

FACULTY SENATE MINUTES #85

John Jay College of Criminal Justice

February 4, 1993

Time 3:15 PM

Room 630 T

Present (31): Michael Blitz, James Bowen, Dorothy Bracey, Orlanda Brugnola, James Cohen, Edward Davenport, Migdalia DeJesus-Torres de Garcia, Vincent Del Castillo, Henry DeLuca, Robert DeLucia, Lotte Feinberg, Robert Fletcher, Elisabeth Gitter, Melinda Guttman, Karen Kaplowits, John Kleinig, Lawrence Kobilinsky, Tom Litwack, James Malone, Rubie Malone, Jill Norgren, Pat O'Hara, Dagoberto Orrantia, John Pittman, Rick Richardson, Lydia Rosner, Douglas Salane, Edward Shaughnessy, Chris Suggs, Agnes Wieschenberg, Bessie Wright

Absent (8): Peter DeForest, Jannette Domingo, Robert Grappone, Lou Guinta, Dan Juda, Gavin Lewis, Martin Wallenstein, Carl Wiedemann

AGENDA

1. Announcements from the Chair
2. Approval of Minutes #84 of the December 11 meeting
3. Budget report
4. Discussion of the final version of the Middle States self-study report
5. Discussion of the agenda of the February 9 College Council
6. Proposed resolution on day/night courses
7. New business

1. Announcements from the chair [Attachment A]

Two new members were welcomed: Senator Pat O'Hara, representing the Department of Public Management, and Senator Melinda Guttman, an at-large representative. A third new member was announced, Senator Carl Wiedemann, who is replacing David Brandt as the Psychology Department's representative.

President Kaplowitz directed the Senate's attention to the written announcements [Attachment A] and commented on several of the items. She reported that upon learning of the Faculty Senate's unanimous decision to disavow the December 4 version of the Middle States self-study, the Middle States Steering Committee was most responsive. The Steering Committee met with members of the Senate three different times, for lengthy, serious, and substantive discussions about the particulars that led to the

Senate's action. President Kaplowitz said that the Senate's executive committee had been told that the members of the Senate would receive the final, corrected, report in time for today's meeting so that the Senate could entertain a motion to rescind the disavowal, but copies of the report have not yet been received. Therefore, this item will be taken up at the next Senate meeting.

The Senate was urged to keep open Tuesday, March 2, and to urge their faculty colleagues to do likewise. The Middle States visiting team is arriving for the site visit on Sunday, February 28, and there will be a dinner for them at the Empire Hotel that evening. It is not yet known who is being invited to this event. On Monday, March 1, the visiting team will meet with the president and vice presidents, then with the chairs of the self-study committees and the steering committee, then with the faculty in the afternoon, and then with students. The team will decide who on Tuesday it will meet with, based on who they meet, what they hear, and what they have read. We will not know their choices until Monday and so faculty are urged to refrain from scheduling meetings on March 2. On March 3, the team will give an oral report of its findings which it will transmit in writing to the Middle States Commission which will decide whether John Jay's accreditation should be renewed, rescinded, or made probationary.

President Kaplowitz also reported that the entire December 14 meeting of the College Council was devoted to the Curriculum Committee's proposal on the instructor's right to waive prerequisites. The proposal, which was approved, provides that an instructor may waive a prerequisite only if the course description in the College catalog states "or permission of the section instructor" next to the prerequisite(s). She said what was surprising to her and to the other faculty members was that the student members of the College Council wanted prerequisites to be absolute, with no possibility of an instructor waiving them. The students' reasons were their assertion that faculty are incapable of making academic determinations about a student's ability to do coursework without the prerequisites and also their assertion that faculty waive prerequisites in a discriminatory, biased, and inequitable manner, based on criteria having nothing to do with academic matters and in a way that favors certain students or certain groups of students over others. Hence they argued that prerequisites should be absolute and inflexible. In light of this, even faculty who opposed the proposal decided it was better than the possible alternative, which is no flexibility.

One important aspect of the proposal became known only during the discussion: any course prerequisite that is waived by an instructor is waived absolutely: the student need never take the course that was waived. When it was pointed out by a member of the faculty that this provision would mean that core requirements and courses required for a major would not have to be taken if such a course were waived as the prerequisite for a particular course, the Curriculum Committee's proposal was amended, so that required core courses and courses required for a major will still be required for graduation even if waived as the prerequisite for a particular course. In light of the College Council's action, each academic department must review each course it offers and decide whether the phrase "or permission of the section instructor" should be added next to the listed prerequisite(s). This has to be done within the next few months, and must be completed and reported to the Dean for Undergraduate Studies before the new catalog is printed.

It was reported that nomination. are now being sought for the three at-large representatives to the Collage Personnel and Budget Committee. Benator Litwack explained that at the meeting of the Executive Committee of the College Council the previous week, an agenda item was the nomination of faculty for these seats, He said the faculty members on the Council's Executive Committee objected to being required to make nominations then and there, without having been pre-informed that this would be on the agenda. so they requested that this item be held over until the March 3 meeting of the Executive Committee. Provost Wilson, who was chairing the meeting in the president's absence, agreed. But the question arose as to who may make these nominations. There were two issues: first, can only faculty members on the Executive Committee make the nominations or can also the HEO member since the Charter language says any member of the "instructional staff" may make nominations. Benator Litwack said that the faculty members argued that the phrase "instructional staff" should only mean teaching faculty because when that phrase was incorporated in the Charter there were no HEOs on the College Council. He said the faculty argued that it does not make sense for HEOs to be able to nominate faculty to serve on a committee that is charged with peer review of faculty. HEOs are not subject to the "P" Committee's actions. Provost Wilson agreed and ruled that HEOs may not nominate faculty for the P&B. The other question was whether there can also be nominations from the floor of the College Council by any faculty member of the Council. Senator Litwack said the precise wording of the Charter says nominations shall be made by the faculty members of the Executive Committee although nominations have in the past come from the floor and Provost Wilson ruled that nominations would be accepted from the floor. Senator Litwack said we can protest or accept this at the Council.

Senator Litwack noted that since this has been put off until March, we do not have to decide this today. In the meantime, anyone who wishes to nominate a faculty member should forward the nomination to the faculty on the College Council executive committee: Edward Davenport, Tom Litwack, James Malone, Rick Richardson, Martin Wallenstein, and Agnes Wieschenberg.

President Kaplowitz said that one reason why nominations should perhaps not take place from the floor is that what happens at the College Council is that people who are not faculty members put forward names for nomination to the P&B and when it is pointed out that only faculty may make the nomination, there is a terrible awkwardness that is inevitably dealt with by a faculty member offering to nominate those who were improperly nominated, even though it is often clear that the faculty member would not have otherwise made such a nomination. So some people get on the ballot in this very irregular way, Senator Litwack agreed and said those nominees take votes away from other candidates.

The CUNY Lawsuit Committee has for the first time received a direct communication from Governor Cuomo, whose legal counsel has written the Lawsuit Committee inviting a proposal for settling the lawsuit against the Btate which charges that the inequitable funding of CUNY compared to SUNY is a violation of the State constitution's guarantee of equal protection. Senator Jim Cohen, working with two other CUNY faculty members, has been conducting the budget analyses that are the foundation of the lawsuit. President Xaplowitz said that when she reported about the letter from Governor Cuomo's legal counsel at the UFS on January 26, a member of the UFS Executive Committee, Professor Stefan Baumrin of the Graduate Center's philosophy department, who is also a lawyer,

commented that this letter is an extraordinary communication and he characterized it as nothing less than a capitulation.

Senator Bracey noted the University Faculty Senate newsletter had just arrived and contains a chart [Attachment B] showing the number of people on the executive compensation plan (ECP), the number of people getting extra remuneration (REM), the number of FTEs, the number of full-time faculty, and the annual budget for each CUNY college. Senator Bracey said that the chart shows what we have often suspected: John Jay is top heavy, dramatically so. Senator O'Hara agreed, saying that his analysis of the numbers, done by combining the number of people on the executive pay plan and those receiving REMs at each college, shows that the ratio of executives at John Jay is double that of every other college in every category: we have double the ratio of administrators to faculty, we have double the ratio of administrators to FTEs, and we have double the ratio of administrators to the budget. The only college that comes close to us is Queens, which is 55% to 60% of our ratio; all the other colleges are 50% of our ratio in every category. The specific numbers, he explained, are that John Jay's ratio of administrators to faculty is 11% whereas the ratio at all the other colleges is 5%. The ratio of administrators to students and to the budget is the same. In other words, whatever the other colleges' ratio is of administrators to faculty, to FTEs, and to budget, ours is double theirs. He said that he did not do an analysis of the Executive Compensation Plan by itself because while we do come in second in the REM category, which does inflate us, nevertheless in the ECP numbers we are significantly higher than everybody else in the relationship of our administrators to all the other categories.

President Kaplowitz explained that REM money is \$7,700 annual additional compensation, over and above one's annual salary for those not on the executive compensation plan. She said REMs were originally designed to supplement the salary of those faculty who devote their annual leave (the three-months between commencement and the beginning of the fall semester) to doing administrative work for a college. Thus the faculty member's use of her or his annual leave is REMunerated. But, in fact, REMs are given mostly to HEOs. As for the Executive Compensation Plan, that is a separate salary scale for all who hold the title of dean or above: the pay scale begins in the mid-80,000s. Senator Norgren asked whether faculty are, in fact, among those receiving a REM. The reply was that we do not know. Senator Bracey explained that this is the question that she has been asked to raise as the representative of her department, Anthropology, which is requesting that the Faculty Senate, in the context of Middle States, obtain the list of the people who are ECP and REM. Senator Norgren asked whether people receive ECP and REM at the pleasure of the president. President Kaplowitz said that they receive a REM at the pleasure of the president (conditional on the Board of Trustees' approval) and they receive ECP if the president recommends (and the Board of Trustees approves) the appointment of a person to a title of dean or above: the title determines whether the person receives ECP or not. A certain job might be done by someone in the title of assistant dean or associate dean or (full) dean or by someone in a HEO title. If the title is (full) dean, the person receives ECP.

Senator Norgren asked whether a college needs to have a certain number of people in certain titles because of contractual or other mandated reasons. The answer was no. She then questioned why we should raise the issue of whether the college has more

people in certain titles and more people receiving REMs than other colleges. Senator Suggs said that now that the College has a long-range planning committee we would want to ask for planning reasons: since John Jay has a 9:1 ratio and Queens, which is a much larger and more complex college, has a 14:1 ratio, and the other senior colleges have an 18:1 ratio, the question is whether we might not make a planning recommendation that we get by with fewer ECP and REM positions and use the money thus saved in other ways. It was agreed that this discussion should be continued when the requested information is reported.

Senator Suggs invited members of the Senate to join the Senate's academic issues committee. The next item on the committee's agenda is to meet with Professor Tony Simpson, the Executive Officer of the doctoral program in criminal justice to discuss the program with him and to report back to the Senate.

Senator Rosner announced an initiative that the Chancellor's Office has begun with the former Soviet Union. A Freedom Support act is working its way through Congress which will provide funds for a variety of educational institutions to become involved with activities in the former Soviet Union. There is an attempt to form a CUNY Institute for this purpose. Right now it is something that is being developed in John Jay's Criminal Justice Center. She said her interest is to have it moved out of the Criminal Justice Center and into the 4-year college as well. The Chancellor's Committee has begun to realize that there are the two-year technical training pieces that can be done but then the question is what we academics can do besides one-to-one research. One area we can be involved in is archival work. She invited people who are interested to talk to her as well as those who are already involved in this area.

Senator Norgren announced the opening of the new Women's Center. Provost Basil Wilson has given the Women's Studies Committee adjunct money for the spring semester to hire a director and Vice President Witherspoon has given one of the offices vacated by ROTC, Room 1110 North, across from Student Government. A director has just been hired and begins this week, Geraldine Casey, a doctoral candidate in Anthropology, who is also this semester teaching in the Puerto Rican Studies Department. Senator Norgren urged faculty to inform the men and women in their classes that the Center now exists. She invited faculty to contribute books to the Center for an informal lending library being created for faculty, students, and staff. Senator Norgren praised Provost Wilson and Vice President Witherspoon for making it possible for John Jay to establish a Women's Center, which virtually every other CUNY campus already has. She said Professor Suzanne Iasenza has really been the energy behind most of work of establishing the Center and has been organizing much of this through her Peer Counseling work and other programs in the Department of Counseling and Student Life. Senator Norgren spoke of her awe of those involved in getting the Center established. She described a survey of John Jay students conducted as part of this project and said that in both open-ended and close-ended questions what clearly emerges is the seriousness of the issues our students want us to address: family crisis, violence, alcohol abuse. As we know, our students are leading very difficult lives.

President Kaplowitz explained that even though it is not on today's agenda, the Report of the Chancellor's Committee on Academic Program Planning is very much an issue to be considered by the Faculty Senate. Half the members of the Senate received a

copy of the 160-page report at the Senate's December 11 meeting, and the others will receive a copy shortly. Because not everyone has read the report, this issue will be on the agenda of the Senate's next meeting.

2. Approval of Minutes #84 of the December 11 meeting

By a motion duly made and carried, Minutes #84 of the December 11 meeting were approved.

3. Budget report

The Senate was directed to the written report [Attachment A] which includes reports on the budget under the headings: Board of Trustees January 25 meeting and February 1 Budget (P&B) Committee.

A budget item of particular interest to John Jay, the funding of the associate degree programs at John Jay and NYCTech, was explained. Until now, NYC has been required to pay \$800 million each year to prefinance CUNY, which the State would then repay the City, in the form of a reimbursement, The Governor's Executive Budget proposal calls for an end to the mandated prefinancing of CUNY. The budget proposal also says that the money that New York City will save, as a result of the elimination of prefinancing, may be used to fund the associate degree programs at John Jay and at NYCTech. But it does not say that the city must fund those programs. This proposal still makes the funding of the associate degree programs the city's fiscal responsibility rather than the State's and still results in inequitable treatment between the senior SUNY colleges that have associate degree programs and JJ and NYCTech. The reason people are being positive about the Governor's budget is that for the first time in three years the funding of John Jay's and NYCTech's associate degree programs is, at least, mentioned and, therefore, acknowledged. During the 30-day amendment period, CUNY will try to have the Governor's budget proposal changed from "may" to "must": that is, CUNY will try to have the budget proposal state that the money the City saves by not having to prefinance CUNY must be used to pay for the two colleges* associate degree programs.

4. Discussion of the final version of the Middle States self-study report

[Because the Senate had not yet received the final version of the Middle States self-study, this item is held over to the next meeting. (See discussion of this under agenda item #1, pp. 1-2.)]

5. Discussion of the agenda of the February 9 Collecre Council

President Kaplowitz noted that a problem identified at our December 11 meeting is exemplified by the February 9 college Council agenda, which was received by people in North Ball that day. (Senators whose offices are in T Building received the agenda the previous day.) The College Council is scheduled to vote on Tuesday, February 9, on the Curriculum Committee's proposal as

to how John Jay will implement the College Preparatory Initiative (CPI). Even though this is on the College Council agenda, the Curriculum Committee has not yet taken up this issue: the Curriculum Committee is scheduled to vote on the recommendations of its subcommittee on New Programs tomorrow, Friday, February 5. This means the College Council members will first receive the proposals February 8 or 9, thus leaving no time to discuss the recommendations with department colleagues or others. Senator Bracey said the Council agenda should not include proposals that are not actually available for distribution. Senator Gitter said that the proposal should go to the departments before the Curriculum Committee votes on it. She said she does not see how the Curriculum Committee can vote on the proposal since it has not yet gone to the departments. She said that since this is the first time any of us are hearing about this, she doubts that any department has discussed it. She said that CPI has tremendous implications for the College and for individual departments. Senator Gitter said there has to be full consultation by Curriculum Committee members so that they are not undercut later in the process. She said she hopes someone on the Curriculum Committee moves to table this.

Asked whether anyone knows what is being proposed, President Kaplowitz said that having read the agenda of the Curriculum Committee, it is her understanding that the New Programs Subcommittee is recommending that courses already contained in John Jay's core curriculum (except for science) be designated as the courses required by CPI. It was asked whether students who had taken all their high school courses would thus be exempt from our core courses and the reply was that they would not be. Senator O'Hara said he is a member of the New Programs Subcommittee but he was assigned to the review of the associate degree programs rather than to the CPI issue and so he is not familiar with the particulars of the CPI proposal. But, he added, the way the committee proceeded was that Professor Chuck Stickney, the chair of the subcommittee, assigned those components of the CPI analysis to members of the committee who were from relevant departments and those members of the committee were asked to consult with their chairs or colleagues, to determine course equivalencies, and those recommendations came back and were collated by the subcommittee. President Kaplowitz said that she conferred with her department's Curriculum representative earlier in the day, who only learned by reading the Curriculum Committee agenda what the proposal for the English courses are. She said that her department representative was as startled as she had been upon reading that a student who had not had freshman high school English (as an academic course) would take our English 101 as the equivalent: a student who had not taken sophomore English would take our English 102: a student who had not taken junior year high school English would take our Literature 121: and a student who had not taken senior year high school English would take our Literature 122. In other words, four years of high school English are identified as the CPI equivalent of our four core English and literature courses. She said that many of us had called CPI "smoke and mirrors" but that even the most skeptical among us had not thought CPI would be so bereft of substance. The entire philosophy behind CPI was to prepare students in high school for college level work and to ensure that those who did not take high school academic courses would take them in college so that they would be prepared for the core curriculum and electives. She said that after talking with her department representative that morning, she talked with her department chair, Professor Crozier, who talked with Dean Faber and Dean Faber told Professor Crozier that the recommendations of

English 101, 102, Literature 121, and 122 meet the requirements of CPI. Senator Rosner called this bizarre. Senator Suggs asked whether the implication is that if a student comes from high school having taken all the academic high school courses, he or she would not have to take the core courses identified as CPI equivalencies. The answer was that they still would be required to take the core courses. President Kaplowitz added that those students who do take the college preparatory high school program that they are now being encouraged to take will be in the same courses with students who have not taken them. Senator Suggs said if he were a student who had taken the academic high school courses he would argue that he should be exempt from the core courses here. President Kaplowitz said that she had thought that we would be creating new courses, such as Literature 100, which we used to have for students who never studied and analyzed literature, to prepare them for the core Literature 121 and 122 courses, which are very difficult for many of our students. Senator Suggs asked whether the same is true for mathematics and for the other disciplines.

Senator Gitter said we need to know much more. She said that the proposal may, in fact, turn out to be wonderful but we need to have more information. She said that the proposals need to be explained to the entire College, not just to the members of the Curriculum Committee or to the members of the College Council. She said we should urge our chairs to urge their department's representative to table the proposal on Friday. She said it should also be discussed at the Spring Faculty meeting so we understand why it is not a crazy proposal, if it is not. Senator O'Hara suggested that this be discussed with Professor Stickney, who, he said, has worked very hard on this issue as the chair of the New Programs Subcommittee. He also suggested that the Chancellor's 20-page CPI document be read carefully.

Senator Rosner said that during the Middle States self-study, the issue arose of the Senate having become another level of curriculum review. President Kaplowitz explained that the Senate had deliberated about this at our all-day meeting on December 11 and had agreed that the Senate is right to be conducting such discussions. Senator Gitter added that this is different from the issue of second guessing the Curriculum Committee since we are in a situation where the Curriculum Committee members have not yet deliberated on a proposal and are about to do so without full consultation with the people whom they represent, as far as we can tell. Senator Gitter said we should inform our Curriculum Committee representatives that full consultation is necessary before they vote on any CPI proposal.

Senator Rubie Malone said that she represents her department on the Curriculum Committee and her reading of the Curriculum Committee proposal is that the John Jay courses listed are those that are to be taken by students who have completed all their college preparatory academic courses in high school. She said that when she read the agenda item, she also wondered what those students who have not taken those courses are supposed to take. She noted that only the Science Department identifies courses to be taken by students who have not taken academic science courses in high school.

Senator Norgren said that a number of us had concerns about the initiative when it was proposed and when (then) Vice Chancellor Joyce Brown was at John Jay to discuss CPI it was in fact being acknowledged that what could not be taught in the high

schools would have to be taught at the colleges. And it was acknowledged that many courses are not being taught in the public high schools, such as the sciences because of staffing problems and ~~the~~ absence of labs, and also that there are staffing problems with regard to humanity and social science courses. Senator Norgren said that Vice Chancellor Brown **specifically** responded to a question by saying that CPI would not be funded with additional budget monies for the colleges. Senator Norgren said that she had told Vice Chancellor Brown that this was **Orwellian**. Senator Litwack said he had understood CPI to mean that we had to provide courses for students who could not take the courses in high school because they were not available in the student's high school: not that we had to provide courses for students who simply choose to not take those courses. He said that this makes the Curriculum committee's proposal especially upsetting.

A College Council agenda item from the Curriculum Committee recommending the revision of the Criminal Justice major was reviewed. Senator Del Castillo said that the proposal **is** to revise the Criminal Justice B.A. degree and that his department, Law and Police Science, has agreed to not oppose the revision with the understanding that his department would propose a revision of the Criminal Justice B.S. major, as a more professionally oriented major, a direction that Provost Wilson has said he supports. President Xaplowitz said that ~~because~~ this had been on the December Council agenda, she has had time to consult with various people about this proposal, especially because she received calls from a number of people from the departments involved in the criminal justice major. They have all agreed to support or to not oppose the proposed revision of the B.A. major. The Law and Police Science Department **is** working on its revision of the B.S. major and asked her to convey the department's invitation to faculty from other departments who are interested in the revision to work with the Law and Police Science Department on it.

Questions were asked about an agenda item involving the rescinding of a degree. It was noted that College Council members should make sure that just as only faculty may vote to grant a degree, only faculty may vote to rescind a degree. Concern was expressed that we do not know the reasons for this agenda item. Senator Litwack said that he knows that Dean McHugh wants to protect the student's identity and that the particulars about the situation will be explained at the Council meeting, while keeping the identity confidential. He said he does not know more about the issue than this. It was pointed out that the College Council had created a policy last semester requiring all agenda items to be accompanied by an explanation of the reasons for the item, and requiring that the Secretary of the Council ensure that the policy be honored, yet this item contains no such explanatory statement. It was agreed that this should be noted at ~~the~~ Council.

6. Proposed resolution on day/night courses [Attachments C & D]

President Xaplowitz circulated data [Attachment C] issued the previous day **by** the Office of the Registrar, headed "Undergraduate Schedule Distribution," which show that last semester only 19.5% of all our sections were offered on a day/night basis, down from 24% one year earlier. Senator Del Castillo noted that we have had a significant reduction of full-time faculty and this may be a reason for the decline in the number of day/night sections. President Xaplowitz agreed that the number of full-time faculty

,hasdeclined but said that a preliminary analysis shows that many of the day/night courses are taught by adjuncts and that although 51% of sections are ,taughtby full-time faculty, only 19.5% of our sections are day/night. She also noted that this is now the third consecutive semester that no day/night statistics course is being offered and that whereas research methods had not been taught on a day/night basis for two consecutive semesters, a single day/night section is being offered this term. She reported that Provost Wilson had spoken to her about this issue, having read about it in the Senate's minutes, and he told her of his concern about this issue which he had not been aware of and said that he supports the Senate's efforts in this area.

The ,proposedresolution on day/night courses [Attachment D], prepared by the Senate's Executive Committee, was moved and seconded. President Kaplowitz explained that the resolution was based on the motion proposed by Senator Gitter at the Senate's November 23 meeting when we last discussed this topic.

Senator Rosner said that we do not have evidence that shows that our students want day/night courses, nor evidence that shows that increasing the number of such courses would increase the number of in-service students attending the College. She said she teaches 200-level through 400-level day/night courses and has done so for ten years but that only four or five students rotate out of a class of 35 students. She said she sees nothing that shows her the need for more day/night courses and she does not see those students coming to John Jay.

Senator Litwack said students do feel strongly about this: on the first day of class this week a student spoke to him about the fact that he would be rotating between the day and night sections and that it was about time he was able to get a day/night course because this is what John Jay is supposed to be for.

Senator Litwack praised the "Whereas" clauses but proposed changes in the wording of three of the "Resolved" clauses: he proposed that the first "Resolved" clause be changed from "the Faculty Senate endorses the principle that day/night sections should be offered to the extent that such scheduling is possible" to "the Faculty Senate endorses the principle that adequate day/night Sections are an important feature of John Jay College and essential to its mission." He also proposed changing the language of the second "Resolved" clause from "the Faculty Senate urges the chairs of academic departments to schedule day/night courses whenever possible, given limitations that are best known to the chairs," to "the Faculty Senate urges the chairs of academic departments, in their scheduling of classes, to give a high priority to the needs of John Jay students for day/night classes." He also suggested adding the phrase "and calls upon" to the third "Resolved" clause. All changes were described as notable improvements and were accepted as friendly amendments.

Senator Rosner asked for the data that show the factual basis for the resolution. Senator Litwack said that only nine day/night sections on Tuesday/Thursday during the 4/9 periods are surely not enough. Senator Rosner said that they may be sufficient and that we do not have evidence that they are not sufficient.

Senator Gitter said the issue of day/night courses transcends the data and transcends issues of evidence. She said we do not know how many students we have lost and how many students we may lose because we do not offer sufficient numbers of day/night

courses. Furthermore, the day/night courses provide students with the ability to continue in school even if other aspects of their life change: if they get a job in the middle of the semester they can continue their courses by attending when they are not at work. She said it is her experience that this happens often. Senator Gitter said the fact is that the *raison d'etre* of John Jay is accommodating this kind of schedule: when we describe John Jay to people outside the College we say that one of our features is that we have this schedule. That is one of the ways we define ourselves: it is what we are. If we were to lose this aspect of the College it would be a mistake.

Senator O'Hara said that the public administration students find the day/night courses invaluable not because they necessarily are members of the uniformed services, but because the demands of their jobs renders the day/night scheduling invaluable for them. Many are nurses, hospital administrators, and other employees who work rotating shifts. He said he finds that the day/night schedule is an invaluable marketing aspect when telling potential public administration students about John Jay.

Senator Norgren said that the Senate has already had this discussion. She said that on one level Senator Rosner is correct that we do not have the data, but on another level there is the comment Senator Feinberg made at the previous Senate discussion, that to get the data we would have to survey those who are not attending John Jay, such as those about whom Senator O'Hara just spoke. She said that if we do approve the resolution, we should also convey to President Lynch and to Provost Wilson the message that if as a College we do not do what we promise to do and do it well -- and we are talking about something that we think gives us a competitive edge in the city against colleges that give day programs and limited evening programs -- then we should reconsider what we are doing and how we are doing it rather than limping along. She spoke in support of the resolution, saying that while we do not have the data, this resolution is saying that we are making a principled commitment: this is what we tell people we are doing as a College and they come here and become furious at us because we are not, in fact, doing it. She asked that the Executive Committee convey this other, parallel, message to President Lynch and Provost Wilson. The Senate concurred.

Senator Shaughnessy said he has taught day/night courses for 22 years. There is not a semester he has not taught day/night. He said he does not agree with Senator Rosner about the minimal number of students who rotate. He said that each semester he has a significant number of students who tell him they need to rotate. He said that the day/night schedule is a very important feature of the College and it is a longstanding commitment to the mission of the College. He added that when he walks down the corridor to class late at night he is often the only person around and that says something to us about ourselves. We must take a serious look at our willingness to teach evening courses. He noted this is part of our rationale for our two-day schedule.

Senator Richardson said he was a student at John Jay and is now teaching here. He said that although he was not a member of the uniformed services, he cherished his day/night courses because he was involved in many things, wore many hats, and that he could not have done all those things were it not for the day/night schedule which always provided him with the alternative of attending during the day or evening. He said he teaches day/night and finds he has a significant number of students who rotate.

Senator Suggs asked if there is something more profound that he is perhaps missing. He said he sees us as providing a day school and an evening school with the same faculty teaching both. He said it does not matter, in his mind, whether students rotate back and forth or if they don't. We have students who need to attend at night, some of them only at night, and we have students who need to attend during the day, some of them only during the day. Some need both. We are thus accommodating all our students.

Senator DeLucia said the real problem is that in-service students are not getting the day/night courses because at registration the courses are taken by students who do not have such an urgent need for them. He said what we really need to do is amend the registration procedure so that in-service students register first. He said in this way two things would be accomplished: in-service students would get the courses they need and we would know how many such courses we need to offer, at least for that segment of the student population. The Senate agreed. It was noted that the third "Resolved" clause specifically calls upon the administration to develop registration procedures that address this situation. It was noted that rather than the Senate recommending specific solutions about the registration procedure (which is neither within the Senate's domain nor its area of expertise), the resolution calls upon the administration to do so. The language of the third resolved clause, as amended, is: "Resolved, That the Faculty Senate urges and calls upon the administration to develop registration procedures that would ensure that day/night sections are available to those who require them." It was pointed out that although instructors are assigned the responsibility of monitoring which of their students may rotate between their day and night sections and which may not, as stated in the class schedule, no one is monitoring who registers for the day/night courses, which is the administration's job.

The resolution, as amended, passed with no negative votes and with 3 abstentions [Attachment D].

Senator Litwack pointed out that the data issued by the Office of the Registrar show that last semester during periods 4/9 on Mondays and Wednesdays only 18% of courses were given day/night, and that during periods 4/9 on Tuesdays and Thursdays only 9% of the courses were day/night. He noted that the College is about to hire 12 new faculty members. He said we should have an additional resolution stating that we should hire only those people who are explicitly willing to teach day/night and at those times. Senator Norgren said this was an explicit condition of employment when she was hired and many senators reported the same fact. Senator Litwack said we do not know if it is being made explicit now and we should say that it should be. Because of an imminent loss of quorum, it was decided that this item would be placed on the agenda of the next Senate meeting. Senator Norgren asked President Kaplowitz whether it would be possible for the Senate to be presented at its next meeting with an analysis of the pattern of full-time and adjunct day/night sections as well as the pattern of day/night sections by departments. It was agreed that this report would be presented at the next Senate meeting.

The meeting was adjourned at 5:00 PM.

Respectfully submitted,

Edward Davenport
Recording Secretary

Announcements from the chair

Middle States steering committee meeting with Senate members

In response to the Faculty Senate's December 11 unanimous disavowal of the December 4 draft of the self-study report, the Middle States Steering Committee asked to meet with members of the Senate to learn the particulars that led to the vote to disavow. The first meeting was on December 16: Professors Betsy Gitter, Karen Kaplowitz, Tom Litwack, and Chris Suggs met with the Steering Committee. The second meeting was the morning of December 18: Karen Kaplowitz and James Malone met with the Committee. The third meeting, on the afternoon of December 18, Karen Kaplowitz, Tom Litwack, and James Malone met with the committee. Each meeting was devoted to a detailed discussion of the particulars that led to the Senate's disavowal: errors of fact, omissions, lack of balance, problems with tone. The Steering Committee thanked the Senate for devoting so much time and effort to improving the self-study report.

Chair of Middle States visiting team at JJ December 18

Dr. Ronald Watts, vice president for institutional research at Wilmington College in Delaware, is the chair of John Jay's Middle States visiting team. Dr. Watts spent Friday, December 18, at John Jay, meeting with representatives of various groups to determine whether the self-study process has been and is believed to have been fair and open. He held five separate meetings with: the steering committee; the chairs of the self-study committees; students; administrators; and faculty. The Steering Committee selected the participants. Those who attended the meeting with faculty were: Professors Peter Barnett, Robert Crozier, Peter DeForest, Migdalia DeJesus-Torres de Garcia, Gwen Gerber, Karen Kaplowitz, Kwando Kinshasa, Susan Larkin, Charles Lindner, James Malone, and Marilyn Rubin.

CUNY lawsuit update

The State is scheduled to respond in February to the plaintiff's response to the State's motion to dismiss the complaint. At that time, the court will rule on the motion to dismiss. For the first time, Governor Cuomo has communicated directly with the CUNY Legal Action Steering Committee: his legal counsel wrote to the Committee on December 28 inviting the Committee to submit a proposal for settling the issues being litigated.

Collecree Council December 14 meeting

The College Council's December 14 meeting was devoted entirely to the Curriculum Committee proposal on prerequisite waivers. The discussion revealed that the student representatives were adamant in their opposition to any waiver of prerequisites. They want an inflexible system whereby faculty have no option because of what they described as unfair and discriminatory treatment by faculty whereby some students have a prerequisite waived and others do not. The students questioned the faculty's ability to make the academic determination as to whether a student should have prerequisites waived. The HEO representatives also spoke in opposition of the proposal.

Several aspects of the proposal became clarified as a result of the discussion: if the catalog course description says "or permission of the section instructor" and the section instructor waives the prerequisite, the student need not later take the course that was waived. When a faculty representative pointed out that that means that both core requirements and courses required for a student's major could be permanently waived if waived as the prerequisite of a particular course, Dean Faber said the proposal

was not meant to have this result,

To make that explicit, the proposal was amended whereby if the prerequisite is a core requirement, such as English 102, or is required for the student's major, and an instructor waives that prerequisite for a specific course, the student will have to take the waived course in order to graduate. But if the course that is waived is not a core requirement and is not required for the student's major, the student need never take the course unless it is the prerequisite for another course and the instructor of that other course does not waive it.

In light of the strong student objections to any waivers, and the faculty's wish to have the possibility of the option, the proposal was ultimately supported by the faculty and the proposal was approved. Now each department must determine which, if any, of its courses should state "or permission of the section instructor" in the catalog.

Council of Chairs December 15 meeting

Provost Wilson announced his decision regarding the allocation of substitute faculty lines for the spring semester only. Substitute lines were recommended by the Budget Planning Committee. The lines are being assigned with several understandings: departments would have the choice of accepting or rejecting the line; the line is to replace four adjunct-taught sections, not in addition; this is for one semester only; people hired on substitute lines may apply for tenure track lines but have no presumption of appointment to such lines; substitutes will be paid five months salary as an instructor or assistant professor and one month of summer salary, and benefits; substitutes may be hired from among the adjunct faculty; candidates for substitute lines may be a new Ph.D. or an ABD. Ten departments were given substitute lines: Anthropology; English; Foreign Languages: Government; Law and Police Science; Puerto Rican Studies; Public Management; Sociology; and Speech & Theater. (African-American Studies already has a substitute line and SEEK has a substitute line paid by CUNY Central.)

Provost Wilson also announced his allocation of tenure track lines: 10 such lines are being allocated (plus SEEK whose line is paid for by CUNY Central) and two additional lines for which searches may be conducted although the budget situation may not enable us to fill them: African-American Studies (1 line); AMP: Philosophy (1 contingent): English (1); Government (1); Law & Police Science (2); Psychology (1); Puerto Rican Studies (1); Public Management (1 contingent); Sociology (2); SEEK (1 from CUNY Central).

Provost Wilson explained that joint appointments are now prohibited by 80th Street and have been for several years. Therefore, he requested that the departments of African-American Studies and Puerto Rican Studies search for faculty who would also be able to teach in another department, preferably in a department that has not been allocated a line.

Professor Larkin reported that the chairs of the Physical Education departments met on December 11 and are developing a resolution opposing the recommendations of the Goldstein Report having to do with physical activity courses, she will distribute the resolution when it is ready and asked that endorsement of it be considered.

Spring faculty meeting set

President Lynch has scheduled the Spring faculty meeting for Monday, March 8, at 3:15. The meeting will be devoted to a discussion of the report of the Chancellor's Advisory Committee on Academic Program Planning.

December 16 President's Cabinet

Vice Chancellor Don Farley has had no news about whether Phase II will be in the Governor's budget.

The College will hold receptions for two new members of Congress: Jerrold Nadler, who represents JJ's district, and Carolyn Maloney, whose chief of staff, John Wade, is a John Jay student and whose entire staff are John Jay graduates.

Law Enforcement News has a feature recommended by Professor Tom Litwack in which leading people in the country's criminal justice community present their advice to President-elect Clinton.

Chancellor Fernandez's School Safety Task Force, of which President Lynch is a member, met with six principals: school principals have no authority over or control of security officers or custodians.

January 13 President's Cabinet

Commissioner Ray Kelly has asked President Lynch to be on a five-member law enforcement advisory panel. This is a non-internal advisory group knowledgeable about policing. Also named to it are Tom Repetto, head of the Citizen's Crime Commission, and Mark Moore of Harvard.

The Human Dignity course will be given in Jamaica next week, then the Dominican Republic, Peru, and Guatemala.

NYS Criminal Justice Director Richard Girgenti has invited Red McGrath and Robert Loudon, the director and associate director of John Jay's Criminal Justice Training Center, to serve on committees to implement the 1990 NYS law on private security guard training, which mandates that all security guards in NYS have a minimum of eight hours of training. There are more than 250,000 security guards in NYS. Dr. Loudon was asked to chair the instructor's certification committee and Mr. McGrath is on the training committee. Professor Robert Hair (Law and Police Science) will be the only academic member of the 13-member main advisory committee.

John Jay will be represented at the January 14 Board of Trustees Manhattan public hearing by Shannon del Prado, a training specialist with the Justice Department, who will speak about the ISITAP Human Dignity course.

Senate executive officers and President Lynch meet January 14

The executive officers of the Senate met with President Lynch on January 14. Provost Wilson and VP Smith also attended. The Senate officers asked about Vice Chancellor for Academic Affairs Richard Freeland's December 23 letter to all the College presidents asking each president to write to him by January 8 informing him of the method of discussion, consultation, deliberation, and action that will take place on campus about the recommendations in the report of the Chancellor's Committee on Academic Program Planning (the Goldstein Report). A copy of John Jay's letter to VC Freeland was requested and was provided. The group discussed the process for reviewing the report and the importance of developing viable proposals for new programs.

The possibility of a humanities and criminal justice major was discussed and Provost Wilson reported about preliminary discussions he has had about such a major with some faculty. The Senate's officers suggested that the College's dispute resolution certificate program be considered for expansion into a bachelor's degree and a master's degree conditional on 80th Street providing faculty lines in sufficient numbers and the approval of the department and the governance bodies. Other possible programs were discussed.

The issue of the election of the faculty panel for the auxiliary services corporation and for the corporate board was not

Senate exec officers and President Lynch meet January 14 (cont)

resolved: President Lynch said he would speak about this at the next meeting, which was set for February 4. No search committee has been appointed for the director of security: Brian Murphy is the acting director now that James Scully retired. No search committee has been named for the computer center director: Dr. Barnett is the acting director, a position he will hold for a year at which time a decision will be made.

President Lynch reported that Clyde Collins Snow has accepted the offer of an honorary degree and Nina Totenberg asked to be re-invited in writing and so a letter was faxed. The biographical material about F.A.O. Schwarz, Jr., and Ephraim Isaac had not yet been sent to the Board of Trustees for their informal approval.

January 14 Board of Trustees public hearing

The president of the CUNY colleges located in Manhattan attended (Presidents Lynch, Kappner (CCNY), Goldstein (Baruch), Le Clerc (Hunter), Curtis (BMCC: acting), Horowitz (Graduate Center). Also Trustees Picken, Tam, Bloom, Cenci, and Quartimon. Members of the Chancellory were present: Reynolds, Freeland, Diaz, Hershenson, as was Borough President Ruth Messinger.

40 scheduled people spoke, including many students from Hunter, Baruch, and City, who praised specific programs at those colleges. The person who spoke about John Jay was Shannon del Prado, a training specialist with the Justice Department, who talked about the ISITAP Human Dignity Course being given by John Jay in various Latin American, Caribbean, and South American countries.

NYS Assemblyman Ed Sullivan, chair of the Higher Education Committee, was a scheduled speaker. He criticized the report of the Chancellor's Advisory Committee on Academic Program Planning (the Goldstein report). Assemblyman Sullivan said his committee would be holding hearings as CUNY should and that the wisdom of the faculty should be drawn upon with regard to this matter as he expects to at his hearings. He said that the Board should save the very valuable programs that are at CUNY. CUNY does not need to apologize. He praised the arts and sciences programs at Hunter. He praised the specialized studies at John Jay which draw students from all over the nation because the quality is so high. He praised Baruch as among the top institutions in the nation. He said that these colleges should not be endangered by any restructuring. He urged the Trustees to listen to both the faculty and the students. He said we are not taking advantage of the asset that is the variety of cultures in NYC. Community colleges are in very bad shape, he said, noting that senior colleges can cut off the number of students who enroll, and indeed must do so, yet those students for whom there is no room go to the community colleges, which means there is no room for the students for whom the community colleges were designed. He said that when he read the Goldstein report he got the feeling that languages are being seen as not important. He said CUNY should not cut language programs but rather should expand them. He questioned how students who study at more than one college, as will be required, will be evaluated and how the programs of other colleges will be evaluated and validated by the faculty.

Board of Trustees Chairman James Murphy responded to Assemblyman Sullivan's remarks by saying that the Board will ultimately decide to make changes, if any, because of the fiscal situation and because the product must be relevant not only today but next century.

Borough President Ruth Messinger also criticized the Goldstein report. She said that students should not have to know

January 14 Board of Trustees public hearing (cont)

at the time they first enroll in a college what they will major in and what they will do post-graduate work in and they must not be required to travel to get their courses and programs: all courses should be available to them. She said she is committed to a resurgent University and that we must provide access for all students. Our city, she said, needs an educated workforce. She said she is committed to fighting to get all the programs at John Jay and NYCTech funded and called it appalling that each year we have to get the State to fund the associate degree programs. She said those degrees lead to immediate jobs and their continued funding must be ensured without taking the city's money.

Board of Trustees January 25 meeting

More than **25,000** new students were admitted to CUNY this semester: **14,700** freshmen and **10,300** transfers. Undergraduate admission is up 11.1% overall. It is up **28.7%** at the community colleges. The NYC deficit is **\$1.6** billion. The Chancellor was able to convince the City not to enact its planned cut of **\$6.4** million from the community college budget: because of increased enrollment that cut will be only \$2 million. The Chancellor is seeking State aid for the community colleges.

Vice Chancellor for Budget and Finance Rothbard reported about the Governor's budget: the operating budget for the senior colleges is **\$824.7** million, which is an increase of **\$7.9** million (**0.9%**). This is the first time in years that there is an increase. There will be no tuition increase. A CUNY reimbursable account is being created to fund the free last semester provision for students who graduate (the account is funded up to \$5 million). The NYC prefinancing of CUNY will be eliminated coupled with continued NYC funding of the associate degree programs at NYCTech and John Jay. The quid pro quo of eliminating New York City's prefinancing of CUNY is that New York City is to pay for the associate programs at John Jay and at NYCTech.

There will be a **\$4** million lump sum reduction. Funds have been allocated for the workforce initiative (**\$1** million allocated of the **\$9** million requested); staffing of new buildings **\$8.8** million; OTPS **\$1.1** million; fringe benefits **\$6.3** million.

The percentage of State aid that made up CUNY's budget in **1988-89** was **75%** but in **1992-93** it was **62%**.

CUNY community colleges: steady state per student formula funding; enrollment growth generating **\$5.5** million; elimination of the youth internship program (**\$0.5** million).

The capital budget is **\$51.9** million for the senior colleges (**\$45.5** million bonded and **\$6.4** million hard cash). Bonded projects are CCNY's Shepherd Hall; graduate equipment match; building condition survey repairs (**\$12** million); redesign of Baruch Site B (no money but a willingness to negotiate); **\$0.8** million for community colleges.

TAP is being cut by **\$30.1** million. The new undergraduate maximum award is being decreased from **\$3,650** to **\$3,450** and the family income offset is being increased from 1% to 4%. No new graduate students will get TAP. Part-time aid remains at current level. Bundy aid to private colleges is to be decreased by **\$4** million to **\$36** million. The Liberty Scholarship program is to be eliminated.

Medgar Evers is being recommended to be returned to 4-year status. The funding model will be that of the College of Staten Island: the baccalaureate programs would be funded by the State and the associate programs would be funded by NYC.

The SUNY operating budget is **\$1.54** billion which is a **3.4%** increase: this is double our increase but it includes the

Board of Trustees January 25 meeting (cont)

collective bargaining increases (\$50 million) which ours does not because no contract had yet been negotiated with CUNY. \$200 million allocated for SUNY's capital budget.

Of the entire State budget, 11% is allocated to higher education: 2.6% to the CUNY senior colleges; 4.95% to SUNY; 0.9% to SUNY community colleges; 2.3% to Higher Education Student Corp.

Trustee Jacobs questioned the security at CUNY campuses, especially the problems at Brooklyn College. Security director Jose Eliques reported that an experiment is being conducted at Brooklyn whereby access is limited: faculty, staff, and visitors must have ID to get on campus. There are now 79 CUNY level-3 security officers assigned to nine campuses (JJ has one). Another 80 are about to be hired and will be assigned to all the colleges in Queens. The target is 250 level-1 (supervisory) officers and an additional 750 level-3 within three to four years.

Board Vice Chair Edith Everett spoke of three concerns. Now that the EPA has issued its report on second-hand smoke she wants to see all CUNY colleges smoke-free. She said that this could either be imposed by the Board or done by each college. She also spoke about the importance of multi-cultural education. Third, she reported "terrible war stories" she has been getting from students unable to enroll in classes because they are closed out: they are forced to take courses totally irrelevant to their degree. She called this "heartbreaking."

Chancellor Reynolds, saying that she agrees completely about the second-hand smoke, told the college presidents that each is to take initiatives to make her or his college smoke free. As for the lack of course sections, Chancellor Reynolds said that we have had to eliminate 10,000 course sections during the last three years.

Trustee Ron Quartimon said that presidents should provide students with flexibility in substituting courses and should have faculty provide independent study courses for students unable to enroll in courses.

The Board approved a proposal to fund the renovation of John Jay's North Hall lobby, as well as other physical plant projects at other campuses. The following academic programs were approved: BBS in computer science (QC); core requirements at NYCTech; multi-cultural curriculum (Hunter).

Honorary degrees for May/June commencement ceremonies were approved: Baruch: Leonard Riggio, Sonia Sanchez; Graduate School: Andrew Heiskell, Daniel Kronenfeld, Lucille Lortel.

Board of Trustees makes new appointments

On January 25, the Board of Trustees made several appointments. It appointed Dr. Elsa Nunez-Wormack to be the University Dean for Undergraduate Studies and also the Deputy to the Vice Chancellor for Special Programs. During executive session, the Board also named her the Acting Vice Chancellor for Student Affairs. (Dr. Joyce Brown resigned from that position upon her appointment as Deputy Mayor for Public and Community Affairs by Mayor Dinkins.) Dr. Nunez-Wormack was an associate dean at COSI before becoming an acting university dean. Many met her at John Jay in 1991 when she was a candidate for the position of provost: she was a guest of the Faculty Senate at one of the Senate's meetings when she was on campus as part of the search process.

Brenda Richardson Malone, Esq., was appointed Vice Chancellor for Faculty and Staff Relations (the position held by Ira Bloom until his resignation and return to his faculty position at Lehman). Ms. Malone was deputy general manager and general counsel at SMART (Suburban Mobility Authority for Regional Transportation) in Detroit, Michigan. Prior to that she was Wayne State University's assistant vice president for labor relations.

Board of Trustees makes new appointments (cont)

Robert E. Buxbaum was appointed Acting Vice Chancellor for Facilities, Planning, Construction, and Management (the position held by Donal Farley who has taken early retirement effective this month). Mr. Buxbaum has been the director of CUNY's department of design, construction, and management since 1987.

February 1 Budget (P&B) Committee meeting

A special Budget (P&B) Committee meeting was called by President Lynch on February 1. The provisions of the PSC contract were reviewed. A 63-month DC 37 contract has **also** been approved with vacation givebacks restored. The Gittelson contract will be arbitrated: there are now 1,700 Gittelsons and we must have a minimum of 2,050.

The City has agreed to prefinancing of raises up to a set amount, which should permit raises to go through as of April 1. The PSC contract raises, when compounded, come to 14 percent.

The City has put into its budget wording to end prefinancing of CUNY. Therefore every CUNY dollar must come directly from the State. This will save the senior colleges \$800 million (the City will no longer have to put up \$800 million and then have to wait for the State to pay it back). The implication is that CUNY will be more of a State agency than ever.

The State budget language says the City "may" use the money thus saved to finance the associate degree programs at John Jay and at NYCTech. At least for the first time in three years the State is mentioning the funding of these programs. During the current 30-day amendment period (which ends March 1), CUNY is trying to get the language changed to "**must**" so that the budget proposal says the City must use the money thus saved to pay for the associate degree programs.

The Article 7 Bill that has the specific language is expected on February 2. The Chancellor will testify in Albany February 10. 80th Street is doing an analysis to see how much money the City would really save by ending the prefinancing of CUNY. The Chancellor is saying that the CUNY budget is "**stabilized**" and that increased resources in the future can be expected. There is concern at 80th Street as to whether the CUNY budget is funded for inflation and for salary increments but since SUNY's budget is funded for salary increments (SUNY's contract had already been signed), ours may be.

John Jay has advertised for 12 lines (see the NY Times: January 31). If we fill the 12 lines, our faculty size will increase by 6 percent. No retirements are expected at John Jay during the next 2-3 years because most who were interested in retiring did so with the early retirement initiative and because of the incentive of the new PSC contract of raises of 4% and 4%. By 1995-96, however, we may again lose people to retirement.

Assemblyman Ed Sullivan is concerned about increased enrollment. President Lynch said in talking about the Goldstein Report, we at John Jay must talk about our enrollment decisions and what we should do in terms of being able to offer enough courses for the students we admit and enough courses that allow students to take the courses in the correct sequence. He acknowledged chairs' reports of hundreds of students unable to get courses at registration and said that students had come to see him that morning about the problem.

As for the capital budget, Baruch is the Chancellor's top priority. Once Baruch is funded for its construction, JJ will be next. Lots of lobbying is going on by union and by construction for John Jay's phase 11, even more now that the owner of the land behind T Building paid some of its debt to Local 3 by selling part

February 1 Budget (P&B) Committee meeting (cont)

of the land to the union and so that union is even more interested than ever in Phase II being funded.

A new proposed articulation policy for CUNY was released by 80th St. and distributed to the Council of Presidents.

Mr. Sermier reported about the budget specifics for John Jay: we will have less money to work with than last year, specifically \$500,000 to \$800,000 less. But because in the past we were able to absorb cuts of \$1 million and \$1.5 million, because of that proven resiliency, he is confident we can find ways to cut that money. He noted on the plus side, we did just get an additional \$75,000 for our increased spring enrollment.

Asked about what the process of the College will be in responding to the Goldstein report, President Lynch said he is sending out a letter asking all relevant bodies to discuss it: the Faculty Senate, Council of Chairs, Student Council, Curriculum Committee, College Council. The March 8 faculty meeting will be devoted to it as will a Town Hall meeting. Discussions should take place in February and be voted in March at the College Council.

PSC contract negotiated

The PSC contract has been negotiated but not yet signed. The years covered are 9/1/90 - 1/31/96.

Across the board salary increases:

- 3.0 % effective 11/1/90
- 1.5 % effective 11/1/92 compounded
- 4.0 % effective 2/1/94 compounded
- 4.0 % effective 11/1/94 compounded

The Welfare Fund:

- effective 9/1/90 - \$100 rate increase
- effective 2/1/94 - \$100 rate increase
- effective 2/1/95 - \$100 rate increase
- effective upon ratification of contract there will be a \$125 per member lump sum payment to the PSC/CUNY Welfare Fund
- effective 4/1/94 there will be a one-time cash payment of \$7.5 million to the PSC/CUNY Welfare Fund

NYS salary deferral:

- the 5-day NYS salary deferral will be repaid as follows:
- 4/1/94 1 1/2 days
- 2/1/96 3 1/2 days

Fellowship Awards; funding of the awards will be reduced to \$1.5 million. Up to one-third of the sum provided for fellowship awards are to be set aside for full-pay half-year leaves in order to assure the financial ability to provide a minimum of one such award every other year at each college.

Entry level salary steps will be retained for all titles effective 1993-94

PSC/CUNY research awards will be maintained at \$1.4 million for the 1993-94 fiscal year

PSC/CUNY research awards will be funded at \$2.8 million effective 7/1/94

Effective 2/1/94 a new step has been added for four titles: professor, associate professor, higher education officer, higher education associate. The new step has been added by splitting Step 7 of the 11/1/92 salary schedule into two steps for each of these titles.

January 11 freshman orientation

Freshman orientation was held on January 11 for the 500 entering freshmen. During the morning session the following people spoke to the new students: President Lynch, VP Witherspoon, Provost Wilson, Dean Faber, Professor Kaplowitz, and Student Council president Quartimon. During the evening session the students were greeted by VP Witherspoon, Dean Faber, Professor Kaplowitz, and Student Council vice president Terrence Harris.

Mike Wallace receives NEB fellowship

Professor Mike Wallace (History) has just received a NEH grant to work on his history of the United States during the 1960s.

B&G Director on sick leave

Terry Evangelista is on sick leave, having suffered a heart attack on December 11.

Karen Kaplowitz appointed to University search committee

Professor Karen Kaplowitz was appointed by Vice Chancellor for Academic Affairs Richard Freeland to a search committee for the University Dean for Academic Planning and Evaluation. The appointment was made upon the recommendation of Professor Robert Picken, chair of the University Faculty Senate. The search committee is comprised of two provosts (one of whom is chairing the committee), two presidents, a dean, and two faculty, one of whom is recommended by the UFS chair.

Lydia Rosner appointed to Chancellor's taskforce on Russia

Chancellor Reynolds has appointed Professor Lydia Rosner (Sociology) to serve on a CUNY task force to study ways to assist Russia in light of the Freedom of Russia Act being developed by Congress. Sergei Tsayerev, of John Jay's Criminal Justice Training Center, who is identified in the announcement as an associate professor of psychology at John Jay, was also appointed by Chancellor Reynolds.

Comprehensive Planning Committee to meet February 2

The first meeting of the Comprehensive Planning Committee, chaired by Dean Rothlein, meets on February 2. The Senate has five seats on the committee. Subsequent to the Senate's December 11 election of representatives, Professor Litwack resigned from the committee. The Senate's alternate, Lou Guinta, replaces him. In addition to Professor Guinta, the Senate representatives are Professors Karen Kaplowitz, James Malone, Lydia Rosner, and Chris Suggs.

Provost appoints outstanding teaching award committee

Provost Wilson has named a six-member committee to choose the recipient of the outstanding teaching award: Professors Lou Guinta, Zelma Henriques, James Malone, Shirley Schnitzer, Natalie Sokoloff, and Provost Basil Wilson.

Trustee Blanche Bernstein died

Blanche Bernstein, a Trustee for many years who had been very supportive of John Jay, died on January 28 of lung cancer.

ASK THE CHAIR

Professor Nancy Romer (Psychology, Brooklyn) asks:

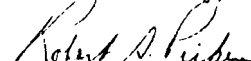
Could you provide the number of Executive Compensation Plan positions by college and a way to compare them by campus?

Dear Professor Romer,

I have provided the number of senior-level management positions as well as the number of REMS (extra compensation for administrative work), students (FTEs), faculty, and the budget for each college.

In addition, you may wish to know that there are 33 members of the Executive Compensation Plan in University Management (Central Office) as well as 26 individuals receiving REMS.

Yours cordially,



Robert A. Picken

College	ECP	REM	FTE Student	Faculty	Total Budget (000's)
Baruch College	18	3	11,785	444	44,900
Brooklyn College	13	8	11,483	549	65,240
City College	24	6	10,330	543	68,913
Staten Island	12	4	7,907	289	34,439
Graduate School	9	7	3,195	344	39,385
Hunter College	18	6	12,360	556	62,665
John Jay	14	11	6,198	222	25,788
Lehman College	12	5	6,644	323	35,935
NYCTC	9	4	7,909	318	36,164
Queens College	21	15	13,549	589	66,282
York College	6	1	4,600	137	20,367
BMCC	11	5	11,100	261	35,525
Bronx CC	8	2	5,401	194	24,196
Medgar Evers	5	7	3,071	107	12,389
Hostos CC	8	0	4,611	147	18,488
Kingsborough CC	15	6	10,799	230	34,475
LaGuardia CC	14	1	10,240	161	38,601
Queensborough CC	6	2	8,008	297	31,214

Source:

ECP (Executive Compensation Plan): Office of Faculty and Staff Relations, Executive Compensation Salary Plan, November 1992. **REM**: Office of Faculty and Staff Relations, December 1992. **FTE Student**: CUNY Office of Instructional Research, Total Full-Time Equivalent Student Enrollment, Preliminary Data, Fall 1992. **Faculty**: Office of Faculty and Staff Relations, CUNY Full-time Staff Paid: Faculty, October 1992. **Total Budget**: University Budget Office, "Adjusted Base Budget by College 1992-93," Chancellor's 1993-94 Budget Request, October 1992.

Please forward your questions to:

ASK THE CHAIR, University Faculty Senate,
535 East 80th Street, New York, NY 10021

FALL, 1992

**** UNDERGRADUATE SCHEDULE DISTRIBUTION.**

MONDAY/WEDNESDAY

Total = 415

DAY ONLY	1 16.9%	2 17.3%	3 18.1%	4 23.0%	5 24.7%	243 (328)
	41 (12.5%)	42 (23.2%)	44 (23.5%)	56 (22.6%)	60 (18.3%)	
DAY/EVENING	1/6	2/7 40.0%	3/8 38.8%	4/9 21.2%		85
	0	34	33	18	0	
EVENING ONLY	6 2.3%	7 27.6%	8 41.4%	9 28.7%		87 (172)
	2 (1.2%)	24 (33.7%)	36 (40.1%)	25 (25.0%)		

NOTE: Thematic Studies Program courses do not adhere to the regular period schedule. Thus, they are not included in this report.
Cross-listed sections are counted once per period (i.e. ANT/PSY/SOC 110-01 meeting on M,W-3).

TUESDAY/THURSDAY

Total = 399

DAY ONLY	1 17.7%	2 17.7%	3 18.6%	4 24.7%	5 21.2%	231 (305)
	41 (13.4%)	41 (23.9%)	43 (24.9%)	57 (21.6%)	49 (16.1%)	
DAY/EVENING	1/6	2/7 43.2%	3/8 44.6%	4/9 12.2%		74
	0	32	33	9		
EVE	6 1.1%	7 31.9%	8 39.4%	9 27.7%		94 (168)
	1 (0.6%)	30 (36.9%)	37 (41.7%)	26 (20.8%)		

**** Includes the following:**

- Double periods that meet on single days;
- Courses that meet in special facilities (i.e. PED);
- Double period courses are counted once in each period (i.e. M-1/2);
- Science sections in group lecture are counted as individual sections.

I. SEAT UTILIZATION BY CLASS PERIODS

1. 95.1%	4. 90.1%	7. 84.9%
2. 96.2%	5. 85.2%	8. 83.3%
3. 93.0%	6. 77.3%	9. 79.1%

11. PERCENT OF CLASSES AT SELECTED PERCENTAGES OF CAPACITY


<u>PERIOD</u>	<u>100% OR MORE</u>	<u>80% OR MORE</u>	<u>60% OR MORE</u>	<u>50% OR MORE</u>
1.	39.0	92.7	97.6	98.8
2.	40.3	69.9	95.3	98.0
3.	45.8	83.1	92.9	94.2
4.	50.4	79.5	88.7	93.0
5.	32.7	72.0	86.0	94.4
6.	66.7	66.7	66.7	66.7
7.	24.8	75.8	86.1	88.2
8.	23.9	71.0	84.8	90.6
9.	21.3	68.8	80.1	86.4

III. COMPARATIVE DATA: DAY/EVE COURSES

	<u>FALL 1992</u>	<u>FALL 1991</u>	<u>FALL 1990</u>	<u>FALL 1989</u>	<u>FALL 1988</u>
Day Only	474 (58.2%)	441 (57.0%)	424 (57.7%)	429 (60.8%)	410 (58.2%)
Eve Only	181 (22.2%)	147 (19.0%)	125 (17.0%)	101 (14.3%)	112 (15.8%)
Day/Eve	159 (19.5%)	186 (24.0%)	186 (25.3%)	176 (24.9%)	182 (25.9%)
Total:	814	774	735	706	704
Day Total	633 (65.1%)	627 (65.3%)	610 (66.2%)	605 (68.6%)	592 (66.8%)
Eve Total	340 (34.9%)	333 (34.7%)	311 (33.8%)	277 (31.4%)	294 (33.2%)
Total:	973	960	921	882	886

IV. COMPARATIVE DATA: PERIOD ALLOCATIONS

<u>Period</u>	<u>FALL 1992</u>	<u>FALL 1991</u>	<u>FALL 1990</u>	<u>FALL 1989</u>	<u>FALL 1988</u>
1.	82 (8.4%)	73 (7.6%)	79 (8.5%)	69 (7.8%)	66 (7.4%)
2.	149 (15.3%)	157 (16.4%)	153 (16.6%)	147 (16.7%)	142 (16.0%)
3.	153 (15.7%)	157 (16.4%)	148 (16.1%)	151 (17.1%)	149 (16.8%)
4.	140 (14.4%)	139 (14.5%)	136 (14.6%)	142 (16.1%)	141 (15.9%)
5.	109 (11.2%)	101 (10.5%)	94 (10.2%)	96 (10.9%)	94 (10.6%)
6.	3 (0.3%)	3 (0.3%)	2 (0.2%)	2 (0.2%)	6 (1.0%)
7.	120 (12.3%)	120 (12.5%)	106 (11.5%)	89 (10.1%)	85 (9.5%)
8.	139 (14.3%)	138 (14.2%)	123 (13.4%)	112 (12.7%)	112 (12.6%)
9.	78 (8.0%)	74 (7.7%)	80 (8.7%)	74 (8.4%)	73 (8.2%)
10.	---	---	---	---	18 (2.0%)


 Robert Dempsey
 Associate Registrar

Resolution of the Faculty Senate on Day/Night Courses

February 4, 1993

Whereas, the mission of John Jay College of Criminal Justice includes public service and the education of criminal justice practitioners and other governmental employees, and

Whereas, the uniqueness of the College is in part the unique offering of day/night courses designed to accommodate the work and school demands of our students, and

Whereas, the day/night schedule is an important inducement to criminal justice practitioners and to others to enroll at John Jay and is an important service to all our students, and

Whereas, in a recent survey in-service students identified the day/night schedule as the best aspect of John Jay and identified the inadequate numbers of day/night courses as the worst aspect of John Jay, and

Whereas, a decline in the criminal justice practitioner student population is of deep concern to the Faculty Senate as it must be to all at the College, and

Whereas, comparatively few day/night courses are offered despite the College's mission and commitment to public service and to the criminal justice practitioner student, and

Whereas, the Faculty Senate recognizes and respects the authority of department chairpersons to schedule courses and sections, and to design and assign faculty schedules, and also recognizes the problems inherent in the lack of sufficient numbers of full-time faculty and the enormous reliance on adjunct faculty, therefore be it

Resolved, That the Faculty Senate endorses the principle that adequate day/night sections are an important feature of John Jay College and essential to its mission, and be it further

Resolved, That the Faculty Senate urges the chairs of academic departments, in their scheduling of classes, to give a high priority to the needs of John Jay students for day/night classes, and be it further

Resolved, That the Faculty Senate urges and calls upon the administration to develop registration procedures that would ensure that day/night sections are available to those who require them, and be it further

Resolved, That the Faculty Senate urges the administration, and faculty to the extent that faculty are involved, to make resource allocation decisions, including faculty lines, that would support these efforts, and be it further

Resolved, That the Faculty Senate urges the faculty to teach day/night courses whenever possible and to be available to teach day/night sections, and be it further

Resolved, That this Resolution be transmitted to the faculty, the Council of Chairs, the Provost, the Dean for Undergraduate Studies, the Dean for Admissions and Registration, the Registrar, the Dean for Planning and Development, the Vice President for Student Development, and the President.