

FACULTY SENATE MINUTES #71

John Jay College of Criminal Justice

February 19, 1992

Time: 3:20 PM

Room 630T

Present (24): Michael Blitz, James Bowen, Orlanda Brugnola, Lily Christ, James Cohen, Louis Cuevas, Migdalia DeJesus-Torres de Garcia, Jannette Domingo, Janice Dunham, Robert Fox, Elisabeth Gitter, Lou Guinta, Suzanne Iasenza, Karen Kaplowitz, Tom Litwack, Robert McCrie, Jill Norgren, Douglas Salane, Edward Shaughnessy, Candice Skrapec, Timothy Stevens, Charles Stickney, Antoinette Trembinska, Agnes Wieschenberg

Absent (16): Arvind Agarwal, Haig Bohigian, Philip Bonifacio, Dorothy Bracey, David Brandt, Sondra Leftoff, Rubie Malone, Dagoberto Orrantia, John Pittman, Mary Regan, Lydia Rosner, Olga Scarpetta, Jerome Storch, Howard Umansky, Martin Wallenstein, Carl Wiedemann

AGENDA

1. Announcements from the Chair
2. Approval of Minutes #70 of the January 31 meeting
3. Proposal to amend the Senate Constitution: Second reading
4. Proposal for the method for electing faculty representatives to the College Council
5. Discussion of the Report of the Faculty Senate/Council of Chairs Committee on the Associate Degree Program: Senator Bracey
6. Proposed Charter Amendment: P&B Committee
7. Proposed resolution on non-tax levy monies: Senator Cohen
8. Proposed charges to the Senate Fiscal Advisory Committee
9. Proposed Resolution: Resolved, That the Faculty Senate place on the College Council agenda a request for an updated report from the administration on the status of John Jay's compliance with laws requiring access for people with physical disabilities: Senator Brugnola
10. Proposed charge to the Senate Educational Policy Committee
11. Invited Guest: Isabella Curro: Evening Security administrator
12. New Business

[Ed. In order to facilitate the business of the Faculty Senate, the agenda schedule was not followed precisely. However, all reports and actions will be recorded in agenda order.]

1. Announcements from the Chair

The Senate was directed to written announcements [Attachment A].

Senator Jannette Domingo was welcomed to the Senate, replacing Zao Maliwa, the representative of the African-American Studies Department, who is now on medical leave. Senator Domingo noted that she is a returning senator, having previously served on the Faculty Senate, and she invited senators to attend John Jay's second annual Malcolm/King Breakfast on February, at which Barbara Justice, MD, will be the keynote speaker and Dr. Betty Shabazz, a member of the Medgar Evers faculty and the widow of Malcolm X, will be honored.

At the faculty forum on the Chancellor's College Preparatory Initiative (CPI), that took place on February 18, Vice Chancellor Joyce Brown and Dean Ira Berkman represented Chancellor Reynolds, and Professor Eve Zarin (English, Lehman) represented the University Faculty Senate. Dean Eli Faber also participated in the panel and Provost Basil Wilson moderated. In attendance were 60 John Jay faculty. President Kaplowitz said that Vice Chancellor Brown and Dean Berkman informed Provost Wilson and Dean Faber that this had been the best forum so far, insofar as John Jay's faculty was the most fully informed about CPI and asked the most astute questions. She said that Dean Berkman had also told her this and that Professor Zarin had expressed her appreciation of the preparation about the CPI that the faculty had obviously engaged in. Senator Christ noted the large number of mathematics faculty in attendance. Senator Norgren thanked Senator Stevens for briefing the Senate on CPI on several occasions.

Two honorary degree candidates approved by the Faculty Senate have accepted the offer of the honorary degree and have agreed to attend commencement exercises on June 1. They are Norman Dorsen, professor of law and the head of the American Civil Liberties Union for 35 years, and William Julius Wilson, the University of Chicago professor of urban sociology. One other person approved by the Senate has not yet given a definitive answer and the others have not yet received Board approval.

President Kaplowitz reported that in response to the Faculty Senate's January 31 resolution to Trustee Robert Picken and to the Board of Trustees Committee on Faculty, Staff, and Administration (FSA), an agreement has been reached about John Jay's Charter amendment and the necessity of ensuring faculty membership on the College Council's Executive Committee. On February 3, Trustee Picken met with President Gerald Lynch and with Vice Chancellor for Faculty, Staff, and Administration Ira Bloom. The following day, February 4, President Kaplowitz and President Lynch conferred, at the suggestion of Trustee Picken and Vice Chancellor Bloom. Later that same day at the Board Committee on Faculty, Staff, and Administration, President Lynch reported to the FSA Committee that an agreement had been reached whereby he would provide leadership to have the College Council approve the Faculty Senate's proposed Charter amendment ensuring faculty membership on the Executive

Committee and that should the college Council fail to do so by June, Vice Chancellor Bloom would place the proposed amendment on the Board's agenda for action. Vice Chancellor Bloom then repeated, for the record, that he would place the Senate's proposal for faculty membership on the Council's Executive Committee on the Board's agenda if John Jay fails to take care of this matter. With this agreement, the Board of Trustees FSA Committee approved John Jay's other Charter amendments and placed them on the agenda of the Board of Trustees February meeting.

President Kaplowitz also reported that a letter would be sent to PSC Chapter Chairperson Haig Bohigian in reply to his "Balance Sheet" newsletter item that erroneously asserted that the Faculty Senate had taken an action that it had not in fact taken. She noted that PSC Chapter Chair Bohigian has urged the faculty to ascertain the facts about this matter and that a copy of the letter to him will be sent to the entire faculty to provide them with the facts.

It was noted that in response to the Senate's discussion with President Lynch on January 31, faculty once again have unannounced access to both buildings on weekends and on holidays, but the new policy restricts such access to the hours between 9 AM and 5 PM unless prior notice is given in writing. The Senate's executive committee, while pleased with the increased access, will try to have this restriction removed.

2. Approval of Minutes #70 of the January 31 meeting

Minutes #70 of the January 31, 1992, Senate meeting were approved by a motion duly made and carried.

3. Proposal to amend the Senate Constitution: Second reading  
[Attachment B]

This amendment to the Faculty Senate Constitution would permit at-large representatives to the Senate to be elected by the Senate to at-large faculty seats on the College Council. At the last Senate meeting, the proposed amendment received in excess of the requisite two-thirds affirmative vote. A similar vote is needed at a second reading, which is this agenda item. A motion to approve this amendment to the Senate's Constitution carried by unanimous vote.

4. Proposal for the method for electing faculty  
representatives to the College Council [Attachment C]

The Board of Trustees Committee on Faculty, Staff, and Administration has approved the proposed Charter amendment whereby the 28 faculty seats would be filled in the following way: each academic department would elect one representative and the remaining seats would be allocated by any method approved by the Faculty Senate. The proposal being presented to the Senate is for a method of filling those extra seats. Because the number of departments is not a constant (departments

merge, new departments are created, etc), the only constant is the number of faculty seats: 28.

The method being proposed by the Senate's executive committee is that each year-before April 15, the Faculty Senate will determine the number of at-large senators that will serve on the College Council the following year and will elect them from among the next year's at-large senators. This must be done by mid-April so that departments can know how many representatives to elect at department elections during the first week in May. The Provost would inform the departments as to whether they will have one or two representatives. The Senate's Executive Committee proposal is designed to provide flexibility for adjusting the number of at-large faculty on the College Council and for adjusting the number of departments that receive a second seat.

Senator Brugnola noted that this proposal does not guarantee adjunct representatives on the College Council. President Kaplowitz replied that the proposal allows the Senate to elect adjunct members from among the Senate's at-large representatives, since two of the 15 at-large seats on the Senate are reserved for adjuncts. Senator Gitter asked if departments could also elect adjuncts. It was noted that the Charter specifies that departments must elect full-time faculty.

Senator Brugnola, referring to the February issue of the PSC/CUNY newsletter, "The Balance Sheet," said that PSC Chapter Chair Bohigian reported that the Faculty Senate had opposed an ex officio College Council seat for adjuncts at the December 16 College Council meeting. President Kaplowitz said that a letter is being sent to Chapter Chair Bohigian, correcting the erroneous statements in that newsletter item [Attachment D]. President Kaplowitz said that several faculty, including herself, spoke in support of creating an ex officio seat for adjuncts but that the proposal did not receive support from a majority of the Council members. She said that an obstacle to the proposal was the fact that adjuncts can not be asked to serve nor be permitted to volunteer to serve unless the College provides monetary compensation for such service. Senator Brugnola asked what the reasoning was behind such a policy.

Vice President Dunham said that Senator Bracey had explained that when she was chair of the Anthropology Department, she had been prevented from permitting adjuncts to volunteer for committee work and for all other non-classroom work unless the College paid for such work based on the adjunct hourly rate of pay. Vice President Dunham added that President Lynch had concurred with Senator Bracey. It was noted that this has been the position of the PSC. President Kaplowitz said that it was unfortunate that PSC Chapter Chair Bohigian was not at that College Council meeting since he could best address this issue. She explained that because no one could resolve the difficulty, the motion to add an adjunct ex officio seat was defeated.

Senator Brugnola wondered if this policy raises into question the permissibility of adjunct membership on the Faculty Senate. Senator Litwack said that the probable difference is that if an adjunct volunteers for departmental assignments, there is always implicit coercion by the

department chair, who alone decides whether or not an adjunct is to be reappointed. But running for election to the Senate is clearly voluntary, since no department chair would be involved in the nomination or election of at-large adjunct Senators and, similarly, election by the Senate of an adjunct to the College Council would also be clearly voluntary.

The motion to adopt the procedure was moved and seconded. Senator Litwack noted that the method of determining department size is not what we really wanted although only one department, presumably, is affected by the current method. He also pointed out that the Senate can not require the Provost to do anything, such as informing departments. Senator Shaughnessy suggested a friendly amendment whereby the Provost's Office would be requested to inform the departments.

Senator Bowen asked which departments would get a second seat if this proposal is adopted. In terms of department size, as of September 1, 1991, based on the number of full-time plus half the number of adjuncts the departments in descending order of size are: English; Law and Police Science; Mathematics; Psychology; Sociology.

It was noted that the Charter amendments enable the Senate to change the method of selecting the extra (eight) seats if this proposed method (if adopted) proves to be unsatisfactory. Senator Litwack said that it does seem to be the best of the possible approaches and urged its adoption.

The motion to approve the method carried with no negative votes and with four abstentions.

It was noted that at the March 16 College Council meeting, assuming approval by the Board of the restructured Council, five HEOs would be seated and that the faculty needs to have three new faculty representatives. The Senate earlier agreed that these three interim seats should be filled by election by the Senate of three at-large members of the Senate and that this election would take place at the March 13 Senate meeting. At-large senators were invited to stand for election.

5. Discussion of the Report of the Faculty Senate/Council of Chairs Committee on the Associate Degree Program: Senator Bracey

It was suggested that discussion of this item be delayed until the all-day meeting in March, noting that Senator Bracey is at a criminal justice conference. Other reasons for delaying discussion include the unsettled state of the budget, and the retention problem that has just been identified by the Middle States self-study. It was noted that the Middle States study seems to indicate that only 9 percent of our freshmen went on to get any degree over a seventeen-semester time period.

Senator Guinta wondered if other colleges had conducted such studies and how we fare when compared with them. Senator Norqren wondered if we have some inflated sense of our responsibility for retention, noting her experience at the University of Connecticut. Senator Fox noted that many

students enroll here on their way to careers in corrections and law enforcement. Senator Stickney said that we should also consider such students as those in the CUNY/BA program who may not be counted among John Jay graduates. Senator Litwack asked whether John Jay has studied the reasons behind students dropping out. Senator Iasenza noted that the Retention Committee had conducted a study and said that she would supply the Senate with a copy. President Kaplowitz said that the Senate should primarily focus on academic issues and noted the impact on the **administration** of the Senate's position on computerized registration. The Provost has committed himself to blocking courses for which students do not have the prerequisites if such blocking can be done. Senator Litwack questioned who would verify if the claim were made that it can not be done. Senator Blitz replied that Professor Richard Lovely (Sociology) will be working on SIMS and that he will be the one.

Senator Guinta said that turning to a faculty member to do work that administrators are paid to do is letting the administration off the hook and that it is simply bizarre. Senator Norgren said that this is evidence that we need strongly supported faculty oversight and evaluation of College activities and services. She noted that faculty have to undergo yearly evaluations and that the entire role of vice presidents, deans, and HEOs needs to be carefully studied and that there are many problems at John Jay over the years that are the direct result of the actions of those administrators and that they should be examined.

6. Proposed Charter Amendment: P&B Committee [Attachment E]

President Kaplowitz noted that last spring Professor Serena Nanda (Anthropology) had brought to the attention of the Senate the fact that the Charter specified election of three members of the instructional staff and that this language permits HEOs to run for the position. The proposal is for the College Council to amend the Charter by substituting the word "faculty" for the term "instructional staff."

The motion was moved. Senator Litwack suggested formally separating the personnel and budget responsibilities of the college P & B, noting that in tough budget times these matters are increasingly intertwined. However, he noted that only chairs and members of the administration, with a few exceptions, sit on the Budget Committee. He suggested developing a proposal for opening up the Budget Committee and proposed adding the following sentence to the Charter: "In addition, the College Budget Committee shall consist of three members of the Faculty Senate, elected by the Faculty Senate, and one member of the Council of HEOs, elected by the Council of HEOs." Vice President Dunham said that this could cloud the issue. Senator Litwack said that he agreed that the two proposals should be separated. Senator Guinta wondered about the wisdom of proposing policy involving the HEOs without consulting the HEOs.

The question was called on the agenda proposal to substitute the term "faculty" for "instructional staff." The motion to support this amendment passed unanimously.

Senator Litwack's amendment was then moved. Senator Guinta objected to the violation of the order of the agenda, saying that the issue is too important to be handled in this fashion. A motion to suspend the agenda to take up the issue at this time failed. President Kaplowitz suggested that Senator Litwack could place this on the next Senate's agenda.

7. Proposed resolution on non-tax levy monies: Senator Cohen

Because Senator Cohen had left the meeting to teach a 4:15 PM graduate course, the Senate agreed to delay consideration of his proposal until he is present.

8. Proposed charges to the Senate Fiscal Advisory Committee [Attachment F]

Because the Senate's executive committee is not empowered to charge Senate committees, only the Senate can do so. The proposed charges were developed by the Fiscal Advisory Committee [Attachment F]. An additional charge is that the Committee develop a list of budget documents issued by the College and by 80th Street that should be routinely received by the Senate and by other faculty budget groups.

All the charges, including the additional one, were unanimously approved by vote of the Senate,

9. Proposed Resolution: Resolved, That the Faculty Senate place on the Collese Council agenda a request for an updated report from the administration on the status of John Jay's compliance with laws requiring access for people with physical disabilities: Senator Brusnola

Senator Brugnola distributed a letter from a member of the Hunter faculty, who had also sent her a copy. (Senator Brugnola had suggested that the letter be sent to Lou Guinta because he is the Chair of the Middle States committee on the physical plant.) The letter describes the terrible architectural barriers the writer, who uses a wheelchair, faced in North Hall when she attended the University Faculty Senate Conference on Multiculturalism in December. Senator Shaughnessy said there is no excuse for the administration not to have handled this problem before a visitor found it necessary to write such a letter which embarrasses the College.

The Senate has raised this issue many times and in great depth since 1988 and had brought the matter to the College Council and to the Mayor's Office for People with Disabilities. Senator Brugnola's resolution asking for a report on the extent to which John Jay is in compliance to the Federal, state, and city laws was approved by unanimous vote. The Senate voted to include the letter with the Senate's resolution when submitting it for placement on the College Council agenda.

10. Proposed charge to the Senate Educational Policy Committee

Resolved, That the Faculty Senate Committee on Educational Policy shall develop a proposal to produce for the faculty a handbook on teaching and that this proposal shall be presented to the Faculty Senate for deliberation and possible transmittal to the Provost and Academic Vice President as a project to be undertaken by the Senate with support from the Office of the Provost.

The motion carried by unanimous vote.

11. Invited Guest: Isabella Curro: Evening Security Administrator

Isabella Curro, the evening security administrator, was introduced to the Senate. She is a graduate of John Jay and of law school and is a member of the bar. Ms. Curro volunteered her services to any faculty member who has need of security assistance. She noted that she has full authority to address all evening security matters and that she is on duty every evening from 4 PM until midnight.

Asked by Vice President Dunham how she can be reached, she explained that she can be reached through any call to Security. She also noted that the Security Department's emergency number is ext. 8888. Senator Litwack asked what kinds of problems have emerged in the evening. Ms. Curro replied that the problems are similar to problems that have emerged during the day. Senator Fox asked about the procedure for exiting from the rear stairwells. Ms. Curro replied with a discussion of several exit routes. She said she would suggest a fire drill to Security Director James Scully and the possibility that maps could be handed out.

Senator Wieschenberg noted that Stairway C in North Hall has a broken fire door on the fourth floor. President Kaplowitz spoke about a gridlock effect in North Hall stairs in the mornings and evenings because there are so many people and everyone uses the central stairway whereas the three other stairways (near Barnes and Nobles, near the English Department, and the one leading to 60th Street) are virtually unused. Senator Shaughnessy suggested posting the names and telephone numbers of the fire marshalls. Noting the increased concerns of faculty in the context of the City college tragedy, President Kaplowitz suggested that the Senate might study this further and urge further study by the appropriate administrators.

A motion to adjourn was made and carried. The meeting ended at 5:00 PM.

Respectfully submitted,

Timothy Stevens  
Recording Secretary

## Announcements from the chair

**Response to the Faculty Senate's resolution to Trustee Picken on the Charter amendments**

Trustee Robert Picken was sent the Faculty Senate's January 31 resolution requesting that the Board of Trustees delay action on the Charter amendments until the issues Trustee Picken had raised have been resolved. Trustee Picken met on February 3 with Vice Chancellor for Faculty and Staff Ira Bloom and with President Lynch. It was agreed that President Lynch would commit his administration to resolving the issue of faculty representation on the College Council Executive Committee by June, through appropriate action by the College Council, and that if the College does not take care of this issue, Vice Chancellor Bloom will personally place the Faculty Senate's proposal on the Board's agenda in June for action by the Board of Trustees. On the following day, February 4, President Lynch reported on this agreement to the Board Committee on Faculty, Staff, and Administration. Vice Chancellor Bloom repeated his promise to personally place this on the Board's agenda in June if John Jay has not resolved the issue by that date. With that agreement having been reached, the FSA Committee agreed to place John Jay's Charter amendments on the agenda off the Board's February 24 meeting. Also present at the FSA Committee meeting from John Jay were Professor Karen Kaplowitz, Provost Basil Wilson, Ms. Patricia Maul, Ms. Margaret Schulze, Ms. Harriet Gorran, and Ms. Angela Martin.

Subsequently, Provost Wilson convened a meeting, on February 10, to develop a consensus about the Executive Committee restructuring. Present were Professors Michael Blitz and Karen Kaplowitz, representing the Senate, Provost Wilson, HEQ Council representatives Harriet Gorran and John Emmons, and Student Council head Francis Ngadi. All agreed to postpone the first reading of the Senate's proposal for a restructured Executive Committee until the March Council meeting, so that discussion would not take place until the HEQ members are seated with voting rights. All present agreed to support the Senate's proposal.

**Council of Chairs discusses on-line registration and advisement**

At its February 5 meeting, the Council of Chairs met with Registrar Don Gray, Dean Eli Faber, and VP John Smith. Professor Robert Crozier, chair of the Council of Chairs, distributed the Faculty Senate's January 31 resolution on prerequisites and on-line registration. Registrar Gray explained that there are two ways to check and enforce prerequisites: mechanically by the computer or through an advisement program. He further explained that the direction of the College's efforts thus far has been the advisement model for prerequisite enforcement. Dean Faber noted that the real purpose of faculty advisement is to increase student retention and he reported that there are many reasons why advisement cannot function as a viable way to check and enforce prerequisites: there is a shrinking number of full-time faculty and since advisement would have to be voluntary there is a smaller pool of possible volunteers; students can not be mandated to come in for advisement and, indeed, many students did not show up when we had an advisement program for sophomores; the stop-out rate of 46 percent means that half the students present when advisement should take place

**Council of Chairs (cont.)**

in the spring are not at the College the following fall; therefore, most advisement would have to be during registration, and with the expanded time that computerized registration will require, more days in August (when the faculty are not contractually required to work) will have to be devoted to registration; there is a complex set of prerequisites that would require lengthy faculty oversight of each student's program.

**Update on the Faculty Senate's resolution on computerized registration and Prerequisites**

On behalf of the Senate, Professors Janice Dunham, Michael Blitz, and Karen Kaplowitz (members of the Senate's Executive Committee) met with Provost Wilson on February 11 to discuss the resolution on prerequisites and computerized registration which the Senate approved by unanimous vote on January 31. Provost Wilson said that if it is possible to program the computer to block courses for which prerequisites have not been successfully completed (as the Senate's resolution calls for), he will see that it is done. Provost Wilson said that he has tremendous confidence in the ability of the person about to be charged with assisting with SIMS (a person soon to be named) and that he would direct this person to develop a way to program the computer to block courses for which prerequisites have not been completed. The Senate officers promised to call upon the Faculty Senate to provide leadership to the faculty to participate in a real student advisement program when the computer is programmed to do the mechanical work of prerequisite checking. They noted that the Senate's May 1991 resolution on this subject was premised on the importance of faculty advisement of students and expressed the Senate's support for advisement. Provost Wilson said he would issue a memorandum to the Faculty Senate in response to the Senate's January 31 resolution.

**Board committee on Fiscal Affairs receives audit on CCNY**

Professor Kaplowitz attended the Board of Trustees Committee on Fiscal Affairs meeting on February 3. Vice Chancellor Rothbard reported on the draft of a policy audit conducted of CCNY in light of the deaths of nine people on December 28. He said his staff had found multiple instances of very weak or non-compliance by CCNY with the written policies of CCNY and of CUNY and also that students used opportunities to subvert those policies. The next Fiscal Affairs Committee will hear a report on programmatic review by Vice Chancellor for Academic Affairs Clark.

**College Council February 13 meeting**

In his announcements, President Lynch reported that CUNY central is providing the missing funding for this year's associate degree program at John Jay and distributed a letter from Vice Chancellor Rothbard so stating.

Professor Kaplowitz, in her announcements from the Faculty Senate welcomed Professor Domingo and Professor Orrantia to the College Council. She announced the five Better Teaching Seminars that are planned and she reported that the CUNY equal protection lawsuit will be filed on February 26.

Only three faculty (Philip Bonifacio, Martin Wallenstein, and Agnes Wieschenberg) have accepted nomination for the three at-large positions on the College P&B. It was agreed that by March 5 faculty would forward to the faculty

**College council (cont.)**

members on the College Council Executive Committee the names of faculty who agree to run for election. (The faculty on the Council executive committee are: Arvind Agarwal, James Bowen, Migdalia DeJesus-Torres de Garcia, Suzanne Iasenza, and Martin Wallenstein.)

The College Council approved the second reading of a Charter amendment that provides ex officio status, with floor rights but without vote, to four people: the president of the Faculty Senate or a designee of the Senate's executive committee; the chair of the HEO Council or the Council's executive committee designee; the dean for undergraduate studies; the director of budget and finance.

Recommendations from the Curriculum Committee and from the Graduate Committee were approved, including a graduate course on Criminal Justice and the Media, which the student Council members questioned the need for.

Provost Wilson reported on an agreement by representatives of the Faculty Senate, Student Council, administration, and HEOs to postpone consideration of the Faculty Senate's proposal to restructure the Council's executive committee until March when the HEO members are seated. He reported that all groups have agreed to support the Senate's proposal. Professor Kaplowitz provided the Council with a summary of the Senate's proposal but said that there should not even be discussion of the proposal until our HEO colleagues are seated with floor and voting rights. Mr. Ngadi said that the students support the proposal and that he personally endorses it.

A proposal from Professor DeJesus-Torres de Garcia to amend the Charter by eliminating limits on terms of office was not discussed as a first reading because of loss of a quorum.

**At-large Faculty Senate elections schedule**

Nomination forms for at-large positions on the 1992-1993 Senate are being mailed. Nominations are due on March 10 and are to be sent to Vice President Janice Dunham. Faculty may nominate themselves. Term of office is one year, beginning in May.

**UFS meeting of Conference of Elected Faculty Governance Leaders**

On February 14, the University Faculty Senate Executive Committee met with the Conference of Elected Faculty Governance Leaders at John Jay. A resolution opposing the proposed changes in the disciplinary procedures passed by unanimous vote because it undermines faculty governance. (A text of the resolution will be made available as soon as it has been duplicated.)

The UFS Executive Committee reported that it had met with Chancellor Reynolds last week and that Chancellor Reynolds had guaranteed that no campuses will be closed. She did speak about the "streamlining" of CUNY, including moving tenured faculty to other colleges and to other departments, merging departments, and reductions in personnel. The Blue Ribbon Committee charged with proposing ways to downsize the University will be headed by Kingsborough President Leon Goldstein. There will be four presidents and five distinguished professors (three named by the chancellor, one nominated by the UFS, and one nominated by the PSC); the executive committee reported the objections they raised to

**Conference of Faculty Governance Leaders (cont)**

having the faculty members be distinguished professors: almost all are white males; almost all are at the senior college and the graduate center; most were recruited to CUNY and do not have a long personal history with CUNY.

**Faculty Senate's Better Teaching Seminars announced**

Tuesday, March 3: Professor Dennis Sherman (History/TSP): "Ways to bridge the gap between faculty's expectations and students' experiences in the classroom." Room 630 T.

Thursday, March 12: Co-sponsored with the Women's Studies Committee: "Sexual Harassment on Campus and in the Workplace." Professor Paul Wyatt's Public Administration 240 students will present role-playing scenarios on sexual harassment that they have developed as part of their PAD coursework on sexual harassment. Discussion of the scenarios will follow. Members of the John Jay's Panel on Sexual Harassment will also participate. 3:30 PM. Room 630 T.

Thursday, April 2: "Using the resources of John Jay's Lloyd Sealy Library to incorporate issues of Multiculturalism in Course Curricula." Members of the Library faculty will present this Seminar. 3:30 PM. Room: the Library Classroom, on the second floor of the Library.

Wednesday, April 8: "College as Experienced by Gender." Co-sponsored with the Women's Studies Committee. This event will be a discussion of several studies, copies of which will be distributed at the Seminar: The Harvard Report's chapter on gender differences in the college experience, and a recent Chronicle of Higher Education article, "Teachers' Classroom Strategies Should Recognize that Men and Women Use Language Differently." The report of the American Association of University Women released this week on "How Schools Shortchange Women: The AAUW Report," which the New York Times gave front-page coverage to, will be part of the focus of the discussion. 3:30 PM. Room 630 T.

Tuesday, April 28: "The First Week of Class and the Rest of the Semester: How to Make the Classroom Experience Conducive to Teaching and to Learning." Professor Karen Kaplowitz. 3:30 PM. Room 630 T.

**Board of Trustees proposes Bylaw changes**

The Board of Trustees calendar for February includes proposed changes in the disciplinary procedures. Also on the calendar is a notice that at the March Board meeting the Board will vote on proposed changes to change the Corporate Boards at each college: currently CUNY Bylaws provide that Corporate Boards (which are responsible for disbursement of student activity fees) have one more student member than the combined number of faculty and administration members. The proposal is to change the Bylaws so that students have one fewer seat than the combined faculty and administration seats. Also on the March calendar are proposals to suspend the University Student Senate officers' stipends and to suspend collection of the \$.85 from each student, which funds the University Student Senate. These suspensions are pending further review of the USS and its role at CUNY.

**ATTACHMENT B**

Second reading of a proposed amendment of the  
Senate Constitution

Underlined material is to be added: material in brackets is to be deleted.

ARTICLE II

REPRESENTATION OF THE JOHN JAY FACULTY SENATE

The John Jay College Faculty Senate shall be composed of those faculty members elected to the John Jay College Council, 13 full-time faculty members elected at large, and two adjunct faculty members elected at large. Faculty members may be self nominated or nominated by any other faculty member.

No member of the faculty shall serve simultaneously as an at-large member of the Faculty Senate and as a member of the College Council [.] except for the at-larae faculty representatives on the Colleeae Council who shall be elected by the Faculty Senate from among the at-larae members of the Faculty Senate. This election shall take Place in May after elections to the Senate have taken place and the Senate has been convened. The term of office shall be for one year.

Election to the Faculty Senate for at-large positions shall take place in the spring prior to elections for Departmental representatives to the College Council. Only full time faculty members may vote for full-time faculty nominees. Only adjunct faculty may vote for adjunct nominees. The term of office shall begin in May after the new Senate has been elected and shall be for 1 year.

## ATTACHMENT C

The Senate's Executive Committee proposes the following method for selecting the faculty members to the College Council:

The Faculty have **28** representatives on the College Council. Each department is allocated one elected representative who shall be a full-time member of the department. The number of academic departments is not a constant and so the remaining seats shall be filled in the following way:

Each year prior to April 15, the Faculty Senate shall determine the number of at-large faculty representatives who shall serve on the College Council during the following academic year. Those at-large faculty representatives to the College Council shall be elected by the Faculty Senate from among the Senate's at-large representatives. This election shall take place during the first meeting of the newly convened Senate (in May). The term of office shall be for one year.

The number of academic departments, plus the number of at-large seats, subtracted from **28** (the total number of faculty seats) shall be the number of departments allocated a second seat based on the size of the academic departments, which will be rank-ordered based on the number of full-time faculty plus half the number of adjunct faculty in each department as of the previous September 1.

The Office of the Provost and Academic Vice President shall be notified, prior to April 15, as to the number of departments which will receive a second seat on the College Council. The Office of the Provost and Academic Vice President will be asked to notify academic departments in a timely fashion but not later than the second week in April as to the number of elected representatives each has been allocated.



**JOHN JAY COLLEGE OF CRIMINAL JUSTICE**

*The City University of New York*

*445 West 59th Street, New York, N. Y. 10019*

*212 2378000 / 8724*

February 28, 1992

To: Professor Haig Bohigian  
PSC Chapter Chairperson

From: Professor Karen Kaplowitz  
President, Faculty Senate

In the February 1992 issue of "The Balance Sheet," the newsletter of the John Jay Chapter of PSC/CUNY, you wrote an item titled "Faculty Senate takes an anti-faculty stand" in which you urge our colleagues to ascertain the facts about an amendment to the John Jay Charter providing four ex officio seats on the College Council. I concur that it is essential to have the facts in order to make an informed opinion and I am writing to provide the facts and to correct the erroneous statements published in "The Balance Sheet."

\* The Faculty Senate never took a position on ex officio membership on the College Council. When this College Council item was scheduled to be discussed by the Faculty Senate on December 13, a member of the Senate suggested that too much time had already been spent on College Council agenda items and urged that the Senate address more pressing Faculty Senate business. You are reported in Faculty Senate Minutes #69 (p. 4) as agreeing with this senator. Because no one objected to ending the discussion of forthcoming College Council agenda items, the Faculty Senate never discussed the proposal for ex officio membership. Therefore, there was no Faculty Senate position to present at the College Council on December 16 and none was presented.

\* As someone who attended the December 16 College Council meeting at which the first reading of the ex officio Charter amendment was considered, I can report that some faculty spoke in favor and some faculty spoke in opposition to amendments whereby additional ex officio seats would be provided for adjuncts, for the PSC Chapter Chair, and for others. Each proposed amendment was voted on, and not one of these amendments to the proposed Charter amendment received a majority vote of those members present and voting (which means none received a majority vote of

the faculty, students, staff, and administrators on the Council). Some of us on the faculty spoke in support of these additional ex officio seats: some of us on the faculty spoke against. None of the amendments received a bare majority. Many questions were raised about these proposed amendments which, had you been present, you might have been able to answer and might thus have provided information that would have made it possible for faculty, staff, students, and administrators to have supported these additional ex officio seats.

\* At the February College Council meeting, the proposed Charter amendment creating four ex officio seats had a second reading and received the requisite 75 percent affirmative vote of those members present and voting. This Charter amendment provides for ex officio membership with floor rights but without voting rights to: a member or designee of the Faculty Senate executive committee; a member or designee of the HEO Council executive committee; the dean of undergraduate studies; the director of business and finance. This proposal grew out of meetings of members of the College Council, faculty, students, and administrators, and included the leadership of the HEOs, who are soon to be represented on the College Council.

\* At that February College Council meeting, I noted that passage of this Charter amendment does not preclude consideration of new proposals for Charter amendments for additional ex officio seats. I also noted that any member of the College community may submit an agenda item to the College Council and that you may do so as you have in the past. Should you do so, the Senate may decide to take a position for presentation to the College Council. Indeed, as a member of the Faculty Senate, you may want to urge the Senate to do so and educate the Senate as to why your proposed amendment has merits and warrants the Senate's support. But even with support of the Senate, a Charter amendment needs the support of other Council members, since a 75 percent affirmative vote is needed and the faculty has only 50 percent of the Council seats.

**ATTACHMENT E**

Proposed Charter amendment for submission to the College Council:

**N.B.** underlined material is to be added; material in brackets is to be deleted:

Article I. Section 10. College Council Committees

f. Committee on Faculty Personnel and Budget

Personnel

A Committee on Faculty Personnel and Budget shall consist of the following members: The President, chairperson; the Provost and Vice President for Academic Affairs; the Dean for Graduate Studies; the Dean of Undergraduate Studies; the chairpersons of the academic departments; three members of the [instructional staff] faculty elected by those members of the [instructional staff] faculty who are subject to the review of the Committee on Faculty Personnel and two students nominated by the Student Council and elected by the College Council. The chairperson of the Interdepartment of Thematic Studies shall be a voting member of the Committee. The Director of Financial Affairs and Planning and the Vice-president for Administrative Affairs shall sit with the committee at the invitation of the President.

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ATTACHMENT F

The Faculty Senate  
Fiscal Affairs Committee

January 31, 1992

PROPOSED COMMITTEE AGENDA FOR SPRING, 1992:

1. Develop a list, and arrange for regular transmittal to the Faculty Senate, of reports, documents and other relevant material that pertain to the finances of John Jay College, including but not limited to the Chancellor's Report, the College's Annual Tax Levy Budget Submission to 80th Street, the Annual HEGIS report, etc..
2. Develop proposals for ways that the College might save money during periods of budgetary constraint, in order to maximize the application of both tax levy and non-tax levy funds to academic programs.
3. Find out the savings that accrued to the College in Fall Semester, 1991, as a result of controls placed on enrollment. Determine the costs and/or savings that would accrue from further and future initiatives involving student enrollment.
4. Update to Fall, 1991, the annual report of the Faculty Senate on College employment and salaries.

This is a proposed agenda which remains to be discussed and possibly modified by the full Fiscal Affairs Committee after deliberation.

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