

## Faculty Senate Minutes #359

**Monday, May 24, 2010**

**3:20 PM**

**Room 630 T**

**Present (45):** William Allen, Spiros Bakiras, Andrea Balis, Elton Beckett, Ben Bierman, Marvie Brooks, Erica Burleigh, Elise Champeil, Sergei Cheloukhine, Demi Cheng, Kathleen Collins, Lyell Davies, Virginia Diaz, James DiGiovanna, Jennifer Dysart, DeeDee Falkenbach, Beverly Frazier, Robert Garot, Jay Gates, Katie Gentile, Lior Gideon, Norman Groner, Maki Haberfeld, Jay Hamilton, Olivera Jokic, Karen Kaplowitz, Tom Litwack, Vincent Maiorino, Nivedita Majumdar, David Munns, Roz Myers, Paul Narkunas, Richard Ocejo, Richard Perez, Frank Pezzella, Rick Richardson, Jodie Roue, Raul Rubio, Richard Schwester, Francis Sheehan, Staci Strobl, Shonna Trinch, Fritz Umbach, Monica Varsanyi, Valerie West

**Absent (4):** Edgardo Diaz Diaz, Evan Mandery, Jessica Gordon Nembhard, Patricia Tovar

**Guest:** Professor Janice Dunham

**Invited Guest:** President Jeremy Travis

### Agenda

1. **Adoption of the agenda**
2. **Welcome and introduction of the 2010-11 Faculty Senate members**
3. **Announcements & Report**
4. **Approval of Minutes #358 of the May 7, 2010, meeting**
5. **Review of the organization, history, and work of the Faculty Senate**
6. **Election of the Faculty Senate Executive Committee**
7. **Election of the 2009-10 Senate Fiscal Advisory Committee**
8. **Draft 5-Year Master Plan Goals & Objectives**
9. **Report of the May 13 meeting of the College Council**
10. **Invited guest: President Jeremy Travis**

1. **Adoption of the agenda.** Approved.

2. **Welcome and introduction of the 2010-11 Faculty Senate members** [Attachment A]
3. **Announcements & Report & Calendar of 2010-11 meetings.** [Attachment B]
4. **Approval of Minutes #358 of the May 7, 2010, meeting.** Approved.
5. **Review of the organization, history, and work of the Faculty Senate** [Attachment C]
6. **Election of the Faculty Senate Executive Committee** [Attachment D]

It was explained that all members of the Faculty Senate are eligible to self-nominate and to be nominated by other Senators for all positions. Nominations were made and seconded. Elected were:

President – Karen Kaplowitz  
Vice President – Francis Sheehan  
Recording Secretary – Virginia Diaz-Mendoza  
Co-Recording Secretary – Andrea Balis  
Corresponding Secretary – Robert Garot  
Member at Large – Beverly Frazier  
Member at Large – Tom Litwack

7. **Election of the 2009-10 Senate Fiscal Advisory Committee**

Senator Jay Hamilton gave an overview of the College Budget Committee and of the two Sub-Committees, one on budget and the other on strategic planning, as well as the responsibilities of the members of such committees. The Senate elected the following members to serve on the Senate Fiscal Advisory Committee: Jay Hamilton (Chair), James DiGiovanna (Vice Chair), Francis Sheehan (Co-Vice Chair), Karen Kaplowitz, William Allen, and Nivedita Majumdar.

8. **Review of the Draft 5-Year Master Plan Goals & Objectives** [Attachment E, F]
9. **Report of the May 13 meeting of the College Council.**

The College Council approved a Letter of Intent for a B.A. degree in Anthropology; a proposal to revise the B.A. in Public Administration; and a proposal to revise the B.S. in Criminal Justice Administration & Planning. The Council also approved the creation of new courses in African-

American Studies, Drama, and History. The faculty members of the Council voted to approve degrees for the students certified for degrees.

**10. Invited guest: President Jeremy Travis**

President Travis discussed the draft Master Plan, the space situation that the College is facing, and the budget picture.

The meeting was adjourned at 5:00 PM.

## ATTACHMENT A

### Membership of the 2010-2011 John Jay Faculty Senate

#### **13 Full-time faculty elected by the full-time faculty:**

Andrea Balis – History/ISP\*  
Elton Beckett – Communication & Theater Arts\*  
Marvie Brooks – Library\*  
Erica Burleigh – English<>  
DeeDee Falkenbach – Psychology<>  
Maki Haberfeld – Law, PS, CJA\*  
Karen Kaplowitz – English\*  
Tom Litwack – Psychology  
Evan Mandery – Criminal Justice\*  
Nivedita Majumdar – English<>  
Rick Richardson – Sociology\*  
Francis Sheehan – Science\*  
Valerie West – Criminal Justice\*

#### **3 Adjunct faculty At-Large Representatives elected by the adjunct faculty:**

William Allen – Public Management  
Edgardo Diaz Diaz – Foreign Languages & Literature  
Roz Myers – Sociology

#### **9 At-Large members elected by the Faculty Senate:**

Elise Champeil – Science\*  
Sergei Cheloukhine – Law, PS, CJA\*  
Beverly Frazier – Law, PS, CJA\*  
Jay Gates – English\*  
Olivera Jokic – English\*  
Richard Ocejo – Sociology\*  
Richard Perez – English\*  
Staci Strobl – Law, PS, CJA\*  
Pat Tovar – Anthropology\*

#### **24 Department representatives elected to the Faculty Senate and to the College Council:**

African-American Studies: Xerxes Malki\*  
Anthropology: Terry Furst\*  
Art & Music: Ben Bierman\*  
Communication & Theater Arts: Lyell Davis\*  
Counseling & Student Life: Katie Gentile\*  
Criminal Justice: Frank Pezzella\*

**ATTACHMENT A (cont)**

Economics: Jay Hamilton\*  
English: Paul Narkunas\*  
Foreign Languages & Literature: Raul Rubio\*  
Health and Physical Education: Vincent Maiorino\*  
History: David Munns\*  
Interdisciplinary Studies Program: Fritz Umbach\*  
Latin American & Latina/o Studies: Jodie Roure\*  
Law, Police Science, CJA: Lior Gideon\*  
Library: Kathleen Collins\*  
Mathematics: Spiros Bakiras\*  
Philosophy: James DiGiovanna\*  
Political Science: Monica Varsanyi\*  
Protection Management: Norman Groner\*  
Psychology: Jennifer Dysart\*  
Public Administration: Richard Schwester  
Science: Demi (Shu-Yuan) Cheng\*  
SEEK: Virginia Diaz\*  
Sociology: Robert Garot\*

\* = Also, Member of the College Council

<> = Also, Alternate Member of the College Council

**ATTACHMENT B**

**Faculty Senate Calendar of Meetings for 2010-2011**

**Fall 2010**

Wednesday, September 1 [tentative: to be determined by the Senate Executive Committee]  
Wednesday, September 15  
Thursday, September 30  
Wednesday, October 13  
Thursday, October 28  
Wednesday, November 10  
Tuesday, November 23  
Friday, December 10 – all-day meeting

**Spring 2011**

Thursday, February 10  
Wednesday [Monday classes], February 23  
Thursday, March 10  
Wednesday, March 23  
Wednesday, April 6  
Thursday, April 28  
Friday, May 13 – all-day meeting

**First meeting of the 2010-2011 Faculty Senate**

Wednesday, May 25

All meetings are in Room 630T at 3:15 PM, except for the all-day meetings on December 10 and on May 13, which begin at 9:30 AM.

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## **ATTACHMENT C**

### **Membership of the 2010-11 Faculty Senate & College Council**

#### **Faculty Senate: 49 members:**

- 13 full-time faculty members elected by the full-time faculty
- 3 adjunct faculty members elected by the adjunct faculty
- 24 faculty members elected by each of the academic departments – one per department – to serve on the College Council & Faculty Senate
- 9 faculty to fill additional seats on the College Council (elected by the Faculty Senate)

#### **College Council: 69 members**

- 42 faculty members (60% of the membership):
  - One representative elected by each of the 24 academic departments
  - The remaining 18 faculty chosen by any method adopted by the Faculty Senate
- 14 students
- 5 HEOs
- 8 administrators: President, Provost, VP for Student Development, VP for Finance & Administration, Dean of Undergraduate Studies, Dean of Graduate Studies, Dean for Research, VP for Enrollment Management

### **History and work of the Faculty Senate**

#### **A very partial list of major Faculty Senate initiatives**

1. Issuing a letter, with the Council of Chairs, to the faculty on "Hate Speech in the Classroom" – January 2010
2. Issuing a letter to the faculty on "Grading and the Definitions of Undergraduate Course Grades" -- May 2009
3. Updating and revision, with the Council of Chairs and the College administration, of the JJ Personnel Procedures Guidelines: approved by the College Council in Fall 2008 and further amended in Fall 2009
4. Revision, with the Council of Chairs, and the College administration, of the JJ Charter of Governance: approved by the College Council April 2008 and approved by the CUNY Board of Trustees on June 23, 2008
5. Provided a forum for and participated in the process for the reorganization of several academic departments: approved by the College Council April 2008 and approved by the CUNY Board of Trustees on June 23, 2008

6. License for Turnitin.com – a plagiarism prevention online service – and hands-on workshops: proposed by the Faculty Senate and approved by the College Council
7. Development of a proposed policy on privacy – with the Council of Chairs – which became the basis of the CUNY Policy on Computer Use adopted by the CUNY Board of Trustees
8. Developed and proposed a “Class size and course cancellation policy” with the Council of Chairs – approved by the College Council 2003
9. Admissions criteria raised for both the associate and baccalaureate programs – 1998
10. Honorary Degrees Selection Process: the Senate proposed the current process and the College Council approved it in 1989; the Senate is responsible for recommending candidates to the President
11. Policy providing compensation for faculty teaching Independent Study Courses – 1990. Still in effect.
11. The Senate proposed and the College Council approved the Senate’s proposed to closing the ROTC Program at John Jay because of discriminatory policies and practices against gay and lesbian students – 1990.
12. Endorsement of statement by Board of Trustees Interim Chair Benno Schmidt on academic freedom and tolerance – September 2001.
13. The Senate was instrumental in having North Hall and T Building made more accessible for people with disabilities: 1989-1992.
14. Proposed change in class schedule, ending 10th period and changing times for periods 1-9.
15. Had course prerequisites enforced through computerized prerequisite checking and also by blocking of registration for courses when the course prerequisites had not been completed.

**John Jay administrators have regularly been guests of the Senate:**

- <> President Jeremy Travis
- <> Provost Jane Bowers
- <> Vice President for Administration Robert Pignatello
- <> Assistant Vice President for Enrollment Management Richard Saulnier
- <> Dean for Graduate Studies Jannette Domingo
- <> Dean for Research James Levine
- <> Legal Counsel Rosemarie Maldonado



<> various previous members of the College administration

**The Senate has met with invited guests from the CUNY Chancellery, with some several times:**

- <> Chancellor Matthew Goldstein
- <> Interim Chancellor Christoph Kimmich
- <> Chancellor W. Ann Reynolds
- <> Executive Vice Chancellor for Academic Affairs Selma Botman
- <> Executive Vice Chancellor for Academic Affairs Louise Mirrer
- <> Senior Vice Chancellor and Chief Operating Officer Allan Dobrin
- <> Vice Chancellor for Budget and Finance Ernesto Malave
- <> Vice Chancellor for Legal Affairs and General Counsel of the BoT Frederick P. Schaffer
- <> Vice Chancellor for Academic Program Planning Russ Hotzler
- <> Vice Chancellor for Construction & Buildings Emma Macari
- <> Vice Chancellor for Academic Affairs Richard Freeland
- <> Vice Chancellor for Budget Richard Rothbard
- <> Vice Chancellor for Student Affairs & University Dean for Academic Affairs Elsa Nunez
- <> CUNY Budget Director Ernesto Malave
- <> CUNY Director of Facilities Construction Joanna Pestka
- <> CUNY Director of Facilities Design Lia Gartner
- <> Senior Vice Chancellor and Chief Operating Officer David Freed

**The Senate has met with invited guests from the CUNY Board of Trustees:**

- <> Trustee Jeffrey Wiesenfeld
- <> Trustee John Morning
- <> Trustee George Rios
- <> Trustee Jerome Berg
- <> Trustee Michael Crimmins
- <> Trustee Kathleen Pesile
- <> Trustee Sandi Cooper

**Other Faculty Senate guests have been elected City and State officials:**

- <> NYS Assemblymember Denny Farrell
- <> NYS Assemblymember Scott Stringer
- <> NYS Assemblymember Edward Sullivan
- <> NYS Assemblymember Richard Gottfried
- <> NYS Assemblymember (and later NYS Senator) Larry Seabrook
- <> NYS Senator Catherine Abate
- <> NYS Senator Franz Leichter
- <> Manhattan Borough President C. Virginia Fields

## ATTACHMENT D

**Please also see the Faculty Senate Constitution, which is enclosed with the agenda packet.**

The Senate Constitution requires that the Executive Committee be elected in May after at-large Senators and department representative have been elected. (Department representative elections will be completed by Friday.) This is because events often occur during the summer, such as having to do with the College's budget, and an Executive Committee is necessary to represent the Faculty Senate – and the faculty – during this period.

The following are the positions on the Executive Committee:

1. President
2. Vice President
3. Corresponding Secretary
4. Recording Secretary(ies)
5. Member at Large\*
6. Member at Large\*

All members of the Faculty Senate may be nominated and may self-nominate and be elected to the Executive Committee. Please see the Constitution of the Faculty Senate for information about the offices and the responsibilities. Also, please see ATTACHMENT A for the names of the members of the current Executive Committee, whose term of office ends with the election of a new Executive Committee on May 24. The Senate Constitution does not provide for term limits and so all the current members are eligible for election (except for Adam Berlin who will be on sabbatical leave and, therefore, will not be on the Senate next year). The term of office is one year.

Candidates for contested elections will be invited to give a speech of a maximum of two (2) minutes. All voting is by written, secret ballot. Each position is filled one at a time: for example, nominations will be opened for President, there will be the opportunity for speeches by candidates, votes will be cast by secret, written ballots, and then the votes will be counted and the results announced; then nominations will be opened for Vice President and the same procedure will be followed. This will continue until all the positions are filled.

To assist you in thinking about whom you might nominate or who you might ask to nominate you, the list of Senators, to date, is in ATTACHMENT A. Please email any members of the current Executive Committee if you have any questions.

\* The At-Large positions are not restricted to Senators who have been elected as at-large representatives; all Senators, including department representatives, may be elected to these two (2) positions.

## ATTACHMENT E

Each College is required to adopt a Master Plan every 5 years. Our Master Plan expires this year. In January 2010, President Travis appointed the Master Plan Advisory Committee (MPAC). This is an inclusive group, comprising faculty, administrators, staff, students, alums, and community people and is chaired by President Travis. The faculty members are: Jay Hamilton, Karen Kaplowitz, and Francis Sheehan (Faculty Senate); Ned Benton, Tom Kucharski, and Harold Sullivan (Council of Chairs); Dara Byrne, Allison Pease, Karen Terry, and Fritz Umbach (selected by the Provost in consultation with the President of the Faculty Senate). Also on MPAC are Provost Bowers, VP Eanes, VP Saulnier, VP Hoexter, VP Pignatello, and Dean Domingo.

Over the course of the Spring semester, MPAC developed 5-Year Master Plan Draft Goals and Objectives [see Attachment F]. At its all-day meeting on May 7, 2010, the Faculty Senate deliberated about these draft Goals and Objectives and made the following recommendations for revisions. MPAC meets again on May 26 to consider these comments and those proffered by others. After MPAC meets on May 26, the draft Goals and Objectives will be transmitted to the College community for comment through September and further revisions will be made by MPAC at that time. The draft 5-Year Goals and Objectives will be voted on at the October meeting of the College Council along with a revised Vision Statement.

In the meantime, the Vice Presidents are developing proposed Actions for each of the Objectives and these proposed Actions will be the subject of deliberations and votes later next year.

The Senate will have the opportunity to have substantive discussions about the Goals and Objectives when we meet again in September; but we may also choose to discuss this at our May 24 meeting.

### **Faculty Senate's Initial Responses to the MPAC's Draft Goals and Objectives made at its meeting of May 7, 2010:**

#### **GOAL #1: STUDENT SUCCESS:**

Add Objective: Promote and facilitate student research. (Delete references to "student research" from "Goal #3: Research and Scholarship" and from the all the objectives in goal #3)

Add Objective: Mastering of basic skills, including written and oral communication, and numeracy.

Add Objective: Establish and promote a culture of civility and mutual respect among and

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between all members of the John Jay community

Change verb in each objective to: "strengthen" or "maintain and strengthen" so that there's no implication that we are not already doing any of these things to at least some extent

Add to Objective #1. mental health counseling/psychological health/health and wellness [these are various possible language options]

Add to Objective #2: ... and for upper-level students.

Add to Objective #2 or to a separate item: Strengthen pipeline programs (McNair, pre-law, honors) [because pipeline programs are also retention programs]

### **GOAL #2: TEACHING:**

(The criticism of this section by virtually everyone on the Faculty Senate was that these objectives have too much emphasis on faculty accountability and not enough on providing support to faculty.)

Change the Goal to : [Create a collective of] Support faculty [dedicated] dedication to making lifelong learning possible through effective pedagogy.

Add Objective: Provide the conditions necessary for faculty to be successful teachers.

For all Objectives: foreground learning; don't have learning as an afterthought in each item.

Add Objective: Strengthen faculty development and opportunities for faculty reflection and faculty sharing of knowledge/experiences/pedagogy.

Change all initial verbs from "create" to "promote"

Objective #3: delete "evaluating"

### **GOAL #3: RESEARCH AND SCHOLARSHIP:**

Delete "student" from both the goal and the objectives [instead add student research to Goal #1: Student Success]

Add to Goal: Creative Work

Objective #2: With faculty participation, develop a clear and explicit College research strategy

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to [focus and guide efforts] strength research scholarship.

Delete Objective #3 – redundant.

Add Objective: Disseminate and share faculty research

Add Objective: Provide resources for faculty to do research

Add Objective: Align more clearly and fully an emphasis on teaching vis a vis research

#### **GOAL #4: STRATEGIC PARTNERSHIPS:**

In Goal: delete “improve student success” [because it’s redundant]

Objective #1: Build collaborations and partnerships .....

Divide Objective #2 into two objectives:

Help faculty and academic departments link their existing community and intellectual partnerships to the College.

Develop opportunities for faculty to join established John Jay partnerships.

Current Objective #3: Through collaboration and partnerships with other institutions, organizations, and groups, support social projects and creative activities ...

#### **GOAL #5: INSTITUTIONAL EFFECTIVENESS:**

Objective #5: Develop and sustain [a culture of commitment to] effective, sound fund-raising and development to secure [adequate] external support.

#### **A General Comment:**

Add as either a Goal or an Objective: John Jay will become the preeminent institution of education and research in criminal justice and related areas.

MASTER PLAN



JOHN JAY @ 50

**DRAFT v2***Revised Goals and Objectives*

May 3, 2010

## Student Success

***Establish an institutional culture in which all members of the College community embrace a shared purpose: to foster intellectual and personal transformation in order that students achieve their goals.***

- 1. Provide easily accessible, competent, and effective advisement for all students, including financial aid advice and systematic career and employment counseling.**
- 2. Facilitate students' adaptation to college and increase persistence and retention by improving and expanding college transition programs, including summer orientation, first year experience, and possibly a second year experience program.**
- 3. Encourage the development of strong mentoring relationships between students and faculty and staff, and facilitate faculty-student interaction both inside and outside the classroom.**
- 4. Promote a more vibrant, engaged campus life and strengthen the sense of community in the College.**

# Teaching

***Create a collective of faculty dedicated to making lifelong learning possible through effective pedagogy.***

- 1. Articulate College-wide academic standards and learning goals.**
- 2. Create policies, practices, and systems for assessing teaching and learning and providing frequent feedback to faculty and students to inform teaching and learning.**
- 3. Create consistent, fair policies and processes for evaluating, recognizing, and rewarding effective teaching.**
- 4. Create opportunities for faculty to foster integrated learning and link individual course learning goals and syllabi to overall College curricula and learning goals.**

# Research and Scholarship

***Improve the quality of research and scholarship by fostering and sustaining a culture that promotes faculty and student research and scholarship.***

- 1. Create the infrastructure needed to support high quality research and scholarship by faculty and students.**
- 2. With faculty participation, develop a College research strategy to focus and guide efforts to strengthen research and scholarship.**
- 3. Articulate College-wide standards for research and scholarship.**
- 4. Create consistent, fair policies and processes for evaluating, recognizing, and rewarding excellent scholarship and research.**



# Strategic Partnerships

***Forge relationships and partnerships that enhance student success, improve student learning, support faculty excellence, and advance the College's capacity to promote the public good,***

- 1. Build partnerships that allow students to participate in research, enhance career and professional opportunities, and prepare for lifelong learning.**
- 2. Help faculty and academic departments link their existing community and intellectual partnerships to the College, and develop opportunities for other faculty to join established John Jay partnerships.**
- 3. Through collaboration and partnerships with other institutions, organizations, and groups, support projects and activities that are consistent with the College's mission and serve the public good.**

# Institutional Effectiveness

***Advance systematic, continuous processes of self-study that foster reflection, improvement, and accountability in support of the College's mission and goals.***

- 1. Strengthen the engagement and effectiveness of the College's workforce to improve the quality of programs and services.**
- 2. Align strategic planning, resource allocation, assessments of operational effectiveness, evidence-based practices, and continuous quality improvement.**
- 3. Develop and implement plans to ensure that the College recruits and retains excellent faculty, including recognized scholars and researchers.**
- 4. Effectively communicate the College's programs, successes, progress, and needs.**
- 5. Develop and sustain a culture of commitment to effective, sound fund-raising and development to secure adequate external support.**