is that both the students and faculty are pleased with the multiple sessions.

Noting that John Jay's current summer session is six weeks long and that only four weeks remain between the end of the current summer session and the beginning of the Fall semester, Mr. Balducci explained that the Student Council's proposal is that John Jay offer two sessions, each lasting six weeks, with the two sessions overlapping by two weeks. He said in this way students could take two sessions or could fulfill family or work obligations after the Spring semester and still attend summer school by attending the second session. He said this is also an opportunity for faculty to teach at a time during the summer that best suits their professional or other needs as well as an opportunity for faculty, especially adjuncts, to teach more courses during the summer than they currently can. He said he and his colleagues on the Student Council recognize the importance of having the support of the Faculty Senate in order for this proposal to be successful.

Senator Marvie Brooks raised concern regarding the impact of multiple summer sessions on such support services as the Library. Mr. Balducci asked whether the Library is closed between the

end of summer school and the beginning of the Fall semester and was told that the Library is open year round. Mr. Santana said that the Student Council is willing to contribute to enable extra services to be provided that would be necessitated by a second summer session. Mr. Santana added that another way of accommodating two sessions that the Student Council proposes and supports is to have one registration period for both sessions in order to lessen the administrative workload, explaining that when he met with the College administration about this proposal the administration voiced concern about the additional work that would be required to have yet another registration process.

Senator Joshua Freilich praised the proposal adding that if summer school were four days a week instead of the current three, the summer session could be shorter than six weeks and the two sessions could run sequentially instead of overlapping. He said many students express frustration that even by attending summer school they still have only one or two courses to take to graduate and must enroll for the entire Fall semester instead of being able to take them during a second summer session.

Senator Jodie Roure spoke in strong support of the proposal, saying that one reason for her support is the same reason she gave to President Lynch when he met with the Senate in May and asked whether the Senate would support a January session: having extra sessions, whether in the summer or in January, can be a great benefit to students in terms of their financial aid. Senator Roure explained that because students sometimes do not accumulate a sufficient number of credits to continue to be eligible to receive financial aid, the chance to take a sufficient number of courses during two summer school sessions can bring them into eligibility for financial aid in the Fall semester and without that opportunity they are unable to do so.

On the other hand, Senator Roure said, she is concerned that the College be able to provide sufficient support from the Counseling **and** SEEK Departments to adequately attend to the needs of students and she strongly urged the Student Council's Administrative Affairs Committee to meet with the Counseling Department and with the SEEK Department about this. She explained that the counselors take their vacations when no classes are in session, which is the period between the end of summer school and the start of the Fall semester. Mr. Santana praised the suggestion.

Vice President Kirk Dombrowski praised the comparative study of the other *CUNY* colleges, calling the information very interesting. He noted that several colleges have a six week session and a four week session and so there is no need to have overlapping sessions. He said he knows from having taught at the College of Staten Island before coming to John Jay that at CSI there was an 8-week session, during which students could take two courses, as well as two 4-week sessions, given during that same 8-week period, during which students could take one course in either one or both of the 4-week sessions. And so another option he said, would be for the Student Council to propose that John Jay have its 6-week session, during which students could take a maximum of two courses, followed by a 4-week session, during which students could take a maximum of one course. Vice President Dombrowski said the possibility for that kind of flexibility is apparent in the comparative study that the students conducted.

Vice President Dombrowski noted that in each case where there is a second summer session, the registration is about half the number of students who attended the first session, except at Queens where more students (2,341) take the second session than take the first session (1,293) and he asked if the reason is known and whether, based on the data about the other colleges, a fall-off could be expected during the second session at John Jay were we to have a second session. Mr. Santana said that when he looked into the policies of Queens College he learned something very interesting: at Queens, the first summer session is immediately after the Spring semester ends and is a 4-week session

but the second summer session is a 6-week session and that might be the reason more students choose the second session, since a 4-week session would require longer class sessions and more days of classes each week. Mr. Balducci said that the dean he spoke to at Queens said while it is not known why more students take the second session than the first, his hypothesis was that Queens College students have such a rough time during the academic year that they need a break before attending summer school. He said from the poll of John Jay students, in which students were asked if two summer sessions were to be offered which session would they attend if they were to attend only one, half said they would attend the first and half said they would attend the second.

Vice President Kirk Dombrowski asked whether the Student Council was able to ascertain how many students need to attend a second summer session for the session to at least break even financially. Both Senator Litwack and President Kaplowitz commented that that question is an important one because the College may not be able to fiscally afford to have a second summer session, but they both offered to study this issue more fully because it is not one they have focused their attention on as members of the Senate's Fiscal Advisory Committee. President Kaplowitz said that on the one hand, summer school produces tremendous revenues for the University because whether courses are taught during the summer by full-time or by adjunct faculty, all summer school instructors are taught at the adjunct salary rate. Therefore a summer course with 44 students for which a faculty member is paid \$2,500 produces the same tuition revenue from the students but costs less to teach. But the question is who keeps the net revenue: the college or the University and that is what she and Senator Litwack will ascertain. She said that one of the explanations the faculty were given by the administration for the College's overspending \$4 million of our allocated budget was the cost of summer school.

So this has to be looked into because John Jay is so underfunded that any endorsement of this proposal would have to be informed by an analysis of the fiscal impact. She showed the two Student Council leaders a chart issued by the CUNY Central Administration's Budget Office – Attachment C-5 of Minutes #229 of the May 10,2002, meeting of the Senate – which shows John Jay as the most underfunded college per student FTE of the CUNY colleges.

Senator Tom Litwack explained that John Jay currently spends about \$500,000 for summer school salaries and related costs. He said that if we're talking about spending another \$500,000 we may simply not be able to afford it. But, he added, he agrees with President Kaplowitz that our assumptions are based not on hard knowledge but rather on an inference from the information we received from John Jay's administration when the College was in fiscal difficulties a few years ago and summer session was cited as one of the sources of overspending. Mr. Balducci asked whether there is any other potential downside. President Kaplowitz said the other question, about which she also does not know the answer, is whether summer school students are counted among our student FTEs or whether only students enrolled in the Fall and Spring semesters are counted in our annual enrollment numbers for budget and line allocation purposes. If summer students are not counted, then increasing the number of summer students could mean that we could suffer a negative impact.

Senator Litwack asked the students what the College administration has had to say about the proposal. Senator Litwack added that as the Chair of the Senate's Fiscal Affairs Committee, his personal opinion is that the College could not afford an additional expenditure of \$500,000 – if it turns out that we don't keep the revenues – but it is his opinion that the College could afford to spend \$100,000 or \$200,000 for a small second session that would be a pilot program in order to see how it works. Senator Litwack asked the students if they envision a second session as adding to the number of students who attend summer school or whether they envision the same number of students attending

but over two sessions. And he asked, again, what the administration has said in response to the proposal. Mr. Santana said the feedback from students indicates that summer school enrollment would increase tremendously if there were two sessions. He called the pilot program a good idea, which he would bring back to the Student Council. Mr. Balducci agreed that this idea should be a possibility. President Kaplowitz stated that it is clear from the comments of the members of the Senate that the Senate supports the idea of a second summer school session in principle but that the Senate needs more information, which she and Senator Litwack will ascertain, about the fiscal implications, and then the Senate will consider the proposal with that budget information in mind and will communicate its opinion to Mr. Santana and Mr. Balducci and to the entire Student Council.

Mr. Santana said that he truly appreciates the Senate's plan for further considering the proposal. In answer to Professor Litwack's question about the response of the John Jay administration, Mr. Santana said he met with Provost Wilson, VP Witherspoon, and Professor Larry Sullivan, the Chief Librarian, who were very receptive to the proposal and who had made an alternative proposal which was to extend the length of the current summer session and to extend the length of each class meeting in order to permit students to take three courses instead of *two* during a single summer session. President Kaplowitz asked whether that is an alternative solution that the Student Council supports. Mr. Santana said he does not support this proposal because it is difficult enough to take two courses at the same time during the summer much less three courses. Mr. Balducci said that if it is possible for John Jay to offer two summer sessions, then the College should offer two sessions because doing so would be of great benefit to our students.

As for John Jay's underfunding, Mr. Santana said that he is aware of the data and is incredulous that a college that keeps increasing its enrollment should continue to be so underfunded and so underfunded compared to the other CUNY colleges. President Kaplowitz explained that this underfunding and inequitable underfunding is something John Jay's Faculty Senate has been trying to redress since 1994. She promised that she and Professor Litwack will study the fiscal issues and that the Senate will discuss this further informed by this essential information and will let the Student Council know its recommendation regarding this proposal. She praised the Student Council and especially Mr. Santana and Mr. Balducci for conducting a survey of the practices at the other CUNY colleges and for conducting a poll of John Jay students.

Mr. Santana thanked the Senate for its interest, for its time, for inviting him and Mr. Balducci, and said he looks forward to learning the Senate's opinion after it has further considered the issue. The Senate applauded the two Student Council leaders.

4. Invited Guests: Security Director Brian Murphy & Fire Science Professor Glenn Corbett

President Kaplowitz introduced Security Director Brian Murphy and Fire Science Professor Glenn Corbett and thanked each of them for accepting the Senate's invitation. She also thanked Director Murphy for sending her a copy of a John Jay document, "Occupants Instruction: Fire Safety Procedure" [Copies are available from the Faculty Senate Office and from the Security Department].

Director Murphy was invited to bring the Senate up to date about the fire safety situation. Mr. Murphy spoke about the false alarm triggered by workers in North Hall on October 2 and the malfunctioning magnetized fire exit doors that did not open when the alarm went off as well as other problems that were identified. [See Senate Minutes #234 of the October 24 meeting.] Director Murphy

said the events upset the Security Department as much as it upset the faculty. He reported that the failure of the magnetized doors to unlock has been traced to a faulty electrical circuit and that one of the Security Officers did have the presence of mind, although this did not take place immediately, to press the buttons behind the **NH** lobby security desk to manually unlock the doors and in this way the doors did finally open. Static in the public address intercom system was another problem which interfered with the operation of the system, he explained, adding that he and other administrators have been meeting with a committee of faculty – including Karen Kaplowitz and Glen Corbett [and Francis Sheehan, Jerry Markowitz, and Jim Cohen] – to try to correct the situation.

Director Murphy said an inspection was conducted the night of the event of the entire system and a fault was found in the electrical system: the problem was eventually tracked down to an electrical switch that had been tampered with when a new magnetic door was installed in the former Computer Center: when the worker was installing the door, unbeknownst to us, the worker changed the switch and it was this that created the problem, which is in the process of being fixed.

Henceforth, Director Murphy reported, there is a standing order – which is a good safeguard – that whenever the alarm goes off the Security Officer at the desk has to hit every button for every door. He explained that this backup safeguard never occurred to anyone because the magnetized doors never before failed to unlock when the alarm went off. The doors should henceforth function properly but even if they do not, the manual release will be immediately used as a safeguard. He said the Security Department has also instituted a weekly check of both the doors and of the intercom system. The intercom system still has to be fixed by DoIT (Department of Information Technology), which has been given the work order. The intercom problem was tracked down to a faulty connection in the wall.

Director Murphy called the October 2 event a good wake-up call for the Security Department, adding that of course he didn't like what happened on October 2 but at the same time it was good that it happened because it revealed problems. This, in turn, has led to the Security Department to institute safer procedures that, he said, the College should have had in place before but that were never thought of, such as the weekly inspections instead of monthly inspections and the decision to hit the manual door-release buttons whenever the alarm goes off, which is a very good safeguard, one that is not required but that is a good idea. The weekly check will occur again tonight by Mr. Ainsworth James, an astute Security Officer who has two John Jay Master's degrees. This will be done weekly, 52 weeks a year.

Director Murphy reported that he has spoken with VP Pignatello who was receptive to the idea of providing the Security Department with another senior-level person. He explained that Helen Cedeno, who had been working for the Security Department and who is a treasure to the College because she is so talented, was transferred to JJ's Business Office because she has a Master's degree and has passed the CPA exam and although she was a tremendous asset to Security her continued assignment to that department could not be justified because of her exceptional credentials. He said he spoke to VP Pignatello about adding an Assistant Security Director because VP Pignatello is also very concerned about the situation.

During the tenure of the previous Director of Security, James Scully, the Security Department had four Assistant Directors as well as a Deputy Director. Right now, Director Murphy explained, there is only himself and Lisa Curro, the Deputy Director. In the days of Mr. Scully, John Jay had 5,500 students and now the College has 11,400 students. And so the Security Department needs help and Director Murphy said he believes that VP Pignatello recognizes that fact. Director Murphy added that he suggested to VP Pignatello, who responded positively to the idea, that if we do get an Assistant

Director – and it seems like there is a very good chance that we will – that person should be hired and assigned for the purpose of fire safety, with the safety of the College this person's sole function. This person would run daily checks of all the equipment, would conduct fire drills, would conduct fire marshal meetings, would do the necessary reports. That would take a great burden off himself and Ms. Curro, he explained, because the two of them would then be able to concentrate on all the issues regarding security and it would also greatly increase the safety of the College.

Director Murphy also reported that in addition to the regular and frequent meetings with the faculty committee, DASNY [Dormitory Authority of the State of New York] is currently going around and checking the entire building for code violations. When the DASNY report comes back it will list all our code violations, which might be numerous because North Hall goes back to the year of the flood, and because many things in this College were not certified years ago in terms of C's or O's [Certificates of Occupancy] for various projects and the DASNY people will discover that. We've also been promised that the University will provide the money to correct these violations, which is very promising.

Saying that he wants DASNY to find all the violations, as many as there are, so they can all be corrected, Director Murphy acknowledged that there have been questions raised about the legality of magnetized fire exit doors and that we will learn from the DASNY report about that as well. If DASNY says the magnetized doors have to go then they have to go; if they say they don't have to go, then they don't. In defense of the magnetized doors that did not unlock on October 2, Director Murphy said the doors never failed us in the 14 years since they were installed and when they did fail it was because of an error by a company we brought in to do a different job.. But now we can't take the chance of it happening again, hence the manual releases and the weekly inspections.

Professor Glenn Corbett was invited to comment and said that, as Director Murphy has stated, the PSC Health and Safety Committee has been meeting with Mr. Murphy and with VP Pignatello, Bob Huffman, and Manny Serrano (the head of B&G since this summer) and that he does think we have been making some progress. Professor Corbett said that the blocking of fire doors by stanchions and the propping open of fire doors with wooden blocks, and other such items, remains a serious problem. Professor Corbett reported that during one of the site visits of North Hall this semester, which Karen also participated in, the group came upon a fire door that not only was open but was kept open by someone who had tied a nearby fire house around the door's handle to secure its open position. He said he can not imagine a greater irony in fire protection than that.

The Security Department has made some significant strides to try to correct such dangerous conditions, Professor Corbett said, but added that there are many fire doors that will not close on their own – and some will not stay closed even when a person closes the door – because these doors are broken. The bottom line about fire doors is that they have to be self-closing – when a person opens and walks through a door and then lets go of the door, the door must self-close behind the person. This is for obvious reasons: a fire doesn't reach a door and then say to itself, "Oh, this is a fire door and although it's open, I'll stay here and not continue down the corridors." Furthermore, there are some doors that were never installed properly and maintenance is an issue for those doors. We're waiting for the DASNY report to have all the problems identified, as Brian Murphy has said.

As for the magnetic door locks, Professor Corbett said it is his personal opinion that such doors do not meet our national codes in terms of compliance. He said he believes that the doors, which predate the arrival at John Jay of both Brian and himself, were once set up differently and he thinks that over time the setup has changed and this is one of the things we're looking for DASNY to be the

arbiter about – how compliant the doors are and what changes, if any, have to be made.

Professor Corbett implored all faculty to close every door that they come upon that is open and to remove anything that is being wedged to keep the door open or that is being used to block open a door. He said that if certain doors are consistently wedged open to let Brian Murphy and his Office know because this kind of persistent problem needs to be investigated and addressed. He urged everyone to spread the word and he urged everyone to set the example of closing all doors that are propped open. President Kaplowitz added that VP Pignatello has directed all Buildings & Grounds staff and Director Murphy has directed all the Security Officers to constantly be on the lookout for propped open doors and to close such doors whenever they are seen. The doors are wedged open by people who want to facilitate the movement of people through the corridors and through the stairwells so that traffic can move more quickly and more easily but this cancels out the purpose of these fire doors, which is to keep out or at least slow down the movement of not only fire but smoke.

As far as the alarm system goes, Professor Corbett said this is another serious situation. Although inspections have been done, it is up to us as the faculty to let Brian and his Office know when a fire alarm is heard in one part of a building but not by others in another part of the building. If the alarm and the intercom system are not sufficiently audible, Brian and his Office have to be informed right away. He said that another event involving an alarm activation took place a week ago, on the evening of October **24**, an event different from the October 2 event that Brian was talking about, different from the one involving the magnetic doors: he said it is ironic that he was in a room in his department, Public Management, on the third floor of North Hall, with other fire safety experts, and they had no idea, because the alarm and intercom system were inaudible, that the Fire Department had been called and that NYFD firefighters were searching for a possible problem in North Hall. Professor Corbett said one of the recommendations the faculty committee will be making is that not only must the alarms be functionally tested but that per national standards the alarms should be subject to audibility tests to ensure that in all parts of each building alarms can be heard at a certain threshold level.

Professor Corbett said that the letter Karen has sent to all full-time and part-time faculty at the direction of the Senate [see Attachment C of Minutes #234 of the October **24** meeting] is a critically important one because all faculty must immediately respond to an alarm by getting themselves and their students out of the building, using the closest exit, and getting as far away from the building as possible upon exiting it, by going either up or down the street, otherwise hundreds of people are prevented from exiting the building. The letter is important because the intent is to let faculty know that it is the law and that it is the faculty's obligation, moral and otherwise, to leave the building if the alarm goes off because we don't want to leave people behind and it sets a terrible example for our students if we ignore an alarm.

Director Murphy thanked Professor Corbett for speaking about the doors, which he had meant to do. He affirmed that all Security Officers are now under direction to close all doors. He urged everyone to consider the fact that it is not only students who are propping open fire doors: this is also being done by high-level administrators, by faculty, by staff, by B&G workers, by cafeteria workers, as well as by students, who are doing for a series of reasons, including to get a breeze, or to increase the amount of cool or warm air in their areas, or to increase the range of their line-of-sight in order to know what's going on or who is approaching, or to make it easier to do their work, especially if their work involves transporting materials from one place to another within the building. One of the big causes of damage to these doors is the very wedging of materials for the purpose of keeping them open and this is especially true when the door falls off its hinge and then is unable to be closed properly. He

said it is not malicious but it is a serious problem. Mr. Murphy added that another cause of the malfunctioning doors is, quite frankly, the tremendous overuse of the doors because of the tremendous amount of traffic going through the doors which wears out the hardware.

Mr. Murphy said that he appreciates the letter Karen sent to the faculty at the direction and with the support of the Faculty Senate. To be fair, he said, over the years the faculty have been very cooperative and only a handful of faculty haven't been cooperative but there shouldn't be any. He added that the letter is also very important because we've hired many new full-time as well as many new adjunct faculty since the Senate letter was last sent in 1999 and so the Senate is serving a real and appreciated service. But he wants to emphasize that the lack of faculty cooperation has been very, very minimal.

Senator Amy Green said the discussion about the mechanical issues has been very useful and interesting and asked whether there has been a review of how the security staff – how the student Security Officers – as well as how other people had responded to the unplanned evacuation alarm on October 2. She asked whether what happened on October 2 reveals that additional or different training would be advisable. Director Murphy said that as Karen has pointed out, when we do drills they are performed like Marine Corps drills – everything goes perfectly because the Security Officers and others know in advance that a drill will take place at, for example, 10 am on a certain day and everyone is in place and ready to do their job, which they do very well. But when a real drill happens, as on October 2, people don't respond as well. That is clearly an issue of training and the training of Security Officers will be increased. He noted that the Security Officers respond perfectly when there's a planned drill because he and Lisa Curro and all the administrators are on the scene watching how everyone performs and so they do a great job on those occasions. But when a surprise drill has happened they haven't responded as a group as well as they do when they know there is going to be a drill and that has to be addressed by more training.

President Kaplowitz spoke about the need to have surprise drills that are not known about in advance by either security personnel or fire marshals or any but one or two senior administrators. She said the fewer people who know in advance about a planned drill the better because we can then better assess the equipment and the people, not only the Security Officers but the faculty and the staff who don't suddenly see Security Officers outside their classrooms and offices on every floor telling everyone to leave immediately. One reason there may be such widespread cooperation is that Security Officers and fire marshals are stationed everywhere, telling people what to do the moment the alarm goes off, which is not going to be the case if a real emergency evacuation situation occurs.

Senator Kwando Kinshasa asked, aside from drills, what plans are in place to socialize students and faculty to use the several underutilized stairwells. Director Murphy said many plans had been tried, but people seem to insist on taking the most heavily used staircases, adding that he is open to suggestions. He said once during a drill, he stationed Security Officers at Stairway A on the fourth floor whose job was to turn people away telling them to find another stairway and they did, but then, upon reaching the third floor, they left the stairwell and returned to Stairway A which they used to continue downstairs. Senator Kinshasa proposed a plan to encourage people to learn alternative ways upstairs and downstairs: he suggested totally blocking off Stairway A, the stairway one enters from the North Hall lobby, at times when no drill is taking place, on a regular day such as today, in a normal environment, and that this would force people to find and become accustomed to using the several alternate stairways. Director Murphy said that Professor Kinshasa's suggestion is worth a try and said that he believes he could get senior administrators like Dean Hector Ortiz to work with him because people are more likely to listen to people in authority than to student Security Officers.

Vice President Dombrowski said that one problem is that everyone coming into North Hall has to enter the lobby which leads to Stairway A and if there were other ways to enter North Hall, such as 60th Street or the 59th Street doorways near 10th Avenue and at the back of the bookstore, near the Children's Center, people would start using the other stairways that those entrances lead to. He added that he knows that there are security concerns involved with such an approach, such as the posting of security officers, but said he thinks that it is the one-option entrance to North Hall that is the cause for the Stairway A mindset. Director Murphy said he and Bob Huffman did look at Stairway D as a way of providing a secondary entrance on 60th Street but there are construction issues such as the lack of room for a security desk and insufficient room for people to enter and leave because a wall there can not be removed. As for opening the 59th St. entrance behind B&N, Director Murphy said he is reluctant to do that because the Children's Center is there.

Senator Ellen Sexton asked whether an architect, such as Ynes Leon, could make an assessment. Mr. Murphy agreed that Ynes Leon is a very talented architect and said he will ask her to review the situation and see if she can develop a workable plan. He noted that Ynes Leon was not at John Jay when he and Bob Huffman looked at the options and that she may be able to give us ideas.

Senator Robert Hair said we all know it is absolutely necessary for people exiting a building to quickly disperse when an alarm is sounded, and yet a serious problem is the parking meters along the street. He said parked cars create a hazard for crowded buildings that provide for public assembly and this is for two reasons: parked cars interfere with access by fire trucks but also as people exit the building they can be crushed against the parked cars by the people behind them who are rushing to get out of the building. That is why, he said, theaters, hotels, and other schools do not have parking meters or other parking in front of them. He also said that padlocks on the outside of the window gates trouble and frighten him. He said he is not sure but believes that they are in violation of the law, that what is required is that the gates be capable of being opened from inside the building. He also said that even if capable of being unlocked from the inside he believes it is illegal to have a system that requires a key just as apartment locks that are locked from the inside with a key are illegal because in the case of a fire a person often cannot get to the key and, thus, a manual unlocking system is required. He also asked about whether the fire extinguishers are located where they should be, whether the fire extinguishers are inspected regularly and, if so, whether a log is kept of these inspections.

Director Murphy said Mr. Ainsworth James does regular inspections of fire extinguishers to ensure that they are full and if they are not, he sends a work order to B&G whose responsibility it is to replace the empty cylinders.

Senator Hair said he once saw – this was not at John Jay – six lives almost lost because no one knew the location of the nearest fire extinguishers and when people finally found the fire extinguishers, no one knew how to use them, including the security officers. So, he suggested, John Jay's Security Officers should be trained in terms of knowing the locations of all fire extinguishers as well as how to use them, if they are not already trained in this area.

Director Murphy called that is a good suggestion and said that the College's fire marshals could also be provided with that same training.

Senator Hair said that Director Murphy's proposal that a supervisory person be hired who is responsible for fire safety is an excellent idea, one that he hopes will be acted on. He said that Director Murphy is now wearing three hats – fire, safety, and security – and those three hats are too many for a Security Director to have to wear, especially given the fact that we have two buildings and that the

Security Department has an extremely limited budget, as he happens to know.

President Kaplowitz asked whether the Senate wants to formally support Director Murphy's proposal that another senior security person be hired for the sole purpose of fire safety. Senator Hair moved that the Senate support the recommendation of Director Murphy that an Assistant Director of Security for Fire Safety be hired, saying that such a person is urgently needed.

Senator Hair said that fire safety is an even more important area than security for a College to concentrate its resources and efforts on, adding that he finds it unbelievable that a College with two buildings and 11,500 students and countless visitors as well as more than 1,000 faculty and staff does not have a Fire Safety Director. Director Murphy said John Jay does: by definition he holds that position in addition to dealing with burglaries, assaults, and so forth. Senator Amy Green said she supports at least one such person being hired and asked whether one would be sufficient. Director Murphy said he believes that at least one person is certainly needed and would probably be sufficient. Senator Hair asked whether the salary range would be sufficiently attractive to be able to hire a retired firefighter. Director Murphy replied that he told VP Pignatello that if this position were authorized, and it is a budget allocation issue, he would want to hire a person with firefighting and fire safety expertise and background. [See agenda item #5 below and Attachment B].

Director Murphy and Professor Corbett were thanked and were applauded by the Senate.

5. Proposed Resolution on Fire Safety [Attachment B]

The Faculty Senate followed up on Senator Robert Hair's motion [agenda #4 above] and unanimously voted to recommend that the College hire an Assistant Director of Security whose expertise and responsibility would be the fire safety of all persons and all facilities of John Jay College of Criminal Justice. Furthermore, the Senate's position is that such a person should be assigned to work from approximately 2 PM to 10PM so that a senior administrator could be present at the College in the evenings [Attachment B].

6. Proposed Resolution on Privacy: Proposed by the Executive Committee [Attachment C]

When the Senate's Executive Committee proposed a Resolution on issues of privacy earlier in the semester [Minutes #232 of the September 25,2002, meeting], the Senate voted unanimously its position that issues of privacy for students, faculty, and staff is of utmost importance and directed the Senate's Executive Committee to further study the issues and present the Senate with a revised Resolution.

The Executive Committee decided that instead of making specific recommendations, as the previous draft resolution had done [Attachment C of Minutes #232], that the Faculty Senate should reaffirm its support of last Spring's joint request of the Faculty Senate Technology Committee and the Curriculum Committee's Subcommittee on Educational Technology to the President of John Jay College that he appoint a Taskforce to develop proposed John Jay College policies with regard to issues of privacy, and that those issues include but not be limited to privacy of computer use, so as to protect privacy and help prevent identity theft.

It was also noted that in 2000, the New York State Legislature amended the New York State Education Law to protect students by forbidding colleges to display students' Social Security numbers, even in truncated formats, if there were any way to identify the student or his or her college records, including grades, through the use of Social Security numbers. Therefore, faculty should not post grades, even using only the last four digits of the Social Security numbers, unless the order of names is scrambled or another system of identification of students is used, one whereby only the student knows his or her identifying number. Since grades are available to students online within hours of an instructor handing in the final grades, there is no longer a need to post grades.

The Senate agreed that privacy issues and the need for College policies on privacy and the need for knowledge about Federal and State laws are of signal importance to all members of the John Jay community and to the reputation and work of our College, particularly given the nature of our College's mission and the programs, disciplines, and courses we teach and conduct research about, as well as issues relating to the IRB and future funding implications.

The Senate Executive Committee's revised Resolution was adopted by unanimous vote [Attachment C].

7. Proposed Resolution on ways to ensure that JJ create and sustain an effective and safe learning, teaching, and research environment: Proposed by the Exec. Comm. [Attachment D]

Many years ago, at the behest of the Faculty Senate, the College initiated a practice of having rotating evening deans since there is no evening dean and yet we offer a full program of courses until 10 PM: the rotating evening dean initiative provided that each of four deans was assigned to come to work during the afternoon and stay until 9 PM one day a week, and their names and assigned evenings were publicized. There had also been an evening Assistant Director of Security until last year. Sometime in the last year or so the rotating evening deanship stopped and now no deans or security personnel, other than student security, are officially at the College after 5 PM. Similarly the Counseling Department no longer has Counselors available until 9 PM: the latest is 7 PM.

Concerned by the problems occasioned by the accidental trigger of a fire alarm and the problems that ensued on October 2 as well as for other reasons, the Senate's Executive Committee developed a Resolution calling on the administration to redeploy personnel or take other action to ensure that responsible, adult administrators be available in the evenings in case of problems or emergencies.

Senator Carmen Solis noted that SEEK Counselors are at the College in the evening until 9 PM and are willing to help faculty with students even if they are not SEEK students. The proposed Resolution was amended to include that information.

The Senate further discussed the proposed Resolution calling upon the College Administration to ensure that high-level administrative personnel who have positions of responsibility be at the College and be accessible to faculty and others after 5 PM and until 10 PM, when classes end, and that their identities, locations, phone extensions, and titles be publicized widely to all faculty. The Executive Committee's Resolution, as amended, was adopted by unanimous vote [Attachment D].

8. Proposal that the Faculty Senate create an informal book discussion group open to all John Jay faculty/staff to further increase a sense of community at the College

For more than 10 years, a group of faculty and staff participated in an informal monthly book discussion group but for the last year the group has been dormant. The Senate's Executive Committee is proposing that another initiative to foster a greater sense of community at the College be an informal book discussion group, created by the Faculty Senate, open to all faculty and staff. A motion was made to support this proposal and the vote was unanimous. The Senate decided a small group should report back to the Senate with its recommendation, for the Senate's consideration, of the first book to be discussed by the book group. Senators Desmond Arias, Karen Kaplowitz, and Evan Mandery volunteered to choose a book to recommend for the Senate's consideration.

9. Proposed Revised Resolution: That the Faculty Senate call upon the College administration, as one part of a College-wide initiative to prevent and address plagiarism and cheating.. to consider purchasing a JJ subscription to such an online service as Turnitin.com to deter and detect student plagiarism, for the use of faculty who wish to avail themselves of this service: Agenda item submitted by Senator Max Kadir and Proposed Resolution written by Senate Executive Committee

Senator Ann Huse suggested that, given the lateness of the hour, we defer the agenda item on plagiarism because plagiarism is becoming such a tremendous problem that we need to devote more time than we have left today so that we can fully discuss the problem and fully discuss what can be done. The issue was deferred.

By a motion duly made and adopted, the meeting was adjourned at 5 PM

Respectfully submitted,

Edward Davenport
Recording Secretary

&

Jodie Roure
Associate Recording Secretary

TOTAL PRIVATE SUPPORT BY INDIVIDUAL COLLEGE

College	\$ FY-2001	\$ FY-2000	\$ FY-1999	Notes	
SENIOR COLLEGES					
Baruch College	7,062,447	8,062,448	8,409,786	(a) Includes private foundation grants (for all three years) held by the Research Foundation (b) Includes artwork	
Brooklyn College	10,325,256	2,988,857	4,066,782		
The City College of New York	6,798,944	3,821,515	6,492,190		
College of Staten Island	640,634	497,370	277,381		
Hunter College	6,615,106	5,705,933	6,009,920		
John Jay College of Criminal Justice	413,071	216,596	209,273		
Lehman College	112,554	139,452	207,985		
Medgar Evers College	37,000	5,000	2,000		
New York City College of Technology	1,039,148	971,128	671,665		
Queens College	5,922,302	4,953,863	6,414,256		
York College	180,170	188,913	39,593		
TOTAL:		\$27,551,075	\$32,800,831		
COMMUNITY COLLEGES					
Borough of Manhattan Community College	1,388,203	530,262	832,730		
Bronx Community College	534,336 (a)	845,402	1,875,667		
Hostos Community College	418,154	242,962	378,808		
Kingsborough Community College	302,414	101,134	51,515		
LaGuardia Community College	50,000	0	0		
Queensborough Community College	729,540 (b)	282,643	294,126		
TOTAL:		\$2,002,403	\$3,432,846		
GRADUATE AND PROFESSIONAL SCHOOLS					
The City University of New York Medical School	4,206,191	2,246,544	612,856		
The City University School of Law at Queens College	462,715	414,663	832,134		
The Graduate Center and University Center	4,943,580	4,897,949	4,660,109		
TOTAL:		\$7,559,156	\$6,105,099		
GRAND TOTAL:		\$37,112,634	\$42,338,776		

Source: CUNY Development Assessment Survey

INSTITUTIONAL INFORMATION

College	Operating Budget	Total Foundation Assets	Endowment Portion	Other Assets	Foundation ?	Comments
SENIOR COLLEGES						
Baruch College	78,000,000	74,481,000	55,785,065	24,000,000 (a)	Y '70	(a) Bernard Baruch Endowment
Brooklyn College	72,000,000	28,000,000 (b)	16,000,000		Y '58	
The City College of New York	74,960,000	29,525,475 (c)	22,435,016 (c)		Y '51 (d)	(b) Excludes an additional \$2,419,583 in CUNY Trusts & Gifts
The College of Staten Island	56,171,100	2,395,755	2,326,273		Y '92	
Hunter College	87,023,000	16,420,915	10,145,653		Y '91	
John Jay College of Criminal Justice	40,213,300	836,627	32,607	770,991	Y '87	(c) Includes City College Fund & 21st Century Foundation; excludes an additional \$31,790,000 in CUNY Trusts & Gifts
Lehman College	48,103,000	9,977,182	3,998,765		Y '83	
Medgar Evers College	24,500,000				Y '80	
New York City College of Technology	54,860,361	1,021,148 (e)	335,000		Y '81	
Queens College	75,000,000	15,398,546	8,308,603		Y '80	(d) City College Fund; '94 - 21st Century Foundation
York College	25,800,000	353,111			Y '89	
TOTAL:	\$636,630,761	\$178,409,759	\$119,366,982	\$24,770,991		
COMMUNITY COLLEGES						
Borough of Manhattan CC	54,000,000	2,900,000	1,000,000		Y '84	(e) Excludes an additional \$12,037,224 in CUNY Trusts & Gifts
Bronx Community College	38,000,000	234,000	120,000		Y '83	(f) Non-foundation held
Hostos Community College	27,170,099				N	
Kingsborough Community College	52,445,739	885,000	454,000	431,029	Y '82	(g) Excludes an additional \$6.3M in CUNY Pool
LaGuardia Community College	47,000,000	50,000			Y '01	
Queensborough Community College	42,700,000	2,620,000	851,000	1,770,000	Y '75	
TOTAL:	\$261,315,838	\$6,689,000	\$2,425,000	\$2,201,029		
GRADUATE AND PROFESSIONAL SCHOOLS						
The City University of New York Medical School	9,900,000	3,354,361 (f)	3,339,361 (f)	15,000 (f)	N	
The City University School of Law at Queens College	10,200,000	1,586,356	457,992	1,128,364	Y '94	
The Graduate Center and University Center	59,540,600	13,300,000	10,700,000 (g)		Y '83	
TOTAL:	\$79,640,600	\$18,240,717	\$14,497,353	\$1,143,364		
GRAND TOTAL:	\$977,587,199	\$203,339,476	\$136,289,335	\$28,115,384		

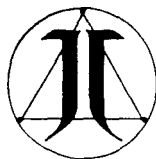
Source: CUNY Development Assessment Survey

FOUNDATION ANNUAL REPORT

ATTACHMENT A - p.3

College	\$ FY-2001 Total Net Assets	\$ FY-2000 Total Net Assets	\$ FY-1999 Total Net Assets
SENIOR COLLEGES			
Baruch College		73,436,837	68,164,180
Brooklyn College	28,478,213	30,240,242	27,791,189
The City College of New York (Fund)	25,149,174	25,285,645	23,405,791
CCNY (21st Century Fund)	4,631,464	1,203,936	
College of Staten Island	2,395,755	2,350,339	2,134,796
Hunter College	18,248,318	28,478,363	26,946,037
John Jay College of Criminal Justice	812,351	540,918	
Lehman College	9,853,101	10,077,166	9,182,152
Medgar Evers College			
New York City College of Technology	693,601	567,957	602,980
Queens College	15,398,546	18,209,387	18,084,967
York College		164,347	67,337
TOTAL:		\$190,555,137	\$176,379,429
COMMUNITY COLLEGES			
Borough of Manhattan Community College	2,741,883	2,378,814	1,981,852
Bronx Community College	238,263	326,946	300,621
Hostos Community College		154,517	120,104
Kingsborough Community College		687,357	644,509
LaGuardia Community College	1,755,441	1,944,784	2,263,167
Queensborough Community College	2,019,504	1,049,832	
TOTAL:		\$6,542,250	\$5,310,253
GRADUATE AND PROFESSIONAL SCHOOLS			
The City University of New York Medical School	3,354,361*	3,551,990*	1,063,892*
The City University School of Law at Queens College		1,574,550	1,742,663
The Graduate Center and University Center	14,174,020	13,600,554	9,962,612
TOTAL:		\$18,727,094	\$12,769,167
GRAND TOTAL:		\$215,824,481	\$194,458,849

* Non-foundation held assets and endowment
Source: Foundation Annual Reports



JOHN JAY COLLEGE OF CRIMINAL JUSTICE

The City University of New York
445 West 59th Street, New York, N.Y. 10019
212 237-8000}8724

ATTACHMENT B

November 5, 2002

To: Vice President Robert Pignatello

From: Professor Karen Kaplowitz
President, Faculty Senate

Dear Vice President Pignatello,

At today's meeting, the Faculty Senate unanimously voted to recommend that the College hire an Assistant Director of Security whose expertise and responsibility would be the fire safety of all persons and all facilities of John Jay College of Criminal Justice.

We have tremendous confidence in Security Director Brian Murphy and in Assistant Director of Security Lisa Curro. But a college with 11,500 students and 1,000 employees and many, many guests requires more resources in the area of security and, especially, fire safety.

Faculty who are experts in the area of fire safety spoke in strong support of this recommendation at our Senate meeting today.

The Senate also strongly recommends and requests that during the search process for such a person, experts in this area on our faculty be included in the process as well as other faculty who play leadership roles as representatives of the faculty.

We hope that the hiring of such a person would not only improve our safety but would enhance the reputation of our College where there is such a disconnect between the subjects we teach, such as Fire Science, and the realities of our physical plant and our fire protection systems.

We also hope that by expanding the number of persons in the upper level of our Security Department, we can have a senior member of the Security Department, perhaps the fire safety expert to be hired, on duty during the evening hours, perhaps from 2 PM to 10 PM, since classes are in session until 10 PM each night.

On behalf of the Senate, I look forward to your response. The Senate wishes to work with you to help provide all our colleagues and our students with the safest environment possible and to provide them with the informed confidence that they are in a truly safe environment. Thank you.

Sincerely,

cc. Security Director Brian Murphy
Professor Harold Sullivan
Professor Ned Benton
PSC Health and Safety Committee

ATTACHMENT C

Faculty Senate Resolution on Issues of Privacy and the Need for a Taskforce to Propose Possible John Jay College Policies about Privacy

Whereas, The Faculty Senate, at its meeting of September 25, 2002, unanimously expressed its deep concern about issues of privacy and identity theft with reference to the use of Social Security numbers at John Jay and unanimously directed the Senate's Executive Committee to further research this issue and return to the Senate with a revised Resolution, and

Whereas, The Faculty Senate during the 2001-2002 had extensive deliberations and numerous meetings devoted to concerns about issues regarding the privacy of computer users and issues of the possible monitoring of such use, and

Whereas, In the Spring of 2002, the Faculty Senate's Technology Committee and the Curriculum Subcommittee on Educational Technology jointly recommended to President Lynch that a Taskforce be appointed by the President to develop proposed John Jay policies regarding the wide range of issues of privacy important to John Jay faculty, staff, and students, and that these privacy issues include but not be restricted to issues of computer use, and

Whereas, This recommendation was unreservedly supported by the Faculty Senate, and

Whereas, State and Federal laws address various issues of privacy which are not necessarily incorporated into the actual practices of the College, and

Whereas, John Jay uses the Social Security number of students and employees when other methods of identification could be used and in doing so makes students and employees unnecessarily vulnerable to loss privacy and to identity theft, and

Whereas, Other CUNY colleges have been addressing this situation particular situation, for example, by suppressing the visibility of Social Security numbers on documents, and

Whereas, John Jay College has already suppressed the visibility of Social Security numbers on John Jay ID cards, for which the administration is to be commended, and

Whereas, As a College that specializes in issues of security, privacy, cybercrime, civil rights, and related topics, John Jay College of Criminal Justice should be especially sensitive to issues of privacy and must, indeed, be in compliance with State and Federal laws, and

Whereas, The recommendation that a Taskforce be appointed to develop proposed John Jay policies regarding issues of privacy has to date not been acted upon by the President of John Jay, therefore be it

Resolved, That the Faculty Senate request that the President of John Jay appoint such a Taskforce and that its members include administrators, students, and faculty, and that the faculty members be selected by the Senate for appointment to the Taskforce, and be it further

Resolved, That the Faculty Senate request that in the meantime the administration of John Jay suppress the visibility of student and employee Social Security numbers on all documents, where practicable, and develop alternate methods of proving one's identify for such purposes as key runs and other procedures as soon as is practicable, and be it further

Resolved, That the Faculty Senate request that the Taskforce members report to their constituents the progress of the work of the Taskforce by March 2003, at the latest.

Adopted on November 5,2002, by Unanimous Vote

ATTACHMENT D

Faculty Senate Resolution on Actions to Ensure that JJ Create and Sustain an Effective and Safe Learning, Teaching, and Research Environment

Whereas, The safety, security, and well-being of all John Jay students, faculty, staff, and guests is of utmost concern to the Faculty Senate and is essential to the College's ability to create and sustain an effective learning, teaching, and research environment, and

Whereas, Events involving malfunctioning exit doors and other dangerous conditions during an accidentally triggered evacuation alarm in North Hall on the afternoon of October 2, 2002, and events involving the smell of burning emanating from ceiling ducts in North Hall on the evening of October 24, 2002, are but two of many reasons the Senate is extremely concerned about the safety, health, and well-being of its students and colleagues and about the ability of John Jay to provide a safe and effective teaching, learning, and research environment, and

Whereas, When John Jay had 5,500 students – fewer than half the number of students we have now – the College had a Director of Security and four (4) Assistant Directors of Security, who provided day and night coverage, yet there is now only one Security Director and one (1) Assistant Security Director, both of whom work until 5 PM and, furthermore, after 5 PM, the only security officers (except when there is a large College event, such as a student dance) are John Jay students who hold the job title of College Assistant (a part-time position), and

Whereas, There are no longer evening deans at John Jay despite the fact that a number of years ago, at the Senate's recommendation, 4 deans each worked one late night shift, starting that day in the afternoon and ending at 9 PM (even though graduate and TSP classes end at 10 PM), but since at least last year there have been no evening deans and there are none this year and this information was never communicated to the faculty and, furthermore, only persons who hold the title of dean (or above) may suspend a student on the spot, the requirement for having a student removed from campus (aside from calling the NYPD to take such action), and

Whereas, Counselors now work until 7 PM (although some SEEK counselors work until 9 PM), and if a student is in crisis, given the lack of deans and other administrative personnel on campus in the evening, faculty have neither the expert resources nor information as to what they could and should do, and

Whereas, No deans or security (except student officers), or similar personnel, work on weekends when John Jay offers an entire degree program in criminal justice (to those who have transfer credits from the police academy or from other law enforcement academies) as well as general education and other courses, and

Whereas, The College does not provide even one maintenance person at the College during the entire 24 hours of each day and, therefore, a flood, or the smell of burning coming from the vents means there is no one trained or equipped to properly or effectively respond, therefore be it

Resolved, That the Faculty Senate urge the JJ Administration to review and address these staffing and deployment decisions and inform the faculty of changes whenever changes are made, either when there are additions or reductions in services, and provide the faculty with sufficient information to know what actions they are to take in case problems of health, safety, security, crisis, disruptive or emotionally disturbed students, or physical plant malfunctions or suspected and disruptive malfunctions should occur, and be it further

Resolved, That the Faculty Senate request that the JJ Administration communicate to the Faculty Senate either in person at a Senate meeting or in writing, or, preferably, both, by the time of the Senate's all-day meeting on December 6, and absent a communication that is responsive to these issues, be it further

Resolved, That the Faculty Senate consider at its December 6 what further actions the Senate may decide to take.

Adopted on November 5, 2002, by Unanimous Vote