

FACULTY SENATE MINUTES #90

John Jay College of Criminal Justice

April 28, 1993

Time 3:15 PM

Room 630 T

Present (29): Michael Blitz, James Bowen, Dorothy Bracey, Orlanda Brugnola, James Cohen, Edward Davenport, Peter DeForest, Migdalia DeJesus-Torres de Garcia, Vincent Del Castillo, Robert DeLucia, Robert Fletcher, Elisabeth Gitter, Robert Grappone, Lou Guinta, Karen Kaplowitz, Lawrence Kobilinsky, Tom Litwack, Barry Luby, James Malone, Rubie Malone, Jill Norgren, Pat O'Hara, John Pittman, Rick Richardson, Chris Suggs, Martin Wallenstein, Carl Wiedemann, Agnes Wieschenberg, Bessie Wright

Absent (10): Henry DeLuca, Jannette Domingo, Lotte Feinberg, Melinda Guttman, Dan Juda, John Kleinig, Gavin Lewis, Dagoberto Orrantia, Douglas Salane, Edward Shaughnessy

AGENDA

1. Announcements from the Chair
2. Approval of Minutes #89 of the April 13 meeting
3. Election of Faculty Senate representatives to the 1993-94 College Council
4. Discussion of the written report of the Middle States Site Visit and JJ's response to the Middle States Commission
5. Discussion of John Jay's March 31 response to the Report of the Chancellor's Advisory Committee on Academic Program Planning
6. Proposed resolution: Resolved, That long-distance and information capability be restored to faculty telephones
7. Discussion of proposal to have a smoke-free college
8. Discussion of proposed mandatory wearing and showing of ID

1. Announcements from the Chair [Attachment A]

A Title III grant proposal has been developed by Dean Eli Faber and Sponsored Programs Director Jacob Marini that incorporates the Better Teaching Seminars: this grant proposal is for faculty development for teaching the majors and at least one Better Teaching Seminar a year would be devoted to this topic. President Kaplowitz said that since the Faculty Senate sponsors the Better Teaching Seminars, and has been doing so for the past eleven semesters, she wished to know if the Senate has any objection to participating, should the College be awarded the grant. The Senate supported such participation.

President Xaplowitz said that in Attachment A of Minutes #87, in the "Announcements from the Chair," she had reported that at a meeting of the President's Cabinet, Dean Barbara Price had described a Graduate Studies lecture by David Bayley as having been attended predominantly by people from outside John Jay. President Xaplowitz said that Dean Price has requested that she explain that these non-John Jay people consist of 60 to 70 top managers of criminal justice agencies and that these are people who hire our students, provide internships for our students, and who sometimes apply to our graduate school after attending the lectures. President Xaplowitz said she assured Dean Price that she would be happy to make explicit, for the record, what she had thought was implicit: having a large non-John Jay audience is a very positive sign and is part of the educational role we properly play for criminal justice practitioners and for others in the public sector and that the mix of John Jay and non-John Jay people is very good for the College.

She also reported that Professor Carol Groneman, chair of the Thematic Studies Program (TSP), noted that the report on day/night course offerings in Minutes #86, did not include TSP as one of the departments that offers all its courses on a rotating day/night bases. TSP does assiduously offer its courses, including the weekly three-hour theme lectures, on a day/night schedule.

Senator Brugnola said that she has just received the 1993-94 academic calendar and is dismayed to see that registration will begin in mid-August and in mid-January and would, in effect, rob faculty of what amounts to a month of their time. Furthermore, this calendar puts department chairs in a very awkward situation since faculty could refuse to work in August because faculty are not contractually obligated to work until August 30.

President Kaplowitz said that in March, when the Senate considered the proposal from the College Calendar Committee for the 1993-94 academic calendar, we did not yet know whether computerized registration would be used for fall registration and that she had reported that if it is used, the role of faculty at registration would be an important issue. Since then, in April, the on-line system was tested successfully and, therefore, on-line registration will be used for fall registration, with a practice test in the form of summer school registration.

She said that Provost Wilson has sent a 6-page document about the role of the faculty at registration to Professor Crozier, asking that it be discussed by the Council of Chairs. The Council of Chairs did discuss the issue on April 21 and determined that the document was too vague for a meaningful discussion of the issue and, therefore, it was decided that the executive committee of the Council of Chairs would consult with Provost Wilson, Dean McHugh, and Registrar Gray to understand what the faculty role is envisioned to be. President Xaplowitz said she has a copy of the document and that she, too, had had difficulty understanding what role the faculty is or will be asked to play.

She said that she and Professor Crozier had expected that the meeting of the Chairs executive committee with Provost Wilson, Dean McHugh, and Registrar Gray would have taken place before today's Senate meeting, but instead the meeting will be on Tuesday, May 4. The next day, May 5, the Council of Chairs will meet again and this will be an agenda item. And this issue will be on the agenda of the Senate's all-day meeting on May 7. President Kaplowitz explained that she attends the Council of

Chairs meetings and will be able to report to the Senate on May 7. She explained that this issue is not on today's Senate agenda because the Chairs are exploring the issue and because the Senate will be meeting in a week and can consider this issue then.

Senator Brugnola said that as an adjunct member of the faculty she does not have to work registration, since adjuncts are neither required nor expected to do so, although she does, in fact, work at registration, because she enjoys it. But she thinks it is a very problematic academic calendar because it begins the work of the faculty close to mid-August and mid-January. She said it is particularly problematic for the chairs because they will have to ask their faculty to work in August during the annual leave and, therefore, faculty can refuse to do so, in which case the department chair has a real problem. This will place the chairs in a very unfortunate situation as well as the faculty. She said, in addition, the late announcement of the registration schedule can pose a real problem for people who have already made plans, have already purchased airplane tickets, etc. She said this is a serious issue, one of particular relevance to the faculty, and therefore it should be considered by the Faculty Senate.

Senator Gitter suggested that we table discussion of this issue until we have the appropriate administrators meet with us so that we can ask questions. She said we do not know the full story and we will have a better discussion when we have more information and answers to our questions. President Kaplowitz said that when Dean Frank McHugh and Registrar Don Gray briefed her and Vice President Blitz about the proposed 1993-94 calendar, they spoke about the issue of the faculty sole at registration and the earlier starting date necessary for on-line registration and they offered to come to the Senate to discuss these issues. She said we could invite Dean McHugh and Mr. Gray to our May 7 meeting.

Senator Gitter moved that this issue be placed on our May 7 agenda and that Dean McHugh, Registrar Don Gray, and any other appropriate people be invited to the Senate to discuss this issue with us. The motion passed by unanimous vote.

President Kaplowitz pointed out that the Faculty Senate did approve the proposed 1993-94 academic calendar, knowing that registration would begin August 18, and the Council of Chairs also approved the proposed calendar. She said that separate from the issue of when registration begins is the issue of what the role and responsibilities of the faculty at registration will be since an entirely new registration system is being introduced.

The discussion at the last Senate meeting about the proposal to eliminate the associate degree in government and public administration was reviewed as was the Senate's decision to support a motion at the April 14 College Council meeting to send the proposal back to the two departments that administer the program so that the two departments could further study the program and the implications of terminating the program. Although there was a quorum at the College Council on April 14, the quorum was lost after an hour and no business had been conducted at that point, not even approval of the minutes, because a member of the Council spent the entire meeting objecting to a sentence in the action minutes. President Kaplowitz said that in light of all the work that needs to be taken care of at the May meeting of the College Council, especially Curriculum Committee business (most notably the prerequisite decisions necessary for the new catalog), several members of the Senate and College Council suggested it

would be useful if the Senate recommended to the Curriculum Committee that when it meets next on May 7 it consider directly sending the issue back to the two departments, rather than bringing it to the College Council because a discussion at the Council to send the item back to the departments could take up most of the meeting time. If the Curriculum Committee is unable to get to this suggestion when it meets, we can still make such a motion at the May 13 College Council.

Senator O'Hara said that as a member of the Public Management Department he would very much like to have a formal motion from the senate both to ensure that this issue is sent back to his department and to the Government Department for further study and also because there has been some misunderstanding about the Senate's discussion and resolve about this matter. He said he and President Kaplowitz consulted with Dean Faber at the time of the College Council meeting, which was the day after the Senate's last meeting, and discovered that the Senate's decision had been misinterpreted by some as an overall assault on all the Curriculum Committee's recommendations for improving the associate degree programs. Senator O'Hara noted that Dean Faber had said that a statement from the Senate in writing that he could transmit to the Curriculum Committee would be extremely helpful.

Senator O'Hara suggested that the Senate adopt a resolution that embodies what the Faculty Senate agreed to at our last meeting and that unambiguously speaks to only this one aspect of the first of the ten recommendations of the Curriculum Committee about the associate degree programs. Senator O'Hara moved the following resolution: "Resolved, That the Associate Degree Program in Government and Public Administration be referred back to the respective departments for review and that a decision to revise or terminate this degree be made after a review of the recommendations of the departments." The motion carried with no negative votes and with one abstention. Senator Fletcher recommended that when this action is reported to Dean Faber and to the Curriculum Committee and, if necessary to the College Council, an explanation of the reason for the Senate's action be included. This suggestion was commended and agreed to.

Senator Kobilinsky said that when Security Director Brian Murphy came to the previous Senate meeting it was very instructive but one of the important things he is interested in and asked for was not provided: statistics about crime at the College. He asked if there is any course of action whereby we can obtain those statistics. Senator O'Hara said that it is required by law that those statistics be publicly available and a request for them should be sufficient. Senator Kobilinsky moved that President Kaplowitz formally request those statistics on behalf of the Senate and distribute them at the next Senate meeting. There being no opposition to the motion, the motion was adopted.

Senator Norgren announced that application forms for a Melani grant, which has a May 31 deadline, are available in her office.

The second annual reception for faculty and staff who have been at John Jay for 25 years will be held on May 19 at 2:30 PM in the President's office. Those being celebrated are Professors Don Goodman, Betsy Hegeman, Charles Kingston, Virginia Morris, Arthur Pfeffer, and William Tortorella. The honoring of faculty and staff upon 25 years of service was proposed by Professor Tom Litwack and the first such celebration (of more than 20 faculty) took place last year.

2. Approval of Minutes #89 of the April 13 meeting

Several corrections were proposed and language clarifications were presented in writing. By a motion duly made and carried, Minutes #89 of the April 13 meeting, as corrected, were approved.

3. Election of Faculty Senate representatives to the 1993-94 College Council from among the 1993-1994 at-large Senate representatives

It was explained that the faculty have 28 of the 56 seats on the College Council and that each of the 20 academic departments is allocated one seat. The Faculty Senate may fill as many as all eight of the remaining seats or it may fill none, or any number in between, as it wishes, from among the faculty elected as at-large representatives to the Faculty Senate. Those seats that are not filled by the Faculty Senate are distributed as a second seat to the largest academic departments, according to the formula that is provided in the College Charter. It was explained that the Senate is holding this election today because the Provost's office must be apprised of the number of departments that are to be allocated a second seat and those departments must have this information prior to their department elections in May.

Each of the 15 at-large representatives elected to the 1993-94 Faculty Senate has been individually invited to stand for election for these eight College Council seats. (The at-large ballots were counted by the College Faculty Election Committee on April 21 and on April 26: the election results appear in Attachment A: "Announcements from the Chair.")

Five at-large representatives have accepted nomination and have agreed to serve on the 1993-94 College Council if elected: Orlanda Brugnola, Karen Kaplowitz, Tom Litwack, Rick Richardson, and Bessie Wright. Printed ballots were distributed. Senator Guinta moved the adoption of the slate. The motion was seconded. The slate was adopted by unanimous vote.

Because the Senate has filled five of the eight available seats, each of the three largest departments will be allocated a second College Council seat. Department size, as determined by the College Charter, is the number of full-time faculty plus half the number of adjunct faculty, as of the September preceding the May department elections. The three largest departments, therefore, are: English; Law, Police Science and Criminal Justice Administration; and Mathematics. Each gets a second seat.

4. Discussion of the written report of the Middle States Site Visit and John Jay's response to the Middle States Commission

President Kaplowitz reviewed the decision at the previous Senate meeting on April 13 to ask President Lynch to ask Middle States Commission for a deadline extension for the institutional response to the visiting team's site report because the report had not yet been seen by the College community, with the exception of a few administrators. She said she conveyed this request to President Lynch in writing [Attachment B] and that Dean Rothlein telephoned on April 14 to say that President Lynch had already sent the institutional response and that, furthermore, she had

never before seen the Middle States document, "Collegiality and Public Communication in the Accrediting Process," that was quoted in the April 13 letter from the Senate.

President Kaplowitz said that as agreed to at our previous Senate meeting, the Senate executive committee, upon being informed that a response had already been sent, suggested that the President inform the Middle States Commission that the faculty would be transmitting a response to the site visit report upon receiving and reading it. Subsequently, the Council of Chairs on April 21 approved a motion to send a joint letter from the Council of Chairs and the Faculty Senate (conditional on the Senate's agreement) to the Middle States Commission presenting the faculty response to the site visit report.

Subsequently, on April 27, the previous day, President Kaplowitz received two documents: one from President Lynch, dated April 22, in response to the Senate's letter asking him to request an extension of the deadline, and another letter, dated April 16, from Dr. Minna Weinstein, the associate director of the Middle States Commission, to President Lynch. Copies of these documents were distributed to the senators.

President Kaplowitz noted that a very crucial and serious factual error is made in both President Lynch's letter and in Dr. Weinstein's letter: it is asserted that President Kaplowitz received the document quoted in her April 13 letter to President Lynch from the Middle States Commission on March 29 and that she failed to share the document with the John Jay community in a timely fashion. President Kaplowitz said that, in fact, the document, "Collegiality and Public Communication in the Accrediting Process," was faxed to her by the Middle States Commission on Friday, April 9, which is the first time she saw or read the document. She noted that each page of the four-page document is identified by the fax imprint of Middle States, including the initials of the Middle States Association, the Association's Philadelphia fax number, and the time and date, April 9, 1993, of the fax transmission. Furthermore, as she reported on April 13, at the previous Faculty Senate meeting, upon being faxed the document, "Collegiality and Public Communication in the Accrediting Process," which verified her understanding of the process, she immediately called Dean Rothlein, left a phonemail message, subsequently called again on Friday and left a message, and called again on Monday, April 12, but none of her calls or messages were answered as of 3:00 PM on April 13, when the Senate met. Dean Rothlein did call on April 14, after having read the letter from the Senate [Attachment B].

President Kaplowitz reviewed the events: President Lynch told the Senate's executive committee on March 29 that he had received the draft version of the site visit report for corrections of factual errors, ambiguities, and unnecessary abrasiveness, and he said that he is not permitted to show the draft report to anyone and, therefore, would not provide or show a copy to the Senate. President Kaplowitz said that because her understanding of the process was somewhat different and in order to verify the accuracy or inaccuracy of her understanding, she called the Middle States Commission and was told that while the President has the discretion to show the draft report to whomever he wishes, he also has the discretion to show it to no one if he so wishes. During that telephone conversation, she was referred to a Middle States document entitled "Collegiality and Public Communication in the Accrediting Process" which outlines the accreditation procedures

and delineates the philosophy of the Commission. The person with whom she spoke, the assistant director, suggested that President Kaplowitz consult this document if she has any further questions about the accreditation process and was given the citation: the document was published in 1990 in the CHE (Commission of Higher Education) Newsletter.

President Kaplowitz said that there were two reasons that she had no need to consult this document: this issue was moot, the President having the discretion to not show the draft document, and, also, Dean Rothlein had assured her that copies of the final version of the site visit report would be provided as soon as the corrected report arrived and there would, thus, be ample time for developing an institutional response which was due April 14.

On Friday, April 9, a copy of the visiting team's report had still not been made available. Dean Rothlein told President Kaplowitz on the morning of April 9 that President Lynch had decided to write the institutional response on behalf of the College and that this is in keeping with Middle States procedures and guidelines. President Kaplowitz told Dean Rothlein that her understanding is that the institutional response is to be just what it is called: an institutional response. Dean Rothlein did not concur. At that point, President Kaplowitz said, she decided to read the Middle States document that she had been referred to almost two weeks earlier, because Dean Rothlein's assertion and President Lynch's decision contradicted her understanding of this stage of the process.

When, on April 9, the John Jay reference librarian helping President Kaplowitz was unable to locate the 1990 Middle States document, President Kaplowitz called the Middle States Commission to check the citation given to her over the telephone on March 29. Although the person she previously spoke to was not available, the person answering her inquiry confirmed the accuracy of the citation and upon being told that the document was missing from her College library, he offered to fax the document to her, which he did. Upon reading the four-page faxed document, which verified her understanding of the process and contradicted what Dean Rothlein had asserted, she immediately called Dean Rothlein and called again later that day, and again on Monday, April 12, but her calls were not returned.

President Kaplowitz said that as chair of the Faculty Senate she plans to write to both President Lynch and Dr. Weinstein, to disabuse them of their mistake about the events. Senator Gitter said that it is imperative that President Kaplowitz write to both President Lynch and Dr. Weinstein so as to both correct the errors of fact and the mistaken inferences and to prevent further promulgation of these untruths. The Faculty Senate concurred.

5. Discussion of John Jay's March 31 response to the Report of the Chancellor's Advisory Committee on Academic Program Planning

It was agreed that President Lynch's 17-page letter of March 31 to Chancellor Reynolds reporting John Jay's response to the Report of the Chancellor's Advisory Committee on Academic Program Planning, which had just been duplicated but had not been distributed in time to be read for today's meeting, will be attached to the Senate's May 7 agenda so that senators will have a chance to read the letter before we discuss the issue.

6. Proposed resolution: Resolved, That long-distance and information capability be restored to faculty telephones

Senator Wallenstein moved that long-distance capability and information (411) capacity be restored to faculty telephones for professional purposes. Senator Richardson suggested as a friendly amendment that this capacity be provided not only to full-time faculty but to adjunct faculty as well. This was accepted.

President Kaplowitz explained that the Chairs approved a motion on April 21 calling for a restoration of long distance and information capacity to faculty lines and should the Senate pass a similar motion it would have the weight of both bodies. She reported that the Chairs, during their discussion, noted that the computerized phonemail system provides a readout of every outside call made from each telephone extension and that this is designed to monitor and prevent abuses but that the system is worthless when everyone uses the same extension (the chairperson's) to make long distance calls because the printout becomes meaningless.

Senator Cohen asked what the long distance costs had been for the College when each faculty member had had long-distance telephone capability, and what have the long distance costs been ever since faculty have had to use their chair's line. He said that perhaps we should not vote on this until we have this information, which we could get by our next meeting.

Senator Wallenstein said it is part of the business of the College to have a professional faculty with national and international contacts. He said it is impossible to coordinate meetings, to coordinate conferences, to arrange for publications, to return professional calls, and sometimes to speak to one's students. He said that if the Vice President of Student Development or the Dean of Undergraduate Studies needs to make a long distance call, he does not have to go into the President's office to make it. He said that the cost of long distance lines is the cost of running a college.

Senator Suggs said the Middle States site report calls on the administration to do something to increase the publishable research done by the faculty. He said it is very difficult to coordinate with colleagues at other institutions and to talk to research libraries, without long distance lines. He said it is not only the cost of doing business but we do not do that business well enough that we can afford this kind of hindrance.

Senator Luby said that he needs not only to make long distance calls for his own professional work but also for the work of the College. He explained that he is on his department's PLB Committee and that someone is coming up for promotion and he needs to call people in other states about this person, people listed as references, etc., and there is not only the inconvenience of using the chair's office but the lack of privacy and, therefore, the inability to have confidential, meaningful discussions.

Senator Norgren said that the PLB requires from us the kind of communication (involved in organizing conferences, publishing papers, participating in professional societies) which we have been discussing. She said the College cannot have it both ways: asking these activities of us and not providing telephone lines that we need in order to conduct these activities.

Senator Guinta said he agrees with Senator Cohen. He would

like to see data on exactly how much the restored phone service would cost and data as to whether getting this service would necessitate cuts in the library or adjunct budget. He said he would, of course, like to have long distance lines restored but he would first like to know the impact that it would have on the academic budget. Senator O'Hara suggested we approve the motion but at the same time we should ask for information about the costs involved, because budget implications should also be our concern.

Senator Bracey said that we are accepting the false premise that the money for telephone service would have to come out of the academic budget even though we know that the College spends money on receptions, on travel, on College automobiles and on other matters which might be tapped for the budget for telephone lines. She said we should not let people play the game that the choice is between faculty telephone lines and library books.

Senator Wieschenberg noted that the current arrangement is not only terrible for faculty but it is terrible for the department chairperson who has to move out of his or her office whenever a member of the department needs to use the long distance line. She called this a real inconvenience for the chairs and very unprofessional, especially because the chair might have confidential documents near the phone. She added that the chair is not always in his or her office and, therefore, the long distance line is not always accessible.

Vice President Blitz said that some departments have their long-distance line available in the reception area outside the chair's office and, therefore, many more unauthorized people have access to long distance lines than would if the system were restored whereby each faculty member has a long distance line. He noted that those faculty lines were more secure, because the telephones were inside locked offices, and faculty could be held accountable for long distance calls made from their own phones because of the computerized printout. He reported having recently overheard a person, who was not a student, faculty member, or administrator, calling Alaska (about a summer job in the fishing industry), from a telephone in a department's reception area.

The question was called. The vote was unanimous to call the question. The motion carried with no negative votes and with one abstention. It was agreed that the letter reporting the Senate's action on this matter would include the reasons articulated at today's meeting. Senator O'Hara suggested that a letter also be sent to the appropriate person asking the amount of money that had been saved, if any, by cutting off long distance lines and the anticipated cost, if any, if the lines are restored.

7. Discussion of proposal to have a smoke-free college

President Lynch has asked the Senate's executive committee to ascertain whether the Senate would support a proposal to make John Jay a smoke-free College and he has also asked the Student Council to give him its opinion. President Lynch had explained that Professor Stroup's letter to him correctly points out that John Jay is in violation of NYC law by having smoking areas, such as the second floor smoking lounge in T Building and the several smoking lounges in North Hall, which are open and through which everyone must pass to get to classrooms and offices. President Lynch explained that either special, enclosed, smoking areas must

be built or the College could make both buildings smoke free.

Senator Brugnola said that as an asthmatic she would be personally delighted to have a smoke-free college but she does not think it would be a good idea unless we also provide a closed area available for smokers because a totally smoke-free college would make it difficult for us to do many of the good things we do here. She noted that at the previous week's conference that she helped organize, a great number of participants from Eastern Europe, from Serbia, Croatia, Bosnia, and other parts of Eastern Europe, had wanted to smoke, and the conference could not have been possible had there not been a closed space to which these smokers could retreat in order to smoke. (They retreated to the office of an administrator who smokes and whose office was on the same floor as the conference room.) She said that a stressful conference such as that one is not possible without provisions for smoking and yet such provisions must make it possible for people, like herself, who physically cannot tolerate smoke (never mind who don't like smoke) to also participate.

Senator Wieschenberg said that most Europeans still smoke and noted that President Lynch talks about the international focus of John Jay College. She said that as a former smoker she thinks that to be realistic there must be provisions for smokers, in the form of well-ventilated, closed areas, but those provisions should absolutely protect those who do not wish to be subjected to tobacco smoke. She said that without those provisions people will continue to smoke in the men's and women's rooms, which means that no one can avoid being assaulted by smoke.

Senator Norgren asked whether President Lynch had looked into the experience of institutions where smoke-free policies have been tried. She said that at one institution she is familiar with, when a no smoking policy was implemented, all the smokers regularly congregated in front of the buildings to smoke and this created such a poor image problem for the institution, which is a medical school and hospital, that a gazebo was specially built behind the main buildings to be used by employees who smoke.

Asked what penalties would be imposed on smokers who violate a smoke-free rule, President Kaplowitz said that President Lynch had told the executive committee that there would be no penalties for infractions. People would be expected to abide by the rules, including those who have their own office, but no enforcement would be instituted.

Senator Gitter suggested that the needs of students be considered before any decision is made: she said faculty and administrators can smoke in their offices, even if it means violating college policy, but students would have no such option.

Senator Luby called the anti-smoking trend a fad and said there is no good reason to support it since automobile and other environmental pollution is worse for us than secondary smoke.

Senator O'Hara said he does not see a consensus for a total ban. He said what he does hear is the senators' feeling that there must be clearly marked, completely closed off, areas where smokers can smoke and that smoking should be permitted only in those places.

Senator Del Castillo said that what disturbs him is not the issue of smoking or of non-smoking but the issue of a College

policy that is not enforced. He said he would rather not have a rule than have a rule that is not enforced. He said that the latter is worse than the smoke and would result in widespread smoking anyway. He said he feels the same way about the next agenda item: mandatory wearing of ID cards. He said that the non-enforcement of College policies and rules raises more important and more fundamental issues than the issue of smoking.

President Kaplowitz noted that the current John Jay policy (which is NYC law) of smoking only in designated areas is not enforced and, as a result, people smoke in the men's and women's rooms, and in the classroom corridors, particularly in North Hall.

Senator Richardson said that NYC law permits people to smoke in their offices and this is inequitable in terms of students who do not have offices. He said there should be a place where students and others without offices could smoke but that this should be an enclosed area and this rule should be enforced.

Senator Wallenstein said that while it may be unrealistic to have a smoke-free college, it is absurd to have enclosed smoking areas in buildings that are inadequately ventilated as is ours because the smoke will be spread throughout the buildings and will harm not only asthmatics and others sensitive to smoke but will subject people to the secondary smoke that the Environmental Protection Agency (EPA) has identified as a source of serious illnesses, including cancer. He said that if we do decide to have enclosed smoking areas, as opposed to a smoke-free college, those enclosed areas should have windows and be adequately ventilated.

8. Discussion of proposed mandatory wearing and showing of ID cards

President Lynch has also asked the Senate's executive committee to ascertain the Senate's opinion about the mandatory wearing and ultimately the mandatory showing of ID cards. This is the plan that Security Director Brian Murphy spoke about at our last Senate meeting: the plan is for everyone to first be acculturated into the wearing of an ID card and then later to institute the mandatory showing of ID cards for entrance into the buildings. During the first stage, there would be no penalty for not wearing one's ID card.

Senator O'Hara said that the effective built-in penalty during the second phase of implementation is that people would not be able to enter the buildings without a John Jay ID card and, therefore, the College rule would be enforced.

Senator DeJesus-Torres de Garcia said that six years ago chains and clips for the purpose of wearing one's John Jay ID card were distributed to everyone because of a policy requiring the showing of IDs to enter the buildings. She said she was one of very few faculty who wore her ID card: most faculty and most students did not wear their ID. She said she does not know why there was no compliance but there was virtually none. Senator O'Hara said that Mr. Murphy spoke to us about the mistake six years ago of suddenly requiring ID cards at the doors without first having a period of acculturation: the policy ran onto the shoals of total implementation. Senator O'Hara said that there was a lot of faculty opposition six years ago but he thinks there is much more awareness of crime on campuses and the potential for crime than there was six years ago.

Senator Guinta recalled a lengthy discussion at the Faculty Senate six years ago about mandatory wearing and showing of ID cards and said that there had been a lot of opposition. Several faculty had opposed the policy because of civil liberties issues.

Senator Grappone recalled that six years ago when we came back from Spring recess we were suddenly required to wear and show ID cards. He added that his position on this has changed 100 percent during the last several years. The Library is totally open to the entire public and, philosophically, that is very nice but there are some weeks when the Library faculty get three or four reports of stolen bags and stolen wallets. No one can any longer leave a bag on the table or on their chair when they go to the shelves and he has to constantly tell our students and faculty this because there are people always in the Library prowling. He said the Library has had to lock down all its computers, all its printers. The situation is just terrible. He said he does believe that the majority of the thieves are outsiders.

Senator Grappone also said that Vice President Smith had decided to test the effectiveness of having a security officer at the entrance of the Library to check ID cards but the question arose as to whether it would be better to have ID cards checked as people enter the Library or to have a security officer check bookbags when people leave the Library. He said that in addition to bags and wallets being stolen, a tremendous number of Library books are stolen, and in some cases the entire insides of books are stolen (everything but the book jacket which has the security tape in it). He said he often works in the Library on weekends and he has to say that he no longer feels secure being there and the students do not feel secure and something has to be done.

Senator Davenport reported that he has been consulting with faculty about this issue ever since President Lynch raised it with the executive committee. He said the faculty response has been dismay that the administration wants to institute a security change but has not been telling us about any of these incidents or problems that have led to this plan. He said faculty told him that they are disturbed that they are hearing about this only when a change is being proposed, not earlier and in a timely manner.

Senator Norgren said she is opposed to the wearing and showing of ID cards. She said that of the two thefts she has experienced personally at John Jay, one was by a John Jay student and the other was by a former student, who presumably has a John Jay ID card. She said she is not clear that the proposed policy would deal with those situations. She added that an ID policy cannot be implemented without a very, very well trained security staff: the possibility of confrontations that could become violent if the staff were autocratic and surly is just enormous and comes with the territory here in New York City. The very brief time for changing classes, which involves going back and forth several times a day between the buildings, and the tremendous numbers of students and the tremendous pressures that people are under make this proposal one that has to be thought out very carefully.

Senator Norgren asked Senator Grappone whether, in terms of our federal funding, we have a legal obligation to keep our Library open to the public. Senator Grappone said we do not have an obligation to be open because we are not a depository library and he added that he believes our library is the only CUNY library which has such open access. He said the other CUNY libraries require an ID card issued by a CUNY college. Senator Norgren said

that, therefore, what we do now is good will and asked whether we might not lose that good will. Senator Grappone said that if we changed our policy we would make provisions for visitors by issuing visitor ID cards, for example, or other such arrangements.

Senator Brugnola said that in 1972 as an undergraduate she had to not only show her ID and open her bookbag but like the 42 Street Library, bookbags were checked upon entering her college library and no books could be brought into the library which made the security check upon leaving very easy. She said that at other libraries she now uses, every book that is returned, either a circulated book or a reserve book, is checked in the person's presence to make sure that the book has not been defaced or pages ripped out. Senator Grappone said that our Library does not have sufficient staff to do this.

President Kaplowitz noted that if we do go to a system of ID checks, our system of issuing ID cards would have to be made more secure. Currently, anyone presenting a borrowed or stolen bursar's receipt or payroll stub to a security officer has his or her picture taken and gets a John Jay photo ID card with the name of the actual student or employee. A person who was not a John Jay student posed as one, borrowed a sibling's bursar's receipt, obtained an ID card, and took four courses over four semesters for the sibling who was an actual John Jay student. The baccalaureate degree issued several years ago to that John Jay student was recently rescinded by the faculty members on the College Council.

Senator Litwack said we should find out how security has worked at other colleges. If the ID system works at other CUNY colleges we should learn how it works and consider their procedures and, conversely, if it has not worked at other CUNY campuses we should find out why and in what ways it did not work. He also said as a practical matter it is essential that any implementation of IDs should have the formal support of the Student Council.

President Kaplowitz reported that she has heard of problems experienced by the full-time, trained, adult CUNY security officers who conduct ID checks at other colleges. She agreed with Senator Litwack that we need to know more about what is happening at other CUNY colleges. She said that if professional full-time security officers are in fact having problems, and she is not sure that they are, one has to be concerned about what would happen if ID checks were conducted by our security officers, who are John Jay students, working part-time and who are called upon to implement policies involving their own classmates and teachers. Senator Litwack added that just because we have our own student security force does not mean we cannot hire these professional CUNY security people to help us enforce tighter security.

The meeting was adjourned at 5:00 PM.

Respectfully submitted,

Edward Davenport
Recording Secretary

Announcements from the chair

Faculty Senate conducts elects 1993-94 at-large representatives

The Faculty Senate held its faculty-wide election for at-large representatives. Ballots were due on April 20 and were counted by the College Faculty Elections Committee, chaired by Professor Bonnie Nelson. The full-time faculty cast 123 ballots and the adjunct faculty cast 67 ballots.

The following thirteen faculty were elected to the 1993-94 Faculty Senate as at-large representatives of the full-time faculty:

Michael Blitz	Lou Guinta
James Bowen	Lee Jenkins
Jane Davenport	Karen Kaplowitz
Peter DeForest	Tom Litwack
Robert DeLucia	James Malone
Betsy Gitter	Jill Norgren
	Bessie Wright

The following two faculty were elected to the 1993-94 Faculty Senate as at-large representatives of the adjunct faculty:

Orlanda Brugnola	Rick Richardson
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April 14 President's Cabinet

President Lynch reported that \$10 million has been allocated by the New York State Legislature to purchase the land next to T Building. The cap was raised on the amount of money CUNY can borrow if we go through the Dormitory Authority but this method will mean a three-year process. If we use the Certificates of Participation method of financing (as we did for T Building), it would be a six-month process. There will be an overall planning committee for Phase II and the plans developed years ago for Phase II will be dusted off and rethought. We can only replace the amount of square feet that we have in North Hall, which has 300,000 gross square feet but only 220,000 net square feet. Therefore, we can only build a 220,000 square feet building because that is what our Master Plan calls for even though we already have more students than our Master Plan envisioned. To build a bigger building, we would have to amend our Master Plan. What this really means is that we have to start planning Phase 111. The possibility is still being explored of housing compatible criminal justice agencies, such as a model prison, in Phase 11.

President Lynch also reported that John Jay will be bidding for the expanded ICITAP program (through which John Jay is now conducting the Human Dignity course in Latin America and South America) which is being expanded to a large agency with a \$100 million budget. Many colleges are bidding. May 5 is the deadline. One of the programs being contemplated is for ICITAP to retrain the Haitian army as a civilian police force.

Simon Wiesenthal is holding a conference at John Jay on April 19-21, bringing together representatives of Bosnia, Serbia, Croatia, and others, the first such a conference being held.

Vice President Witherspoon reported that the student Judicial Board has just completed certifying candidates to run for executive offices of the Student Council: President: Robert Hernandez, Joseph Ogundele, Benjamin Onodu, and Lorna Reid; Vice President: Terrence Harris, Eligia Pena, and Sharnik Rice; Treasurer: Jacqueline Cohen and Simone Moore; Secretary: Debra LaVille-Wilson and Carlotta Tyson.

Colleue P&B at-large election conducted

The three at-large representatives to the 1993-94 College Personnel and Budget Committee are Rubie Malone, Bonnie Nelson, and Martin Wallenstein. Each received the requisite 40 percent of ballots cast.

Election held for Committee on Student Evaluation of the Faculty

The two at-large faculty elected to the Student Evaluation of the Faculty Committee are John Donaruma and P.J. Gibson.

April 14 College Council meeting

Although there was a quorum, the quorum was lost at 4:15, an hour after the scheduled start of the meeting, at which time the minutes of the previous meeting (the first agenda item after announcements) had still not been approved because of a protracted objection to the minutes by a Council member. Dean McHugh reported that 25 percent of the College Council members have missed three or more of the monthly meetings this year and asked the Council to develop a way of dealing with members who do not attend meetings.

April 20 University Faculty Senate

Chancellor Reynolds reported that the 1994-95 budget request is being prepared and that a special push is being made for CUNY libraries: for staffing, acquisitions, and the physical plants. She also reported the largest number of admissions applications ever and academically better students.

Chancellor Reynolds commented on the reports from the college presidents on the Report of the Advisory Committee on Academic Program Planning: she said that some reports are stunningly good, detailed, and thoughtful. All the reports are being analyzed and framed into useful form. After the analysis, there will be meetings with the college presidents and academic vice presidents to clarify issues raised in and by the reports. A draft recommendation will be sent to two Board of Trustee committees, the Committee on Fiscal Affairs and the Committee on Academic Policy, which meet on June 7. She said that (acting) Vice Chancellor Elsa Nunez-Wormack and Vice Chancellor Jay Hershenson will hold meetings, which will be briefings, in a CUNY campus in each borough, about the Chancellor's Advisory Committee Report and these meetings are especially for CUNY students.

Chancellor Reynolds reported that a committee of several senior and community college presidents, chaired by President Bowen, have been working on an interim report on articulation which should be ready by May 31 so that it can go to Board of Trustee committees in early June. She added that she has made it clear that academic program planning is to be the basis for budget decisions at the University.

A report was given on the Research Foundation from the Faculty Advisory Council (FAC) chair. The Council is recommending that presidents make public what they spend grant overhead money on. The UFS was told that the Chancellor is not unsympathetic to the recommendation, but she needs to hear the desire of the faculty for this at all our campuses. The FAC's first set of recommendations was adopted except for the recommendation of decentralization of the research foundation to the campuses.

Professor Picken reviewed the budget highlights [see Attachment C]. The downside of the budget picture is that the \$4 million lump sum cut to the senior colleges was not restored.

Professor Picken also reported that on April 5 the Chair of the Board of Trustees, James Murphy, announced that the April

April 20 University Faculty Senate (cont)

Board of Trustees meeting would be cancelled because of a lack of agenda items. Trustee Picken wrote a letter criticizing this, noting that he knows of no Board of Trustees meeting that had ever been cancelled, and by cancelling the meeting not only will the Board not be able to discuss matters but the public hearing is cancelled as well; he, therefore, recommended that a special public hearing be held by the Board of Trustees on the one topic that students and faculty would have undoubtedly wanted the opportunity too be heard at the cancelled public hearing: the Chancellor's Advisory Committee Report. He said that the cancelling of the meeting will be perceived as an effort to quell public comment about the Report.

State Assemblyman Edward C. Sullivan, chair of the Higher Education Committee, will hold a hearing on the Chancellor's Advisory Committee Report on Thursday, April 29, at 10 AM at 270 Broadway in the 11th floor Assembly Hearing Room. To testify one must sign up by sending in a form. [Sign-up forms are available from Professor Kaplowitz.]

The UFS will hold a special hearing on articulation policies and practices prior to the beginning of the May UFS meeting. Asked whether the budget highlight document that had been distributed [Attachment C] means that the John Jay and NYCTech associate degree budget problem has not yet been solved, Professor Picken said that that is correct and that the Chancellor should be asked about this at the next UFS meeting on May 11.

A panel discussion was presented on student evaluations of faculty: their purpose, methods of administering the instrument, questions that are appropriate for such evaluation forms, etc.



JOHN JAY COLLEGE OF CRIMINAL JUSTICE

The City University of New York

445 West 59th Street, New York, N. Y. 10019

212 237-8000 /8724

To: President Gerald W. Lynch
From: Professor Karen Kaplowitz *Karen Kaplowitz*
President, Faculty Senate
Re: Institutional Response to the Middle States Site
Visit Report

April 13, 1993

First of all, I wish to convey to you the importance with which the Faculty Senate views the Middle States reaccreditation process, and the Faculty Senate's recognition and appreciation of the inclusiveness and integrity of the process, as expressed in our February 1993 resolution to you.

At the Faculty Senate's meeting today, I was directed to convey to you the Faculty Senate's recommendation and request that you petition the Middle States Commission for an extension of the deadline for John Jay's written response to the site visit report in light of the fact that a copy of the site visit report has not yet been received by the John Jay community nor by any member of the Faculty Senate.

In its document "Collegiality and Public Communication in the Accrediting Process," the Middle States Commission states:

"Institutional Response to Visiting Team Reports: The self-study process is based on collegiality, which makes possible the honest institutional self-appraisal that leads to improvement. The institutional response to the team report is an integral part of this process. Just as constituent groups should receive copies of the team report, so too should they receive or have access to the formal institutional response. In addition, the institutional response should not be construed as a 'Presidential Response,' the sole product of the president and senior administrators. Reacting to the team report and helping to frame the response is, in fact, a further extension of the self-study/evaluation process and should involve as wide a constituency as possible, especially those who participated in producing the self-study."

cc. Professor Crozier
Provost Wilson
Dean Rothlein

THE CITY UNIVERSITY OF NEW YORK
 Preliminary **Highlights** of the **1993-94** Adopted State Budget
ISED April 7, 1993

Senior Colleges

- **Senior college** adopted budget maintains all enhancements provided by the Executive, including:
 - \$1 million for the **Workforce Development Initiative (WDI)***;
 - \$3.8 million for **new building openings**;
 - \$300,000 for the **Pipeline Program**; and
 - \$5 million in the **City University Tuition Reimbursement Account (CUTRA)***.
 *Adopted Budget adds reporting language for **WDI** and **CUTRA**.
- Adopted budget continues Executive requirement that **New York City fund associate degree costs** at **New York City Technical** and **John Jay Colleges**.
- **Senior College status for Medgar Evers College** introduced as **Program Bill**.
- **Article VII Bills on Flexibility and Elimination of City Prefinancing of Senior Colleges** not yet acted on.

Community Colleges

- **Base Aid support increased by \$50 from \$1600 to \$1650 per FTE**.
- **Millage language included to ensure receipt of \$35 per FTE (\$1.9 million), as budgeted in Executive Budget**.
- **Youth Internship Program (YIP) fully restored (\$552,000)**.

Capital Budget

- **Funding for design of Baruch Site B (\$23.7million) and for site acquisition for John Jay Phase II (\$10million) included**.
- **Increase in University's Bond Cap of \$110.6 million to accommodate all new appropriations and unbonded re-appropriations**.
- **\$5 million for Graduate Research Initiative equipment match retained**.

Higher Education Items Outside CUNY Budget

- **\$5 million allocated to CUNY for HEAT (applied technology) program**.
- **TAP funding restored to 1992-93 levels**.
- **\$1 million added to APTS program**.
- **Liberty Partnerships funded at \$9.5 million; Funding for STEP/C-STEP increased by \$3.4 million; and Teacher Opportunity Corps funded at \$1.1 million**.
- **Legislative Initiatives include: Medgar Evers College's Centers and Institutes -- \$1 million; Caribbean Cultural Center at Medgar Evers College -- \$250,000; Kingsborough Community College's College Now -- \$350,000; and Brooklyn College's Graduate Program in Worker Education -- \$25,000**.